

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk

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August 11, 2023

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, August 15, 2023, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Amended Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The July 18th Meeting
6. Public Comment
7. Ordinance Relating To A Parcel Belonging To Andrze Skiba In The Town Of Orion
8. Ordinance Relating To A Parcel Belonging To Harmony Valley Home/ Alfred Turnmire In The Town Of Forest
9. Ordinance Relating To A Parcel Belonging To Susan & Brian Wilbrandt And David Adelman In The Town Of Westford
10. Ordinance Relating To A Parcel Belonging To Owen & Susie Detwiler In The Town Of Dayton
11. Ordinance Relating To A Parcel Belonging To Verlen Aspenson In The Town Of Orion
12. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
13. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
14. Resolution Recognizing The Service Of A County Board Supervisor
15. Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center
16. Resolution Creating A Public Health Specialist Position In The Department Of Health & Human Services
17. Resolution Approving The Department Of Health And Human Services Applying For And Accepting A 2024 Coordinated Services Team Initiative (CST) Grant
18. Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant
19. Resolution Making A Fund Transfer To The Richland County Fair Fund 68
20. Resolution Creating A New Computer Policy
21. Resolution Amending The County Handbook And Sheriff's Addendum For Jail Staff
22. Resolution Authorizing The Joint Ambulance Committee To Purchase A Used Ambulance To Replace Its Oldest Ambulance
23. All Appointments
24. Reports: Administrator's Report
25. Correspondence
26. Adjourn

JULY MEETING

July 18, 2023

Chair Brewer called the meeting to order at 7:00 PM. Roll call found all members present except Supervisors Seep, Rynes, and Gottschall. Supervisors Seep and Gottschall joined meeting after roll call was conducted.

Randy Sanders, Pastor from Park Street Christian Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Manning, second by McKee for approval of the agenda with #items 7, 16, and 17 removed. Motion carried and amended agenda declared approved.

Chair Brewer asked if any member desired the minutes of the June 20, 2023 meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the June 20, 2023 meeting, Chair Brewer declared the minutes approved as published.

Chair Brewer opened the floor for Public Comment. Hearing no comments from the public, Chair Brewer declared the time for Public Comment closed.

Chair Brewer opened the floor to receive nominations for the position of Vice-Chairperson of the Richland County Board of Supervisors. Motion by Manning second by McGuire to nominate David Turk as Vice-Chairperson. Motion by Gentes second by McKee to nominate Kerry Severson as Vice-Chairperson. Severson requested his name be withdrawn from consideration as Vice-Chairperson. After asking three times and hearing no further nominations, Chair Brewer closed the floor to nominations. Motion by McKee second by Williamson to suspend the rules and cast a unanimous ballot for David Turk to be named the Vice-Chairperson for the Richland County Board of Supervisors. Motion carried and David Turk was named the Vice-Chairperson of the of Richland County Board of Supervisors.

Ordinance No. 23-16 Amendment No. 576 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to David Roecker in the Town of Buena Vista was read by County Clerk Kalish. Motion by Gentes second by Couey that Ordinance No. 23-16 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 16

Amendment No. 576 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To David Roecker In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland

in farmable size parcels.

(g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 5.8084-acre parcel belonging to David Roecker and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 1 AND PART OF THE NORTHEAST QUARTER OF THE NORTHEASTQUARTER OF SECTION 2, TOWNSHIP 8 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN MORE DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID SECTION2; THENCE SOUTH 00°03'38"WEST, ALONG THE EAST LINE OF SAID NORTHEAST QUARTER OF SECTION2, A DISTANCE OF 817.39 FEET TO A POINT OF BEGINNING OF LANDS HEREINAFTER DESCRIBED; THENCE CONTINUING SOUTH 00°03'38"WEST, ALONG THE CENTERLINE OF WISCONSIN STATE HIGHWAY 130, 58.80 FEET; THENCE SOUTH 89°33'19"EAST, 214.00 FEET; THENCE SOUTH 00°03'38", 614.65 FEET; THENCE SOUTH 89°54'46" WEST, 214 FEET; THENCE NORTH 00°03'38" EAST, A DISTANCE 231.01 FEET; THENCE SOUTH 89°50'33"WEST, 273.31 FEET; THENCE NORTH 00°02'40" EAST, 442.70 FEET; THENCE NRTH 89°28'42" EAST TO THE POINT OF BEGINNING

3. This Ordinance shall be effective on July 19, 2023.

DATED: JULY 18, 2023
PASSED: JULY 18, 2023
PUBLISHED: JULY 27, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(01 MAY 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE		
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 23-17 Amendment No. 577 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Jeremiah Hege in the Town of Akan was read by County Clerk Kalish. Motion by Couey second by Manning that Ordinance No. 23-17 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 17

Amendment No. 577 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Jeremiah Hege In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (h) Adequate public facilities to serve the development are present or will be provided.
- (i) Provision of these facilities will not be an unreasonable burden to local government.
- (j) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (k) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (l) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (m) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (n) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 8.0-acre parcel belonging to Jeremiah Hege and in the Town of Akan is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

LANDS BEING LOCATED IN PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 27, TOWNSHIP 10 NORTH, RANGE 2 WEST, TOWN OF AKAN, RICHLAND COUNTY, WISCONSIN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH QUARER CORNER OF SAID SECTION 27; THENCE NORTH 88°34'22" EAST, ALONG THE NORTH LINE OD SAID NORTHEAST QUARTER OF SECTION 27, A DISTANCE OF 241.71 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAYLINE OF RICHLAND COUNTY TRUNK HIGHWAY F AND THE POINT OF BEGINNING OF THE LANDS HEREINAFTER DESCRIBED; THENCE CONTINUING NORTH 88°34'22" EAST, ALONG SAID NORTH LINE, 259.15 FEET; THENCE SOUTH 00°36'10" WEST, 287.36 FEET; THENCE SOUTH 47°11'31" WEST, 758.42 FEET; THENCE NORTH 50°52'44" WEST, 378.39 FEET TO A POINT ON THE EASTERLY RIGHT-OF-WAY OF RICHLAND COUNTY TRUNCK HIGHWAY F; THENCE NORTH 37°41'04" EAST, ALONG SAID RIGHT-OF-WAY, 223.15 FEET; THENCE NORTH 50°13'09" EAST, 595.32 FEET ALONG SAID RIGHT-OF-WAY TO THE POINT OF BEGGINING.

3. This Ordinance shall be effective on July 19, 2023.

DATED: JULY 18, 2023
PASSED: JULY 18, 2023
PUBLISHED: JULY 27, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(05 JUNE 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:	X	
	X	
	X	
	X	
DEREK S. KALISH	X	
RICHLAND COUNTY CLERK		

Zoning Administrator Bindl reported the following receipt of zoning amendments since the last county board session: Andrzej Skiba to rezone 18.76 acres from Agriculture/Forestry to Agriculture/Residential in the Town of Orion, Susan & Brian Wilbrandt and David Adelman to rezone 5.61 acres from Agriculture Forestry to Agriculture Residential in the Town of Westford, Owen & Susie Detweiler to rezone 24.23 acres from Agriculture/Forestry to Agriculture/Residential in the Town of Dayton, and Verlen Aspenson to rezone 1.2417 acres from Agriculture/Forestry to Agriculture/Residential in the Town of Orion.

Zoning Administrator Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Resolution No. 23-68 requesting the State of Wisconsin provide \$18.7 million in stable core funding support for County Conservation Department Staffing was read by County Clerk Kalish. Motion by Luck second by McKee that Resolution No. 23-68 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION 23 – 68

Resolution Requesting The State Of Wisconsin Provide \$18.7 Million In Stable Core Funding Support For County Conservation Department Staffing.

WHEREAS, Wis. Stats. §92.06 and §92.07 create and define the powers of Land Conservation Committees (LCCs) and Wis. Stat. §92.09 empowers Land and Water Conservation Departments (LWCDs) to administer county soil and water conservation programs and may exercise the powers granted to the land conservation committee; and

WHEREAS, county LWCDs are the local delivery mechanism for a wide range of Wisconsin's natural soil and water and other resource management programs including non-point pollution control, farmland preservation, invasive species control, woodland management, lakes protection, and more; and

WHEREAS, LWCD professionals work as trusted, technical advisors to support producer-led watershed groups, assist waterfront property owners, help farmers develop and implement nutrient management plans, respond to natural disasters like floods, and spend years building the trust to be able to successfully do so; and,

WHEREAS, the conservation practices that LWCD professionals help landowners apply to farm fields, forests, and shorelines have numerous water quality benefits, including: preventing soil erosion and promoting soil health, increasing infiltration into groundwater aquifers, protecting drinking water supply, reducing surface runoff and flood severity, and more; and

WHEREAS, the State of Wisconsin 2023 Joint Allocation Plan establishes the current need for county LWCD staffing at \$18.7 million, per the core funding goal established in Wis. Stat. §92.14(6)(b); and

WHEREAS, the return on investment in county LWCDs is high, leveraging federal and private grant dollars into more conservation on the land and more dollars into local economies, and multiplying several times over the state's existing investment; and

WHEREAS, support of county LWCD funding is a bipartisan issue, supported by farm, conservation, environmental and local government groups alike, and was a top priority voiced by Wisconsinites at statewide Water Quality Task Force hearings in 2019; and

WHEREAS, providing state funding for core county LWCD staffing needs will result in more conservation on the landscape and better protection of water quality.

NOW, THEREFORE BE IT RESOLVED, the Richland County Board of Supervisors hereby supports and urges the Wisconsin Legislature and the Joint Committee on Finance to provide \$18.7 million in stable, base funding for county conservation staffing, in fulfillment of the state's core funding goal and in recognition that county LWCD professionals are the among the best and most cost-effective solutions we have to improving water quality, achieving clean and safe drinking water, and supporting a viable agricultural industry at the same time.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be forwarded by the County Clerk to the Governor of the State of Wisconsin, the members of the Joint Committee on Finance, and the state senator and state representatives representing Richland County.

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY LAND &
ZONING STANDING COMMITTEE
(26 JUNE 2023)

AYES NOES

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
DAVID TURK

X
X

DATED: JULY 18, 2023

LINDA GENTESS
JULIE FLEMING
DANIEL MCGUIRE

X
X

Resolution No. 23-69 to pay a bill to the Richland County Snowmobile Alliance from the 2022-23 snowmobile maintenance grant was read by County Clerk Kalish. Motion by Williamson second by Severson that Resolution No. 23-69 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23-69

A Resolution To Pay A Bill To The Richland County Snowmobile Alliance From The 2022-23 Snowmobile Maintenance Grant.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County applied for and received the grant, and

WHEREAS the Richland County Snowmobile Alliance grooming and non-grooming hours eligible for payment do not exceed \$30,000, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required for any expenditures over \$10,000.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to pay a bill from the Richland County Snowmobile Alliance for grooming and non-grooming hours through the 2022-23 Snowmobile Maintenance grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (28 JUNE 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH COUNTY CLERK

KERRY SEVERSON X
GARY MANNING
TIMOTHY GOTTSCHALL
DANIELLE RUDERSDORF X

DATED: JULY 18, 2023

Resolution No. 23-70 relating to the county’s contribution to the cost of town highway bridge construction required by Wisconsin Statutes, Section 82.08 was read by County Clerk Kalish. Motion by Manning second by Williamson that Resolution No. 23-70 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION 23 - 70

A Resolution Relating To The County’s Contribution To The Cost Of Town Highway Bridge Construction Required By Wisconsin Statutes, Section 82.08.

WHEREAS Wisconsin Statutes, section 82.08, requires counties in Wisconsin to pay approximately 50% of the cost of construction or repair of any culvert or bridge on a town highway or village street when so requested by the town or village board, and

WHEREAS the Public Works Standing Committee has received the following requests from the following towns and the Public Works Standing Committee is recommending that the County Board approve

the payment of the following amounts as financial aid from the County as mandated by Wisconsin Statutes, section 82.08.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the county shall pay the following amounts as financial aid for the following bridge or culvert projects in the following towns, as mandated by Wisconsin Statutes, section 82.08:

<u>Town or Village</u>	<u>Road Name</u>	<u>Total Cost</u>	<u>Amount of County Aid Granted</u>
Town of Henrietta	High Hill Dr.	15,466.56	7,733.28
Town of Henrietta	Quarry Dr.	13,476.03	6,738.02
TOTALS		\$28,942.59	\$14,471.30

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION
 AYES _____ NOES _____

RESOLUTION OFFERED BY THE PUBLIC
 WORKS STANDING COMMITTEE
 (13 JULY 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	STEVE WILLIAMSON	X	
	RICHARD MCKEE	X	
	MARC COUEY	X	
DATED: JULY 18, 2023	CHAD COSGROVE	X	
	GARY MANNING	X	
	STEVE CARROW	X	
	JULIE FLEMING		
	DAN MCGUIRE	X	

Resolution No. 23-71 was removed from the agenda and no action taken on item.

Resolution No. 23-72 was removed from the agenda and no action taken on item.

Resolution No. 23-73 approving a professional services agreement with Jon Hochkammer was read by County Clerk Kalish. Hochkammer exited the meeting room at 7:23 PM. Motion by Glasbrenner second by Frank that Resolution No. 23-73 be adopted. Motion carried and the resolution declared adopted. Hochkammer returned to room at 7:27 PM.

RESOLUTION NO. 23 - 73

A Resolution Approving A Professional Services Agreement With Jon Hochkammer.

WHEREAS the Richland County Board of Supervisors appointed Jon Hochkammer the Interim County Administrator until a new County Administrator had been named; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given to enter into a professional services agreement with Jon Hochkammer, of Verona WI, commencing July 17, 2023 and ending October 24, 2023 to provide consulting and training services to the

County to assist the County in the preparation of the 2024 Richland County Budget and other consultative services to assist in the transition to a new County Administrator at a cost of \$11,000 per month; and

BE IT FURTHER RESOLVED that funding for the project shall be covered from the General Fund (Fund #10); and

BE IT FURTHER RESOLVED that the County Administrator shall have authority to sign all necessary documents in executing the intentions of this resolution, including the authority to utilize a 10% contingency; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(05 JULY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
STEVE CARROW
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISA LUCK

X
X
X
X
X
X
X
X

DATED: JULY 18, 2023

Resolution No. 23-74 approving the Department of Health and Human Services applying for and accepting a 2024 Section 5310 Vehicle and Operating Grant was read by County Clerk Kalish. Motion by Rudersdorf second by Williamson that Resolution No. 23-74 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 74

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A 2024 Section 5310 Vehicle And Operating Grant.

WHEREAS the Wisconsin Department of Transportation has indicated that the Aging and Disability Resource Center of the Department of Health and Human Services is eligible to receive a 2024 Section 5310 Vehicle and Operating Grant in the amount of up to \$30,172.80, with the grant funds to be used to provide transportation services, particularly for elderly and disabled residents living in rural parts of the County, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Aging and Disability Resource Center of the Department of Health and Human Services to apply for and accept a 2024 Section 5310 Vehicle and Operating Grant from the Wisconsin Department of Transportation in the amount of \$30,172.80, and

BE IT FURTHER RESOLVED that the grant requires a 50% minimum County match which can be either cash and/or in-kind funding which will be accomplished by Section 85.21 non-Federal transportation funds, indirect costs supported by Health and Human Services Fund # 56, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tricia Clements, is authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(13 JULY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER
DONALD SEEP

X

DATED: JULY 18, 2023

KEN RYNES
TIMOTHY GOTTSCHALL
DANIELLE RUDERSDORF
KERRY SEVERSON

X

X

X

X

Resolution No. 23-75 approving a provider contract for 2023 for the Health and Human Services Department was read by County Clerk Kalish. Motion by Fleming second by Glasbrenner that Resolution No. 23-75 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 75

A Resolution Approving A Provider Contract For 2023 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2023 contracts:

With **Moe’s Transitional Living Center** of Milwaukee for \$115,000 to provide group home placement services for youth being served by the Child & Youth Services Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(13 JULY 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X
KERRY SEVERSON	

DATED: JULY 18, 2023

Resolution No. 23-76 approving the Sheriff’s Office applying for and accepting A NG9-1-1 PSAP Grant from the Wisconsin Department of Military Affairs was read by County Clerk Kalish. Motion by Voyce second by Fleming that Resolution No. 23-76 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 76

A Resolution Approving The Sheriff’s Office Applying For And Accepting A NG9-1-1 PSAP Grant From The Wisconsin Department Of Military Affairs.

WHEREAS the Public Safety Committee and Sheriff Clay Porter have been notified that the Sheriff’s Office may be eligible to receive a grant from the Wisconsin Department of Military Affairs for improving NG911 services and telecommunicator training, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff’s Office to apply for and accept a grant from the Wisconsin Department of Military Affairs for improving 911 services, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Administrator is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(07 JULY 2023)

AYES_____ NOES_____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
KEN RYNES	X
DAVID TURK	
BARBARA VOYCE	X
BOB FRANK	X
KERRY SEVERSON	X
RICHARD MCKEE	X

DATED: JULY 18, 2023

Resolution No 23-77 approving the Sheriff’s Office applying for and accepting a NG9-1-1 GIS Grant from the Wisconsin Department of Military Affairs was read by County Clerk Kalish. Motion by Williamson second by McKee that Resolution No. 23-77 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 77

A Resolution Approving The Sheriff’s Office Applying For And Accepting A NG9-1-1 GIS Grant From The Wisconsin Department Of Military Affairs.

WHEREAS the Public Safety Committee and Sheriff Clay Porter have been notified that the Sheriff’s Office may be eligible to receive a five percent matching grant from the Wisconsin Department of Military Affairs for improving NG911 services and gis map accuracy, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff’s Office to apply for and accept a grant from the Wisconsin Department of Military Affairs for improving 911 mapping, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Administrator is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(07 JULY 2023)

RESOLUTION ADOPTED	FOR	AGAINST
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DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK	X
KEN RYNES	X
DAVID TURK	
BARBARA VOYCE	X
BOB FRANK	X
KERRY SEVERSON	X
RICHARD MCKEE	X

DATED: JULY 18, 2023

Resolution No 23-78 amending the Collective Bargaining Agreement with the Deputy Sheriffs was read by County Clerk Kalish. Motion by McKee second by Turk that Resolution No. 23-78 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 78

A Resolution Amending The Collective Bargaining Agreement With The Deputy Sheriffs.

WHEREAS there is a Collective Bargaining Agreement between the County and the Richland County Deputy Sheriff’s Association covering 2022-2024, and

WHEREAS both parties to this Agreement have proposed an amendment to the sections of the contract detailed in the Memorandum of Understanding, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposed amendment and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the County enters into an Memorandum of Understanding with the Richland County Deputy Sheriff’s Association/WPPA amending parts of the collective bargaining agreement to better reflect 12 hour shifts and associated compensations., and

BE IT FURTHER RESOLVED that sick leave accrual will be at the rate of 10.25 hours for the month of August 2023 and then go to 12 hours per month, and

BE IT FURTHER RESOLVED that the County Board Chair and the County Administrator are hereby authorized to sign a Memorandum of Understanding in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(23 JUNE 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
SHAUN MURPHY-LOPEZ
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
STEVE CARROW

X

X
X
X
X
X
X
X

DATED: JULY 18, 2023

Derek S. Kalish
Richland County Clerk

ORDINANCE NO. 23 - 18

Amendment No. 578 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Andrze Skiba In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 18.9-acre parcel belonging to Andrze Skiba and in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

Part of the Northwest quarter of Section 16, Township 9 North, Range 1 East, Town of Orion, Richland County, Wisconsin more particularly described as follows:

Commencing at the Northwest corner of said section 16;
Thence North 85°33'50" East, 242.50 feet along the North line of said section 16 to the Point Of Beginning;
thence South 16°17' East, 241.25 feet; thence South 57°49' East 283.75 feet; thence South 38°16' East, 390 feet; thence South 38°23' 40" East 106.17 feet; thence South 49°29' East, 318.15 feet; thence South 20°53'40" 149.00 feet; thence South 61°41'40" East, 28855 feet; thence North 3°40'47" West 37.00 feet; thence North 3°40'47"West 1305.50 feet; thence south 85°33'50" West, 1081.50 feet along said North Line to the Point Of Beginning

3. This Ordinance shall be effective on August 16th, 2023.

DATED: AUGUST 15, 2023
PASSED: AUGUST 15, 2023
PUBLISHED: AUGUST 24, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(07 AUGUST 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

ORDINANCE NO. 23 - 19

Amendment No. 579 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Harmony Valley Home/Alfred Turnmire In The Town Of Forest.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.1246-acre parcel belonging to Harmony Valley Home/ Alfred Turnmire and in the Town of Forest is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Residential-2 (R-2) District:

Part of the Northwest quarter of the Northeast quarter of Section 15, Township 12 North, Range 2 West, Town of Forest, Richland County Wisconsin, more particularly described as follows:

Commencing at the North quarter corner of said Section 15;
 Thence South 89°37'45" East, along the North line of said Northwest quarter, 158.25 feet;
 Thence South 00°22'15" West, 580.91 feet to a point on the centerline of Richland County Trunk Highway "MM" and the point of beginning of the lands hereinafter described;
 Thence North 58°36'20" East, 226.79 feet;
 Thence South 50°21'18" East, 256.59 feet;
 Thence South 15°34'04" East, 235.32 feet;
 Thence North 73°38'57" West, 298.92 feet;
 Thence North 27°31'25" West, 68.52 feet;
 Thence South 80°21'15" West, 58.50 feet to a point on the centerline of Richland County Trunk Highway "MM";
 Thence North 29°01'14" West, along said centerline, 22.27 feet;
 Thence North 29°47'08" West, along said centerline, 135.58 feet to the point of beginning.

3. This Ordinance shall be effective on August 16th, 2023.

DATED: AUGUST 15, 2023
 PASSED: AUGUST 15, 2023
 PUBLISHED: AUGUST 24, 2023

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (05 JUNE 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

ORDINANCE NO. 23 - 20

Amendment No. 580 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Susan & Brian Wilbrandt And David Adelman In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 5.61-acre parcel belonging to Susan & Brian Wilbrandt and David Adelman and in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

PART OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 4, T12N, R2E; THENCE N 00°33'54" E ON THE EAST LINE OF THE SOUTHEAST QUARTER, 1267.30';

THENCE N 89°26'06" W, 347.75' TO A POINT ON THE CENTERLINE OF ADELMAN HILL DRIVE AND THE POINT OF BEGINNING;

THENCE SOUTHWESTERLY ON THE CENTERLINE OF ADELMAN HILL DRIVE, 490.13' ON THE ARC OF A 2934.00' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 09°34'17" AND A LONG CHORD OF 489.56' THAT BEARS

S 45°00'52.5" W;

THENCE SOUTHWESTERLY ON SAID CENTERLINE, 166.84' ON ARC OF A 144.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 66°23'04" AND A LONG CHORD OF 157.67' THAT BEARS S 16°36'29" W;

THENCE SOUTHEASTERLY ON SAID CENTERLINE, 109.53' ON THE ARC OF A 282.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 22°15'16" AND A LONG CHORD OF 108.85' THAT BEARS S 27°42'41" E TO THE LAST POINT ON SAID CENTERLINE;

THENCE S 51°09'41" W, 108.00';

THENCE N 39°48'37" W, 561.36';

THENCE N 50°11'18" E, 286.28';

THENCE S 47°26'13" E, 80.10';

THENCE N 71°02'09" E, 110.00';

THENCE N 50°11'18" E, 350.00';

THENCE S 39°48'42" E, 206.88' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 5.61 ACRES (244,401 SQ.FT.), MORE OR LESS. AND IS SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD AND/OR USAGE.

3. This Ordinance shall be effective on August 16th, 2023.

DATED: AUGUST 15, 2023
PASSED: AUGUST 15, 2023
PUBLISHED: AUGUST 24, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(07 AUGUST 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:		
DEREK S. KALISH		
RICHLAND COUNTY CLERK		
MELISSA LUCK	X	
STEVE CARROW	X	
DAVID TURK	X	
LINDA GENTES	X	
JULIE FLEMING	X	
DANIEL MCGUIRE	X	

ORDINANCE NO. 23 - 21

Amendment No. 581 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Owen & Susie Detwiler In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 24.23-acre parcel belonging to Owen & Susie Detwiler and in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

PART OF THE NW ¼ OF THE SE ¼ AND PART OF THE SW AND SE ¼ OF THE NE ¼ OF SECTION 30, T10N, R1W, TOWN OF DAYTON, RICHLAND COUNTY, WISCONSIN, TO WIT: COMMENCING AT THE S ¼ CORNER OF SAID SECTION 30; THENCE N 1°51'35" E, 1310.20' ALONG THE WEST LINE OF THE SE ¼ TO THE POINT OF BEGINNING; THENCE N 1°51'35" E, 1146.49' ALONG THE WEST LINE OF THE SE ¼; THENCE S 90°00'00" E, 839.50'; THENCE S 0°00'00" W, 763.82'; THENCE N 89°31'09" E, 473.12'; THENCE S 1°10'06" W, 369.51'; THENCE S 89°17'28"W, 1342.37' TO THE POINT OF BEGGINNG; EXCLUDING LOT 1 OF CSM #1170

3. This Ordinance shall be effective on August 16th, 2023.

DATED: AUGUST 15, 2023
PASSED: AUGUST 15, 2023
PUBLISHED: AUGUST 24, 2023

ORDINANCE OFFERED BY THE LAND & ZONING STANDING COMMITTEE
(07 AUGUST 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

ORDINANCE NO. 23 - 22

Amendment No. 582 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Verlen Aspenson In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.153-acre parcel belonging to Verlen Aspenson and in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 6, TOWNSHIP 8 NORTH, RANGE 1 EAST, TOWN OF ORION, RICHLAND COUNTY, WISCONSIN;

THENCE SOUTH 00°01'49" WEST, 145.92 FEET TO THE POINT OF BEGINNING:

THENCE CONTINUING SOUTH 00°01'49" WEST, 34.39 FEET"; THENCE SOUTH 72°56'03" WEST, 300.81 FEET; . THENCE SOUTH 20°52'11" EAST, 248.67 FEET ; THENCE SOUTH 52°37'17" WEST, 182.37 FEET TO THE POINT OF A CURVATURE OF A 1418.51 FOOT RADIUS CURVE, CONCAVE TO THE NORTH; THENCE SOUTHWESTERLY 396.82 FEET OF SAID CURVE HAVING A CENTRAL ANGLE OF 16°01'42" AND A CHORD BEARING SOUTH 60°38'08" WEST, 395.53; THENCE SOUTH 81°40'56" WEST 29.55 FEET; THENCE NORTH 07°42'33" WEST, 85.15 FEET; THENCE SOUTH 81°40'56" WEST 66.13 FEET; THENCE NORTH 07°47'45" WEST, 178.15 FEET; THENCE NORTH 81°55'13" EAST, 264.11 FEET; THENCE NORTH 07°58'48" WEST 66.00 FEET; THENCE SOUTH 81°55'13" WEST, 264.11 FEET; THENCE NORTH 07°59'27" WEST, 264.89 FEET; THENCE NORTH 81°47'58" EAST, 263.77 FEET; THENCE NORTH 08°02'27" WEST, 66.09 FEET; THENCE NORTH 81°46'48" EAST, 62.65 FEET; THENCE SOUTH 02°52'20" EAST, 193.36 FEET; THENCE NORTH 72°56'03" EAST, 566.29 FEET TO THE POINT OF BEGINNING.

AND That the following described 1.2417 acre parcel belonging to Verlen Aspenson and in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) to the General Commercial District:

COMMENCING AT THE NORTH QUARTER CORNER OF SAID SECTION 6, TOWNSHIP 8 NORTH, RANGE 1 EAST, TOWN OF ORION, RICHLAND COUNTY, WISCONSIN;

THENCE SOUTH 00°01'49" WEST, 180.45 FEET TO THE POINT OF BEGINNING:

THENCE CONTINUING SOUTH 00°01'49" WEST, 168.69 FEET"; THENCE SOUTH 52°37'17" WEST, 250.29 FEET; THENCE NORTH 20°52'11" WEST, 248.67 FEET; THENCE NORTH 72°56'03" EAST, 300.81 FEET TO THE POINT OF BEGINNING.

3. This Ordinance shall be effective on August 16th, 2023.

DATED: AUGUST 15, 2023
PASSED: AUGUST 15, 2023
PUBLISHED: AUGUST 24, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(07 AUGUST 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:		
DEREK S. KALISH		
RICHLAND COUNTY CLERK		
MELISSA LUCK	X	
STEVE CARROW	X	
DAVID TURK	X	
LINDA GENTES	X	
JULIE FLEMING	X	
DANIEL MCGUIRE	X	

RESOLUTION NO. 23 – 79

A Resolution Recognizing The Service Of A County Board Supervisor.

WHEREAS Mr. Shaun Murphy-Lopez was elected on April 17, 2018 and served as County Board Supervisor in District #2 until June 25, 2023, and

WHEREAS the County Board wants to express its sincere appreciation for Mr. Murphy-Lopez’s admirable efforts to transform Richland County into the best version of itself possible, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby expresses its sincere admiration and appreciation to Mr. Shaun-Murphy Lopez for his years of dedicated service to Richland County as the County Board Supervisor for District #2, and

BE IT FURTHER RESOLVED that the County Board wishes Mr. Murphy-Lopez the best in his future endeavors, and

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to Mr. Murphy-Lopez at his home address, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 AUGUST 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: AUGUST 15, 2023

RESOLUTION NO. 23 - 80

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The City of Richland Center.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the City of Richland Center, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the City of Richland Center which is known as Tax Parcel # 276-1673-7000, as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

Tax Year	Certificate No.	Face of Certificate
2012	611	2,125.68
2013	607	2,088.10
2014	501	3,612.27
2015	517	2,268.60
2016	505	2,463.27
2017	434	2,210.41
2018	479	3,139.55
2019	404	3,544.65
2020	398	2,442.56
2021	363	2,615.96
Total		\$26,511.05

The legal description relating to this parcel is as follows:

Lot Number Seven (7) in Block Number Seventy-three (73), Schoolcraft, City of Richland Center, Richland County, WI. ALSO: The South 4 feet of Lot Six (6) in Block Seventy-three (73), Schoolcraft, City of Richland Center, as laid out and platted May 27, 1853 by David Strickland, J. W. Coffinberry, and Robert C. Field, appraisers appointed by the Commissioners of the School and University Lands of the State of Wisconsin in Section Sixteen (16), Township Ten (10) North, Range One (1) East, Richland County, Wisconsin. The above described land being located in part of the Southeast Quarter SE ¼ of the Southwest Quarter (SW ¼) of Section Sixteen (16), Township Ten (10) North, Range One (1) East, City of Richland Center, Richland County, Wisconsin.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: AUGUST 15, 2023

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(13 JULY 2023)

	FOR	AGAINST
STEVE WILLIAMSON	X	
RICHARD MCKEE	X	
MARC COUEY	X	
CHAD COSGROVE	X	
GARY MANNING	X	
STEVE CARROW	X	
JULIE FLEMING	X	
DAN MCGUIRE	X	

RESOLUTION NO. 23 - 81

A Resolution Creating A Public Health Specialist Position In The Department Of Health & Human Services.

WHEREAS, the Public Health Unit of the Health and Human Services Department has had open Nurse position(s) since February of 2023 due to the current wage of the position and the limited workforce in this profession, and

WHEREAS, the Health and Human Services & Veterans Standing Committee and the Director of the Health and Human Services Department, Ms. Tricia Clements, have recommended the creation a Public Health Specialist position to allow the unit to function efficiently and complete the statutorily required duties of the Public Health Unit, and

WHEREAS, the creation of this position would not result in the elimination of either of the Public Health Nurse positions and at any given time the unit will have a maximum of 3 employees, including the Health Officer/Manager. The other two employees shall be Nurses, Public Health Specialists, or a combination of the two, and

WHEREAS, the County Administrator and the Finance and Personnel Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration, and

WHEREAS, Carlson Dettmann recommends the Public Health Specialist position be placed in Grade I of the County’s plan.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for the above listed position, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 AUGUST 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: AUGUST 15, 2023

Approved at Health & Human Services and Veterans Standing Committee on 13 July 2023

RESOLUTION NO. 23 - 82

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A 2024 Coordinated Services Team Initiative (CST) Grant.

WHEREAS, the Coordinated Services Team Initiative (CST) Grant totally up to \$60,000 is being administer through the Wisconsin Department of Health Services, and funds would be used to serve youth in need of wraparound treatment who have complex behavioral health treatment needs, and

WHEREAS, Rule 14 of the Rules of the Board requires County Board approval before any department of County government can apply for and accept a grant, and

WHEREAS, the Health and Human Services and Veterans Standing Committee and the Director of the Health and Humans Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for Health and Human Services to apply and accept a Coordinated Services Team Initiative (CST) Grant administered by the Wisconsin Department of Health Services in the amount of \$60,000, and

BE IT FURTHER RESOLVED, that the grant requires a \$12,000.39 County match, and

BE IT FUTHER RESOVED, that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tricia Clements, is authorized to sign on behalf of the County and any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(13 AUGUST 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	
KERRY SEVERSON	X

DATED: AUGUST 15, 2023

RESOLUTION NO. 23 - 83

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant.

WHEREAS, the Treatment Alternatives and Diversion (TAD) Grant totally up to \$173,333 is being administer through the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services, and funds would be used to serve individuals in need of drug and alcohol treatment court services in Richland County, and

WHEREAS, Rule 14 of the Rules of the Board requires County Board approval before any department of county government can apply for and accept a grant, and

WHEREAS, the Health and Human Services and Veterans Standing Committee and the Director of the Health and Humans Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for Health and Human Services to apply and accept a Treatment Alternatives and Diversion (TAD) Grant administered by the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services in the amount of \$177,333, and

BE IT FURTHER RESOLVED, that the grant requires a \$43,333 County match, up to \$34,832 of which will be in-kind funding and \$8,501 will be cash match, and

BE IT FUTHER RESOVED, that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tricia Clements, is authorized to sign on behalf of the County and any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(13 AUGUST 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	
KERRY SEVERSON	X

DATED: AUGUST 15, 2023

RESOLUTION NO. 23 - 84

A Resolution Making A Fund Transfer To The Richland County Fair Fund 68.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund 68 for use by the Fair, Recycling and Parks Standing Committee in conducting the current year’s County Fair.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval of \$15,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Fund 68 for use by the Fair, Recycling and Parks Committee in conducting the 2023 Richland County Fair, with this appropriation being for a period of 90 days, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 AUGUST 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: AUGUST 15, 2023

Approved by County Board Members of the Fair, Recycling, & Parks Standing Committee on 26 July 2023

RESOLUTION NO. 23 - 85

A Resolution Creating A New County Computer Policy.

WHEREAS it is necessary from time to time to amend the County’s computer policy to keep current with technology advances and changes, and

WHEREAS the Finance and Personnel and Public Works Committee has carefully considered the proposed updated policy and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that Richland County Computer Policy is hereby amended by adopting the attached policy

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 AUGUST 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: AUGUST 15, 2023

Richland County Management Information Systems

221 W Seminary Street · Richland Center WI 53581 · (608) 649-4404

Richland County Network and Computer Use Policy

All Departments

Overview

The purpose of this policy is to define acceptable usage of Richland County's computer devices, mobile devices and network. Management Information Systems (MIS) has developed this policy to protect Richland County's employees, partners and the residents from illegal or damaging actions by individuals, either knowingly or unknowingly. Internet/Intranet/Extranet-related systems, including but not limited to computer equipment, software, operating systems, storage media, network accounts providing electronic mail, www browsing, and application services are the property of Richland County. Effective security is a team effort involving the participation and support of every Richland County employee and affiliate who deals with information and/or information systems. It is the responsibility of every computer user to know these guidelines, and to conduct their activities accordingly. This policy covers accessing our network, passwords, security, prohibited use, and user responsibility.

Purpose

This policy is in place to protect the employees and Richland County as an organization. Inappropriate use of the computer systems can expose Richland County to risks, including virus attacks, compromise of network systems, services and data, the loss of sensitive or county confidential data, system down time, and disruptions to business services.

Scope

This policy applies to full-time employees, part-time employees, contracted employees, independent contractors, on-call employees, limited term employees (LTEs), consultants, elected officials, and other third parties.

This policy covers all computer devices, hand held devices, and network equipment that are used and operated for conducting Richland County business and the connectivity hardware and media of those devices. Devices

include: workstations, laptops, smartphones, iPads, all tablets, printers, or any other components that connect to the network or computer device.

Usage

Richland County provides computer/laptop/tablet devices and network access as a professional resource for employees to fulfill business needs and is not intended for personal use.

- You may access, use or share Richland County Information and/or Information Systems only to the extent it is authorized and necessary to fulfill your assigned job duties.
- Richland County information stored on electronic and computing devices must be protected through legal or technical means that information is protected.
- You have a responsibility to promptly report the damage, theft, loss or unauthorized disclosure of Richland County information and/or Information Systems.
- For security and network maintenance purposes, authorized individuals within the Richland County MIS Department may monitor equipment, systems and network traffic at any time.
- The Richland County MIS Department reserves the right to audit networks and systems on a periodic basis to ensure compliance with this policy.

Access

Any user (remote or internal) accessing Richland County network and/or devices must be authenticated through the use of a unique user ID and Password.

The unique user ID assigned to each individual is used for access and control to data and systems. All logging and tracking requirements for privacy, auditing, security and monitoring are recorded based on this unique user ID. Users will be held responsible for all actions taken under their user ID as recorded by our network and systems. It is strictly forbidden that your user ID and password be used by others.

Obtaining User ID and Password

In order to issue a user ID and password, the Richland County MIS Department must receive the following:

- Notification from the Department Head/supervisor and/or Personnel Department indicating needed applications and data access.
- The user must read and sign this policy, acknowledging acceptance thereof.
- Users needing access to data owned by another department will only be granted access upon written approval from his/her Department Head and the data's owner.

Passwords

- Passwords must conform to the following:
 - Must be at least eight (8) characters long.
 - Must contain at least one alphabetic and one non-alphabetic character. Non-alphabetic characters include numbers (0-9) and punctuation.
 - Must contain at least one lower case and one upper case alphabetic character.
 - Must not be similar to passwords that they had previously employed.
 - Must be difficult to guess. Do not use derivatives of user-IDs, and common character sequences such as "123456" must not be employed. Likewise, personal details such as spouse's name, automobile license plate, social security number, and birthday must not be used unless accompanied by additional unrelated characters. User-chosen passwords must also not be any part of speech. For example, proper names, geographical locations, common acronyms, and slang must not be employed.
- Each user of Richland County computer systems will be given only three attempts to enter a correct password. If a user has incorrectly entered a password three consecutive times, the user ID will be locked out until MIS staff authenticates the user's identity and then unlocks the account.
- All users will be automatically forced to change their passwords upon receipt of a MIS issued password and at least once every 180 days.
- Users must never write down or otherwise record their password.
- Users must never reveal their user ID or account password to others or allow the use of their account by others.
- All passwords must be promptly changed if they are suspected of being disclosed, or known to have been disclosed to unauthorized parties.
- Users may request a password reset by e-mail, phone or in person.
- Every work account should have a different, unique password.

Security

Richland County will implement physical and technical safeguards to ensure the integrity of the county hardware, systems and data.

Users will be granted access to information on a "need-to-know" basis. That is, users will only receive access to the minimum applications and privileges required to perform their jobs.

It is the responsibility of the user to practice the following security measures:

- Do not allow others access through your user ID and password. Providing access to another individual, either deliberately or through failure to secure its access, is prohibited.
- Secure workstations (screen lock or logout) prior to leaving area to prevent unauthorized access.
- You must lock the screen or log off when the device is unattended.
- Log out of all applications when not in use.
- Complying with all applicable password policies and procedures.

- Never install unauthorized software on any workstation/laptop/device.
- Know the level of security associated to network drives and system directories when storing data.
- Personal Access – can only be seen by user (currently H:)
- Department Access – can only be accessed by users associated to the Department (G:)
- Do not store sensitive information on workstation/laptops, instead store all sensitive information, including protected health information (PHI) in a network directory.
- Ensure that monitors are positioned away from public view.
- Do not store sensitive data on portable storage devices such as CD, DVD, and USB.
- Never use portable storage devices (CD, DVD etc.) from unknown or suspicious sources.
- Never download files from unknown or suspicious sources.
- Must never disable or interfere with the anti-virus software unless given explicit permission from Richland County MIS.
- Must never disable or interfere with the firewall unless given explicit permission from Richland County MIS
- Ensure proprietary software per your department is up to date.
- Ensure workstations are shut down every night.
- Exit running applications and close open documents at the end of the day or when away from the device for an extended period.
- If a user has any questions or suspicions regarding emails or files they must contact the MIS Department immediately.

Information Technology Security Assessment and Testing

This section addresses the county-wide need and provides guidance for Information Technology Security Assessment and testing.

- Assessment tests will be given to all county employees, contracted employees and volunteers who have access to County equipment.
- High level deficiencies shall initiate mitigation within ten (10) calendar days. Medium level deficiencies shall initiate mitigation within thirty (30) calendar days.
- Upon completion of the remediation of a vulnerability, agencies shall retest for the existence of the remediated vulnerability.
- Failure to complete remediation training could result in limited access to the counties computer access.

Prohibited

The following activities are strictly prohibited:

- To engage in any activity that is illegal under local, state, federal or international law while using Richland County-owned resources.

- Violations of the rights of any person or company protected by copyright, trade secret, patent or other intellectual property, or similar laws or regulations, including, but not limited to, the installation or distribution of "pirated" or other software products that are not appropriately licensed for use by Richland County.
- Unauthorized copying of copyrighted material including, but not limited to, digitization and distribution of photographs from magazines, books or other copyrighted sources, copyrighted music.
- Pornography, Child Pornography, Nudity or other Sexually Explicit Material; not specifically related to your job duties.
- Political Activity.
- Deliberately create, propagate or distribute malicious programs into the network or server (e.g., viruses, worms, Trojan horses, e-mail bombs, etc.).
- Logging into a device with an account that the user is not expressly authorized to access.
- Disrupt network communications. This includes, but is not limited to, network sniffing, ping floods, packet spoofing, denial of service, port scanning or security scanning and forged routing information.
- Port scanning or security scanning is expressly prohibited.
- Executing any form of network monitoring which will intercept data.
- Circumventing user authentication or security on any network, workstation, device or system.
- Using any program/script/command, or sending messages of any kind, with the intent to interfere with, or disable, a user's session.
- Export or Copy information about, or lists of, Richland County employees.
- Export or Copy information about, or lists of, Richland County consumer. Copy or Export county-owned software, intellectual property.
- Copy, export and distribute data not specifically related to your job duties.
- Use of USB Storage devices unless specific exception is needed for job duties.
- Connecting any devices not owned by or leased by Richland County without approval from Richland County MIS.
- Keeping food and drink within range of any computer devices in which an accidental spill could contact the device.

All Remote Access

This section covers additional requirements needed for those connecting remotely through an internet connection.

Remote access privileges will only be granted to those who have a need based on work requirements and are allowable under their position's personnel contracts.

To obtain access to Richland County network via a VPN or Remote Access the following procedure will be followed:

- Complete a Richland County Telework Agreement, signed by your Department Head.

- Richland County MIS Department will then install the appropriate software and/or guide the user on how to gain remote access.

Those persons granted remote access privileges to Richland County's network must abide by all the conditions within this policy, including the following:

- Only Richland County-owned devices are allowed to connect, unless approved by the Richland County MIS Department.
- Must use Richland County VPN Client software or Remote Access method. Any other proposed method must obtain approval from the Richland County MIS Department prior to use.

The user is responsible for:

- Selecting an internet Service Provider (ISP), coordinating installation, installing any required software, and paying associated fees.
- Though strongly discouraged, if not using Richland County-owned equipment, equipment used must be configured to comply with Richland County's standards. This includes maintaining current patch levels, and security patches.
- Exceptions to this will need prior approval from the Richland County MIS Department.

Enforcement and Violations

Any violation of this policy or unlawful use will be reported to and reviewed by Richland County Administrator on a case-by-case basis. Depending upon the severity and impact of the violation any or all of the following may occur:

- Loss of internet privileges
- Disciplinary action up to and including termination
- Report violation to legal authorities

Cloud Based Computing Services

The county has approved using iCloud, Google Documents and Dropbox. These are the only cloud computing options to be used and the following procedures and rules must be followed when using them.

- All accounts where county data is kept must be created using the County's county account or MIS administered accounts. Only addresses ending in @co.richland.wi.us will be used for setting up such accounts.
- Cloud computing may not be used for information that is restricted/confidential, private, personal or sensitive in nature.
- No information that is subject to HIPAA should ever be placed in the cloud.
- All records/data must be retained according to the data retention policies

- MIS department shall be the administrators of all cloud-based services accounts.

Internet

This policy shall apply to anyone utilizing Richland County Government's internet access systems.

Richland County Government's internet access is intended to further the business purposes of Richland County Government; incidental personal use of the internet access is permissible.

Richland County Government reserves the right to monitor, filter, and/or review, at any time, all internet utilization via Richland County Government's internet access. Richland County Government further reserves the right to reveal any internet access related information to any party that it deems appropriate. The use of encryption, the labeling of a communication as private, the deletion of a communication, or any other such process or action, shall not diminish Richland County Government's rights in any manner.

Richland County Government will disclose internet access information to any party that it may be required to by law or regulation. This may include law enforcement search warrants and discovery requests in civil litigation.

Users will not post any comments or statements on any web page or send any messages to internet newsgroups that are not directly relevant to their assigned duties and authorized by the Department Head or designee.

Due to the drain on resources, users will not utilize or subscribe to any services that "broadcast" material via the internet not directly relevant to their assigned duties. This includes listening to music or radio stations via the internet, or streaming TV, sports, or movies via the internet. Due to the potential for security breaches, users will not download software from the internet unless prior approval has been obtained from the MIS Staff. Downloading screen-savers, desktop themes, and/or games from the internet is strictly prohibited.

Richland County

Management Information Systems

221 W Seminary Street · Richland Center WI 53581 · (608) 649-4404

Richland County Email Policy

All Departments

Overview

Electronic email is pervasively used in almost all industry verticals and is often the primary communication and awareness method within an organization. At the same time, misuse of email can post many legal, privacy and security risks, thus it's important for users to understand the appropriate use of electronic communications.

Purpose

The purpose of this email policy is to ensure the proper use of Richland County email system and make users aware of what Richland County deems as acceptable and unacceptable use of its email system. This policy outlines the minimum requirements for use of email within Richland County Network.

Scope

This policy covers appropriate use of any email sent from a Richland County email address and applies to all employees, vendors, and agents operating on behalf of Richland County.

Policy

- All use of email must be consistent with Richland County policies and procedures of ethical conduct, safety, compliance with applicable laws and proper business practices.
- Richland County email accounts should be used for Richland County business-related purposes; non-Richland County related uses are prohibited.
- The Richland County email system shall not be used to harass or make threats, nor be offensive or disruptive in nature; should not include language or images related to race, gender, age, sexual orientation, unless specifically related to your job duties; pornography, religious or political beliefs, national origin, or disability, unless specifically related to your job duties; should not present personal views as the county's own; should not engage in commercial activity unrelated to the county; should not unlawfully distribute copyrighted material; and should not share confidential material, trade secrets, or

proprietary information outside of the county, unless specifically related to your job duties. Employees who receive any emails with this content from any Richland County employee should report the matter to their supervisor/Department Head/Personnel Department immediately.

- Users are prohibited from automatically forwarding Richland County email to a third-party email system. Individual messages which are forwarded by the user must not contain Richland County confidential or above information, unless specifically related to your job duties.
- Use of Richland County resources for personal emails is not acceptable.
- Sending chain letters or joke emails from a Richland County email account is prohibited.
- Richland County may monitor messages without prior notice.
- If a user suspects an email is malicious or a phishing attack they will click on the Phish Alert Button to report it.

Richland County Management Information Systems

221 W Seminary Street · Richland Center WI 53581 · (608) 649-4404

Richland County Software Installation Policy

All Departments

Overview

Allowing employees to install software on Richland County computing devices opens the organization up to unnecessary exposure. Conflicting file versions, the introduction of malware from infected installation software, unlicensed software which could be discovered during audit, and programs which can be used to hack the organization's network are examples of the problems that can be introduced when employees install software on county equipment.

Purpose

The purpose of this policy is to outline the requirements around the installation of software on any Richland County's computing devices. To minimize the risk of loss of program functionality, the exposure of sensitive information contained within Richland County's computing network, the risk of introducing malware, and the legal exposure of running unlicensed software.

Scope

This policy applies to all Richland County employees, contractors, vendors and agents with Richland County-owned devices. This policy covers all computers, servers, smart phones, tablets and other computing devices operating.

Policy

- Employees may not install software on Richland County's computing devices operated within the Richland County network.
- Software requests must first be approved by the Department Head/Supervisor and then be made to the MIS Help Desk via email at help@richlandcountywi.on.spiceworks.com.
- Software must be selected from an approved software list, maintained by the MIS Department, unless no selection on the list meets the requester's need.
- The MIS Department will obtain and track the licenses, test new software for conflict and compatibility, and perform the installation.

I have read the Richland County Computer Policy rules and guidelines.

Name: (please print) _____

Department: _____

Signature: _____ Date: _____ Employees are

asked to sign this statement and separate it from the Richland County Computer Policy.

All employees should review and sign the new computer policy and the page with the signature should be sent to the County Administrator/HR Office who will place the signature page in the Personnel files.

2023 Computer Policy Crosswalk

This document was redone from the ground up. Technology has changed so rapidly in the past 5 years that the old policy was completely outdated and to simply update it was not possible. Focus has truly changed and we are now putting this policy in place to protect the employees and county as an organization.

- The policy now covers all devices computers, laptops, iPads, tablets, printers, smartphones and all other components that connect to the network or computers.
- Password requirements are more defined and complex passwords are required.
- Workstations are required to shutdown at night
- The policy now allows for Technology assessment and testing with a plan for mitigation.
- Use of USB drives are now prohibited unless specific exception has been made.
- No client, employee, or intellectual property of the county can be exported or copied to anyone outside the county.
- Definition of remote worker is completed with responsibilities for the worker defined
- There is definition for enforcement and violations of the policy
- There is a defined email policy which never existed before.
- There is a software installation policy which was not separated before

RESOLUTION NO. 23 – 86

A Resolution Amending The County Handbook And Sheriff’s Addendum For Jail Staff.

WHEREAS The Sheriff has proposed an amendment to the sections of the Employee Handbook and Sheriff’s Addendum detailed in the Memorandum of Understanding, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposed amendment and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the edits the County Handbook and Sheriff’s Addendum to reflect the changes detailed in the memorandum of understanding to better reflect 12 hour shifts and associated compensations, and

BE IT FURTHER RESOLVED that the County Board Chair and the County Administrator are hereby authorized to sign a Memorandum of Understanding in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(02 AUGUST 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: AUGUST 15, 2023

MEMORANDUM OF UNDERSTANDING BETWEEN RICHLAND COUNTY AND RICHLAND COUNTY
EMPLOYEES OF JAIL/DISPATCH CENTER.

This is a voluntary agreement between Richland County and the Richland County Employees of the Jail/Dispatch Center. The parties have discussed the implementation of a trial 12-hour shift schedule for the Jailer/Dispatcher divisions. In consideration of the mutual covenants found below, the parties hereby agree to the following provisions:

- 1: Effective _____ and ending on _____ the schedule for those employees assigned to jailer/dispatcher classifications will consist of a 12-hour shift rotation of 2-on/2-off, 3-on/2-off, 2-on/3-off with an alternate 3-day weekend off. The trial period may be enacted at an earlier date or extended by mutual agreement of the parties.
- 2: Shifts will operate from 4:00 a.m.-4:00 p.m. and 4:00 p.m.-4:00 a.m. Shift assignments will be awarded based on department seniority. Swing shift hours will be 10:30 a.m. - 10:30 p.m. Employees bid for shift hours; however, management reserves the right to assign employees to stacks that fall within the hours bid. Employees will be allowed to use department seniority when another shift is vacated and reposted.
3. To compensate for additional hours associated with this 12-hour schedule, management will put the additional benefit time towards those hours and 8 hour shifts will be added to the schedule as follows; Employees with 5 weeks of vacation = Zero 8 hour shifts, Employees with 4 weeks of vacation = Two 8 hour shifts, Employees with 3 weeks of vacation = Four 8 hour shifts, Employees with 2 weeks of vacation = Six 8 hour shifts and Employees with 1 week of vacation = Nine 8 hour shifts. These 8-hour day will be flexible for training, special team call outs and other assignments. Management reserves the right to adjust the 8-hour day with a five (5) day notice. Management will assign these short days. In addition, all employees will receive one unpaid day off during the calendar year.
4. Compensation consists of 12-hours of regular pay for each 12-hour shift worked. Any hours worked in excess of 12-hours will be at the overtime rate. Employees may still take overtime pay or convert overtime to compensatory time off.
5. Employees working the 4:00 p.m.-4:00 a.m. shift and the swing shifts shall earn \$60.00 per month in shift differential pay.
6. During the trial period, a vacation work week will be defined as 5 (12-hour) days. Holidays are defined in the Richland County Handbook. Any employee required to work

on a holiday, the employee will receive 24 hours of straight time pay in addition to his/her regular salary, for a total of thirty-six (36) hours straight time pay for the day. Anyone working outside their regular/normal hours on a holiday (called in early, extend beyond their shift or work extra time-whether ordered or voluntary) will be paid on the same basis as the regular holiday pay (triple time) for these extra hours. If a holiday falls on an employee's scheduled day off, the employee will receive twelve (12) hours of straight time pay in addition to the employee's regular salary for a total twenty-four (24) hours straight time pay for the day. To receive holiday pay, the employee must work the hours scheduled for the week during which the holiday falls, unless on paid sick leave or other leave with pay or excused for proper reasons beyond the employee's control.

7. For the purposes of this trial period, one working day of sick leave equals twelve (12) hours. All other verbiage in the County Handbook apply.
8. Excluding exigent circumstances, deputies shall be off work for a minimum of eight (8) continuous hours in each 24-hour period.
9. The accrual and/or use of other benefits not identified herein shall continue as currently provided for in the County Handbook.
10. Unless specifically modified by this agreement, all other provisions of the County Handbook will continue to apply.
11. The parties shall meet every six (6) months to review the progress of the MOU.
12. Termination of this agreement may occur by order of the Sheriff with a thirty (30) day notice, by majority vote of the affected parties (Jailer/dispatcher division) with a thirty (30) day notice or by mutual agreement of the parties during the trial period. Nothing in this agreement changes Management Rights in the current County Handbook.

Clay Porter, Sheriff

Renette Collins, Jail Sergeant

Candace Pesch, Administrator

Susan Barnes, Jail Sergeant

RESOLUTION NO. 23 - 87

A Resolution Authorizing The Joint Ambulance Committee To Purchase A Used Ambulance To Replace Its Oldest Ambulance.

WHEREAS the Joint Ambulance Committee is looking to replace its oldest ambulance and the Committee is recommending, as a cost-saving measure, that it be authorized to purchase a used ambulance, at a cost not exceed \$40,000 plus the 9% buyer fee required by Wisconsin Surplus, as opposed to purchasing a new ambulance which would probably cost around \$250,000.00 and

WHEREAS the Joint Ambulance Committee is requesting authorization from the County Board to purchase a used ambulance off the Wisconsin Surplus Auction Site and the Committee is presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for the Joint Ambulance Committee to purchase a used ambulance using funds in the Ambulance Outlay Account Fund 16, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE JOINT AMUBLANCE COMMITTEE
(10 AUGUST 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERON
JULIE FLEMING

X
X

DATED: AUGUST 15, 2023



Richland County Administrator's Office
Candace Pesch, Administrator

County Administrator's Report- July 2023

Thank You: First, I would like to thank all of the Supervisors, Department Heads and staff for the warm welcome that I have received in my first month as County Administrator. I have had the opportunity to meet with several of the department heads and some supervisors, as well as tour our facilities. We truly have wonderful staff who do their best for Richland County each and every day. Although we have many "irons in the fire", I have faith and confidence in our leadership team and believe that together we will find our way through it all.

Finance and Personnel Committee: Since last month's board meeting the Finance and Personnel Committee has met once. Items on the agendas included an update on the 2024 county budget, a discussion on interdepartmental billing, approval of a fund transfer to the County Fair Fund 68, approving the creation of a Public Health Specialist position, transitioning some positions in the Sheriff's Department to 12 hour shifts on a trial basis, consideration of a revised computer policy, and a review of the current procedure of employee reclassifications.

Rules and Strategic Planning Committee: Has not met since July 6, 2023, but will meet on September 7, 2023.

Economic Development: On July 10th, Chairperson Brewer, Jon Hochkammer and I met with City officials and other local leaders to discuss future economic development opportunities. These meetings occur occasionally to discuss current projects and explore opportunities to work cooperatively. Some of the issues discussed at the meeting were the county's agreement with Becker Professional Services to consult on economic development and grant opportunities within the community, the timeline and tentative planning for the new hospital build, potential incentives for developers wishing to build in Richland County, and future budgeting for economic development. Additionally, Jon Hochkammer and I met with the City Administrator and Economic Development Coordinator to discuss potential future opportunities and challenges for projects within the county.



Richland County Administrator's Office
Candace Pesch, Administrator

Budget: Clerk Kalish, Jon Hochkammer, and I have met with all Department Heads to review their budgets. It was a wonderful opportunity for us to connect with each department and have realistic and thoughtful discussions on operational needs and priorities that will assist us in the tough work ahead. We will now begin working through all of the numbers in order to determine our overall financial position and needs, not only this year but in future years. Once we have done that, we will be presenting findings and data to the board for further guidance and direction.

Organizational Review: In order to assure that we are operating as efficiently and economically as possible, we have started reviewing our overall operational structure and have identified some potential areas for consideration of consolidation. I have reached out to other counties to gather information on alternative options and structures and will be presenting them to committees in the near future for consideration.

UW Campus: The Campus Reconfiguration Committee met to discuss the process in determining how we move forward. Supervisor Turk has been selected to Chair this committee and Supervisor Williamson has been selected as the Vice Chair. Discussion items included preparing the buildings for winter, directing the Administrator and Mr. Hochkammer to obtain quotes for a comprehensive review of all mechanical systems at the campus, a review of the floodplain maps of the campus property and the development of a formal campus utilization proposal process.

Preliminary Net New Construction: The preliminary net new construction numbers were released on July 27, 2023 and Richland County's 2023 New Construction came in at \$14,109,600.00 for a 0.92% increase.

Other Items of Note: I continue to attend as many meetings and events as I am able. I attended the Fire Chiefs meeting in Blue River and National Night Out in Richland Center. I have met with Troy Maggied from the Southwest Wisconsin Regional Planning Commission, grant committee meetings, radio tower updates, and as schedule allows, the Weekly Administrator/Coordinator's Leadership meeting and WCA weekly meetings. In addition, I am registered to attend the WCA Conference in September.