

# County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish  
County Clerk

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January 11, 2023

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, January 17, 2023, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

## Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The December 13<sup>th</sup> Meeting
6. Ordinance Relating To A Parcel Belonging To Jeff & Pam Nigl In The Town Of Marshall
7. Ordinance Relating To A Parcel Belonging To Joseph & Gyneth Pyfferoen In The Town Of Westford
8. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
9. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
10. Resolution Of Condolence To The Family Of Gaylord Lee Deets
11. Resolution Of The Richland County Board Against Exercising The Referendum Option In 2023 To Increase The County Tax Levy In 2024
12. Resolution Adopting Amendments To The Richland County Committee Structure Document
13. Resolution Adopting A Memorandum Of Understanding As An Attachment To The Collective Bargaining Agreement With The Wisconsin Professional Police Association
14. Resolution Adopting Prioritized Strategic Plan Tactic And Actions For 2023
15. Resolution Approving A Contract For The Emergency Management Department
16. Resolution Transferring \$40,000 From The Ambulance Service Operating Fund To The New Ambulance Fund
17. Resolution Approving Provider Contracts For 2023 For The Health And Human Services Department
- 18. Closed Session -Agenda Item – Status Of The UW Campus – Chair May Call For A Closed Session, Pursuant To Wis. Stat. 19.85(1)(E) Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session and (G) Conferring With Legal Counsel For The Governmental Body Who Is Rendering Oral Or Written Advice Concerning Strategy To Be Adopted By The Body With Respect To Litigation In Which It Is Or Is Likely To Become Involved** (Roll Call Vote If Motion Is Not Unanimous.) Enter Closed Session, If A Motion Is Made And Passed. Reconvene In Open Session Pursuant To Wis. Stat. 19.85(2). (Roll Call If Motion Is Not Unanimous.)
19. Appointments To Various Boards, Commissions And Committees
20. Reports: Administrator's Report
21. Correspondence
22. Adjourn

**\*\* Items In Bold Have Been Added, Modified, Or Removed From Agenda \*\***

## **DECEMBER MEETING**

December 13, 2022

Chair Brewer called the meeting to order at 7 PM. Roll call found all members present except Supervisors Seep, Luck, and Severson.

Pastor Larry Engel with Five Points Lutheran Church gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Williamson, second by Manning for approval of the agenda. Motion carried and agenda declared approved. Chair Brewer advanced agenda items #19 and the 2021 audit report to be addressed after item #5.

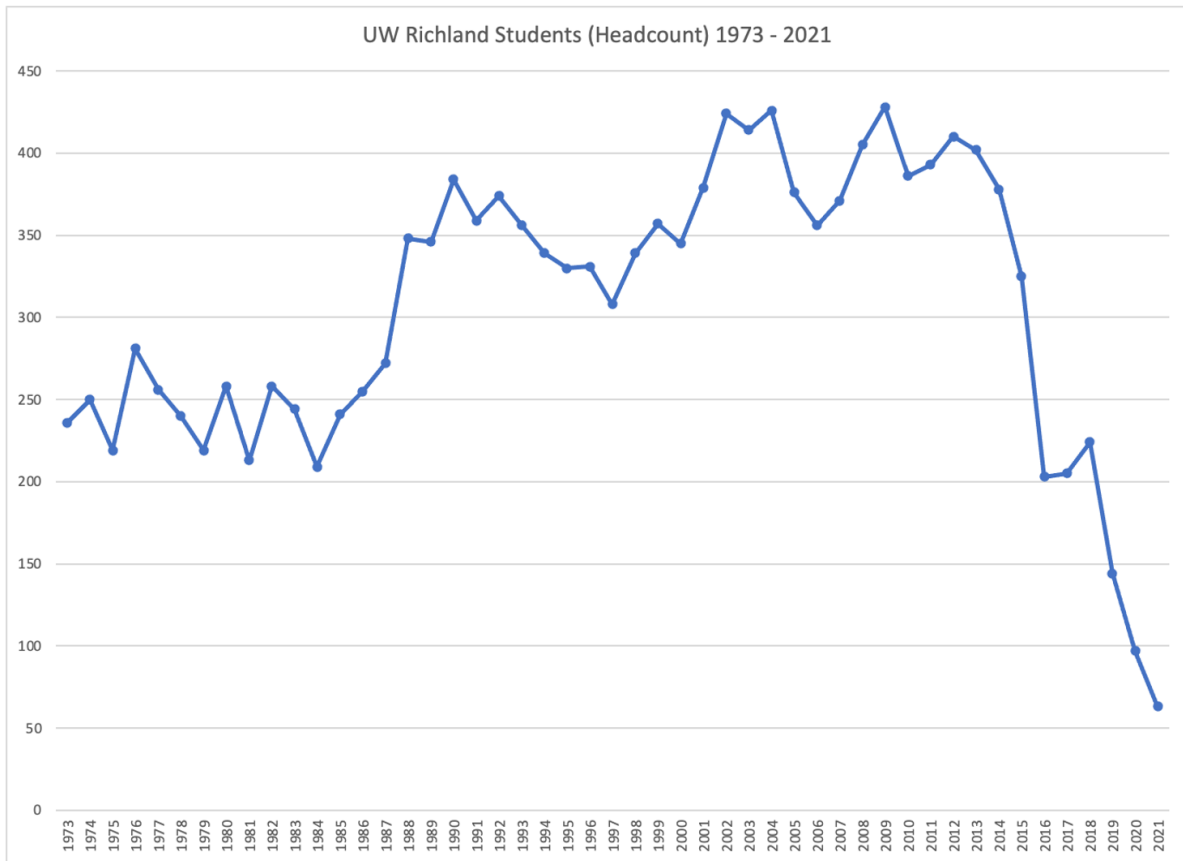
Chair Brewer asked if any member desired the minutes of the October 25, 2022 meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the October 25, 2022 meeting, Chair Brewer declared the minutes approved as published.

Resolution No. 22-131 stating the position of the Richland County Board of Supervisors regarding the status of the UW-Richland Campus was read by Corporation Counsel Windle. Motion by Gentes second by Voyce that Resolution No. 22-131 be adopted. Discussion continued with several members of the public providing comment in favor of the continued support of the UW-Richland Campus. Motion by Rynes second by Turk to amend the resolution by removing the words “with property tax proceeds dedicated to the ongoing upkeep and maintenance of the UW-Richland campus” in the third BE IT FURTHER RESOLVED of the proposed resolution. Roll Call vote taken to approve amendment: Yes: Brewer, Rynes, Manning, Gottschall, Rudersdorf, Turk, Cosgrove, Williamson, Couey, Fleming, and McGuire; No: Carrow, Murphy-Lopez, McKee, Glasbrenner, Gentes, Frank, and Voyce. Motion to amend carried with 11 Yes votes and 7 No votes. Roll call vote taken to approve amended resolution: Yes: Carrow, Murphy-Lopez, Brewer, McKee, Rynes, Manning, Gottschall, Glasbrenner, Rudersdorf, Gentes, Turk, Cosgrove, Frank, Williamson, Couey, Fleming, Voyce, and McGuire; No: None. Motion to approve amended resolution carried with 18 Yes votes and 0 No votes and an amended Resolution No. 22-131 declared adopted.

### **RESOLUTION NO. 22 - 131**

A Resolution Stating The Position Of The Richland County Board Of Supervisors Regarding The Status Of The UW-Richland Campus.

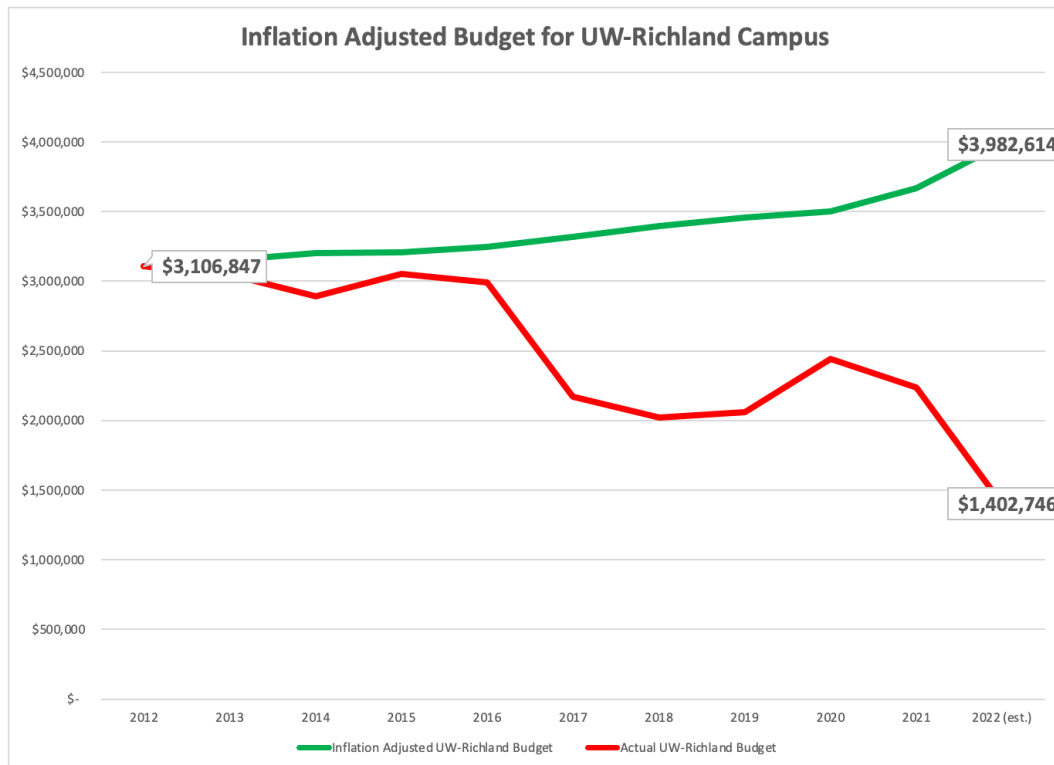
WHEREAS student headcount enrollment at the UW-Richland campus has dropped from over 400 in the 2012 - 2013 school year to 64 in the current 2022 – 2023 school year, and



WHEREAS, the campus budget allocated by the State of Wisconsin has fallen from approximately \$3.1 million in the 2012 – 2013 school year to \$1.4 million in the current 2022 – 2023 school year, and

WHEREAS, the Consumer Price Index shows that prices increased 25% between 2012 and 2022, and

WHEREAS, if the UW-Richland campus budget had kept pace with inflation, the annual budget for the campus in 2022 would have been \$4.0 million, and



WHEREAS, the UW-Richland campus now has the smallest enrollment of any campus in the UW system, and

WHEREAS, economic impact reports in 2006 and 2018 found the campus has had an estimated \$7 million direct impact on the Richland County area economy, and

WHEREAS, the working people of Richland County paid for the construction of the campus in 1967 and have maintained it for 55 years with their countywide property and sales tax revenues, and

WHEREAS, a full-time recruiter is the number one priority for our campus, and

WHEREAS, a college campus in our local community gives working people and their kids the opportunity to attend a local university so they can gain an education and then earn a better living, and

WHEREAS, UW System President Jay Rothman issued a directive on November 22, 2022 to Interim Chancellor Evetovich to “. . . develop a plan to adjust . . . the offerings at the Richland campus by transitioning the in-person degree instructional programs at Richland to the main UW-Platteville campus . . .”, and

WHEREAS, testimonials have been received from students, alumni, K-12 school staff, and community members that recruitment for the UW-Richland campus was not being faithfully carried out by UW-Platteville, and

WHEREAS, state elected officials have been misinformed of the facts, including State Senator Howard Marklein, who stated on December 11, 2022 in the Milwaukee Journal Sentinel: “Enrollment continued to decline no matter how much money, resources, and attention the UW System invested,” and

WHEREAS, the UW-Richland campus niche is affordability, small class sizes, an international program, a rural setting, and geographic accessibility for lower income and working people, and

WHEREAS, a petition with 1,500 signatures asks that Governor Evers, Senator Marklein, Assemblyman Kurtz, and President Rothman meet with the community to share ideas about how to save the campus, and

WHEREAS, the County Board has already passed Resolution 22-72 requesting the State increase budget to 2015 levels, and

WHEREAS, Richland County owns and leases the 134-acre campus to the UW System through a Memorandum of Agreement (MOA) through 2042, and

WHEREAS, the MOA states the Board of Regents and Richland County have deemed it “*mutually advantageous to serve the educational needs of the people of the Richland County area by maintaining a branch campus . . .*”, and

WHEREAS, the MOA states it shall be automatically terminated as of June 30 of any year if “*a) Appropriations by the Legislature are insufficient to permit continued operation of the branch campus, b) State legislation concerning higher education in Wisconsin involves a fundamental change in the branch campus program,*” and

WHEREAS, the MOA includes approximately 30 acres of sloping farmland behind the campus, and

WHEREAS, Richland Center has a housing shortage, as determined through a 2019 Housing & Workforce Study, and

WHEREAS, due to levy limits and reduced state shared revenues, Richland County government has struggled to maintain buildings on the campus.

NOW THEREFORE BE IT RESOLVED, Richland County implores the UW system to return a full-time recruiter to the UW-Richland campus, and

BE IT FURTHER RESOLVED, Richland County submits a budget request for \$4 million for the 2023 – 2024 academic year to the UW System to abide by the terms of the MOA to maintain a branch campus at UW-Richland campus, and

BE IT FURTHER RESOLVED, Richland County requests a professional outside mediator to be present during any further negotiations where UW-Platteville staff are present, and

BE IT FURTHER RESOLVED, a portion of the farmland shall be removed from the MOA for an environmentally sensitive housing development, and

BE IT FURTHER RESOLVED, Richland County shall work with the UW System to determine a mutually beneficial minimum level of student enrollment required to keep UW-Richland as a branch campus, and

BE IT FURTHER RESOLVED, Richland County shall also work with the UW System to determine clear annual targets to quickly return to the minimum student enrollment level, and

BE IT FURTHER RESOLVED, that the County Clerk transmit a copy of this resolution and the attached presentation to Governor Tony Evers, the Governor’s Deputy Policy Director Katie Domina, UW System President Jay Rothman, each individual member of the UW Board of Regents, UW-Platteville Interim Chancellor Tammy Evetovich, UW-Platteville Assistant Provost Michael Compton, State Senator Howard Marklein, State Assembly Representative Travis Tranel, State Assembly Representative Todd Novak, State Assembly Representative Tony Kurtz, and Wisconsin Counties Association President Mark O’Connell.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY  
EDUCATION STANDING COMMITTEE  
(12 DECEMBER 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

LINDA GENTES	X
CHAD COSGROVE	X
BOB FRANK	
BARBARA VOYCE	X
SHAUN MURPHY-LOPEZ	X
INGRID GLASBRENNER	X
DANIEL MCGUIRE	X
MARC COUEY	X

DATED: DECEMBER 13, 2022

Bill Moilien, Audit Supervisor for Johnson Block CPAs, provided overview of Richland County’s 2021 audited financial statements and activities.

Ordinance No. 22-19 Amendment No. 560 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Kinyon Revocable Trust/Marty Kinyon in the Town of Buena Vista was read by County Clerk Kalish. Motion by Gentes second by Frank that Ordinance No. 22-19 be adopted. Motion carried and the ordinance declared adopted.

**ORDINANCE NO. 22- 19**

Amendment No. 560 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kinyon Revocable Trust/Marty Kinyon In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.41 acre parcel belonging to Kinyon Revocable Trust/Marty Kinyon and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

PART OF NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:  
COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 20, T9N, R2E; THENCE N 00°02'45" E ON THE EAST LINE OF THE SOUTHWEST QUARTER, 1486.79'; THENCE N 89°57'15" W, 684.64' TO A POINT ON THE CENTERLINE OF FAIRVIEW ROAD AND THE POINT OF BEGINNING; THENCE N 89°49'14" W, 523.83' TO THE LAST POINT ON SAID CENTERLINE; THENCE N 00°09'19" W, 200.00'; THENCE S 89°49'14" E, 525.00'; THENCE S 00°10'46"W, 200.00' TO THE POINT OF BEGINNING. PARCEL CONTAINS 2.41 ACRES (104,883 SQ.FT.), MORE OR LESS.

3. This Ordinance shall be effective on December 13, 2022.

DATED: DECEMBER 13, 2022  
PASSED: DECEMBER 13, 2022  
PUBLISHED: DECEMBER 22, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(7 NOVEMBER 2022)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW		
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

Ordinance No. 22-20 Amendment No. 561 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Lyle & Kristey Jelle in the Town of Orion was read by County Clerk Kalish. Motion by Manning second by Turk that Ordinance No. 22-20 be adopted. Motion carried and the ordinance declared adopted.

**ORDINANCE NO. 22- 20**

Amendment No. 561 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Lyle & Kristey Jelle In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (h) Adequate public facilities to serve the development are present or will be provided.
- (i) Provision of these facilities will not be an unreasonable burden to local government.
- (j) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (k) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (l) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (m) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland

in farmable size parcels.

(n) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.42 acre parcel belonging to Lyle and Kristey Jelle in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER AND PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 20, TOWN 9 NORTH, RANGE 1 EAST, TOWN OF ORION, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 20, T9N, R1E; THENCE N 87°29'22" E ON THE SOUTH LINE OF THE SOUTHWEST QUARTER, 1186.66' TO THE SOUTHEAST CORNER OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 988 AND THE POINT OF BEGINNING; THENCE CONTINUING N 87°29'22" E, 155.41' TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER; THENCE CONTINUING N 87°29'22" E, 8.40' TO A POINT ON THE CENTERLINE OF INDIAN CREEK DRIVE AND THE LAST POINT ON THE SOUTH LINE OF THE SOUTHWEST QUARTER; THENCE NORTHEASTERLY ON THE CENTERLINE OF INDIAN CREEK DRIVE, 116.50' ON THE ARC OF A 130.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 51°20'46" AND A LONG CHORD OF 112.64' THAT BEARS N 24°49'03" E; THENCE N 00°51'20" W, 195.16'; THENCE NORTHEASTERLY, 183.75' ON THE ARC OF A 163.00' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 64°35'27" AND A LONG CHORD OF 174.18' THAT BEARS N 31°26'23.5" E TO THE LAST POINT ON THE CENTERLINE OF INDIAN CREEK DRIVE; THENCE S 87°17'52" W, 318.77'; THENCE S 76°12'54" W, 60.00'; THENCE S 00°00'16" E, 124.00' TO A POINT ON THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 988; THENCE N 89°59'44" E, 68.68' TO THE NORTHEAST CORNER OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 988; THENCE S 01°33'14" E, 300.00' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 2.42 ACRES (105,598 SQ.FT.), MORE OR LESS.

3. This Ordinance shall be effective on December 13, 2022.

DATED: DECEMBER 13, 2022  
PASSED: DECEMBER 13, 2022  
PUBLISHED: DECEMBER 22, 2022

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(28 NOVEMBER 2022)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES		
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	



DEREK S. KALISH  
RICHLAND COUNTY CLERK

Zoning Administrator Bindl reported the receipt of the following rezoning petitions: Audrey Oliver to rezone 2 acres from Agricultural Forestry to Residential-2 in the Town of Orion and Jeff & Pam Nigl to rezone 5 acres from Agricultural Residential to Agricultural Forestry in the Town of Marshall. Chair Brewer referred the petitions to the Zoning and Land Information Committee for action.

Zoning Administrator Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Resolution No. 22-123 approving Richland County Highway Department to purchase land for Ash Creek Church septic was read by County Clerk Kalish. Motion by Rynes second by Rudersdorf that Resolution No. 22-123 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 123**

A Resolution Approving Richland County Highway To Purchase Land For Ash Creek Church Septic.

WHEREAS the Public Works Committee and the County Hwy Commissioner, Joshua Elder; have recommended that the Highway Department purchase .50 acres of land from Kirk M. and Shelly M. Stibbe and Brent H. Stibbe and Sarah M. Stibbe for the amount of negotiated price of 8,000 dollars. The purchase of this land is for the relocation of Ash Creek Septic for a County Highway Improvement Project on CTH O.

BE IT FURTHER RESOLVED that funds for this purchase were budgeted for in Highway’s 2022 budget and once project is completed the .50 acres of land will be deeded back to Ash Creek Church.

VOTE ON FOREGOING RESOLUTION  
AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE PUBLIC  
WORKS STANDING COMMITTEE  
(7 NOVEMBER 2022)

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH	STEVE WILLIAMSON	X
COUNTY CLERK	RICHARD MCKEE	X
	MARC COUEY	X
DATED: DECEMBER 13, 2022	CHAD COSGROVE	X
	GARY MANNING	
	STEVE CARROW	X
	JULIE FLEMING	
	DAN MCGUIRE	X

Resolution No. 21-163 strongly recommending masks in county owned buildings was reviewed by County Clerk Kalish. Motion by Glasbrenner second by Frank that Resolution No. 21-163 be dissolved. Motion carried with McGuire opposed and Resolution No. 22-163 declared dissolved.

## RESOLUTION NO. 21 - 63

A Resolution Strongly Recommending Masks in County Owned Buildings.

WHEREAS the Health and Human Services Board serves as the local board of health per s.251.04 Wis. Stats.,

WHEREAS the local board of health is responsible to assure that measures are taken to provide an environment in which individuals can be healthy, and

WHEREAS COVID-19 disease activity in Wisconsin remains at a high level. All four “variants of concern” have been identified in the state and it is likely that these strains may be contributing to the current level of disease activity as these have the potential to spread more effectively throughout populations. As of May 11, 2021, 44.5% of Wisconsin residents had received at least one dosage of COVID-19 vaccine and 37.6% had completed the series. The goal for herd immunity in Wisconsin is much greater and the current vaccination rates do not offer the level of protection that will permit state residents to return to normal activities., and

WHEREAS in Richland County, COVID-19 disease activity is considered high. The P.1 variant (a variant of concern) has been identified locally. Vaccination rates include the following: 44.2% have received one dosage of a COVID-19-containing vaccine and 39.0% have completed the series, and

WHEREAS statewide, in last two weeks, a large proportion of positive COVID-19 cases occurred in 14-17 year olds. As of May 11<sup>th</sup>, those under the age of 16 are ineligible to be vaccinated and concerns exist regarding the continued transmission of the disease in this age group, and

WHEREAS given the fact that COVID-19 disease activity remains high, variants continue to circulate, and vaccination rates have not sufficiently risen to the levels necessary to offer community-wide protection, the use of preventive measures remains a critical part of protecting our staff and those we serve. The use of face-coverings, when used correctly and consistently, have been identified as an extremely effective method for minimizing the transmission of the COVID-19 virus, and

WHEREAS the Richland County Health Officer, Ms. Rose Kohout, has recommended requiring masks in county-owned buildings to the Health and Human Services Board, and

WHEREAS the Health and Human Services Board functioning as the local board of health has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that all individuals entering county-owned buildings shall be strongly recommended to follow current CDC guidelines and,

BE IT FURTHER RESOLVED that Richland County employees shall be strongly recommended to follow current CDC guidelines in county-owned buildings, and

BE IT FURTHER RESOLVED that the County Administrator shall inform department heads of this recommendation and provide policy guidance on its implementation and administration, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD

SUPERVISOR MEMBERS OF THE HEALTH AND  
HUMAN SERVICES BOARD

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED (MAY 18, 2021)  
RESOLUTION DISSOLVED (DECEMBER 13, 2022)

FOR AGAINST

DEREK S. KALISH COUNTY CLERK	Kerry Severson Van Nelson Ingrid Glasbrenner	X X X
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Resolution No. 22-124 reclassifying positions in various departments was read by County Clerk Kalish. Motion by Williamson second by Rudersdorf that Resolution No. 22-124 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 124**

A Resolution Reclassifying Positions In Various Departments.

WHEREAS it is necessary from time to time for the County Board to reclassify positions and change job descriptions in order to better reflect the actual duties of those positions and meet the ever-changing needs of County government, and

WHEREAS County Administrator Clinton Langreck and the Finance and Personnel Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

WHEREAS Carlson-Dettman recommends the following position be placed in the Grades as follows of the County's plan:

Management Information System	MIS Administrator	Grade L
Health & Human Services	Adult Protective Services Social Worker	Grade I
Health & Human Services	Child and Youth Service Case Manager	Grade I
Health & Human Services	Mental Health Case Manager	Grade H
Sheriff	Administrative Assistant	Grade F
Pine Valley	Clinical Reimbursement Coordinator	Grade M
Pine Valley	Resident Assistant	Grade A
Health & Human Services	Mental Health Therapist	Grade L
Health & Human Services	Custodian	Grade E

WHEREAS additional consideration was given by Finance & Personnel Standing Committee to recommend the following position be placed in the Grade as follows of the County's plan:

CH Ambulance	AEMT	Grade C
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NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the above listed positions, and

BE IT FURTHER RESOLVED that this Resolution shall be effective the first pay period of 2023.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE

AYES            NOES

(4 OCTOBER & 14 NOVEMBER & 6 DECEMBER 2022)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	X

DATED: DECEMBER 13, 2022

Resolution No. 22-125 amending the policy of personnel classification, compensation and staffing authorization was read by County Clerk Kalish. Motion by Williamson second by Gottschall that Resolution No. 22-125 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 125**

A Resolution Amending The Policy Of Personnel Classification, Compensation And Staffing Authorization.

WHEREAS, amendments to the Policy of Personnel Classification, Compensation and Staffing Authorization are recommended by the Finance and Personnel Standing Committee to change several elements of the policy to reflect decisions made through the 2023 budgeting process; and

WHEREAS, these changes include several position reclassifications, a five percent increase to the wage schedules effective 2023, amended language to allow for specified departments to advance an additional step on the wage schedules, amendments to the authorization table, etc. and

WHEREAS, the Finance and Personnel Standing Committee shall have final authority over all matters set forth in the policy, except that the Finance and Personnel Standing Committee shall make recommendations to the County Board as to all matters relating to salary levels, position reclassifications and the creation or elimination of positions, the final decision on which shall be made by the County Board.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, the Policy of Personnel Classification, Compensation and Staffing Authorization is hereby amended as recommended by the Finance and Personnel Standing Committee, and

BE IT FURTHER RESOLVED the policy reflecting these changes shall be made available in the Richland County Administrator’s Office and on the Richland County website, and notification of these changes shall be distributed to the organization by the policy custodian; and

BE IT FURTHER RESOLVED that this Resolution shall be effective December 18, 2022 which is the beginning of the first pay period in 2023.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE  
AND PERSONNEL STANDING COMMITTEE  
(14 NOVEMBER & 6 DECEMBER 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED		FOR	AGAINST
	MARTY BREWER	X	
	SHAUN MURPHY-LOPEZ	X	
DEREK S. KALISH	DAVID TURK	X	
COUNTY CLERK	MELISSA LUCK	X	
DATED: DECEMBER 13, 2022	STEVE WILLIAMSON	X	
	STEVE CARROW	X	
	TIM GOTTSCHALL	X	
	GARY MANNING	X	
	MARC COUEY	X	

Resolution No. 22-126 recalling CDBG funds and dissolving CDBG committee was read by County Clerk Kalish. Motion by Carrow second by Fleming that Resolution No. 22-126 be adopted. Discussion continued. Motion by Gentes second by Rudersdorf to amend resolution as follows: “NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, that the CDBG funds in the amount of \$74,553.63 are hereby recalled by Richland County with intensions to use these funds in ~~continuing County support of Richland Economic Development with prioritization on housing~~ support of developing a housing development on the land of the UW-Richland Campus and/or to be directed to lower income housing”. Roll call vote taken to approve amendment: Yes: Murphy-Lopez, McKee, Rudersdorf, Gentes, Couey, Fleming, and Voyce; No: Carrow, Brewer, Rynes, Manning, Gottschall, Glasbrenner, Turk, Cosgrove, Frank, Williamson, and McGuire. With 7 Yes votes and 11 No votes, the motion to amend fails. Motion by Gentes second by Voyce to amend resolution as follows: “NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, that the CDBG funds in the amount of \$74,553.63 are hereby recalled by Richland County with intensions to use these funds ~~in continuing County support of Richland Economic Development with prioritization on housing~~ in support of developing lower income housing in the county”. Roll call vote taken to approve second amendment: Yes: Carrow, McKee, Rudersdorf, Gentes, Couey, Fleming, and Voyce; No: Murphy-Lopez, Brewer, Rynes, Manning, Gottschall, Glasbrenner, Turk, Cosgrove, Frank, Williamson, and McGuire. With 7 Yes votes and 11 No votes, the motion to amend fails. Motion to approve proposed resolution with no amendment carried via voice vote and resolution declared adopted.

**RESOLUTION NO. 22 - 126**

Resolution Recalling CDBG Funds And Dissolving CDBG Committee.

WHEREAS, The Richland County housing authority has acted as curator of funds of a legacy Community Development Block Grant (CDBG) program that has concluded, and has acted as secretary of the County CDBG Committee; and

WHEREAS, it is our understanding the fund’s purpose and disposition have outlasted the intended program and the funds are considered “de-federalized” and available for use at the County’s discretion; and

WHEREAS, the purpose of the CDBG committee will have been exhausted with the return of these funds but may be recreated by the County when in need to meet future CDBG opportunities, and

WHEREAS, the Richland County Rules and Strategic Planning Committee has taken action to recommend dissolving the CDBG committee under the Richland County Housing Authority.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, that the CDBG funds in the amount of \$74,553.63 are hereby recalled by Richland County with intensions to use these funds in continuing County support of Richland Economic Development with prioritization on housing; and

BE IT FURTHER RESOLVED that these funds should be returned through the Richland County Treasurer by no later than January 31<sup>st</sup>, 2023, and

BE IT FURTHER RESOLVED that his recall shall include any interest in properties which may have been serviced by, or are indebted to, the program; and

BE IT FURTHER RESOLVED that the CDBG Committee functions the Housing Authority Committee, paragraph C of the Committee Structure Document, are stricken, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY FINANCE &  
PERSONNEL STANDING COMMITTEE  
(14 NOVEMBER 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

MARTY BREWER	X	
SHAUN MURPHEY-LOPEZ	X	
DAVID TURK	X	
MELISSA LUCK	X	
MAR COUEY		X
STEVE CARROW	X	
GARY MANNING	X	
TIM GOTTSCHALL	X	
STEVE WILLIAMSON	X	

DEREK S. KALISH  
COUNTY CLERK

DATED: DECEMBER 13, 2022

Resolution No. 22-127 authorizing the issuance of a request for proposals to update the county’s comprehensive plan was read by County Clerk Kalish. Motion by Fleming second by Frank that Resolution No. 22-127 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 127**

Resolution Authorizing The Issuance Of A Request For Proposals To Update The County’s Comprehensive Plan.

WHEREAS, the County’s comprehensive plan was last updated in 2006, and;

WHEREAS, state statute 66.1001 requires the comprehensive plan be updated every 10 years, and

WHEREAS, the County’s strategic plan set a goal of updating the comprehensive plan by 2024, and

WHEREAS, the Rules & Strategic Planning Committee completed a Strengths Weaknesses Opportunities Threats analysis of the comprehensive plan at its October meeting, and

WHEREAS, the biggest strength of the existing plan was data, the biggest weakness was implementation, the biggest opportunity of a future plan is community groups, and the biggest threat is money, and

WHEREAS, an RFP has been developed to address these findings, and

WHEREAS, the plan is intended to inform decision-making and guide the county's development over the next 10 to 20 years, and

WHEREAS, the Finance and Personnel Committee has approved funding the comprehensive plan update with American Rescue Plan Act funding.

NOW THEREFORE BE IT RESOLVED, the Rules & Strategic Planning Committee is authorized to issue an RFP for a comprehensive plan update, and

BE IT FURTHER RESOLVED, the Rules & Strategic Planning Committee shall return to the County Board to request approval for vendor selection.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY RULES & STRATEGIC  
PLANNING STANDING COMMITTEE  
(01 DECEMBER 2022)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

DEREK S. KALISH  
COUNTY CLERK

DATED: DECEMBER 13, 2022

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
DONALD SEEP	X	
INGRID GLASBRENNER	X	
DANIELLE RUDERSDORF		
LINDA GENTES	X	
CHAD COSGROVE		
BOB FRANK	X	
JULIE FLEMING	X	

Resolution No. 22-128 to adopt the updated Richland County Emergency Response Plan was read by County Clerk Kalish. Motion by Manning second by Turk that Resolution No. 22-128 be adopted. Motion carried and the resolution declared adopted.

### **RESOLUTION NO. 22 - 128**

Resolution To Adopt The Updated Richland County Emergency Response Plan.

WHEREAS it is required by State Statute 323.14(1)(a)1. that each County adopt and maintain a emergency response plan and that plan should align with Wisconsin's Emergency Response Plan and the National Response Framework; and

WHEREAS Richland County Emergency Management office undertook the task of completely revising the current emergency operations plan to align it with the State of Wisconsin's emergency response plan and the National Response Framework, more importantly it introduces the use of Emergency Support Functions (ESFs) and incorporates preparedness, recovery, and mitigation into the core of the plan; and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED that the Richland County Board of Supervisors hereby adopts the updated Richland County All Emergency Response Plan as an official plan; and

BE IT FURTHER RESOLVED that the Richland County Emergency Management Director will submit the plan to Wisconsin Emergency Management and distribute control copies to the appropriate County agencies; and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(2 DECEMBER 2022)

RESOLUTION ADOPTED

		FOR	AGAINST
DEREK S. KALISH	MELISSA LUCK	X	
COUNTY CLERK	KEN RYNES	X	
	DAVID TURK	X	
DATED: DECEMBER 13, 2022	RICHARD MCKEE		X
	BOB FRANK	X	
	KERRY SEVERSON	X	
	BARBARA VOYCE	X	

Resolution No. 22-129 authorizing the Richland County Ambulance Service to apply for and accept a grant of state funds was read by County Clerk Kalish. Motion by Rynes second by Cosgrove that Resolution No. 22-129 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 129**

A Resolution Authorizing The Richland County Ambulance Service To Apply For And Accept A Grant Of State Funds.

WHEREAS Governor Evers has made funding EMS a priority and made funds available to all EMS agencies around the State for the purpose of buying equipment, training or recruitment/retention via the EMS Flex Grant program, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any Department of County government to apply for and accept a grant, and

WHEREAS the Joint Ambulance Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Ambulance Department to apply for and accept a grant of State Funds from the Wisconsin Department of Health Services in the amount of \$22,260.00, with this grant being used to pay toward the salaries of 2 new part-time EMTs, which were budgeted for in 2023; and

BE IT FURTHER RESOLVED that the Director of the Ambulance Service is hereby authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and



BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE JOINT AMBLANCE COMMITTEE  
(30 NOVEMBER 2022)

RESOLUTION ADOPTED

		FOR	AGAINST
DEREK S. KALISH	KERRY SEVERSON	X	
COUNTY CLERK	JULIE FLEMING	X	

DATED: DECEMBER 13, 2022

Resolution No. 22-130 approving the purchase of EMC Unity 380XT Hybrid DPE from Jcomp Technologies for the amount of \$38,953.66 was read by County Clerk Kalish. Motion by Frank second by Williamson that Resolution No. 22-130 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 22 - 130**

A Resolution Approving The Purchase Of EMC Unity 380XT Hybrid DPE From Jcomp Technologies For The Amount Of \$38,953.66.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Works Committee that there is a need to purchase: EMC Unity 380XT hybrid DPE, and

WHEREAS the county uses EMC Unity 380XT hybrid DPE for our data storage. The county’s storage needs are increasing and we require more space to keep data according to policy, and

WHEREAS the Public Works Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of EMC Unity 380XT hybrid DPE from Jcomp Technologies at a cost of \$38,953.66 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 92 and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE PUBLIC  
WORKS STANDING COMMITTEE  
(7 NOVEMBER 2022)

RESOLUTION ADOPTED

		FOR	AGAINST
DEREK S. KALISH	STEVE WILLIAMSON	X	
COUNTY CLERK	RICHARD MCKEE	X	

DATED: DECEMBER 13, 2022

MARC COUEY	X
CHAD COSGROVE	X
GARY MANNING	X
STEVE CARROW	X
JULIE FLEMING	X
DAN MCGUIRE	X

Chair Brewer referred agenda item #20: Discussion and possible action on formation of an ad hoc committee to determine contingent use and/or disposition of the UW campus buildings in Richland County to the Rules & Resolutions Standing Committee for further action.

Administrator Langreck recommended the removal of Edie Arneson from her appointment on the Comprehensive Community Services Coordination Committee. Motion for removal carried via voice vote.

Murphy-Lopez provided an update on the ad hoc referendum committee progress and distributed a survey for all County Board Supervisors to complete.

Glasbrenner provided a Strategic Plan progress update.

No correspondences reviewed at meeting.

Motion by Manning, second by Fleming to adjourn to January 17, 2023 at 7:00 PM. Motion carried and the meeting adjourned at 9:37 PM.

STATE OF WISCONSIN )  
                                  )SS  
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 13<sup>th</sup> day of December, 2022.

Derek S. Kalish  
Richland County Clerk

**ORDINANCE NO. 23 - 1**

Amendment No. 562 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Jeff & Pam Nigl In The Town Of Marshall

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 4.79-acre parcel belonging to Jeff & Pam Nigl and in the Town of Marshall is hereby rezoned from the Agriculture and Residential (A-R) District to the: General Agricultural and Forestry District (A-F)

Part of the Northeast quarter of the Northeast quarter of Section 19, Township 11 North, Range 1 West, lying north of English Ridge Road.

3. This Ordinance shall be effective on January 17th, 2023.

DATED: JANUARY 17, 2023  
PASSED: JANUARY 17, 2023  
PUBLISHED: JANUARY 26, 2023

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(03 JANUARY 2023)  
FOR      AGAINST

MARTY BREWER, CHAIR  
RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK	X
STEVE CARROW	X
DAVID TURK	X
LINDA GENTES	X
JULIE FLEMING	X
DANIEL MCGUIRE	X

ATTEST:

DEREK S. KALISH  
RICHLAND COUNTY CLERK

**ORDINANCE NO. 23 - 2**

Amendment No. 563 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Joseph & Gyneth Pyfferoen In The Town Of Westford

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 5.01 acre parcel belonging to Joseph & Gyneth Pyfferoen and in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

**PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 22, TOWN 12 NORTH, RANGE 2 EAST, TOWN OF WESTFORD, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:**

**COMMENCING AT THE SOUTHEAST CORNER OF SECTION 22, T12N, R2E; THENCE S 89°42'07" W, 1331.53' TO THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER AND THE POINT OF BEGINNING; THENCE S 89°41'36" W ON THE SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, 261.70'; THENCE N 00°18'24" W, 387.53'; THENCE N 56°37'47" E, 49.56'; THENCE N 06°35'36" W, 150.00'; THENCE N 73°09'09" E, 26.50'; THENCE N 07°51'50" E, 386.24'; THENCE N 64°07'34" E, 169.98' TO A POINT ON THE EAST LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE S 00°28'18" E, 1026.89' TO THE POINT OF BEGINNING.**

**PARCEL CONTAINS 5.01 ACRES (218,239 SQ.FT.), MORE OR LESS.**

3. This Ordinance shall be effective on January 17th, 2023.

DATED: JANUARY 17, 2023  
PASSED: JANUARY 17, 2023  
PUBLISHED: JANUARY 26, 2023

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(03 OCTOBER 2022)  
FOR      AGAINST

MARTY BREWER, CHAIR  
RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK	
STEVE CARROW	X
DAVID TURK	X
LINDA GENTES	X
JULIE FLEMING	X
DANIEL MCGUIRE	X

ATTEST:

DEREK S. KALISH  
RICHLAND COUNTY CLERK

**RESOLUTION NO. 23 - 1**

A Resolution Of Condolence To The Family Of Gaylord Deets.

WHEREAS, Gaylord Deets passed away on November 30, 2022, leaving his wife, two children, and four grandchildren to survive him, and

WHEREAS, Gaylord Deets served as a County Board Supervisor for 24 years for District 2 between 1992 and 2016, and

WHEREAS, Gaylord Deets also graduated from Richland Teachers College, served in the Air Force, served as the postmaster of Bloom City, and was a school bus owner and operator for the Richland School District, and

WHEREAS, the Richland County Board of Supervisors desires to express its sympathy to his surviving family.



*Gaylord Deets with his wife, daughter, and mother in 1961 in Bloom City*

NOW THEREFORE BE IT RESOLVED, the County Board expresses our sincere sympathy his wife Elda Deets and his children Beverly Laue and Cheryl Nagel and his grandchildren, and

BE IT FURTHER RESOLVED, that the County Clerk is directed to send a copy of this resolution to Gaylord Deets' wife and children.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE  
RULES AND STRATEGIC PLANNING  
STANDING COMMITTEE  
(05 JANUARY 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER  
COUNTY BOARD CHAIR

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
CHAD COSGROVE	X	
BOB FRANK	X	
LIND GENTES	X	
INGRID GLASBRENNER	X	
DONALD SEEP	X	
DANIELLE RUDERSDORF	X	
JULIE FLEMING	X	

DATED: JANUARY 17, 2023



## **RESOLUTION NO. 23 - 2**

A Resolution Of The Richland County Board Against Exercising The Referendum Option In 2023 To Increase The County Tax Levy In 2024.

WHEREAS, the Richland County Board of Supervisors has recently engaged in a 5-year financial planning effort, projecting expenses and revenues through 2027; and

WHEREAS, the County Board directed committees and departments to identify reductions to the tax levy between 2024 and 2027, through Resolutions 22-90 through 22-96; and

WHEREAS, many departments have committed to voluntary reductions over the 2024 – 2027 period; and

WHEREAS, the areas of Sheriff, Register in Probate, Symons Recreation, Family Court, Treatment Court, Emergency Management, Mental Health Therapy, Coroner, UW Extension, Veterans, and Nutrition Program have remaining budget shortfalls over the 2024 – 2027 period; and

WHEREAS, due to voluntary reductions, the County Board now has the ability to cover those budget shortfalls by shifting specified operational expenses in the Highway, Health & Human Services, and Administration Departments to short-term borrowing; and

WHEREAS, the County Board was surveyed in December 2022 to determine their comfort level with annual property tax levy increases, with the average result being 4.55%; and

WHEREAS, shared revenues from the State of Wisconsin have not risen for 20 to 30 years, which is directly tied to the rise of property taxes; and

WHEREAS, Richland County property taxpayers have already seen the County portion of their property taxes increase by 57% between 2014 and 2022; and

WHEREAS, the 5-year financial plan is a tool that should be more widely utilized by County officials and staff as a mechanism to balance priorities, monitor commitments, increase revenues, decrease expenses, and plan for changes to the property tax levy; and

WHEREAS, many referendums have passed in recent years in other counties and municipalities to increase staffing levels for public safety; and

WHEREAS, the Sheriff's Department has a longstanding challenge of the 911 dispatch center being within the confines of the jail, with correctional officers required to operate the dispatch center while at the same overseeing the jail population.

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors declines to approve a referendum question for the April 2023 ballot for the 2024 budget year; and

BE IT FURTHER RESOLVED, current service levels in the areas of Sheriff, Register in Probate, Symons Recreation, Family Court, Treatment Court, Emergency Management, Mental Health Therapy, Coroner, UW Extension, Veterans, and Nutrition Program, shall be maintained by shifting specified operating expenses in the Highway, Health & Human Services, and Administration Departments to the short-term borrowing levy; and

BE IT FURTHER RESOLVED, the Richland County Board of Supervisors adopts the 5-year financial plan as an official planning document of Richland County government, which should be used collaboratively by committees and departments to increase revenues, decrease expenses, and balance budgets; and

BE IT FURTHER RESOLVED, the Public Safety Standing Committee shall be tasked with developing a referendum question for the April 2024 ballot for the 2025 fiscal year, regarding the separation of the dispatch center from the jail; and

BE IT FURTHER RESOLVED, this resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(03 JANUARY 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
MARC COUEY	X	
GARY MANNING		
TIMOTHY GOTTSCHALL		X
DAVID TURK	X	
STEVE WILLIAMSON	X	
MELISSA LUCK	X	
STEVE CARROW	X	

DATED: JANUARY 17, 2023





## **Tax Levy Referendum Report**

**Referendum Ad Hoc Committee**

**First Draft Released: Thursday, December 22, 2022**

**Final Draft Referred to the Finance & Personnel Committee: Tuesday, January 3, 2023**

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### **Referendum Ad Hoc Committee Members:**

Steve Carrow, Richland County Board Supervisor  
Todd Coppernoll, City of Richland Center Mayor  
Bob Frank, Richland County Board Supervisor  
Shaun Murphy-Lopez, Richland County Board Supervisor  
Kerry Severson, Richland County Board Supervisor  
Dave Turk, Richland County Board Supervisor  
Erin Unbehaun, Richland School District Board President

## Executive Summary

The 7-member Referendum Ad Hoc Committee has decided against recommending a referendum question to be included on the April 3, 2023 ballot, regarding an increase to Richland County's property tax levy. The State of Wisconsin restricts the County Board's ability to raise taxes for operating costs beyond the rate of net new construction. However, the County Board can ask the electorate to raise taxes for operating, if it describes the amount of increase, its purpose, and the duration of the tax increase. The County Board can also shift certain operating expenses to the debt levy, which does not require approval by voters.

The decision against recommending a ballot question was developed through extensive research, communication with County committees/boards, and a survey of the preferences of the entire Richland County Board of Supervisors. The committee recommends three main actions for the County Board:

1. **Protection of current service levels in the areas of Sheriff's, Register in Probate, Symons Recreation, Family Court, Treatment Court, Emergency Management, Mental Health Therapy, Coroner, UW Extensions, Veterans, and Nutrition Program**, by shifting specified operating expenses in the Highway, Health & Human Services, and Administration Departments to the short-term borrowing levy.
2. **Adoption of the 5-year financial plan as an official planning document of Richland County**, with a shared common goal of financial accountability. The 5-year financial plan should be more widely utilized by County officials and staff as a tool to balance priorities, monitor commitments, increase revenues, decrease expenses, and plan for changes to the property tax levy.
3. **Shifting the development of a referendum question to the Public Safety Standing Committee**, to address the longstanding issue of the 911 dispatch center being within the confines of the jail, with correctional officers required to operate the dispatch center while at the same overseeing the jail population.

## County Board Resolution

The following resolution is recommended for adoption by the County Board:

### **A Resolution of the Richland County Board Against Exercising the Referendum Option in 2023 to Increase the County Tax Levy in 2024**

WHEREAS, the Richland County Board of Supervisors has recently engaged in a 5-year financial planning effort, projecting expenses and revenues through 2027; and

WHEREAS, the County Board directed committees and departments to identify reductions to the tax levy between 2024 and 2027, through Resolutions 22-90 through 22-96; and

WHEREAS, many departments have committed to voluntary reductions over the 2024 – 2027 period; and

WHEREAS, the areas of Sheriff, Register in Probate, Symons Recreation, Family Court, Treatment Court, Emergency Management, Mental Health Therapy, Coroner, UW Extension, Veterans, and Nutrition Program have remaining budget shortfalls over the 2024 – 2027 period; and

WHEREAS, due to voluntary reductions, the County Board now has the ability to cover those budget shortfalls by shifting specified operational expenses in the Highway, Health & Human Services, and Administration Departments to short-term borrowing; and

WHEREAS, the County Board was surveyed in December 2022 to determine their comfort level with annual property tax levy increases, with the average result being 4.55%; and

WHEREAS, shared revenues from the State of Wisconsin have not risen for 20 to 30 years, which is directly tied to the rise of property taxes; and

WHEREAS, Richland County property taxpayers have already seen the County portion of their property taxes increase by 57% between 2014 and 2022; and

WHEREAS, the 5-year financial plan is a tool that should be more widely utilized by County officials and staff as a mechanism to balance priorities, monitor commitments, increase revenues, decrease expenses, and plan for changes to the property tax levy; and

WHEREAS, many referendums have passed in recent years in other counties and municipalities to increase staffing levels for public safety; and

WHEREAS, the Sheriff's Department has a longstanding challenge of the 911 dispatch center being within the confines of the jail, with correctional officers required to operate the dispatch center while at the same overseeing the jail population.

NOW THEREFORE BE IT RESOLVED, the County Board of Supervisors declines to approve a referendum question for the April 2023 ballot for the 2024 budget year; and

BE IT FURTHER RESOLVED, current service levels in the areas of Sheriff, Register in Probate, Symons Recreation, Family Court, Treatment Court, Emergency Management, Mental Health Therapy, Coroner, UW Extension, Veterans, and Nutrition Program, shall be maintained by shifting specified operating expenses in the Highway, Health & Human Services, and Administration Departments to the short-term borrowing levy; and

BE IT FURTHER RESOLVED, the Richland County Board of Supervisors adopts the 5-year financial plan as an official planning document of Richland County government, which should be used collaboratively by committees and departments to increase revenues, decrease expenses, and balance budgets; and

BE IT FURTHER RESOLVED, the Public Safety Standing Committee shall be tasked with developing a referendum question for the April 2024 ballot for the 2025 fiscal year, regarding the separation of the dispatch center from the jail; and

BE IT FURTHER RESOLVED, this resolution shall be effective upon its passage and publication.

## State of Wisconsin Restrictions

The property tax levy is divided into 2 parts: **operating and debt**. The County does this because the State of Wisconsin has different laws about how the County can levy property taxes for each part:

1. The first law says the County **cannot raise the operating levy at a rate faster than net new construction**.<sup>1</sup> According to the Wisconsin Policy Forum, the State implemented an earlier version of this law in 2006 because property taxes were rising as state shared revenue declined.<sup>2</sup> See Figure 1. Net new construction averages less than 1% in Richland County.
2. The second law (which is in the Wisconsin Constitution<sup>3</sup>) says the County **can raise the debt levy at the rate it chooses**, as long as the total outstanding debt stays below 5% of the value of all property in the County. See Figure 2.

Over the past 8 years, **the operating levy has stayed relatively flat (circled in red in Figure 1 below), while the debt levy has risen at a faster pace** to pay for the new building at Pine Valley Community Village (between 2017 and 2018) and highway/building maintenance needs (between 2020 and 2021). The latter action was taken through “short-term borrowing,” meaning the County borrows the money in the fall of each year, and pays the entire principle

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<sup>1</sup> <https://docs.legis.wisconsin.gov/statutes/statutes/66/vi/0602>

<sup>2</sup> [https://wispolicyforum.org/wp-content/uploads/2018/08/13\\_04-Local-Gov-Finances.pdf](https://wispolicyforum.org/wp-content/uploads/2018/08/13_04-Local-Gov-Finances.pdf)

<sup>3</sup> See Article XI, Section 2: [https://docs.legis.wisconsin.gov/constitution/wi\\_unannotated](https://docs.legis.wisconsin.gov/constitution/wi_unannotated)

amount the following spring of each year. Richland County's current annual short-term borrowing amount is \$1.05 million.

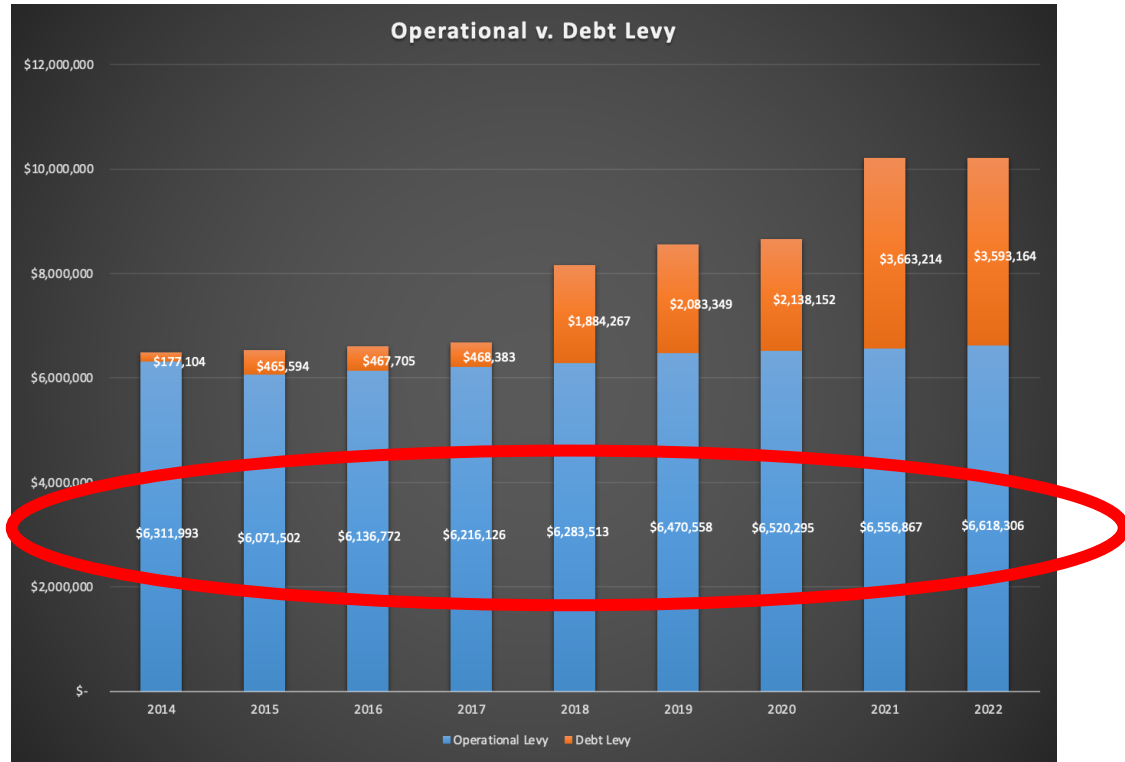


Figure 1. The history of Richland County's property tax between 2014 and 2022.

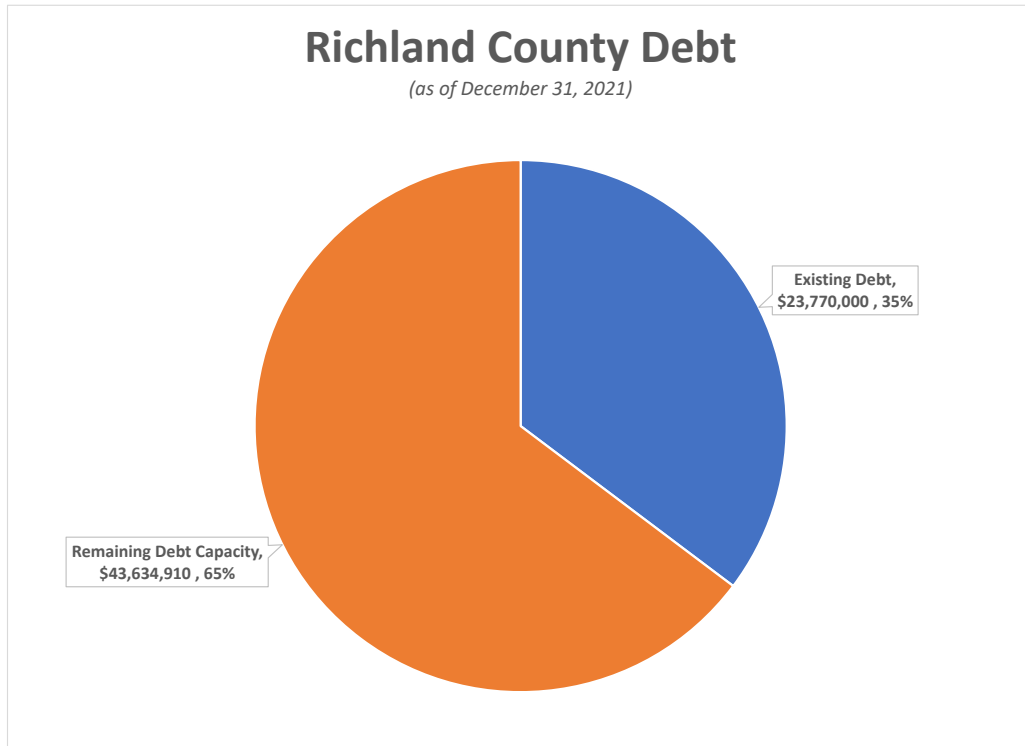


Figure 2. The County's current debt load of \$24 million uses 35% of the allowed debt capacity.

## How the Recommendation was Developed

The recommendation was developed over a 6-month period, between July 2022 and January 2023. The [Referendum Ad Hoc Committee](#) was formed by County Board Resolution Number 22-74 and given the responsibility for developing a question. The process began with a press release and research, following by correspondence with committees/departments. Finally, a decision against recommending a question was determined by reviewing voluntary reductions by committees and using the results of a survey to all members of the Board of Supervisors.

### Press Release and Research

Before making its recommendation, the committee issued a press release (see Appendix A), and researched Richland County government. Key findings are noted in italics:

- **The County's budget**
  - Number of employees in each department (*Pine Valley Community Village has the highest number of employees*)
  - Revenues vs. expenses in each department (*Pine Valley Community Village and the Health & Human Services Departments have the highest revenues and expenses across the County operation*)
  - History of the tax levy in Richland County (*between 2014 and 2022, the operating portion of the levy remained relatively flat, while the debt portion of the levy rose*)
  - Property tax levy used by each department (*the Sheriff's Department uses the highest amount of property tax levy*)
- **Answers to frequently asked questions**
  - Health & Human Services Department (*most employees are located in the mental health/behavior health unit*)
  - Pine Valley Community Village (*Pine Valley makes an operating profit for the County, which could be used to cover one-third of its annual debt payments if it weren't used to cover operating expenses of other County departments*)
  - State shared revenues (*if adjusted for inflation since 2001, the County would be receiving \$2.3 million in revenues instead of the current \$1.2 million*)
  - Highway department (*the wheel tax makes up 10% of Highway Department revenues, and was used to restart the County's seal coating program*)
  - UW-Richland campus (*the State has been reducing the operating budget for the campus, from \$3.1 million in 2012 to \$1.4 million in 2022*).
  - Debt (*the County's annual debt payments are projected to be between \$3.6 million and \$3.8 million through 2037*)
- **Comparisons to other counties**
  - Wages (*Richland County's employees are generally paid less than our peer, rural counties*)
  - Staffing levels by department (*Staffing levels are fairly consistent with our peer, rural counties. The exception is the Health & Human Services Department which has higher staffing levels than similar counties.*)
- **Administrator's 5-year balanced financial plan**

- Projected increases in expenses (*the largest increases compared to 2022 are wages and health insurance*)
- Projected decreases in expenses (*the largest decrease compared to 2022 is to departments reporting to the Public Safety Committee*)
- Projected increases in revenues (*the largest increase compared to 2022 is Pine Valley Community Village*)
- Projected decreases in revenues (*the largest decrease compared to 2022 is the contingency fund*)

Research has been compiled and is included in Appendix B.

### Communication with Committees & Departments

Committees and their departments were required to respond to Resolutions 22-90 through 22-96, passed by the County Board in August 2022. Each resolution required a report with details as to how each committee would respond to required reductions to the property tax levy. **The amount of each reduction corresponded approximately with the size of each committee's budget, as well as the reductions needed to balance the Administrator's 5-year financial plan.** See Figure 3.

As each report was submitted the Referendum Ad Hoc Committee responded with follow-up questions. The correspondence resulted in several voluntary reductions to the property tax levy between the years of 2024 and 2027. The results are shown in Figure 3, with all voluntary reductions detailed in Appendix B.



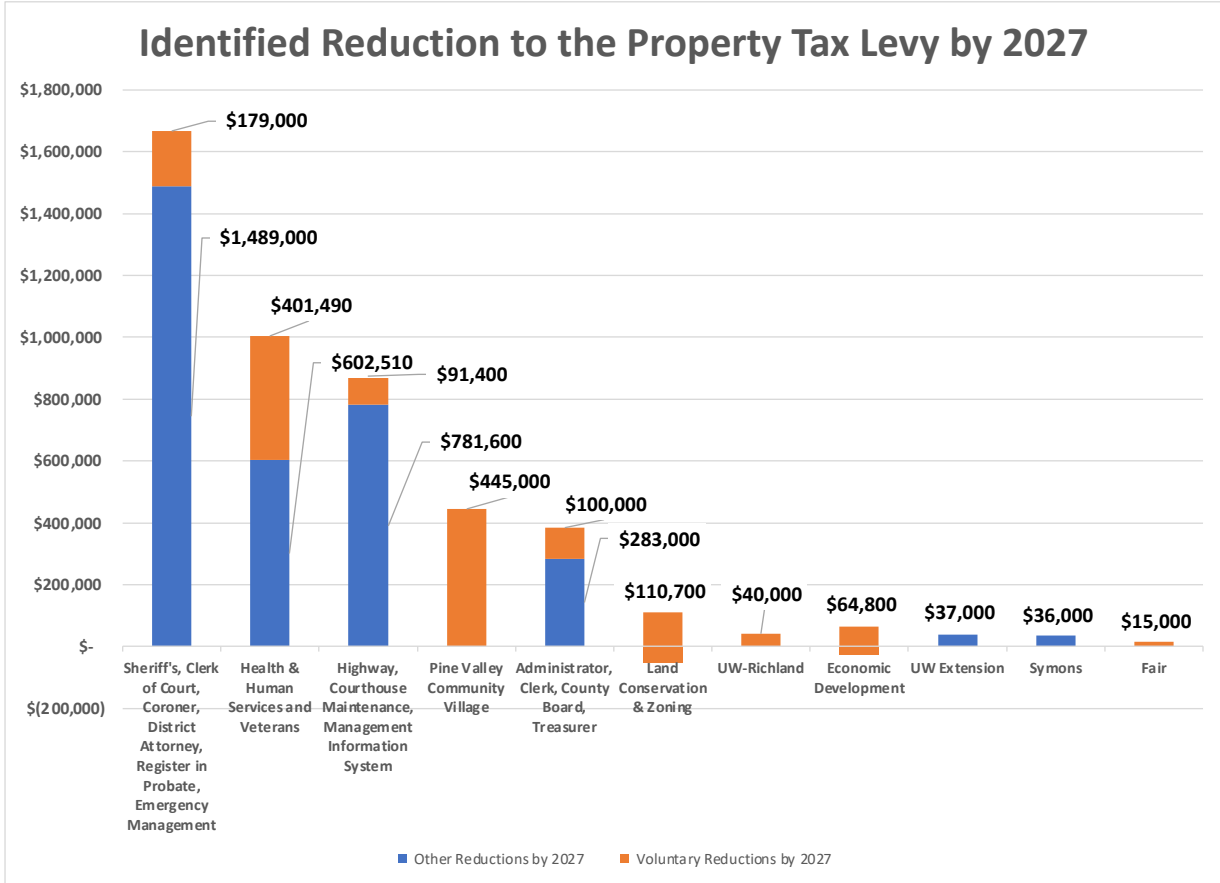


Figure 3. Resolutions passed by the County Board in August of 2022 required reductions to the tax levy to be identified by each committee.

County Board Survey

County Board members were surveyed in December to ask how much of an annual property tax increase they were comfortable with. The chart in Figure 4 was given as a guide.

Annual Tax Levy Change	0%	2.5%	5.0%	7.5%	10%
2023	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00
2024	\$ 10,500,000.00	\$ 10,762,500.00	\$ 11,025,000.00	\$ 11,287,500.00	\$ 11,550,000.00
2025	\$ 10,500,000.00	\$ 11,031,562.50	\$ 11,576,250.00	\$ 12,134,062.50	\$ 12,705,000.00
2026	\$ 10,500,000.00	\$ 11,307,351.56	\$ 12,155,062.50	\$ 13,044,117.19	\$ 13,975,500.00
2027	\$ 10,500,000.00	\$ 11,590,035.35	\$ 12,762,815.63	\$ 14,022,425.98	\$ 15,373,050.00
<b>Difference between 2023 and 2027</b>	\$ -	\$ 1,090,035.35	\$ 2,262,815.63	\$ 3,522,425.98	\$ 4,873,050.00

Figure 4. County Board members were given this chart to survey their opinions about annual tax increases.

All 21 County Board members responded, with the average coming to 4.55%, as shown in Figure 5 (the full results of the County Board survey are included in Appendix C).

Annual Tax Levy Change	0%	2.5%	4.55%	5.0%	7.5%	10%
2023	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00
2024	\$ 10,500,000.00	\$ 10,762,500.00	\$ 10,977,750.00	\$ 11,025,000.00	\$ 11,287,500.00	\$ 11,550,000.00
2025	\$ 10,500,000.00	\$ 11,031,562.50	\$ 11,477,237.63	\$ 11,576,250.00	\$ 12,134,062.50	\$ 12,705,000.00
2026	\$ 10,500,000.00	\$ 11,307,351.56	\$ 11,999,451.94	\$ 12,155,062.50	\$ 13,044,117.19	\$ 13,975,500.00
2027	\$ 10,500,000.00	\$ 11,590,035.35	\$ 12,545,427.00	\$ 12,762,815.63	\$ 14,022,425.98	\$ 15,373,050.00
<b>Difference between 2023 and 2027</b>	\$ -	\$ 1,090,035.35	\$ 2,045,427.00	\$ 2,262,815.63	\$ 3,522,425.98	\$ 4,873,050.00

Figure 5. On average, County Board members were comfortable with a 4.55% annual property tax increase.

County Board members were also surveyed regarding how they would prioritize services. See Figure 6. Only services that had not been identified as a voluntary reduction in Figure 3 were included in the survey. The item “HHS – elimination of five full-time positions” was inadvertently included in the survey, as it was identified as a voluntary reduction by the HHS & Veterans Committee.

Service	Estimated Annual Operating Levy Reduction by 2027	Mark an "X" in up to 10 rows. If more than 10 X's are marked, no answers will be counted.
Admin - Premium payment for property, liability and workers compensation insurance	\$ 283,000	
Coroner - reduce levy funds for operations and staffing	\$ 21,180	
Emergency Management and local planning committee- reduce levy funds for operations, staffing and conferences	\$ 16,580	
Family Court Commissioner - reduce levy funds for operations and staffing	\$ 12,064	
HHS - Court Ordered Adult Institutional Placement	\$ 200,000	
HHS - Court Ordered Child Institutional Placement	\$ 200,000	
HHS - eliminate Treatment Court	\$ 27,103	
HHS - elimination of five full-time positions (TBD by potential organizational changes)	\$ 175,445	
HHS - elimination of two Mental Health Therapists positions	\$ 116,795	
HHS - keep Nutrition program in public health department (flexibility would be lost if needed to move to ADRC)	\$ 25,033	
HHS - reduce the HHS technology budget	\$ 15,594	
HHS - reductions in the Transportation Program	\$ 9,605	
HWY and MIS - Asphalt and Equipment	\$ 781,558	
Register in Probate - elimination of deputy position	\$ 76,573	
Sheriff's -reduce operations and staffing (10 x Road Patrol Deputies, 1 x Investigator, 2 x Road Patrol sergeants by 2027)	\$ 1,223,953	
Symons - reduce all county operation levy to Symons	\$ 36,142	
UW Extension- Reduce the 4-H position to 85% time	\$ 37,959	
Veterans Service Office - eliminate Benefits Specialist Position	\$ 22,739	
<b>Total</b>	<b>\$ 3,281,321</b>	

Figure 6. County Board members were given this chart to survey their opinions about how to prioritize services that had not been voluntarily reduced by committees.

The collective rankings are shown in Figure 7, with the Sheriff’s Department being the highest ranked service provided by Richland County.

Services	Estimated Annual Operating Levy Reduction by 2027	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	District 10	District 11	District 12	District 13	District 14	District 15	District 16	District 17	District 18	District 19	District 20	District 21	Total X's	Ranking	
Sheriff's -reduce operations and staffing (10 x Road Patrol Deputies, 1 x Investigator, 2 x Road Patrol sergeants by 2027)	\$ 1,223,953	x	x			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	18	1	
Register in Probate - elimination of deputy position	\$ 76,573	x	x			x	x	x	x			x	x	x	x	x					x	x	13	2	
HWY and MIS - Asphalt and Equipment	\$ 781,558			x	x	x								x	x					x	x	x	13	2	
Symons - reduce all county operation levy to Symons	\$ 36,142	x		x	x	x	x													x	x	x	12	4	
Family Court Commissioner - reduce levy funds for operations and staffing	\$ 12,064	x	x	x	x	x		x					x	x	x							x	11	5	
HHS - Court Ordered Child Institutional Placement	\$ 200,000			x	x	x	x					x	x	x							x	x	11	5	
Admin - Premium payment for property, liability and workers compensation insurance	\$ 283,000			x	x							x	x								x	x	11	5	
HHS - eliminate Treatment Court	\$ 27,103	x					x	x				x	x	x	x	x	x					x	10	8	
Emergency Management and local planning committee- reduce levy funds for operations, staffing and conferences	\$ 16,580					x		x				x	x	x	x	x	x				x	x	10	8	
HHS - elimination of two Mental Health Therapists positions	\$ 116,795			x	x							x	x	x	x	x					x	x	9	10	
Coroner - reduce levy funds for operations and staffing	\$ 21,180	x	x					x						x	x	x	x					x	9	10	
HHS - Court Ordered Adult Institutional Placement	\$ 200,000			x	x	x						x	x								x	x	9	10	
UW Extension- Reduce the 4-H position to 85% time	\$ 37,959				x	x									x	x					x	x	8	13	
Veterans Service Office - Eliminate Benefits Specialist Position	\$ 22,739	x	x	x																	x	x	7	14	
HHS - keep Nutrition program in public health department (flexibility would be lost if needed to move to ADRC)	\$ 25,033						x						x	x	x	x						x	7	14	
HHS - reductions in the Transportation Program	\$ 9,605					x	x															x	4	16	
HHS - reduce the HHS technology budget	\$ 15,594	x										x											3	17	
HHS - elimination of five full-time positions (TBD by potential organizational changes)	\$ 175,445					x	x	x															3	17	
<b>Total X's</b>	<b>\$ 3,281,323</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>8</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>168</b>	

Item may be legally shifted from operating levy to debt levy  
 Figure 7. Results of the County Board survey show that the Sheriff's Department is the highest priority of the County Board.

State statutes allow the County Board to borrow for capital highway projects, court ordered placements, and property/liability insurance. Richland County currently has approximately \$1.683 million in operating expenses that can be shifted to the debt levy. Including all voluntary reductions made through the recent six-month process, the 5-year financial plan is balanced between 2024 and 2026 because of the short-term borrowing amounts. The first significant shortfall is forecasted in 2027 (see Figure 8).

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+ / -) to levy/				
				2023	2024	2025	2026	2027
226.02	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Court Ordered Adult Institutional Placement		\$ -	\$ -	\$ (400,000.00)	\$ (400,000.00)
226.03	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Highway and MIS Reduction in Levy purchase asphalt/equipment / \$40,000 computer costs included		\$ (420,000.00)	\$ (800,000.00)	\$ (1,000,000.00)	\$ (1,000,000.00)
226.04	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Premium payment for property, liability and workers compensation insurance		\$ -	\$ -	\$ (199,000.00)	\$ (283,000.00)
	Additional Short-Term Borrowing				\$ (420,000.00)	\$ (800,000.00)	\$ (1,599,000.00)	\$ (1,683,000.00)
<b>Section #7: Estimated Existing Annual Gaps With Proposed Adjustments</b>								
<b>Totals:</b>				<b>-\$30,908.49</b>	<b>\$32,338.54</b>	<b>\$38,731.91</b>	<b>\$48,432.31</b>	<b>\$715,049.55</b>

Figure 8. The 5-year financial plan (see Appendix B) currently projects four categories of operational expenses that can be shifted to short-term borrowing. This tool can be used to balance the budget through 2026.

Projected tax levy amounts based on these recommendations are shown in Figure 9.

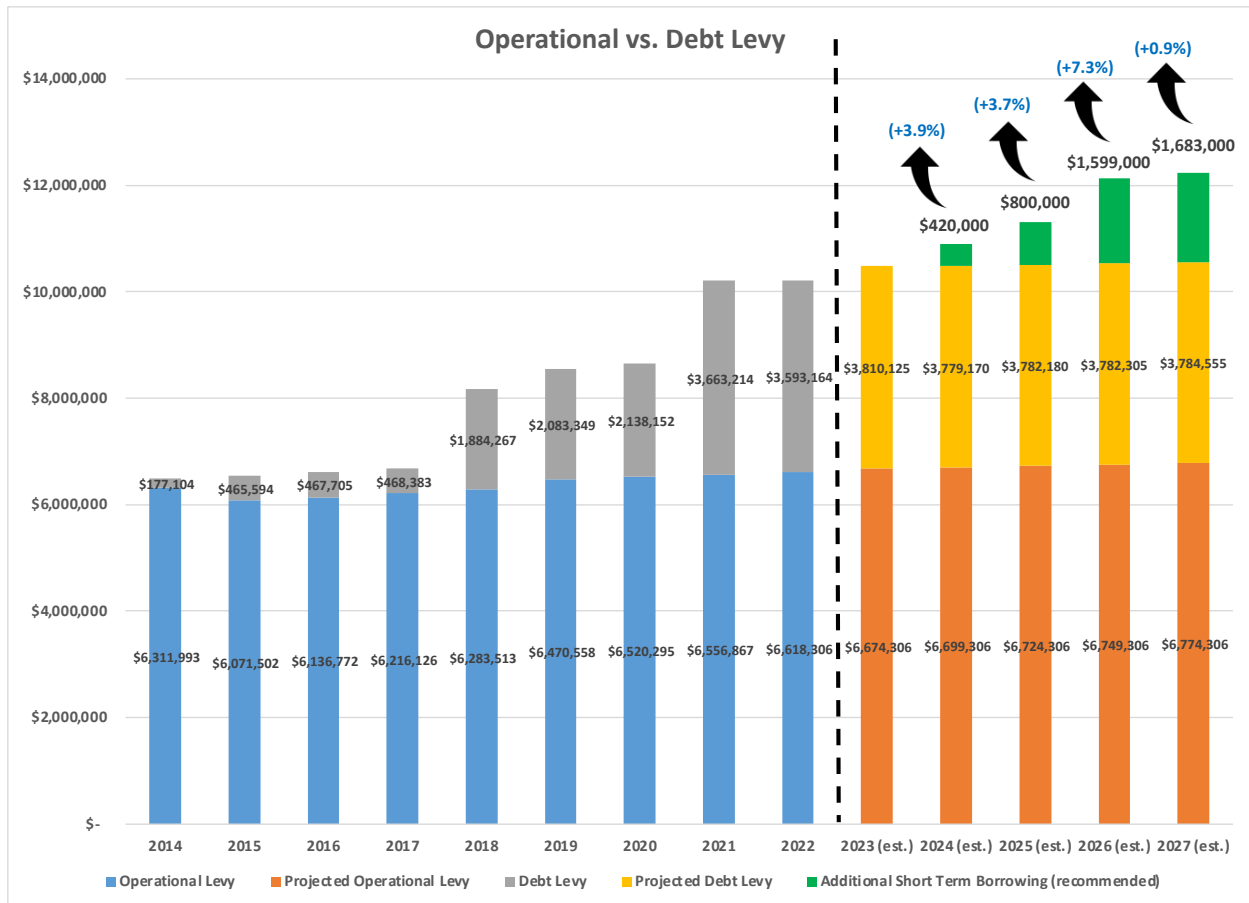


Figure 9. The projected levy through 2027 increases to approximately \$12 million with recommended additional short-term borrowing (shown in green).

Beginning in 2027, the budget shortfall can be addressed through multiple means. While it is too far away to be certain of Richland County’s financial situation in 2027, current ideas could be developed over the coming years to prepare for 2027. Examples include:

- **Symons Recreation** could add classes or increase fees to reduce its impact to the property tax levy.
- **Health & Human Services** could reduce staff further to be more in line with peer counties, as shown in Appendix B (page B-21).
- Richland County could advocate for increased **state highway aids**.
- **Pine Valley Community Village** could increase profits above 2022 levels beyond the voluntary reduction shown in Figure 3.
- A **housing development** behind the UW-Richland campus could bring in more revenues than the voluntary reduction shown in Figure 3 (under UW-Richland).

Above all, a culture of collaboration between committees and departments should be fostered over the coming years. The 5-year financial plan is the primary tool that can be used to make this happen. It should be adopted by the County Board. All County officials and department

heads should be encouraged to utilize the plan to balance priorities, monitor commitments, increase revenues, decrease expenses, and plan for changes to the property tax levy.

## Future Referendum for Richland County

Other levy referendums in Wisconsin have been researched by the committee. This research is included in Appendix E. Through this process it was found that referendums for additional services are the most likely to gain approval from the electorate, particularly in the area of public safety.

Richland County has a longstanding issue of the 911 dispatch center being within the confines of the jail, with correctional officers required to operate the dispatch center while at the same time overseeing the jail population. Forest County developed a referendum question in 2019 to address this situation, and this was passed by 60% of voters. It is recommended that the Public Safety Standing Committee be tasked with developing a referendum question for the April 2024 ballot for the 2025 fiscal year, regarding the separation of the dispatch center from the jail. In Forest County, the referendum funded six additional staff members at a cost of \$450,000 per year.

## Appendix A: Press Release

See attached.

## Appendix B: Research

See attached.

## Appendix C: County Board Survey

See attached.

## Appendix D: 5-Year Financial Plan

See attached.

## Appendix E: Levy Referendums in Wisconsin

See attached.

## Appendix A: Press Release



For Immediate Release

September 10, 2022

Contact: Richland County Board Chair Marty Brewer

608-604-0713

[marty.brewer@co.richland.wi.us](mailto:marty.brewer@co.richland.wi.us)

### Richland County Considers Operating Levy Referendum

#### Ad Hoc Committee Leading the Effort

**RICHLAND CENTER, WISCONSIN:** The Richland County Board of Supervisors has directed an ad hoc committee to investigate the possibility of a referendum that would increase the county's operating property tax levy, if passed by Richland County voters.

Two of the goals of the Referendum Ad Hoc Committee are to educate the public about what Richland County government does for the people and why the County is looking into the possibility of a referendum.

Richland County has approximately 280 employees. The vast majority of those exist at Pine Valley Community Village (85), the Health & Human Services Department (75), the Sheriff's Department, (33), and the Highway Department (30). The remaining 57 employees are in smaller departments such as Ambulance, UW-Extension, and many courthouse offices.

The County's employees care for its seniors, people with mental health needs, victims of crime, people traveling on public highways, and many others needing County services.

The County has an annual budget of \$36 million, with the majority of funds coming from federal and state sources. \$10 million comes from Richland County property taxpayers every year. Some departments such as the Sheriff's Department rely heavily on property tax revenues. Others such as the Health and Human Services and Highway Departments rely less on property taxes, but need local monies to match revenues from the federal government and State of Wisconsin.

Since at least 2003, the State of Wisconsin has been reducing its shared revenues, which returns the income and sales taxes it collects to local governments. In 2001, Richland County government received \$1.36 million. By 2022, that number had fallen to \$1.22 million. If adjusted for inflation, that amount today would be \$2.27 million.

The State of Wisconsin has two laws that limit the amount of property tax a local government can levy. The first law says the County cannot raise the levy for operating expenses at a rate faster than new construction, unless the voters approve an operating levy increase through a referendum (*Wisconsin Statute 66.0602*). In Richland County, this is about 0.5% per year. The second law says the County Board can raise the levy for debt, as long as it stays below 5% of the value of all property in the County (*Wisconsin Constitution, Article XI*).

The County Board has raised the levy for debt in recent years to build a new nursing home and fix our roads. But the County Board has not been able to raise the levy for operating expenses, and as a result has reduced wage increases and health insurance benefits for employees, which has increased employee turnover rates to an unsustainable level.

The County Administrator has created a 5-year financial plan that estimates an approximate \$4 million budget gap that will occur to keep up with rising costs by 2027, including regular pay raises for employees. The County Board has directed its departments to identify how it will respond to necessary budget cuts.

The next job of the Referendum Ad Hoc Committee is to work with County departments to better understand which budget cuts can be made permanent, and which may be placed on a referendum to increase the operating property tax levy. If the committee decides voters should have a voice in determining whether budget cuts should be made permanent, it will make a recommendation to the Richland County Finance & Personnel Committee.

The Referendum Ad Hoc Committee welcomes questions and thoughts from the public as it investigates the possibility of a referendum. The public may contact Committee Chair Shaun Murphy-Lopez at 608-462-3715 or [shaun.murphy@co.richland.wi.us](mailto:shaun.murphy@co.richland.wi.us), or visit the committee's website at <https://administrator.co.richland.wi.us/minutes/referendum-ad-hoc-committee/>.

[www.co.richland.wi.us](http://www.co.richland.wi.us)

181 West Seminary Street, Richland Center, WI 53581

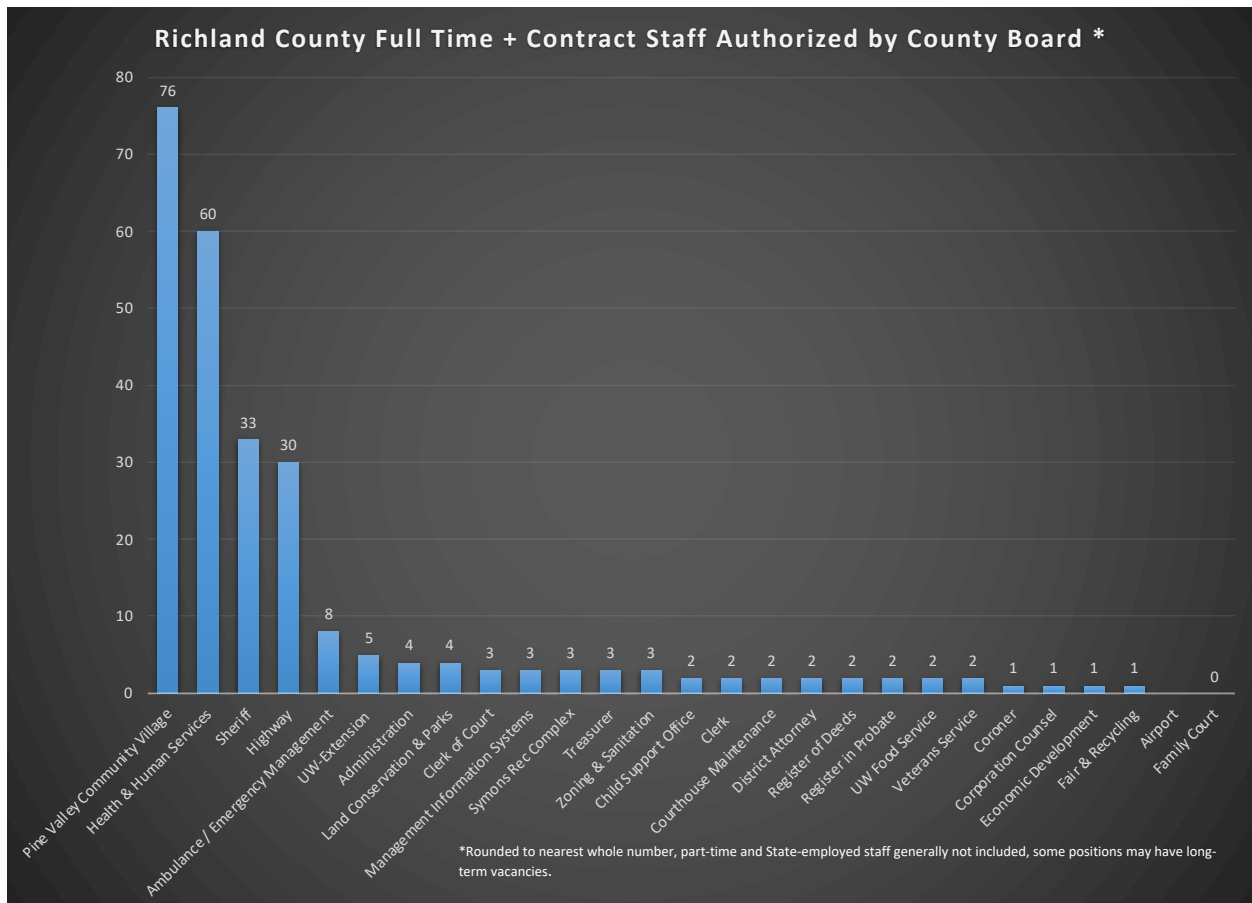
## Appendix B: Research

The following research provides educational context for the work of the Richland County Referendum Ad Hoc Committee, and has the following primary purposes:

1. To serve as the basis for educational materials to be developed by the Committee so the public can better understand our mission
2. To be used as a tool for communication with County departments/committees, as well as other government agencies and their representatives

### Introduction

The Richland County Referendum Ad Hoc Committee is *considering the idea of a referendum* so the voters can decide if the County’s operating levy should be increased to maintain current staffing levels and services. **Staffing levels currently look like this:**





The County has a total budget of \$36 million in the current 2022 calendar year. **The budget is balanced, meaning \$36 million in expenses matches \$36 million in revenues.**

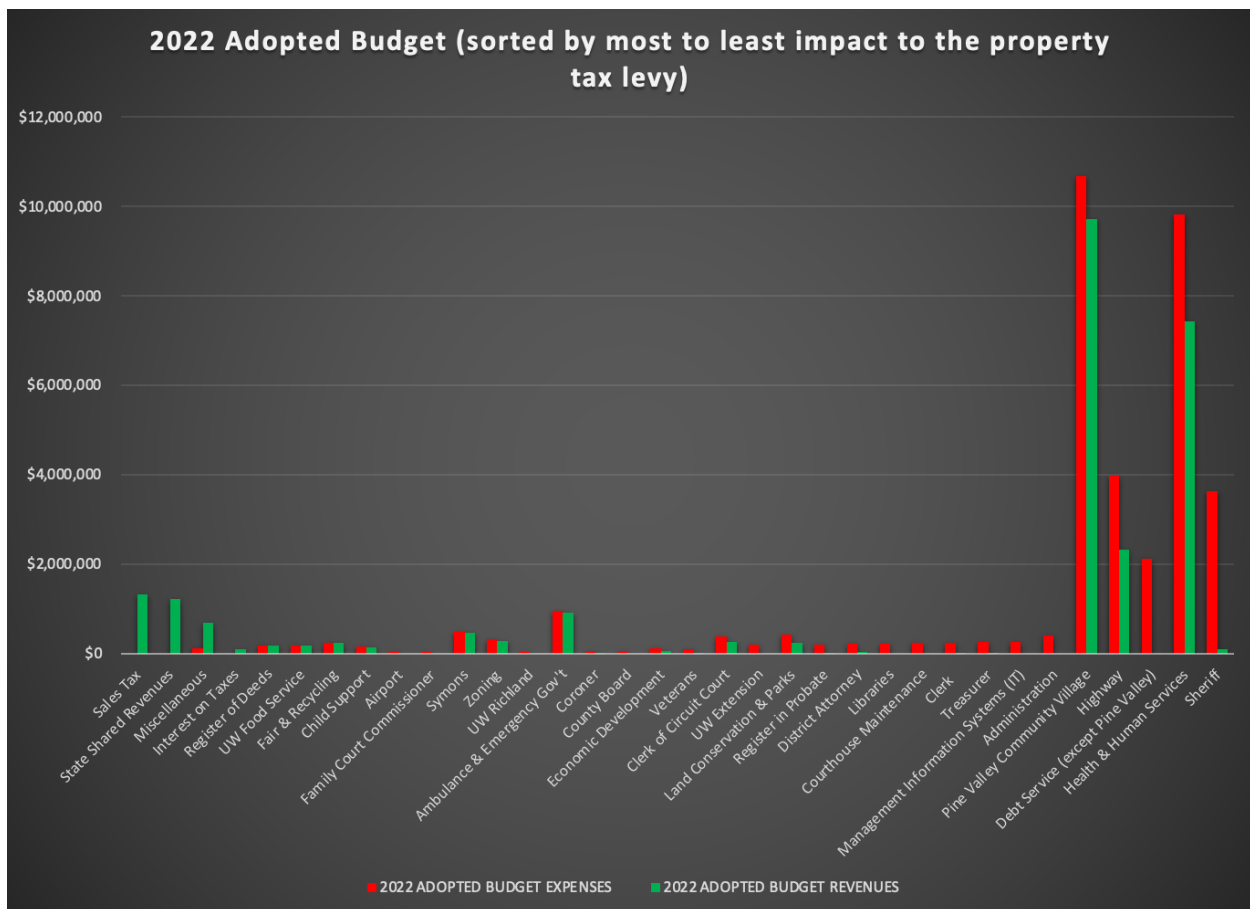
### Revenues vs. Expenses

Most County budget revenues come from other governments, typically at the federal and state levels. Some departments bring in significant amounts of revenue to offset County expenses. For example,

- The **federal government** pays for patient care at **Pine Valley Community Village**
- The **federal and state governments** pay for programming in the **Health & Human Services Department** (i.e., mental health, economic support, aging and disability resources, child protection, public health)
- The **state government** pays the **Highway Department** to maintain state-owned highways (e.g., US Highway 14, Wisconsin Highway 60)

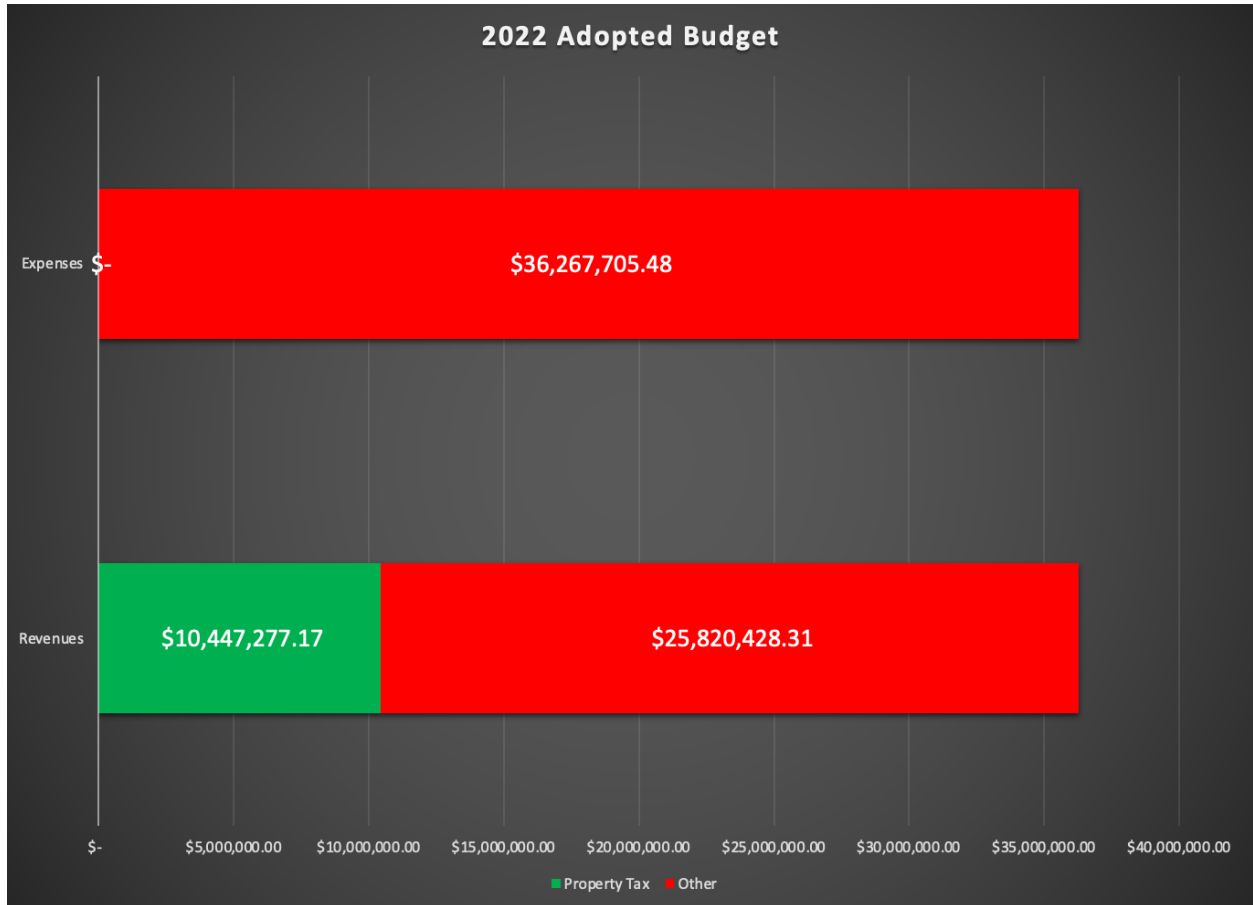
*Some of these outside revenues are reliant on matching monies from Richland County.*

Meanwhile, other departments don't have the ability to bring in very much revenue. **The expenses and revenues of all departments currently look like this:**



## The Property Tax

How does the County make up the difference in revenues and expenses for each department? **We levy a property tax**, as shown here:

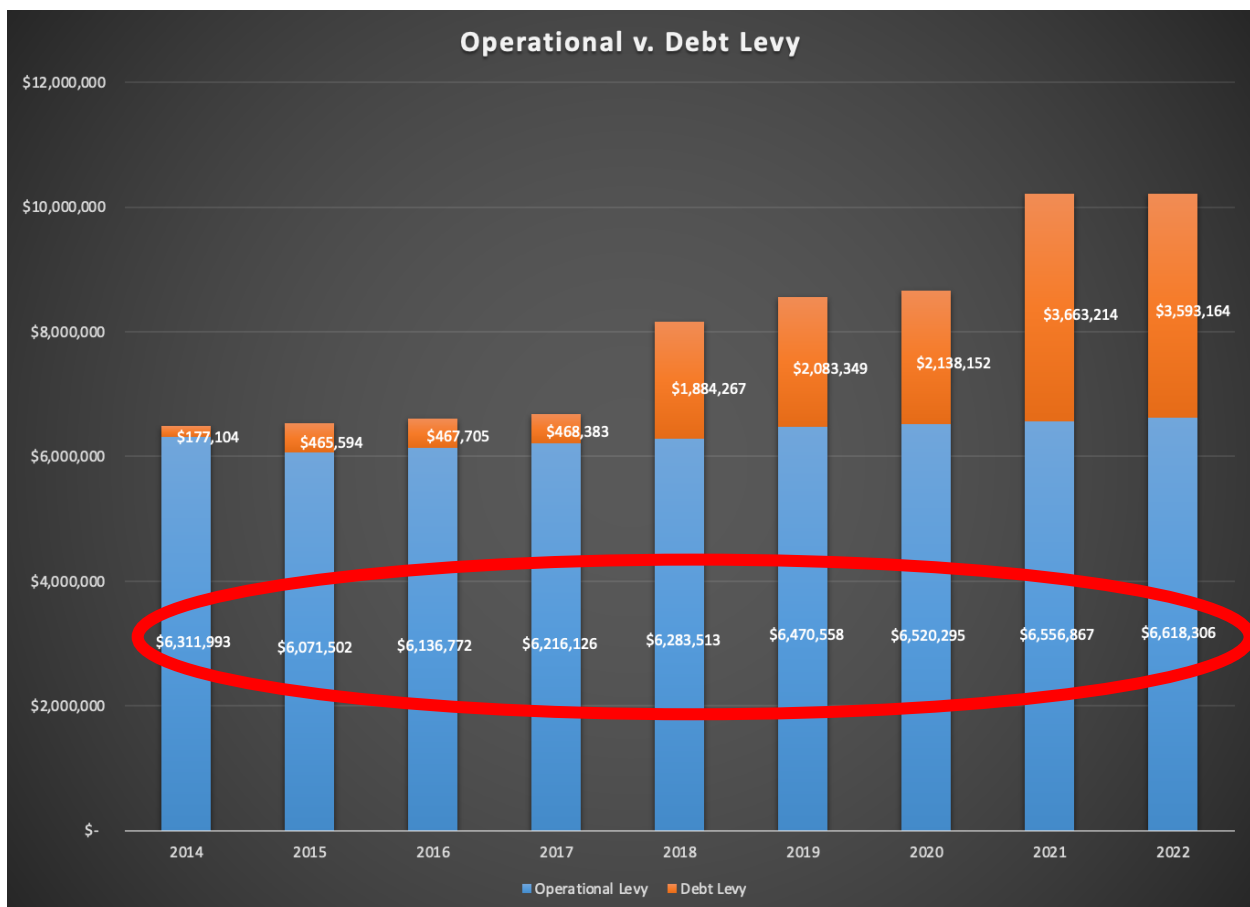


The property tax levy is divided into 2 parts: **operating and debt**. We do this because the State of Wisconsin has different laws about how the County can levy property taxes for each part:

1. The first law says the County **cannot raise the operating levy at a rate faster than net new construction**.<sup>1</sup> According to the Wisconsin Policy Forum, the State implemented an earlier version of this law in 2006 because property taxes were rising as state shared revenue declined.<sup>2</sup>
2. The second law says the County **can raise the debt levy at the rate it chooses**, as long as the total outstanding debt stays below 5% of the value of all property in the County.

Over the past 8 years, **the operating levy has stayed relatively flat, while the debt levy has risen at a faster pace** to pay for the new building at Pine Valley Community Village (between 2017 and 2018) and highway/building maintenance needs (between 2020 and 2021).

The County's Referendum Ad Hoc Committee is looking at the possibility of asking the voters to approve a more substantial increase to the operating levy (circled in red below):



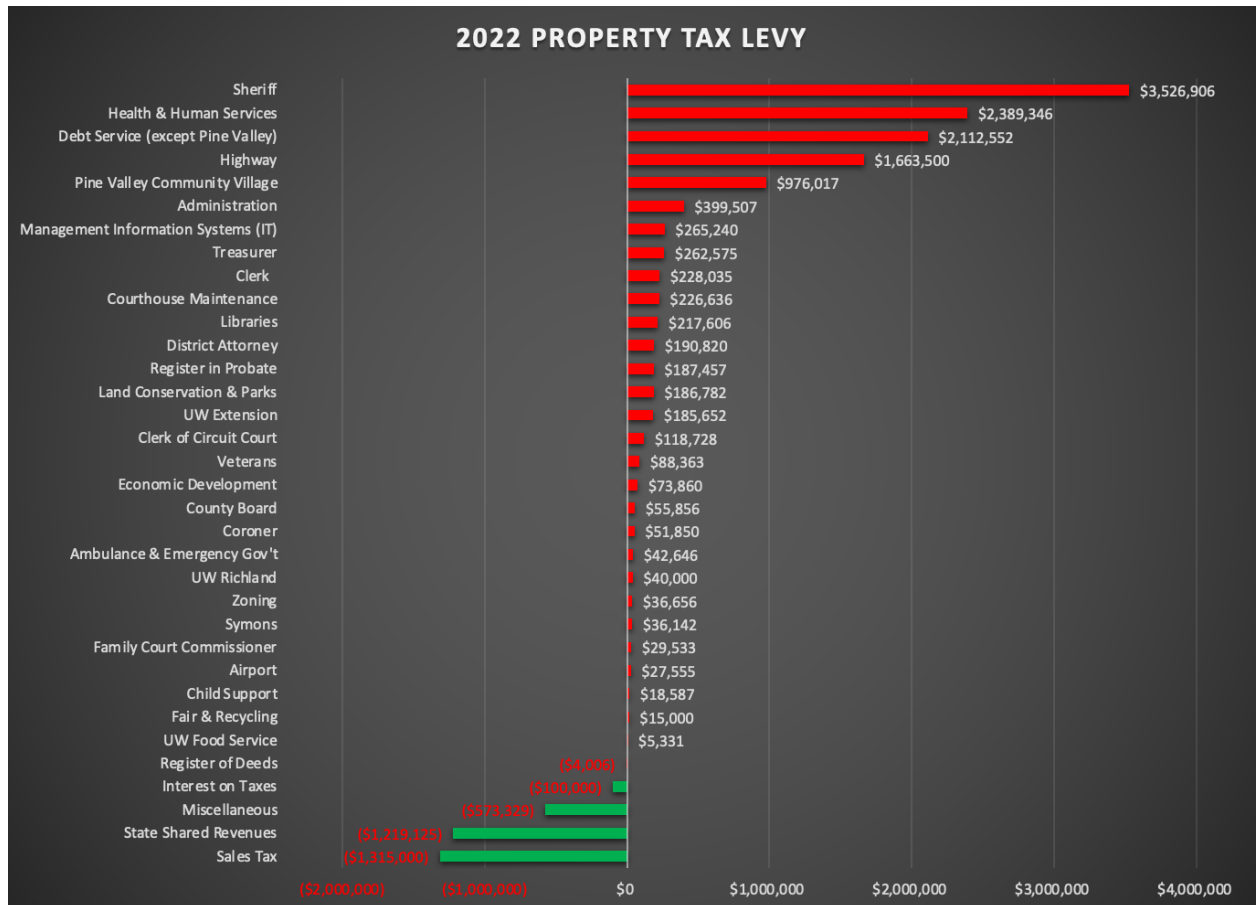
<sup>1</sup> <https://docs.legis.wisconsin.gov/statutes/statutes/66/vi/0602>

<sup>2</sup> [https://wispolicyforum.org/wp-content/uploads/2018/08/13\\_04-Local-Gov-Finances.pdf](https://wispolicyforum.org/wp-content/uploads/2018/08/13_04-Local-Gov-Finances.pdf)

## Departments Relying on the Property Tax

Which departments benefit most from property taxes? If federal and state revenues, as well as fees for services (such as those collected by the Ambulance, Clerk of Court, Register of Deeds, Symons, UW Food Service, and Zoning Department) are set aside, the **following 4 departments use the most property tax** (as shown in the chart below):

1. Sheriff
2. Health & Human Services
3. Highway
4. Pine Valley Community Village

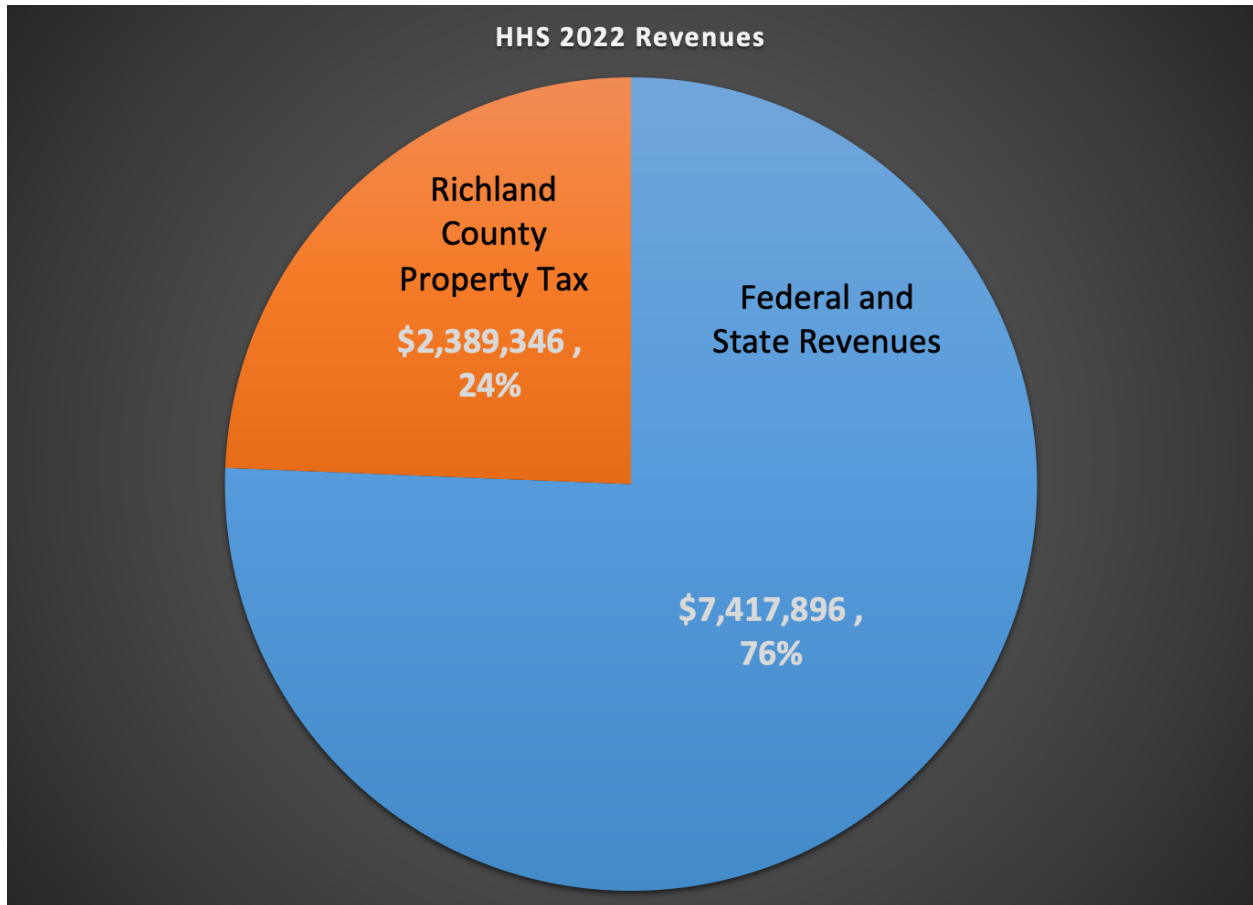


Next, we'll look at six categories that often have associated misconceptions and/or questions: 1) Health & Human Services, 2) Pine Valley Community Village, 3) State Shared Revenue, 4) Highways, 5) UW-Richland, and 6) Debt.

### Category #1: Health & Human Services

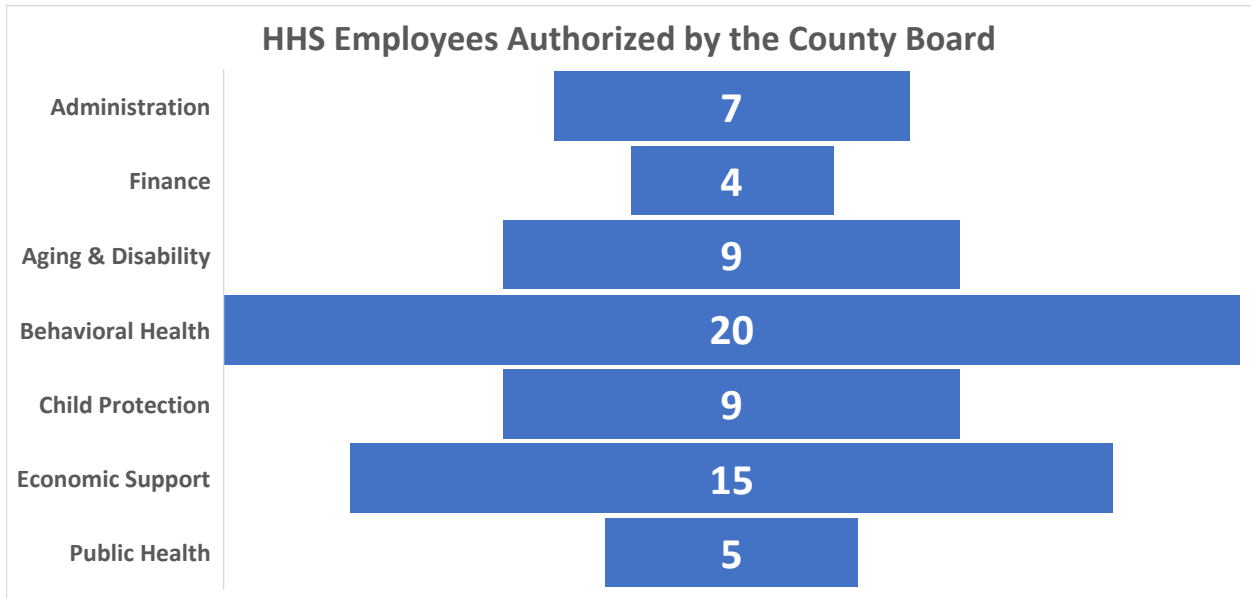
As shown in previous charts, the Health & Human Services (HHS) Department has the 2<sup>nd</sup> highest number of employees out of any department at the County. At the same time, this department uses less property tax revenue than the Sheriff's Department (\$2.4 million for HHS vs. \$3.5 million for Sheriff). Why is this?

It's because **HHS brings in a lot of revenue from the federal and state governments.**



If the County reduced its property tax revenue contribution to HHS, some of these federal and state revenues would be lost.

People also often think HHS is primarily a welfare agency. **While economic support is important, it's one of only 5 main areas of service to residents.** More employees are dedicated to behavioral health services than economic support, as shown in this chart:



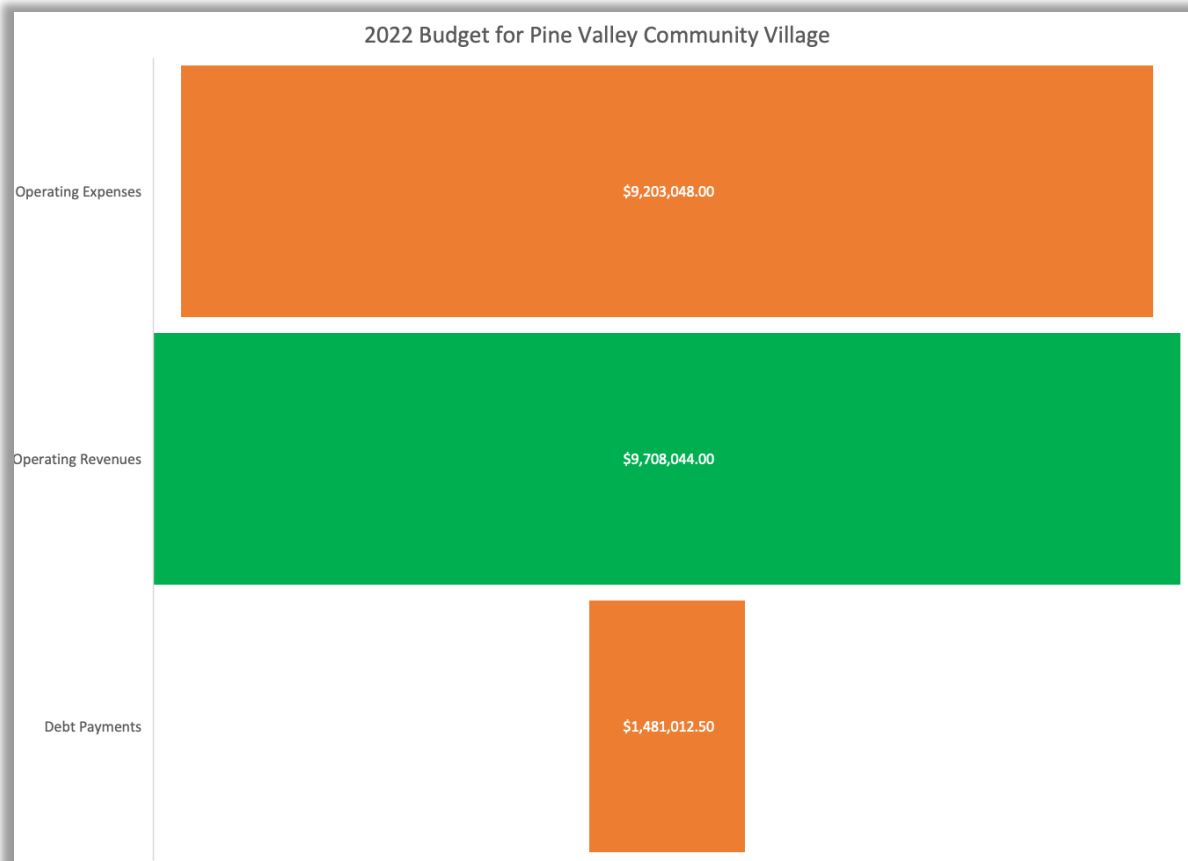
## Category #2: Pine Valley Community Village

It is often said that Pine Valley Community Village:

1. Makes a profit for the County
2. Doesn't pay its debt

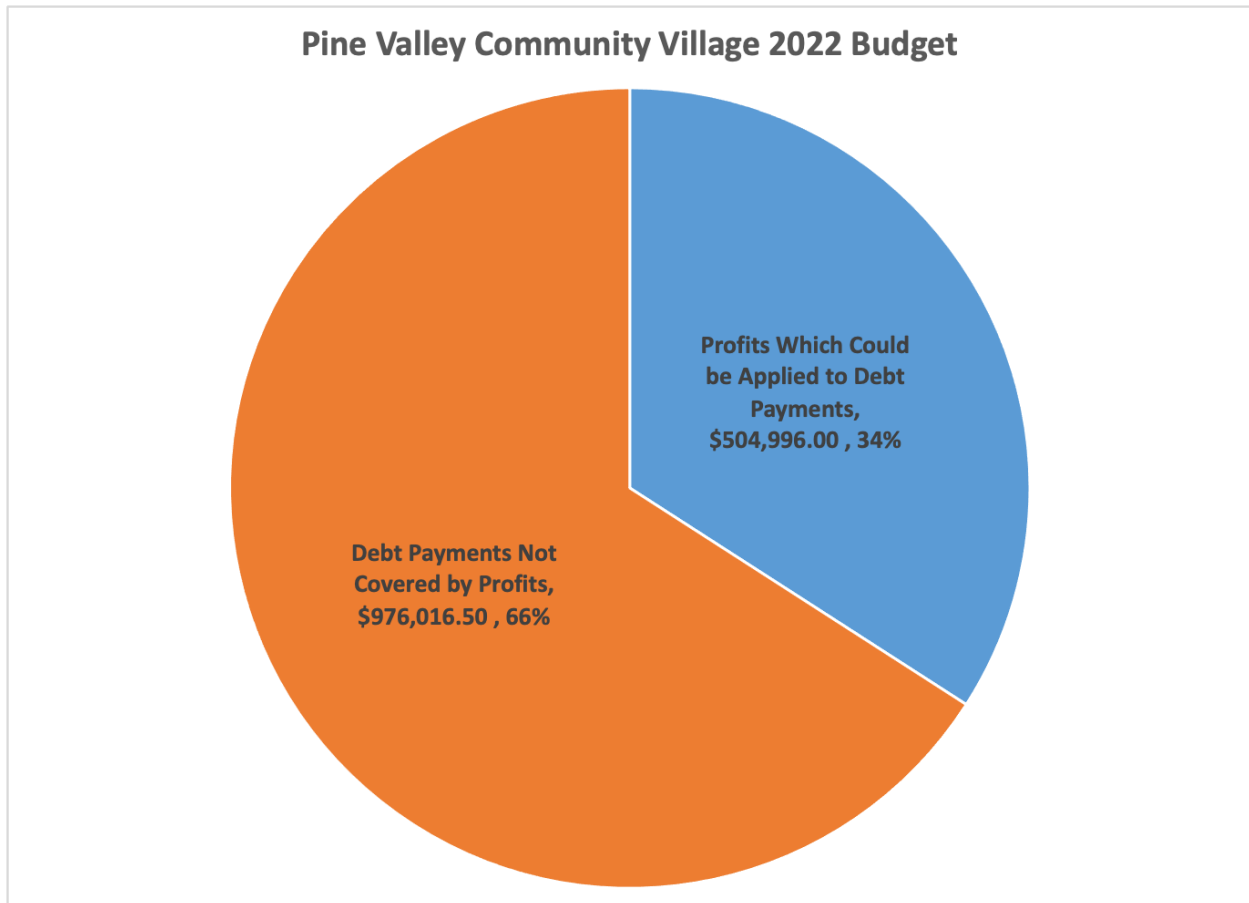
### ***Which is true?***

There is some truth to both statements, but neither is totally accurate. Because of the state laws referred to earlier, the County keeps track of Pine Valley's budget in two categories – operating and debt:



Statement #1 would be more accurate if it said, **“Pine Valley makes an operating profit for the County.”**

In recent years, the operating profit from Pine Valley has been applied to offset the operating expenses of other departments at the County. **If that operating profit was instead applied to debt payments, it would cover one-third of annual debt payments**, as shown in the following chart:



So, statement #2 would be more accurate if it said, **“Pine Valley’s operating profits could cover one-third of its debt payments, if those profits were not used by the County Board to offset the operating expenses of other County departments.”**

### Category #3: State Shared Revenue

State shared revenue comes from the State of Wisconsin. **Every local government agency in Wisconsin receives this revenue.**

Shared revenue was originally put in place in the early 1900’s to share state income tax revenue with local governments in exchange for a reduction in property that could be taxed<sup>3</sup>. In the 1970’s, shared revenues were begun to be used to level the playing field between communities with lower income tax revenues and wealthier parts of the state.<sup>4</sup>

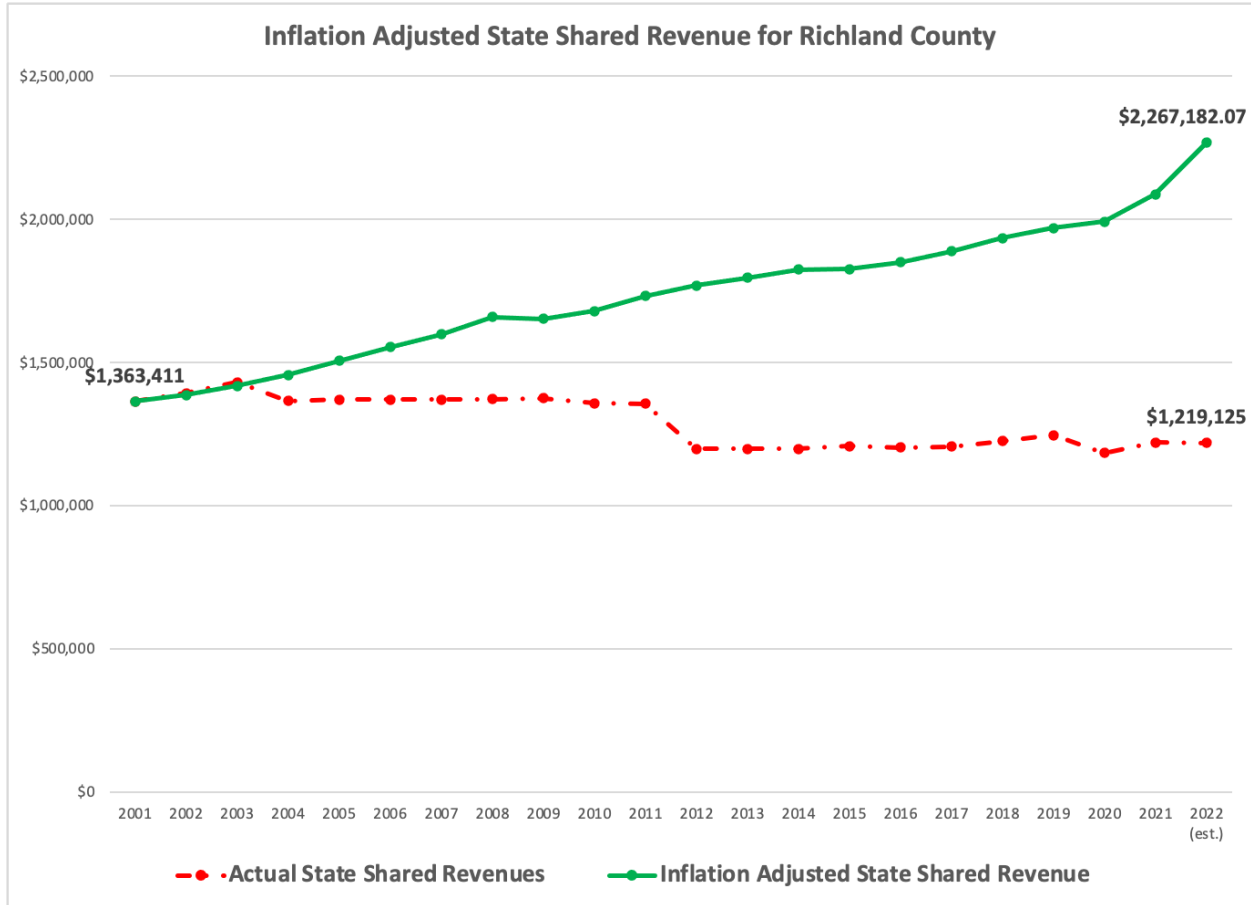
<sup>3</sup>

[https://docs.legis.wisconsin.gov/misc/lfb/informational\\_papers/january\\_2017/0018\\_shared\\_revenue\\_program\\_informational\\_paper\\_18.pdf](https://docs.legis.wisconsin.gov/misc/lfb/informational_papers/january_2017/0018_shared_revenue_program_informational_paper_18.pdf)

<sup>4</sup> <https://lwm-info.org/DocumentCenter/View/5904/8-22-The-Municipality-State-Local-Partnership>

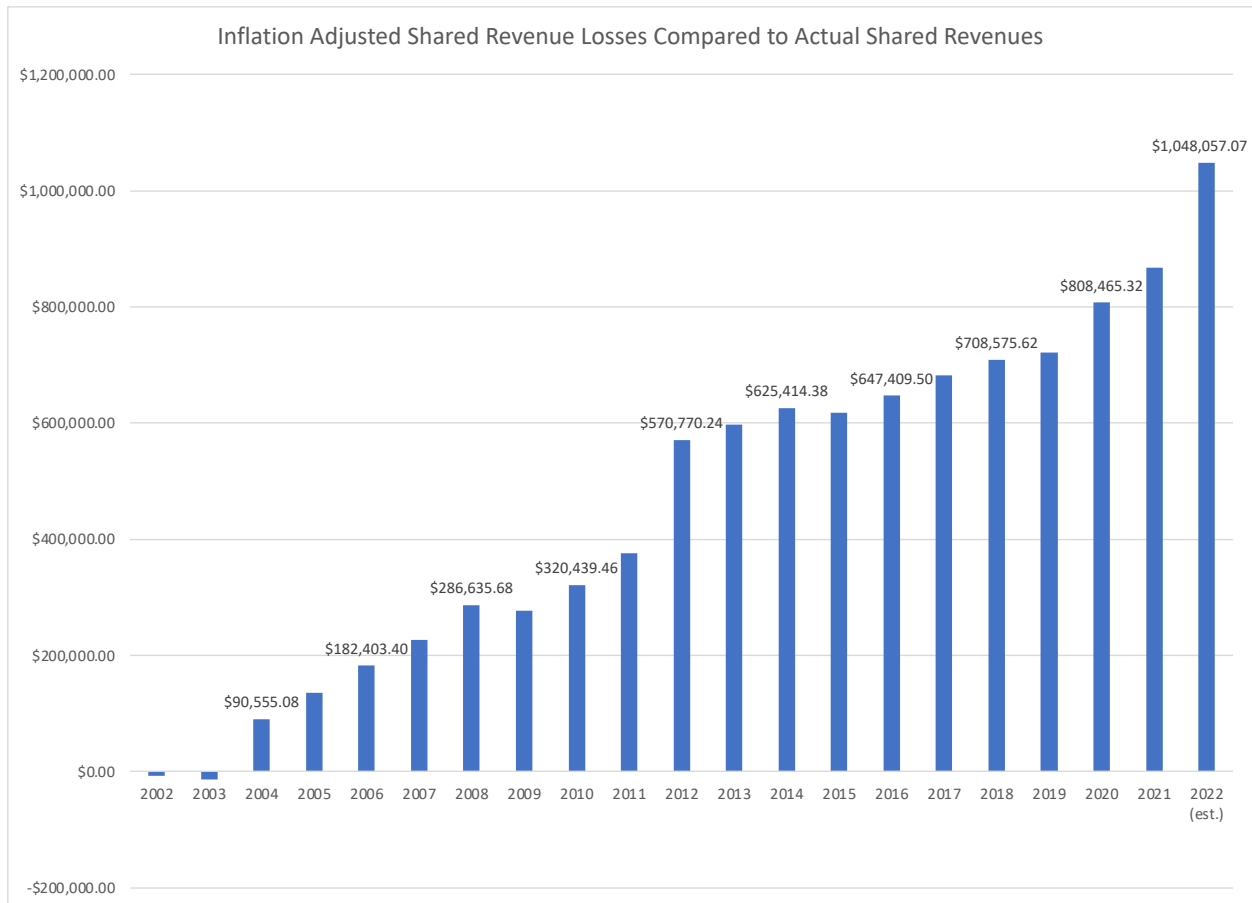


In 2001, Richland County received \$1.36 million that could be spent on general government activities such as public safety, human services, and highways. In 2021, the State shared \$1.22 million, a drop of 12%. If the amount received in 2001 was adjusted for inflation<sup>5</sup>, the amount would be \$2.27 million.



The annual loss of shared revenues from the State are illustrated in the following chart. When all amounts are added together, the losses since 2001 total \$9.8 million.

<sup>5</sup> <https://www.minneapolisfed.org/about-us/monetary-policy/inflation-calculator/consumer-price-index-1913->

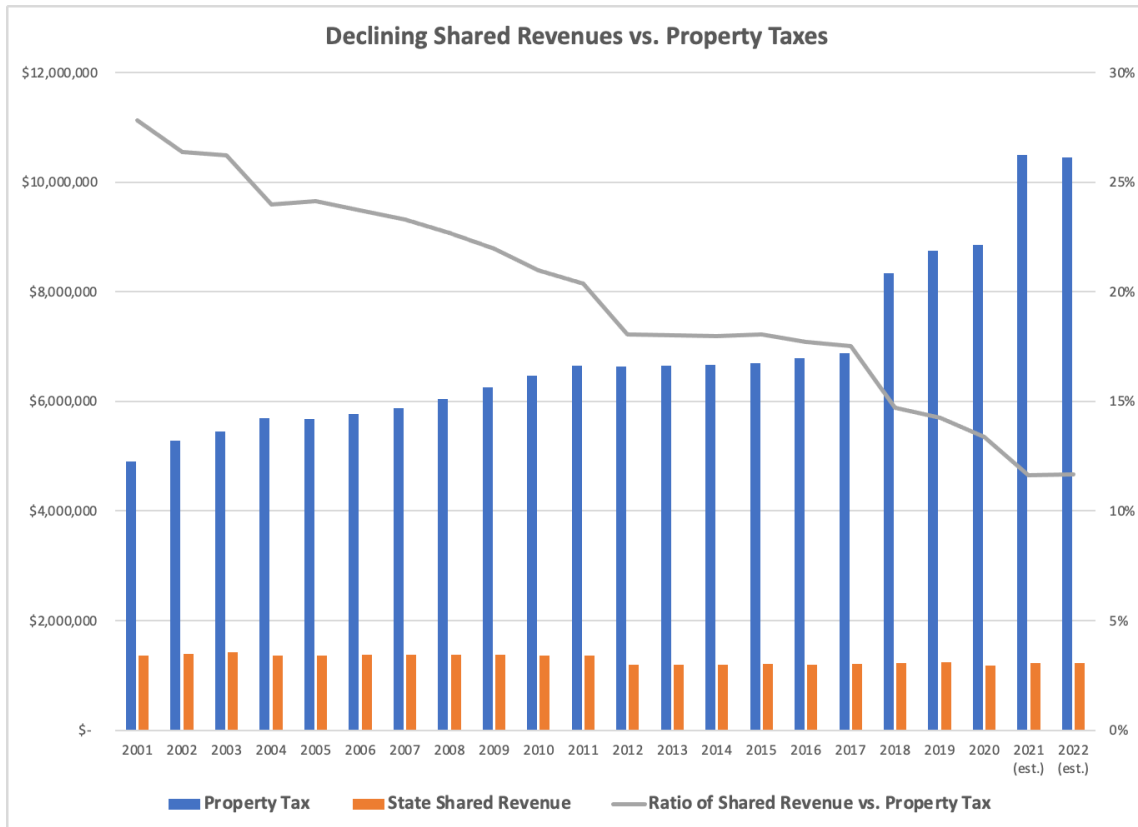


Why is shared revenue from the State declining? According to a Wisconsin Policy Forum report from 2013, the following state spending priorities shifted after 1995<sup>6</sup>:

- More focus on school aid
- More property tax credits for individuals rather than governments
- Corrections spending rose rapidly as the state built and filled prisons
- State funding for Medicaid (i.e., BadgerCare) repeatedly rose since its 1999 inception
- Decelerating state tax revenues between 1999 and 2012, due to
  - Indexing the state income tax to inflation in 1999
  - State income tax rates being lowered in 2000
  - Recessions in 2001 and 2008-09

Since shared revenues from the State of Wisconsin are declining, this means **Richland County has had to rely more on property taxes to finance departments that need additional revenues**, as shown in the following chart:

<sup>6</sup> [https://wispolicyforum.org/wp-content/uploads/2018/08/13\\_04-Local-Gov-Finances.pdf](https://wispolicyforum.org/wp-content/uploads/2018/08/13_04-Local-Gov-Finances.pdf)



Category #4: Highway Department

People often ask, “What happened to the wheel tax the County Board passed?”

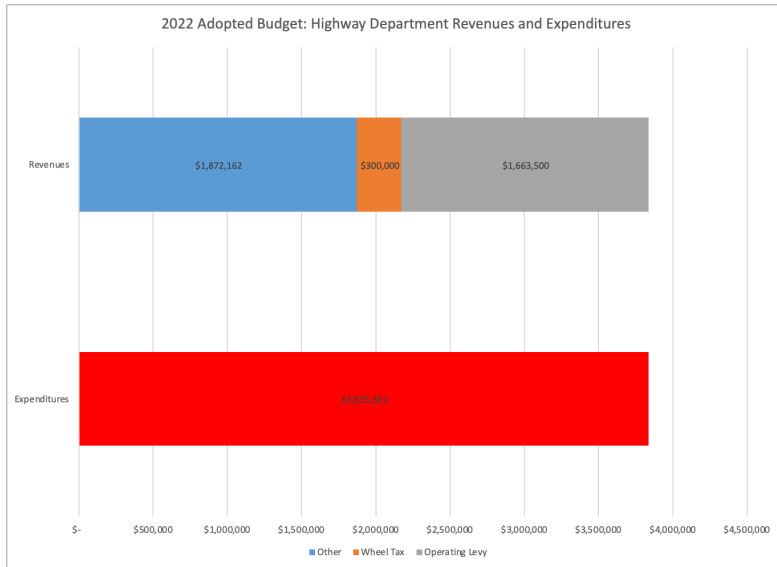
In 2019, the County Board approved an annual \$20 wheel tax for vehicles registered within Richland County. The additional revenue of approximately \$300,000 per year has been used to re-start the County’s sealcoating program for County highways. In 2022, 20 miles of County highways were seal coated, with the majority of funds coming from wheel tax revenues:

1. County Highway D between Bloom City and West Lima (6 miles)
2. County Highway JJ between US Highway 14 and WI Highway 130 (4 miles)
3. County Highway Q between Richland Center and County Highway E (7 miles)
4. County Highway SR between County Highway AA and WI Highway 80 (3 miles)

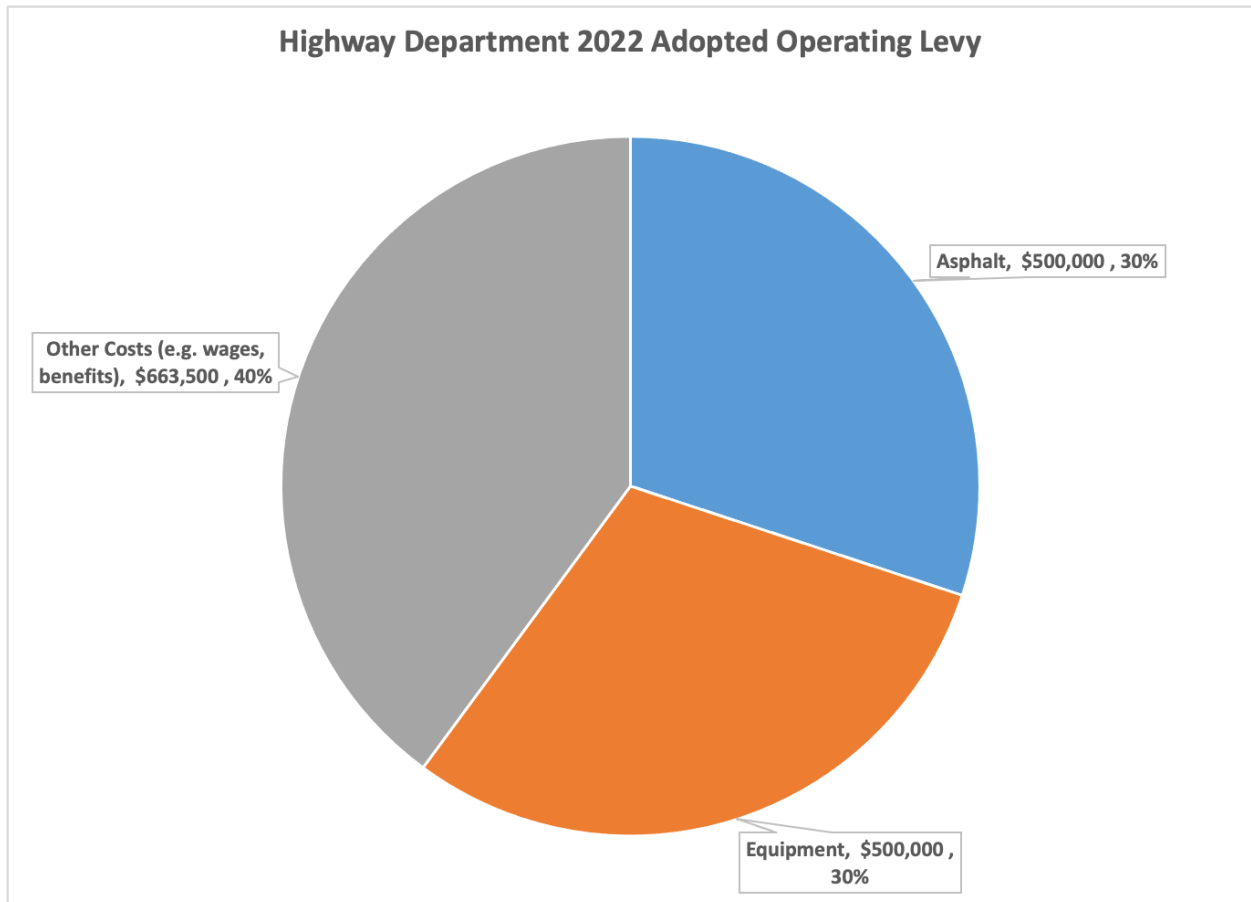


Wheel tax revenues are being used to seal coat County highways, like County Highway D near West Lima.

Wheel tax revenues make up less than 10% of County Department revenues, as shown in the following chart.

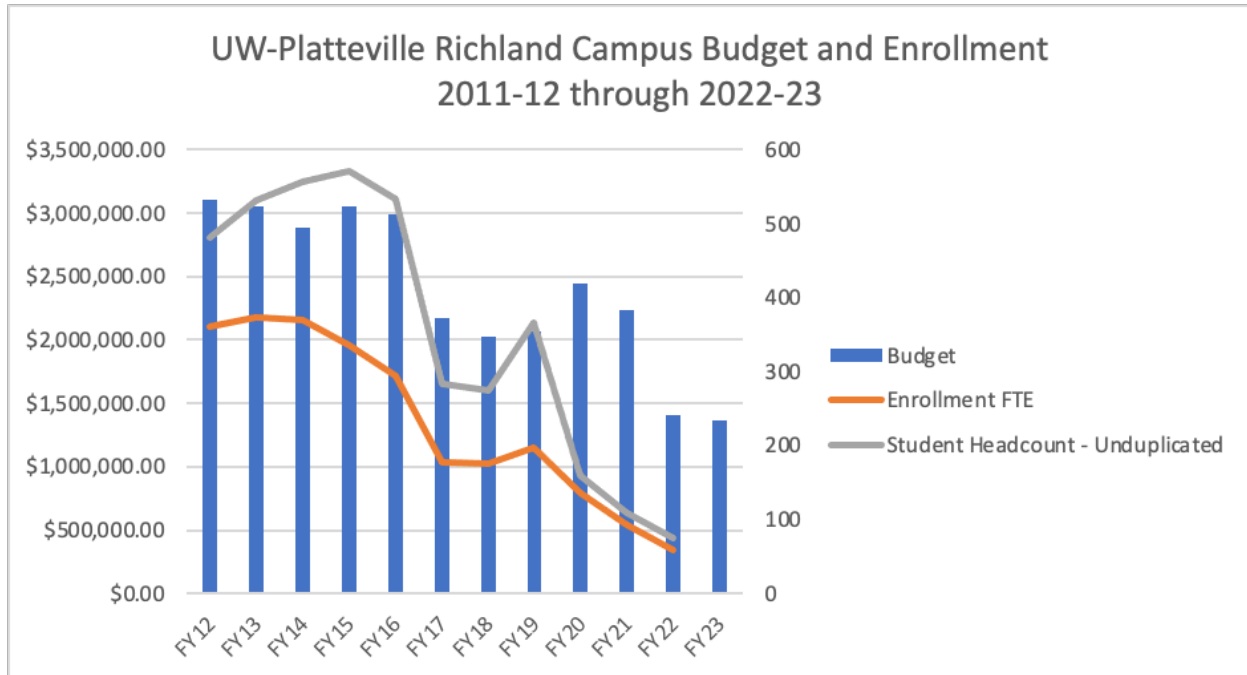


Capital projects make up approximately 60% of the Highway Department operating levy, as shown in the following chart.

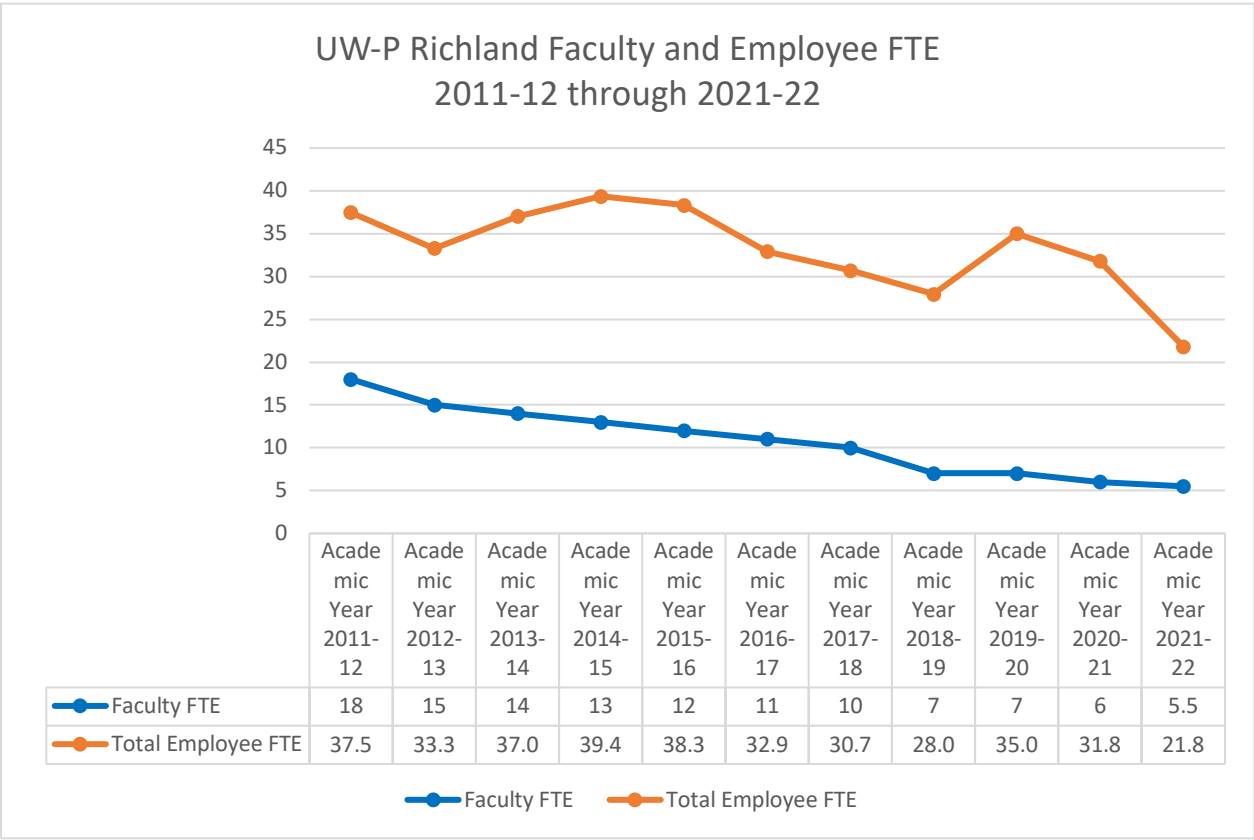


Category #5: UW-Richland Campus

Many people have heard student enrollment has declined at UW-Richland. Staff numbers have also declined, in part due to the drop in student enrollment, and in part due to funding cuts by the State of Wisconsin. The following charts and notes in italics show this decline, and come from UW-Platteville's Chief Communications Officer.



- 1) *The drop in overall enrollments between Academic Years 2015-16 and 2016-17 represents the discontinuation of the Academic Alliance program, which was piloted in 1997 at UW-Richland in partnership with Richland Center and Ithaca high schools and discontinued in 2015-16.*
- 2) *The bump in enrollment in Academic Year 2018-19 represents a one-time counting methodology change in which distance education students were credited to a local campus if their home zip code was in that campus' area. This methodology was only used in that single year.*
- 3) *Data up through FY2019 (prior to collaborative integration with UW-Platteville) is from the University of Wisconsin Redbook.*
- 4) *Data from FY2020 to current is from the PlanUW system.*
- 5) *The dramatic budget drop in FY17 is due to reorganization and regionalization of central services prior to collaborative integration.*
- 6) *Budgets have been further reduced since collaborative integration, primarily by rebalancing how services are provided and taking advantage of the economies of scale provided by the main campus and shared between the two branch campuses.*
- 7) *It is important to note that, for nearly every budget year, enrollment declines have preceded budget reductions. These data would suggest a narrative that, in the interest of public stewardship, resources have been consistently adjusted to align with declining demand.*



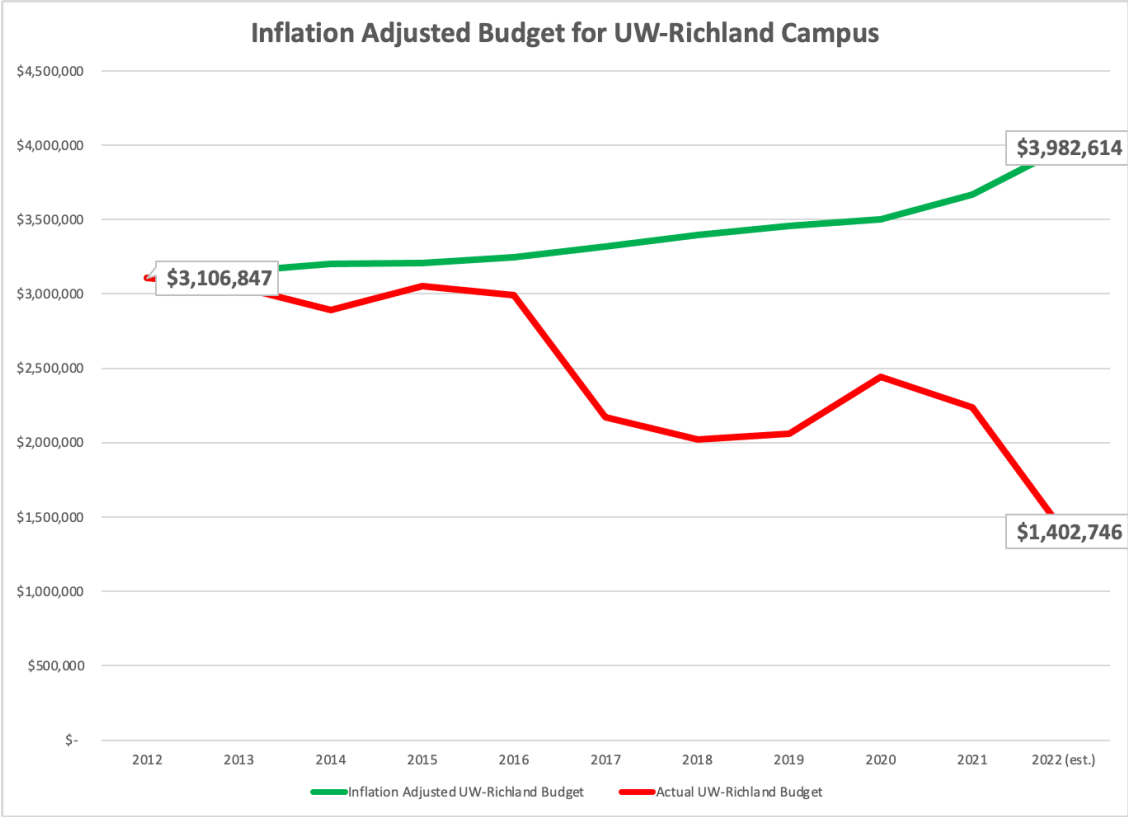
1) *The dip in employee FTE in 2018-19 may well reflect shuffling of staff reporting lines that occurred during Collaborative Integration. Additionally, a shift from handling teaching load with full-time faculty to use of multiple adjuncts to ensure that smaller classes needed by students for degree completion could be offered impacted the fluctuations in non-faculty-staff from 2017-18 through 2020-21.*

As stated in Richland County Resolution 22-72, Requesting the State of Wisconsin Support the UW Colleges to Where it was Supporting them in 2015:

- The campus no longer has the positions of Dean, 5 Associate Student Services coordinators, 1 custodian, 1 Library Assistant, 1 Continuing Education Coordinator, 3 Financial Specialists, and 1 First Year Initiative Coordinator
- No new or replaced professors have been hired since 2015.

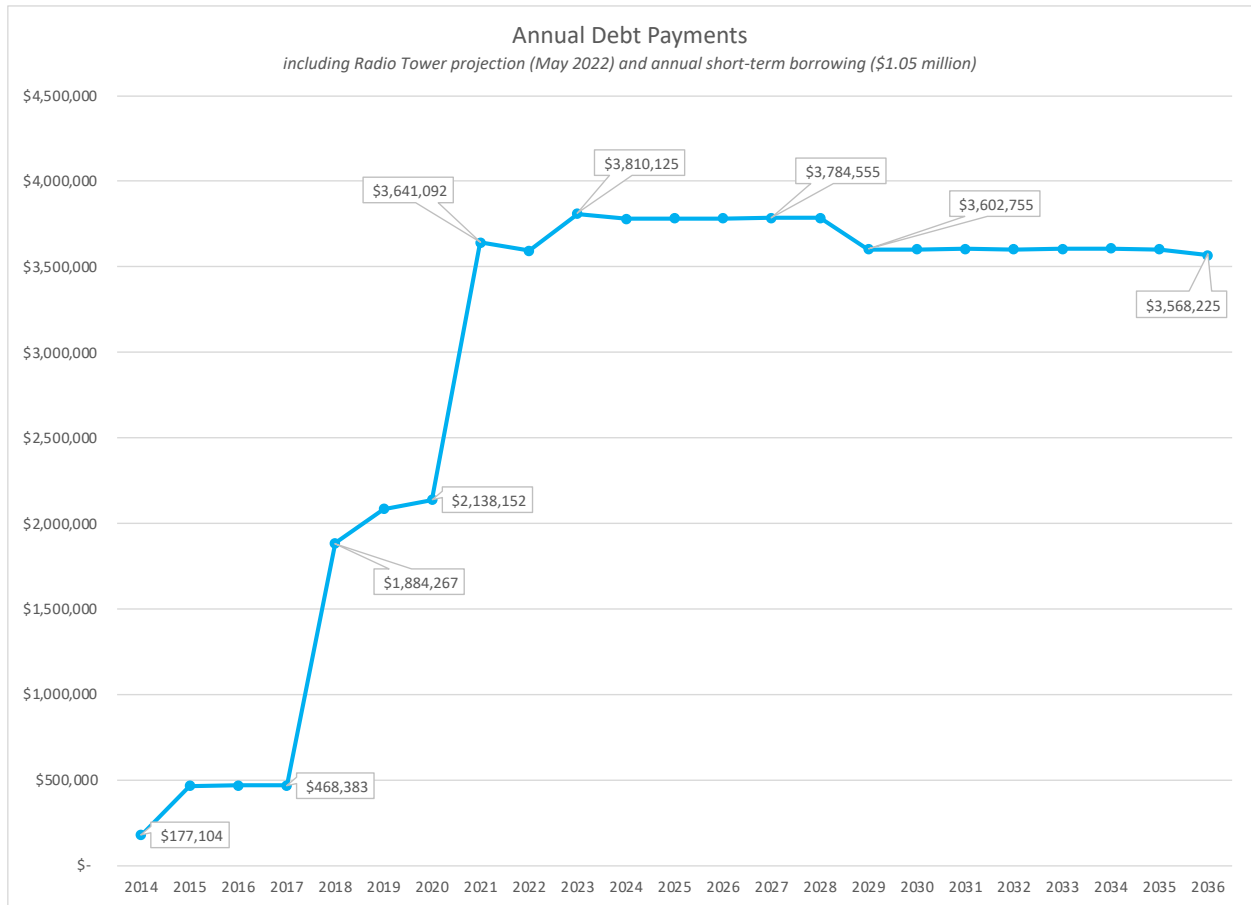
There is also no longer a recruiter focused on UW-Richland. Recruiting now happens by UW-Platteville staff simultaneously for all 3 campuses (UW-Baraboo, UW-Richland, and UW-Platteville).

If the UW-Richland budget had kept pace with inflation since 2012, it would be approximately \$4 million:



Category #6: Debt

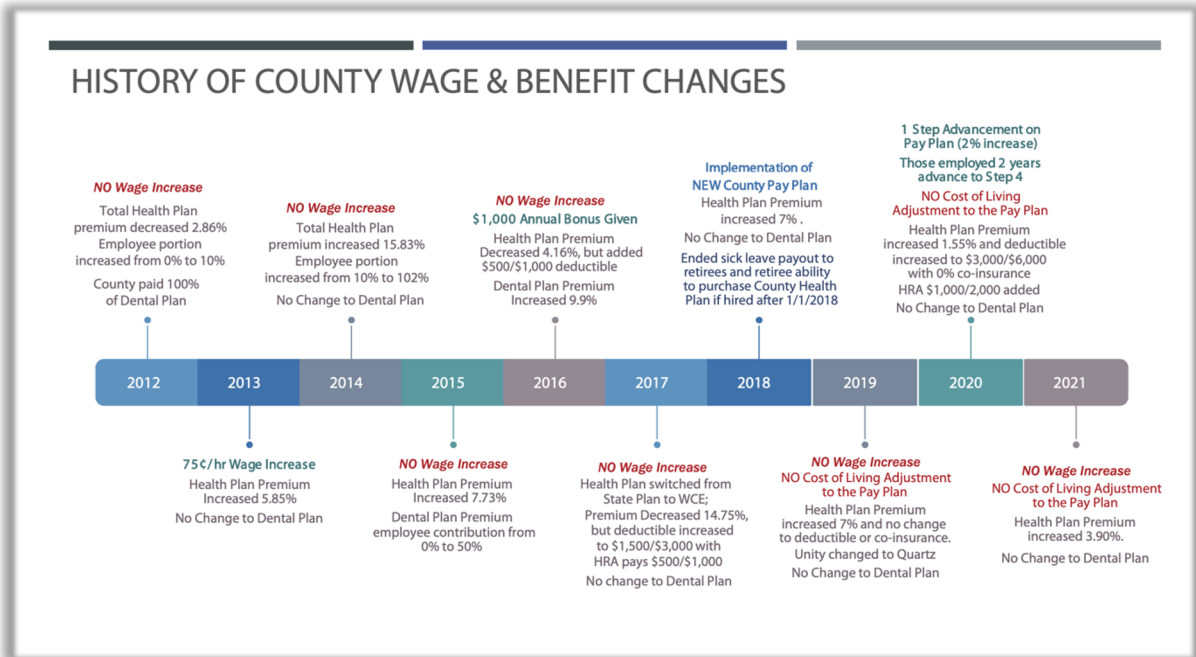
The County's current projected debt for future years is shown in the following chart:





## Where Do We Go from Here?

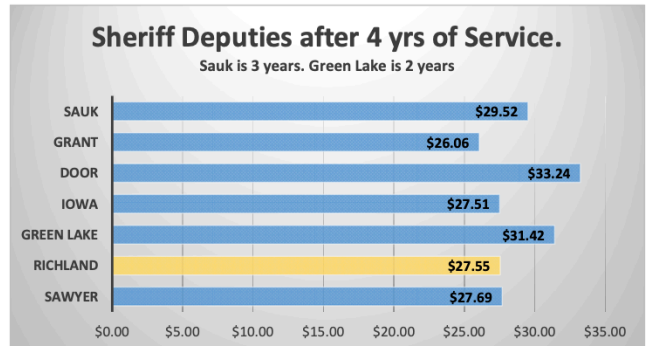
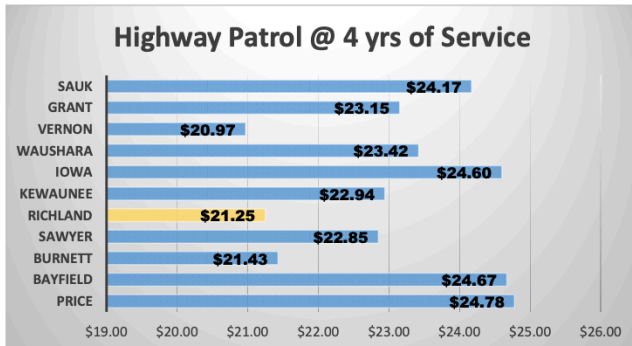
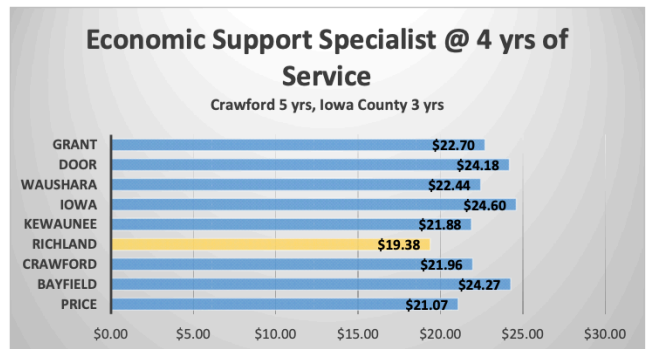
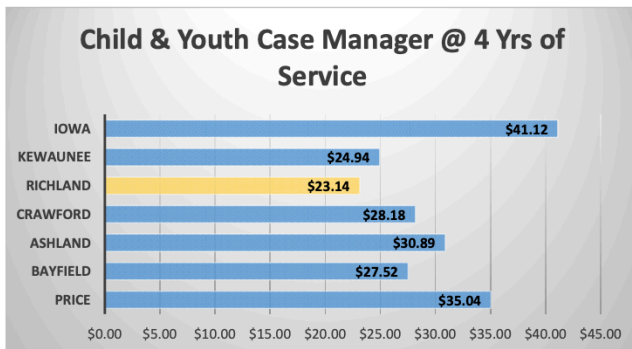
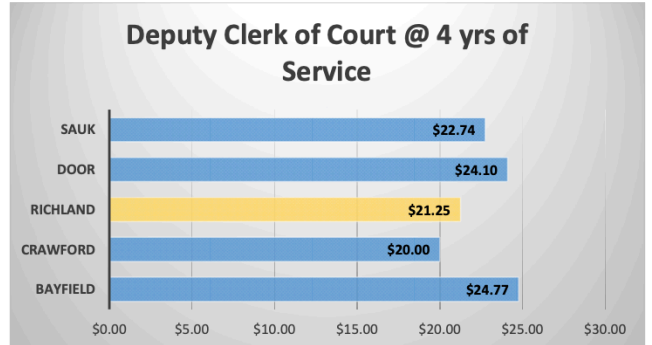
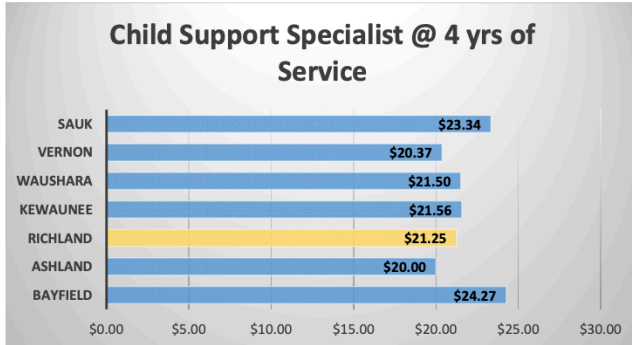
Over the past decade, Richland County has been responding to the State of Wisconsin's policies by skipping annual pay increases and reducing health insurance benefits, as shown in the following graphic.



Earlier this year, Richland County adopted a Strategic Plan<sup>7</sup> that determined that path is no longer sustainable, with a **commitment to annual pay increases for employees.**

<sup>7</sup> <https://administrator.co.richland.wi.us/wp-content/uploads/2022/03/Richland-County-Strategic-Plan-Chapter-2-Operations.pdf>

Current wages for select positions show how Richland County compares to peer counties in the following charts:



**Current staffing levels for County departments show how Richland County compares to peer counties in the following charts:**

Department	Richland*	Bayfield**	Burnett***	Kewaunee****	Iowa*****	Grant*****	Sauk*****
<b>Population of County</b>	<b>17,300</b>	<b>16,200</b>	<b>16,500</b>	<b>20,600</b>	<b>23,600</b>	<b>51,900</b>	<b>65,800</b>
Pine Valley Community Village	76				54	112	125
Health & Human Services	60	48	47	42	49	110	195
Sheriff	33	46	39	37	49	57	53
Highway	30	26	22	28	42	52	62
Ambulance/ Emergency Management	8	1	1	2	2	2	2
UW-Extension	5	6	2	6	6	6	7
Administration	4	2	5	6	5	5	13
Land Conservation & Parks	4	15	10	9	4	4	12
Clerk of Court	3	5	8	4	4	9	15
Management Information Systems	3	4	2	2	3	5	14
Symons Rec Complex	3						
Treasurer	3	2	3	2	2	3	3
Zoning & Sanitation	3	11	5	1	4	4	6
Child Support Office	2	3	3	3	2	6	11
Clerk	2	4	5	2	2	4	4
Courthouse Maintenance	2	3	6	4	4	6	14
District Attorney	2	4	4	2	5	4	8
Register of Deeds	2	3	2	2	2	3	3
Register in Probate	2			3	2	3	2
UW Food Service	2						
Veterans Service	2	1	2	2	1	2	5
Coroner	1		5			1	
Corporation Counsel	1		2	1	0	1	6
Economic Development	1	1	1				1
Fair & Recycling	1					3	
Airport			4		0	0	1
Family Court	0			1	0		2
<b>Total</b>	<b>255</b>	<b>185</b>	<b>178</b>	<b>159</b>	<b>242.4</b>	<b>402</b>	<b>564</b>

\*Richland County: Employees authorized by the County Board; Rounded to nearest whole number; full-time + contract staff included; part-time/seasonal/reserve/limited term staff generally not included

\*\* Bayfield County: Full-time employees only (no part-time employees included); Clerk of Court includes Register in Probate; Zoning includes 5 Land Records employees; Economic Development is Tourism; Land Conservation includes 11 Forestry employees

\*\*\* Burnett County: Part-time employees included; Courthouse Maintenance is Maintenance; Zoning includes 3 Surveyor/Land Records employees; Land Conservation includes 6 Forestry employees

\*\*\*\* Kewaunee County Notes: FTE employee count (individual employee count is not shown); Courthouse Maintenance is Maintenance; Land Conservation & Parks includes Fair and Zoning; Zoning is Land Information

\*\*\*\*\* Iowa County: FTE employee count; Pine Valley is Bloomfield and has now closed; Administration includes 3 Finance and 1 Employee Relations staff; Zoning & Sanitation is Planning & Development; Courthouse Maintenance is Environmental Services; DA includes 1 FTE for Court Ordered Programs

\*\*\*\*\* Grant County: FTE employee count (individual employee count is not available); Administration includes Finance & Personnel Dept staff (no Administrator); Courthouse Maintenance is Facilities & Maintenance, Grant County contributes to an Economic Development Corporation

\*\*\*\*\* Sauk County: Individual employee count (including part-time employees) but no contracted employees are included except UW Extension; Courthouse Maintenance is Building Services; MIS includes GIS and property lister; Economic Development is Community Development Coordinator

Regarding Health & Human Services Department staffing level comparisons, a detailed chart is included below to note how the numbers in the above chart were determined.

Department Name	Richland*	Bayfield**	Burnett***	Iowa****	Kewaunee*****	Grant	Sauk
<b>Population</b>	<b>17,300</b>	<b>16,200</b>	<b>16,500</b>	<b>23,600</b>	<b>20,600</b>		<b>51,900</b>
ADRC			15	11.6	7		17
Capital Consortium - Not Paid by Richland County	-9						
Health & Human Services	69		32				
Health or Public Health		11		5.8	5		26
Human Services		37			30		113
Justice, Division, and Support							6
Social Services				22			39
Unified Community Services				10			28
<b>Total</b>	<b>60</b>	<b>48</b>	<b>47</b>	<b>49.4</b>	<b>42</b>		<b>110</b>
*Richland County full time and contract/lease positions authorized by the County Board							
** Bayfield full-time employees in 2022							
*** Burnett County # of current employees (includes part time)							
**** Iowa County FTE authorized in 2022 budget							
***** Kewaunee County FTE authorized in 2022 budget							
***** Grant County FTE							
***** Sauk County # of current employees (includes part time)							

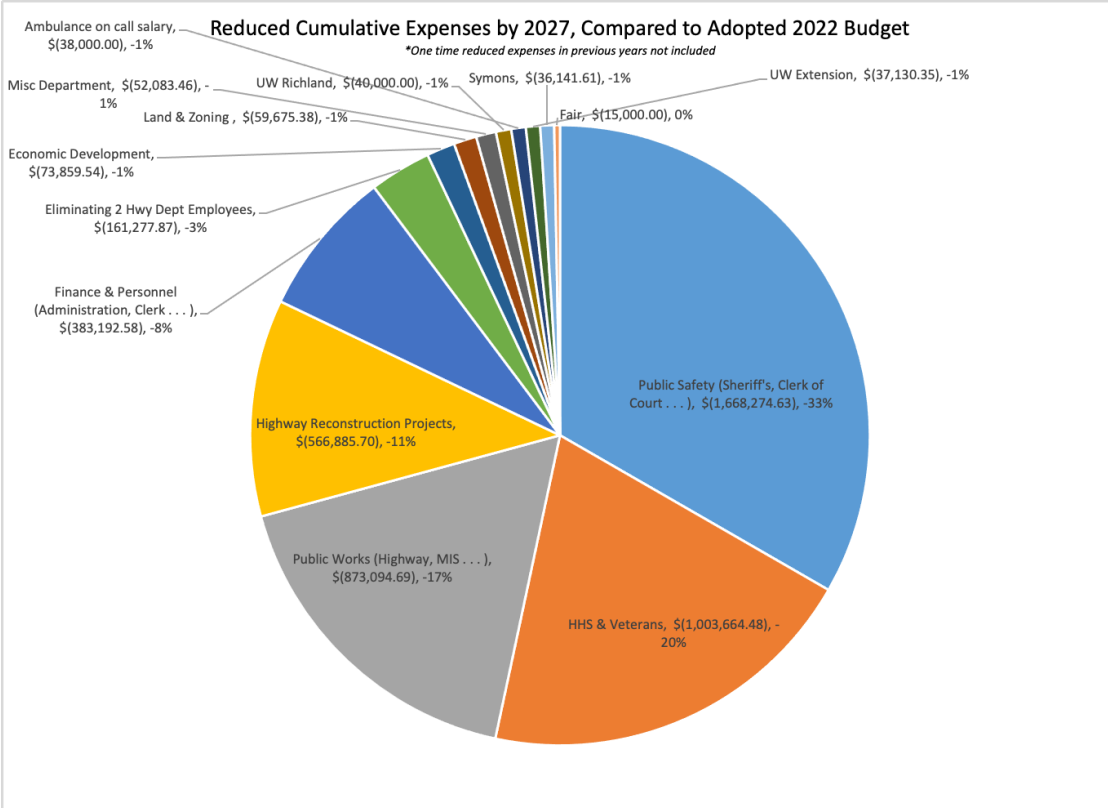
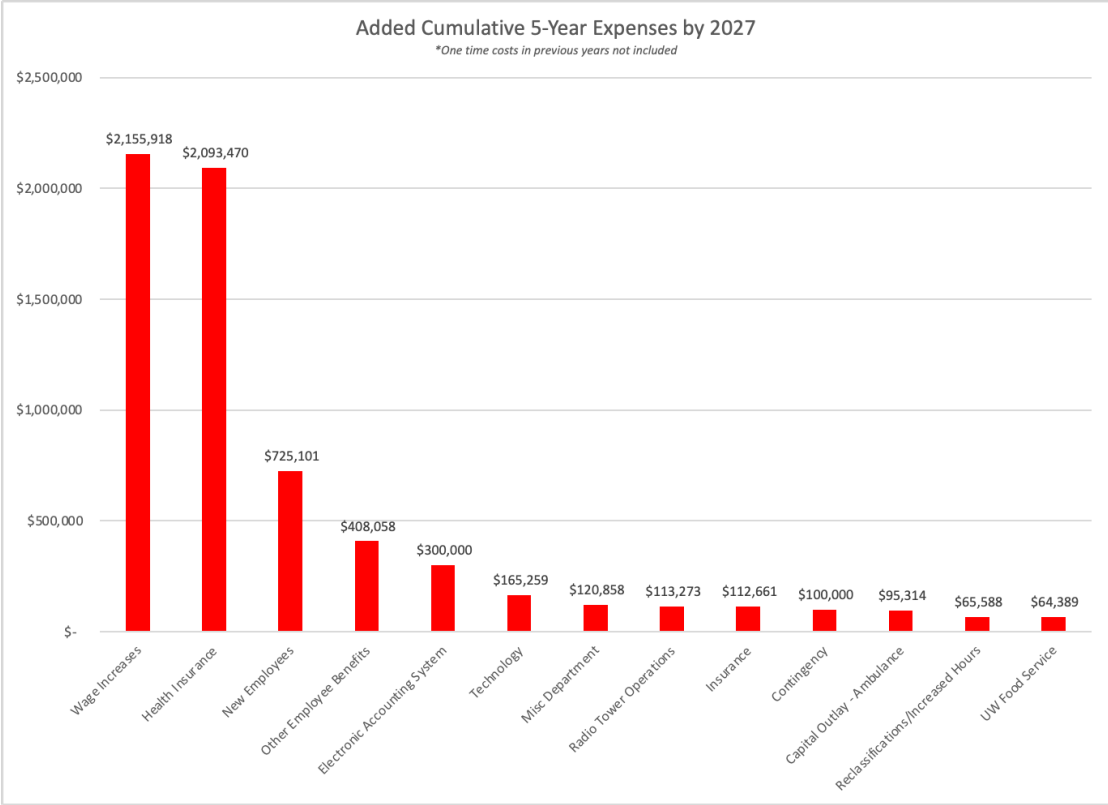
Regarding nursing home employees compared to licensed beds and daily census figures, the data in the following chart illustrates locations with county-owned nursing homes.

County	Richland*	Iowa**	Grant***	Sauk****	Lafayette*****
<b>Nursing Home Employees</b>	<b>76</b>	<b>54</b>	<b>112</b>	<b>125</b>	
Licensed Beds*****	80	50	99	82	50
Employees per licensed bed	1.0	1.1	1.1	1.5	
Average daily census for December 2021	69	38	69		
*Richland County full time and contract/lease positions authorized by the County Board					
** Iowa County FTE authorized in 2022 budget					
*** Grant County FTE					
**** Sauk County # of current employees (includes part time)					
***** Lafayette County's website says it has 64 beds.					
***** Licensed by the Wisconsin Department of Health Services: <a href="https://www.dhs.wisconsin.gov/guide/nhdir.pdf">https://www.dhs.wisconsin.gov/guide/nhdir.pdf</a>					

The County Administrator has also created a 5-year (2023 – 2027) financial plan that **estimates expenses and revenues projected by the year 2027, compared to the adopted 2022 budget**. Those expenses and revenues have been divided into four categories.

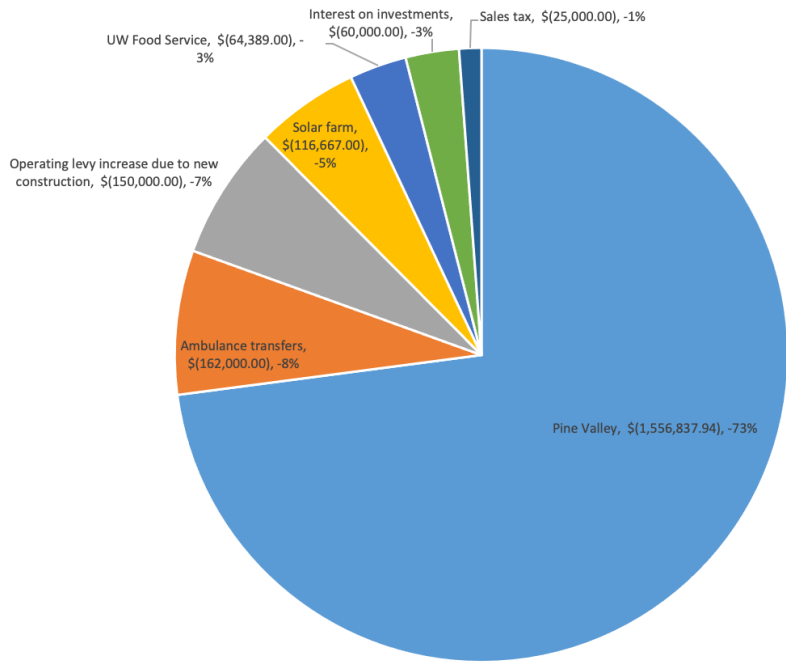
<b>5-Year Plan Category, Comparing to 2027 to 2022</b>	
Total Added Expenses	\$ 6,519,889.15
Total Reduced Expenses	\$ (5,008,280.29)
Total Added Revenues	\$ (2,134,893.94)
Total Reduced Revenues	\$ 623,285.08
<b>Balanced Budget</b>	<b>\$ (0.00)</b>

Added expenses, reduced expenses, added revenues, and reduced revenues are shown in the following four charts.

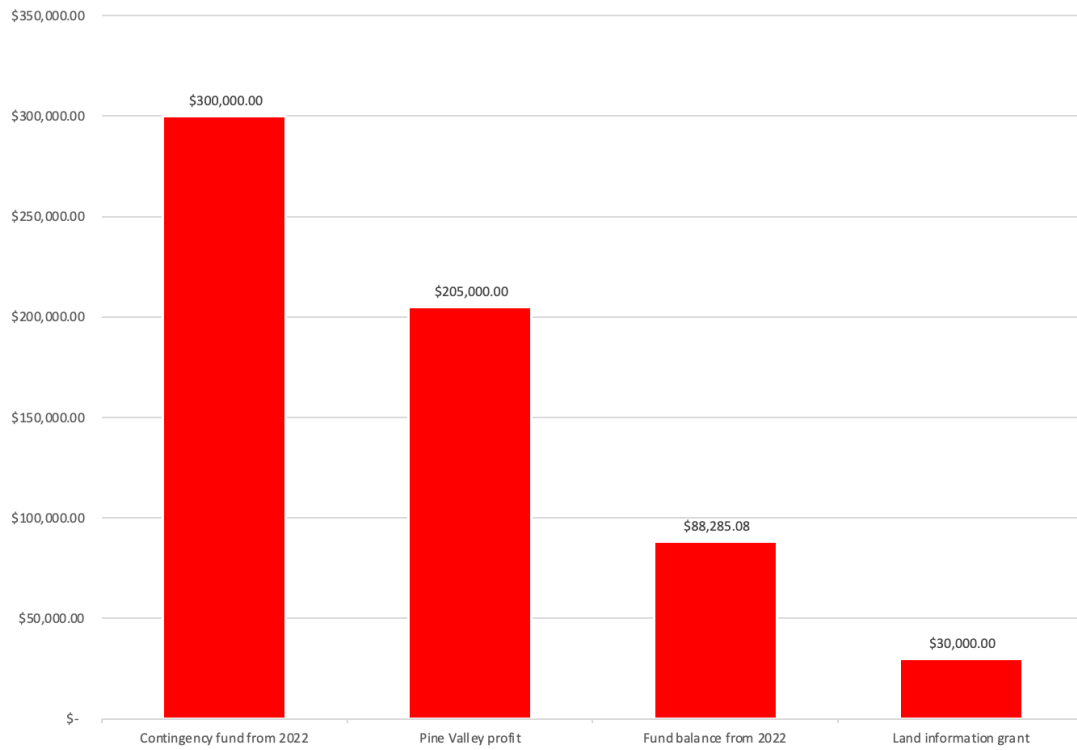


### Added Cumulative Revenues by 2027, Compared to Adopted 2022 Budget

*\*One time revenues in previous years not included*



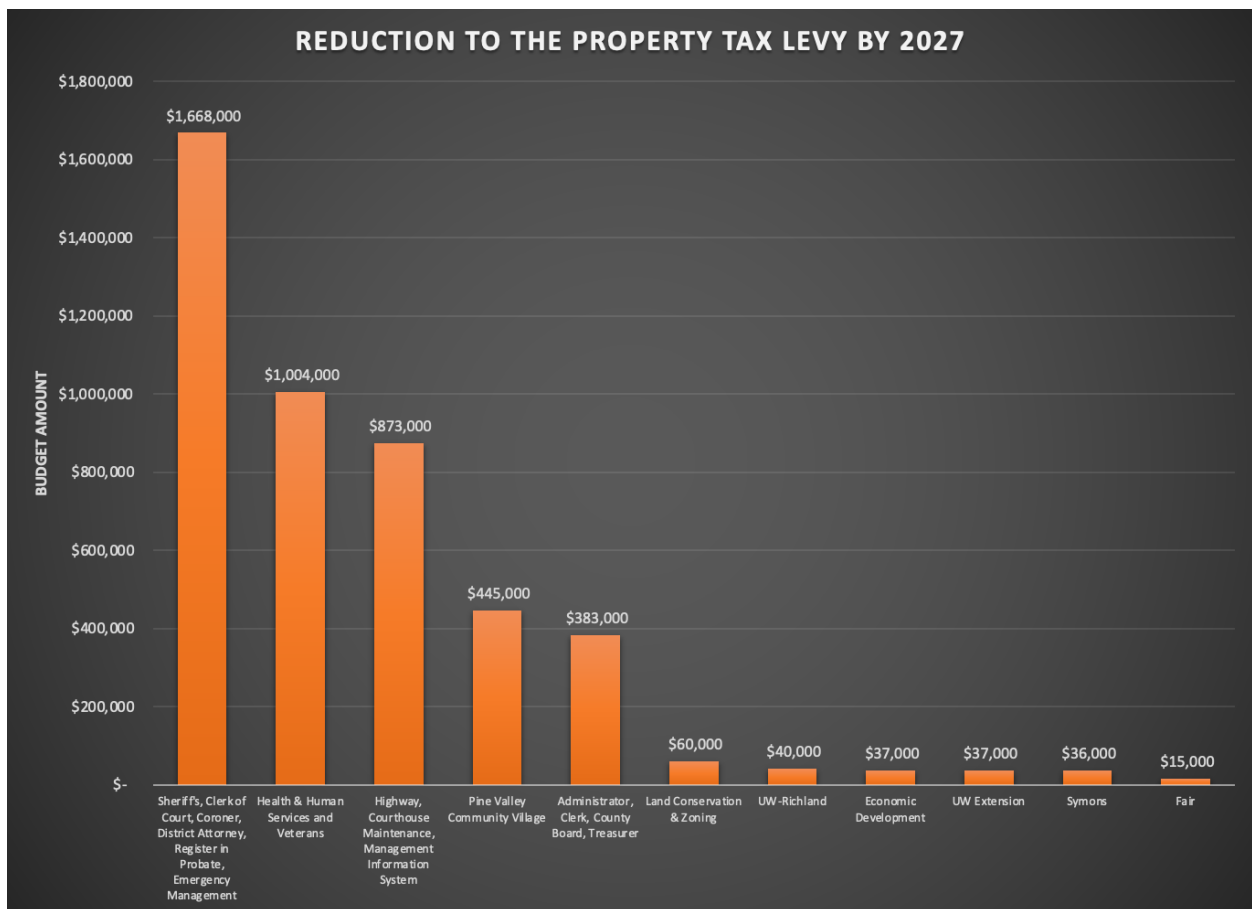
### Reduced Cumulative Revenues by 2027, Compared to the 2022 Adopted Budget



The County Board also recently adopted a set of resolutions guiding committees and departments as to how to decrease their impact on the property tax levy. **Some of these decreases may be permanent, but some may be identified for a potential property tax operating levy referendum in 2023, to take effect in 2024.**

Note that many of these reductions in the property tax levy begin in 2024 and escalate to the amounts shown in the following chart/s in 2027, to account for increasing costs such as wages and benefits. **Departments and committees may meet these reductions to the property tax levy by any of the following methods:**

1. Decreased expenses
2. Increased revenues from sources other than the property tax levy
3. Increased revenues from an operating levy referendum *(assuming such a referendum is recommended by the County Board and passed by voters)*



## Appendix C: County Board Survey

*Please return this survey to Administrative Assistant Cheryl Dull by the end of the day on Thursday, December 15<sup>th</sup>.*

**To:** County Board Supervisor

**From:** Referendum Ad Hoc Committee

**Subject:** Survey for the Referendum

County Board [Resolution 22-74](#) authorized our committee to:

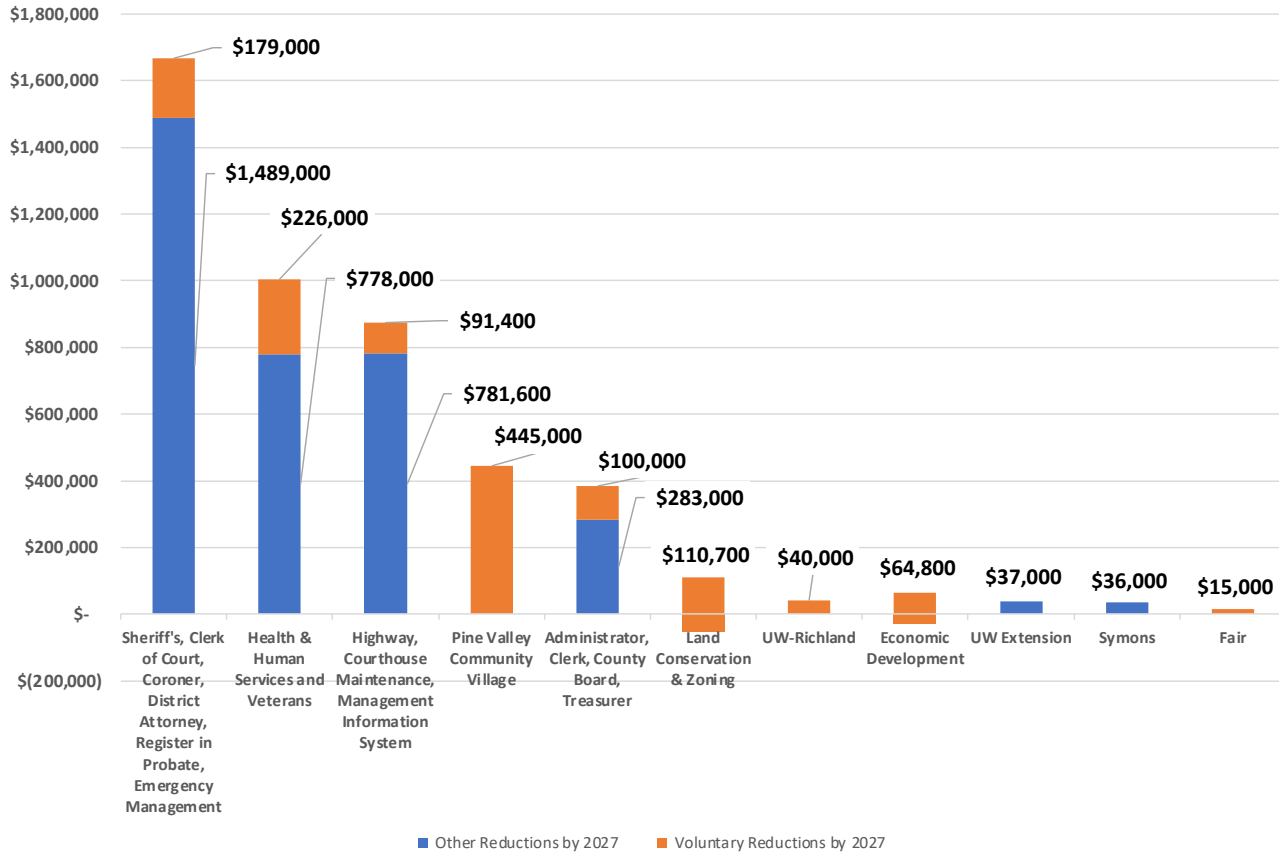
1. Develop and recommend a referendum question
2. Work with committees and departments to develop a cost estimate

Administrator Langreck's 5-year financial plan from August 2022 identified an approximate gap of \$4.6 million by 2027 to keep up with added expenses such as wage and health insurance increases. That gap was filled by County Board Resolutions 22-91, 22-92, 22-93, 22-94, 22-95, and 22-96, which directed committees to identify reductions to the operating levy for County services.

We asked committees and boards to voluntarily identify reductions that could be made permanent, versus those they believed could be placed on a referendum. Most committees made voluntary reductions. Some committees requested that items be placed on a referendum, and some committees declined the invitation to recommend items for a referendum (i.e., other reductions). The chart below shows voluntary versus other reductions.



## Reduction to the Property Tax Levy by 2027



*Items in orange are voluntary reductions to the property tax levy by 2027. Items in blue are other reductions.*

**First, we would like to ask you to rate your comfort level with shifting portions of the above annual expenses from the operating levy to the short-term borrowing levy:**

Through the process of working with committees and departments, we learned of annual expenses in our operating levy that could be shifted to short-term capital borrowing:

1. Approximately \$1 million of the \$1.6 million **Highway Department's** annual operating levy is devoted to asphalt and equipment purchases.
2. Approximately \$400,000 of the \$2.4 million **Health & Human Services Department's** annual operating levy is devoted to court ordered placements. State statute 67.04(5)(b) allows counties to borrow for this purpose.
3. Approximately \$460,000 **across County departmental budgets** is devoted to property/liability insurance and workers' compensation. State statute 67.04(5)(b) allows counties to borrow for this purpose.

On a scale of 1 to 10, with **1 being the least comfortable** and **10 being the most comfortable**, how do you feel about borrowing for the following expenses:

Department	Expenses	Enter a rating between 1 and 10:
Highway	Asphalt and equipment	<i>Enter answer here:</i>
Health & Human Services	Court ordered placements	<i>Enter answer here:</i>
Administration	Property and liability insurance	<i>Enter answer here:</i>

Results

<u>Department</u>	<u>Expenses</u>	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	District 10	District 11	District 12	District 13	District 14	District 15	District 16	District 17	District 18	District 19	District 20	District 21	Average
Highway	Asphalt and equipment	10	10	10	10	8	9	5	5	1	8	8	9	10	10	8	10	9	10	8	8	7	8.2
Health & Human Services	Court ordered placements	10	7	3	10	7	1	5	2	5	7	10	8	7	5	7	10	7	10	10	10	2	6.8
Administration	Property and liability insurance	10	5	3	10	5	3	5	2	5	6	5	5	5	7	8	5	9	10	10	5	3	6.0

**Second, we would like to ask you to tell us what percent increase in property taxes are you comfortable with:**

By 2027, we are projecting approximately \$3.3 million in expenses that could be funded with a property tax increase. The current property tax levy is approximately \$10.5 million. This chart illustrates some scenarios:

Annual Tax Levy Change	0%	2.5%	5.0%	7.5%	10%
2023	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00	\$ 10,500,000.00
2024	\$ 10,500,000.00	\$ 10,762,500.00	\$ 11,025,000.00	\$ 11,287,500.00	\$ 11,550,000.00
2025	\$ 10,500,000.00	\$ 11,031,562.50	\$ 11,576,250.00	\$ 12,134,062.50	\$ 12,705,000.00
2026	\$ 10,500,000.00	\$ 11,307,351.56	\$ 12,155,062.50	\$ 13,044,117.19	\$ 13,975,500.00
2027	\$ 10,500,000.00	\$ 11,590,035.35	\$ 12,762,815.63	\$ 14,022,425.98	\$ 15,373,050.00
<b>Difference between 2023 and 2027</b>	<b>\$ -</b>	<b>\$ 1,090,035.35</b>	<b>\$ 2,262,815.63</b>	<b>\$ 3,522,425.98</b>	<b>\$ 4,873,050.00</b>

Question	Answer
What <b>total annual percent change</b> to the property tax levy are you comfortable with?	<i>Enter answer here:</i> _____ %

Results

District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	District 10	District 11	District 12	District 13	District 14	District 15	District 16	District 17	District 18	District 19	District 20	District 21	Average
5.0%	4.0%	5.0%	10.0%	2.5%	2.5%	5.0%	2.0%	1.0%	3.0%	2.5%	7.5%	5.0%	4.5%	5.0%	7.5%	4.0%	5.0%	7.0%	5.0%	2.5%	<b>4.55%</b>

Count of votes	
5.0%	7
2.5%	4
7.5%	2
4.0%	2
10%	1
7.0%	1
4.5%	1
3.0%	1
2.0%	1
1.0%	1
<b>Total</b>	<b>21</b>

***Third, we would like to ask you to prioritize the following services:***

Services with top rankings will likely be funded with surpluses and additional short-term borrowing (should the County Board be comfortable with additional short-term borrowing). Services with middle rankings will likely be recommended for placement on an operating levy referendum. Services with bottom rankings will likely be permanently cut.

Please place an X in the 3<sup>rd</sup> column for services you believe should be prioritized. You can mark up to 10 X's. Leave all other rows blank.

<u>Service</u>	<u>Estimated Annual Operating Levy Reduction by 2027</u>	<u>Mark an "X" in up to 10 rows. If more than 10 X's are marked, no answers will be counted.</u>
Admin - Premium payment for property, liability and workers compensation insurance	\$ 283,000	
Coroner - reduce levy funds for operations and staffing	\$ 21,180	
Emergency Management and local planning committee- reduce levy funds for operations, staffing and conferences	\$ 16,580	
Family Court Commissioner - reduce levy funds for operations and staffing	\$ 12,064	
HHS - Court Ordered Adult Institutional Placement	\$ 200,000	
HHS - Court Ordered Child Institutional Placement	\$ 200,000	
HHS - eliminate Treatment Court	\$ 27,103	
HHS - elimination of five full-time positions (TBD by potential organizational changes)	\$ 175,445	
HHS - elimination of two Mental Health Therapists positions	\$ 116,795	
HHS - keep Nutrition program in public health department (flexibility would be lost if needed to move to ADRC)	\$ 25,033	
HHS - reduce the HHS technology budget	\$ 15,594	
HHS - reductions in the Transportation Program	\$ 9,605	
HWY and MIS - Asphalt and Equipment	\$ 781,558	
Register in Probate - elimination of deputy position	\$ 76,573	
Sheriff's - reduce operations and staffing (10 x Road Patrol Deputies, 1 x Investigator, 2 x Road Patrol sergeants by 2027)	\$ 1,223,953	
Symons - reduce all county operation levy to Symons	\$ 36,142	
UW Extension- Reduce the 4-H position to 85% time	\$ 37,959	
Veterans Service Office - eliminate Benefits Specialist Position	\$ 22,739	
<b>Total</b>	<b>\$ 3,281,321</b>	

# Results

<u>Services</u>	<u>Estimated Annual Operating Levy Reduction by 2027</u>	District 1	District 2	District 3	District 4	District 5	District 6	District 7	District 8	District 9	District 10	District 11	District 12	District 13	District 14	District 15	District 16	District 17	District 18	District 19	District 20	District 21	Total X's	Ranking
Sheriff's - reduce operations and staffing (10 x Road Patrol Deputies, 1 x Investigator, 2 x Road Patrol sergeants by 2027)	\$ 1,223,953	x	x		x	x	x	x		x	x	x		x	x	x	x	x	x	x	x	x	18	1
Register in Probate - elimination of deputy position	\$ 76,573	x	x		x	x	x	x			x	x		x	x	x				x	x		13	2
HWY and MIS - Asphalt and Equipment	\$ 781,558		x	x	x		x		x		x			x	x		x	x	x	x	x	x	13	2
Symons - reduce all county operation levy to Symons	\$ 36,142	x		x	x	x	x			x					x		x		x	x	x	x	12	4
Family Court Commissioner - reduce levy funds for operations and staffing	\$ 12,064	x	x	x	x	x		x				x	x	x				x			x		11	5
HHS - Court Ordered Child Institutional Placement	\$ 200,000		x	x	x	x					x	x	x		x		x			x	x		11	5
Admin - Premium payment for property, liability and workers compensation insurance	\$ 283,000		x	x			x				x	x			x	x	x		x	x		x	11	5
HHS - eliminate Treatment Court	\$ 27,103	x				x		x			x		x	x		x	x	x			x		10	8
Emergency Management and local planning committee- reduce levy funds for operations, staffing and conferences	\$ 16,580					x		x			x			x	x	x	x	x		x	x		10	8
HHS - elimination of two Mental Health Therapists positions	\$ 116,795		x	x							x	x		x	x	x					x	x	9	10
Coroner - reduce levy funds for operations and staffing	\$ 21,180	x	x				x							x		x	x	x			x	x	9	10
HHS - Court Ordered Adult Institutional Placement	\$ 200,000		x	x	x						x	x			x		x			x	x		9	10
UW Extension- Reduce the 4-H position to 85% time	\$ 37,959			x	x		x								x	x		x	x		x		8	13
Veterans Service Office - Eliminate Benefits Specialist Position would be lost if needed to move to ADRC)	\$ 22,739	x	x	x												x		x		x		x	7	14
	\$ 25,033					x						x	x	x	x						x		7	14
HHS - reductions in the Transportation Program	\$ 9,605				x	x							x					x					4	16
HHS - reduce the HHS technology budget	\$ 15,594	x									x			x									3	17
HHS - elimination of five full-time positions (TBD by potential organizational changes)	\$ 175,445			x	x	x																	3	17
<b>Total X's</b>	<b>\$ 3,281,323</b>	<b>8</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>5</b>	<b>7</b>	<b>1</b>	<b>2</b>	<b>10</b>	<b>8</b>	<b>5</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>5</b>	<b>10</b>	<b>9</b>	<b>9</b>	<b>168</b>	

**Thank you for taking our survey!**

## Appendix D: 5-Year Financial Plan

### 2023-2027 Financial Planning Decision Worksheet - DRAFT: (03 January 2023)

**Purpose:** This document is intended to track projected revenue and expenditure changes to allow for planned adjustments to services, staffing and operations. This document is intended to focus on the Administrator's and Finance and Personnel Committee's conversations in efforts to prioritize services and expenditures, and to help illustrate and depict the many options and variables encountered through the planning process. This document may capture some capital projects proposed for operational levy. **This document's assumptions are built off a balanced 2022 budget** (accounting for use of fund balance and onetime revenues). Impacts that create an additional burden on the tax levy are indicated with a positive number; impacts that reduce burden on the levy are indicated with a negative number. Section #1 is built on the premise of COLA increases.

**SECTION #1: Forecasted Expenditure Assumptions and Commitments (Organizational Expenditures):**

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to levy/					Notes
				2023	2024	2025	2026	2027	
A.1	Pine Valley - Projecting Wage Increases	Proposing: 2023 = Step Increase (2%) + 5% CPI; 2024 = Step Increase (2%) + 5% CPI; 2025 = 4% CPI; 2026 = 3% CPI; 2027 = 3% CPI	The Counties Strategic Plan includes the goal of reaching our Carlson Market Value by 2025. Guidance from Finance and Personnel included consideration for CPI increases. These together are intended to help keep us competitive in recruitment and retention.	\$ 365,234.15	\$ 390,800.54	\$ 238,946.61	\$ 186,378.36	\$ 191,969.71	Adjustments made to the August 12th document to incorporate F+P action to return to initial 7% increase in 2023.
A.2	Pine Valley - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 27,940.41	\$ 29,896.24	\$ 18,279.42	\$ 14,257.94	\$ 14,685.68	
A.3	Pine Valley - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 23,740.22	\$ 25,402.03	\$ 15,531.53	\$ 12,114.59	\$ 12,478.03	
A.4	Pine Valley - Projecting Health Increases	Estimates in Changing to ETF Plan on 5% trend on base:	\$ 1,161,418.06	\$ 43,672.54	\$ 45,856.17	\$ 48,148.98	\$ 50,556.42	\$ 53,084.25	Adjustet projections to project a 5% increase with ETF
A.5	Pine Valley - Projecting Worker's Compensation Premium Increases	Worker's Compensation Projects on the assumption of a 4.5% increase annually		\$ 6,089.44	\$ 6,808.91	\$ 7,490.64	\$ 8,062.55	\$ 8,678.12	
A.6	<b>Totals:</b>			\$ 466,676.76	\$ 498,763.89	\$ 328,397.18	\$ 271,369.87	\$ 280,895.79	
A.7	Revenue and Reimbursement Absorption	Costs can be covered by revenues without impact on operational tax levy	Impacts ability of transfer of operational surplus to general fund use. Accounting for this in Section #2 "Revenues" line "ee".	\$ 466,676.76	\$ 498,763.89	\$ 328,397.18	\$ 271,369.87	\$ 280,895.79	
A.8	<b>Total Levy Impact</b>			\$ -	\$ -	\$ -	\$ -	\$ -	
B.1	Highway - Projecting Wage Increases	Proposing 2023 = 5%; 2024 = 5%; 2025 = 4%; 2026 = 3%; 2027 = 1.5%	Reverting to CPI estimates (minus steps) from initial proposal based on F+P action to increase back to 5% in 2023.	\$ 85,016.33	\$ 83,409.36	\$ 71,398.41	\$ 56,761.74	\$ 58,464.59	Adjustments made to the August 12th document to incorporate F+P action to move up to 5% increase in 2023.
B.2	Highway - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 6,503.75	\$ 6,380.82	\$ 5,461.98	\$ 4,342.27	\$ 4,472.54	
B.3	Highway - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 5,526.06	\$ 5,421.61	\$ 4,640.90	\$ 3,689.51	\$ 3,800.20	
B.4	Highway - Projecting Health Increases	Estimates in Changing to ETF Plan on 5% trend on base:	\$ 447,559.50	\$ 16,829.48	\$ 17,670.95	\$ 18,554.50	\$ 19,482.23	\$ 20,456.34	Adjustet projections to project a 5% increase with ETF
B.5	Highway - Projecting Worker's Comp			\$ 1,860.66	\$ 2,080.50	\$ 2,288.81	\$ 2,463.56	\$ 2,651.65	
B.6	<b>Totals:</b>			\$ 115,736.28	\$ 114,963.23	\$ 102,344.60	\$ 86,739.31	\$ 89,845.31	
B.7	Revenue and Reimbursement Absorption		Can be accounted for by revenues and reimbursements, but then results in reduction in maintenance or offset with borrowing. This equates to about 3 miles of resurface. This extends our life cycle plan of 50 year of full replacement, without maintaining short-term borrowing of at least \$500,000 earmarked for roads.	\$ 115,736.28	\$ 114,963.23	\$ 102,344.60	\$ 86,739.31	\$ 89,845.31	
B.8	<b>Total Levy Impact</b>			\$ -	\$ -	\$ -	\$ -	\$ -	
C.1	General - Projecting Wage Increases	Proposing 2023 = 5%; 2024 = 5%; 2025 = 4%; 2026 = 3%; 2027 = 1.5%	Reverting to CPI estimates (minus steps) from initial proposal based on F+P action to increase back to 5% in 2023.	\$ 415,267.43	\$ 407,418.09	\$ 348,749.89	\$ 277,256.16	\$ 285,573.84	Adjustments made to the August 12th document to incorporate F+P action to move up to 5% increase in 2023.
C.2	General - Projecting FICA Increases	Increases based on the assumption of a 7.65% Employer Contribution		\$ 31,767.96	\$ 31,167.48	\$ 26,679.37	\$ 21,210.10	\$ 21,846.40	
C.3	General - Projecting WRS Increases	Increases based on the assumption of a 6.5% Employer Contribution		\$ 26,992.38	\$ 26,482.18	\$ 22,668.74	\$ 18,021.65	\$ 18,562.30	
C.4	General - Projecting Health Increases	Estimates in Changing to ETF Plan on 5% trend on base:	\$ 1,802,347.65	\$ 67,773.27	\$ 71,161.93	\$ 74,720.03	\$ 78,456.03	\$ 82,378.83	Adjustet projections to project a 5% increase with ETF
C.5	General - Projecting Worker's Comp			\$ 8,965.01	\$ 10,024.23	\$ 11,027.88	\$ 11,869.86	\$ 12,776.13	
C.6	<b>Totals:</b>			\$ 550,766.05	\$ 546,253.92	\$ 483,845.91	\$ 406,813.80	\$ 421,137.50	
C.7	Revenue and Reimbursement Absorption through HHS		Not anticipating any ability to absorb additional expenses.						
C.8	<b>Total Levy Impact</b>			\$ 550,766.05	\$ 546,253.92	\$ 483,845.91	\$ 406,813.80	\$ 421,137.50	
C.9	<b>Total Cumulative Levy Impact</b>			\$ 550,766.05	\$ 1,097,019.97	\$ 1,580,865.88	\$ 1,987,679.67	\$ 2,408,817.18	

Consider % wage overestimation on steps, not account for attrition to help buffer underage on health insurance

**Appendix D: 5-Year Financial Plan**

D.	Dental	County Premium Contributions to the Dental Plan is fixed at a dollar amount	Any increases are covered by employee premium share, we are not projecting increase in participation	\$ -	\$ -	\$ -	\$ -	\$ -
E.1	Liability Insurance	Assumes: 10% increase in overall county expenses and a 4.5% increase in premium rates	Insures coverage of liability to county.	\$ 8,176.01	\$ 9,398.33	\$ 10,803.38	\$ 12,418.48	\$ 14,275.05
E.2	Property Insurance	Assumptions: 10% premium increase, Includes Symons, Campus, and Fair, Base Rate of 2022 used going forward	Insures coverages of buildings.	\$ 6,672.88	\$ 7,340.17	\$ 8,074.18	\$ 8,881.60	\$ 9,769.76
E.3	Vehicle and Equipment Ins	Premium rate increase of 10% each year	\$100,000 added to overall value every year to vehicle inventory - Increase with (May double with inventory; variable of switching to Aegis)	\$ 3,836.70	\$ 4,024.70	\$ 4,212.70	\$ 4,400.70	\$ 4,588.70
E.4	<b>Total Levy Impact</b>	These are the individual year additional amounts, they are not the accumulated amounts to show impacts in relation to 2022 as the baseline budget.		\$ 18,685.59	\$ 20,763.20	\$ 18,877.56	\$ 25,700.78	\$ 28,633.51
E.5	<b>Total Cumulative Levy Impact</b>	This line is intended to show the cumulative impact of the increases in comparison to the 2022 budget to identify needs in filling compounded gap		\$ 18,685.59	\$ 39,448.78	\$ 58,326.35	\$ 84,027.13	\$ 112,660.64

SECTION #2: Forecasted (Organizational Revenue) Assumptions and Impacts									
#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to Levy/					
				2023	2024	2025	2026	2027	
aa	Example - Energy Credits from Solar Field towards operations	Revenue flow from energy credits, this projection is built on the assumption of the farm providing electricity to the grid by 01 Jan 2023.	This inflow of revenues to the county is unrestricted and can be used on discretionary operational expenses.	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	\$ (116,667.00)	
bb	<del>TD Ends/Richland Center</del>	<del>Now inflow of property tax - This is a small district closing in the City of Richland Center. The city is working with their financial consultants to determine the end of the incremental contribution to infrastructure.</del>	<del>This TD will lead to a small increase in tax base revenue shared with the City and School District. Anticipating a few thousand.</del>	\$ -	\$ -	\$ -	\$ -	\$ -	Arrived in combination with allowable limit from DOR
cc	Undesignated Fund Balance	Utilization of \$88,285.08 in 2022	With loss of this revenue source, gap is added to future budget years	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	\$ 88,285.08	
dd	Contingency Fund Balance	Utilization of \$300,000 in 2022, did not contribute into the fund in 2022	With loss of this revenue source, gap is added to future budget years	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	
ee	Changes in expected revenues from Pine Valley towards general operations	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	Utilized a surplus in "Debt Service Fund" of \$504,996 in 2022 budget. Anticipating replenishment of only <u>\$300,000 to match historic.</u>	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	\$ 205,000.00	
ff	Increase levy limit from net new construction, or allowable min percent	Anticipating a compound impact of continued increase. Initially thought of added 20K, changed to 56K	Estimation from Derek and Jeff	\$ (56,000.00)	\$ (81,000.00)	\$ (106,000.00)	\$ (131,000.00)	\$ (156,000.00)	Increases from initial projections
gg	State Shared Revenue	Increase in state shared revenue	From DOR	\$ (10,884.79)	\$ (15,000.00)	\$ (20,000.00)	\$ (25,000.00)	\$ (30,000.00)	Increases from initial projections
<b>Totals:</b>				\$ 409,733.29	\$ 380,618.08	\$ 350,618.08	\$ 320,618.08	\$ 290,618.08	

SECTION #3: Estimated (Gap) projections for each year from estimated wages and revenue streams:					
	2023	2024	2025	2026	2027
<b>Totals:</b>	\$ 979,184.93	\$ 1,517,086.83	\$ 1,989,810.30	\$ 2,392,324.88	\$ 2,812,095.89

SECTION #4: Proposed Department and Services (Adjustments and Options): - in this section added expenditures = positive // savings or revenues = negative									
#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to Levy/					
				2023	2024	2025	2026	2027	
1.01	Health & Human Services - Core	Upgrade/Replace Electronic Health Record	To reduce workload for managing paper files and improve efficiencies in case work, billing, and revenue tracking. There will be annual maintenance / support costs once implemented. Partial cost will be able to be recouped in the following year.	\$ -	\$ -	\$ -	\$ -	\$ -	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
1.02	Health & Human Services - Core	Create Custodian Position	Eliminate leased SWWDB position will create a savings and will be a step closer to sharing maintenance staff between the Courthouse and HHS	\$ (5,044.42)	\$ (5,044.42)	\$ (5,225.35)	\$ (5,320.97)	\$ (5,420.31)	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
1.07	Health & Human Services	Reclassification of APS Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 1,680.28	\$ 1,797.90	\$ 1,887.79	\$ 1,982.18	\$ 2,061.47	
1.08	Health & Human Services	Reclassification of APS/Crisis Worker = \$2,240.38 with estimated \$1,680.28 levy impact	Efforts to help with continued struggles in recruitment and retention: REDUCTION IN 2023	\$ (26,882.00)	\$ (26,882.00)	\$ (26,882.00)	\$ (26,882.00)	\$ (26,882.00)	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
1.09	Health & Human Services	Reclassification of CYF Case managers = \$22,324.92 levy impact	Efforts to help with continued struggles in recruitment and retention	\$ 22,324.92	\$ 23,887.66	\$ 25,082.05	\$ 26,336.15	\$ 27,389.60	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
1.11	Health & Human Services	Reclassification of Mental Health Workers:	2 workers	\$ 7,529.00	\$ 7,905.45	\$ 8,221.67	\$ 8,468.32	\$ 8,637.68	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
1.12	Health & Human Services	Response to resolution 22-96	Clinical Restructure / Reduction Crisis Service	\$ -	\$ (79,000.52)	\$ (77,993.66)	\$ (72,755.56)	\$ (72,932.76)	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th



Appendix D: 5-Year Financial Plan

1.13	Health & Human Services	Response to resolution 22-96			\$ -	\$ (36,836.96)	\$ (36,836.96)	\$ (36,836.96)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			CLT Program Staffing						
1.15	Health & Human Services	Response to resolution 22-96			\$ (4,858.55)	\$ (5,146.21)	\$ (5,299.06)	\$ (5,455.10)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			Reduced Cleaning staff						
1.16	Health & Human Services	Response to resolution 22-96			\$ (10,000.00)	\$ (18,327.00)	\$ (18,327.00)	\$ (18,327.00)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			Reallocate Support Staff as a direct program expense vs. AMSO						
1.17	Health & Human Services	Response to resolution 22-96			\$ -	\$ (13,000.00)	\$ (13,000.00)	\$ (13,000.00)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			CYS on call premium reduction						
1.18	Health & Human Services	Response to resolution 22-96			\$ -	\$ (9,250.00)	\$ (9,250.00)	\$ (9,250.00)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			CYS reduction regular comp payout						
1.19	Health & Human Services	Response to resolution 22-96			\$ (5,024.35)	\$ (5,325.81)	\$ (5,485.58)	\$ (5,650.36)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			Reduces CYF Aide Worker						
1.20	Health & Human Services	Response to resolution 22-96			\$ (9,650.00)	\$ -	\$ -	\$ -	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			Reduction Levy to make WHEAP whole						
			Technology Budget		\$ -	\$ (15,594.00)	\$ (15,594.00)	\$ (15,594.00)	New
			Transportation Program		\$ -	\$ (9,604.51)	\$ (9,604.51)	\$ (9,604.51)	New
			Elimination of five positions		\$ -	\$ (167,052.41)	\$ (171,186.74)	\$ (175,445.00)	New
1.21	Health & Human Services	Response to resolution 22-96			\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)	\$ (20,000.00)	Offered as reduction without referendum or borrowing through HHS and Vets Board on October 13th
			Allocation of portion of SOR Grant						
<b>Total projected impact on HHS dept./programs:</b>					\$ (100,392.22)	\$ (201,868.83)	\$ (425,046.40)	\$ (397,755.73)	\$ (376,309.25)

2.01	Highway	Reclassification of Shop Foreman to Parts Superintendent	Reclassification to grade "J". Combined with (Elimination of a Parts Clerk). Action taken by F+P in June. Anticipating resolution adoption.	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	\$ 97,686.83	
2.03	Highway	Eliminating Parts Clerk Position	Combined with reclasses of a Shop Foreman	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	\$ (85,851.62)	
2.04	Highway	Eliminating Mechanic Position	Reduction of position and operating with one less	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	\$ (75,426.25)	
2.02	Highway	Increase office of Office Clerk to 40 hrs weekly	From 35 to assist with parts shop	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	\$ 9,572.05	
2.06	Highway	Equipment Sale (Surplus Auction Items)	Surplus and underutilized equipment sold on market	\$ (10,000.00)	\$ -	\$ -	\$ -	\$ -	
2.07	Highway								
<b>Total projected impact on HWY dept./program:</b>					\$ (64,018.99)	\$ (54,018.99)	\$ (54,018.99)	\$ (54,018.99)	\$ (54,018.99)

3.01	Sheriff's Office	Add a Jail Administrator Position	Addition of a Jail Administrator at anticipated grade of "L" with benefits	\$ 90,007.54	\$ 84,607.93	\$ 89,733.34	\$ 103,303.66	\$ 107,730.35	Need but not recommended under budget constraints
3.02	Sheriff's Office	Reclassification for Clerical	Reclassification of position to grade "F" to "G"	\$ -	\$ -	\$ -	\$ -	\$ -	did not clear consultants
3.03	Sheriff's Office	818 Position for 2024	COP grant progression (75,502.25) This is a grant position with incrementally reduced state funding	\$ -	\$ -	\$ -	\$ -	\$ -	
3.04	Sheriff's Office	Gas expenses increases		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
3.05	Sheriff's Office	Ammunition increase	Estimating \$500.00 increase per year	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.06	Sheriff's Office	Increases in training expenses (road and jail)	Maintain accreditation requirements and safety protocols.	\$ 5,000.00	\$ 5,500.00	\$ 6,000.00	\$ 6,500.00	\$ 7,000.00	
3.07	Sheriff's Office	Computer Maintenance	Up keep on sheriff systems	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00	
3.08	Sheriff's Office	Internet costs	This covers courthouse (\$3,000) should this be moved to County Tech	\$ 150.00	\$ 300.00	\$ 450.00	\$ 600.00	\$ 750.00	
3.09	Sheriff's Office	SRT Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.10	Sheriff's Office	Drug Task Force Supply and Equipment	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.11	Sheriff's Office	Lights Increase	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.12	Sheriff's Office	Telephone	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.13	Sheriff's Office	Heat (add ambulance costs of bay)	Estimated expense increase to maintain	\$ 500.00	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	
3.14	Sheriff's Office	Increases Jail supplies	Estimated expense increase to maintain	\$ 1,000.00	\$ 1,500.00	\$ 2,000.00	\$ 2,500.00	\$ 3,000.00	
3.15	Sheriff's Office	State Aid - Sanctions	New revenue source from sanctions	\$ (60,000.00)	\$ (60,000.00)	\$ (60,000.00)	\$ (60,000.00)	\$ (60,000.00)	Offered as reduction without referendum or borrowing through Public Safety Letter November 7th 2021
3.16	Sheriff's Office	Response to 22-96	Sheriff's Office - Reductions to multiple operations	\$ -	\$ (118,000.00)	\$ (118,000.00)	\$ (118,000.00)	\$ (118,000.00)	Offered as reduction without referendum or borrowing through Public Safety Letter November 7th 2022
<b>Total projected impact on Sheriff dept./program:</b>					\$ (28,850.00)	\$ (140,700.00)	\$ (134,550.00)	\$ (128,400.00)	\$ (122,250.00)

4.01	Tower / Radio - 911	Maintenance Costs (Increased Tower Rentals, etc.)		\$ -	\$ 100,000.00	\$ 103,000.00	\$ 106,090.00	\$ 109,272.70	Best guess until project engineering is complete
4.02	Tower / Radio - 911	Software Refresh	Refresh of operating system.	\$ -	\$ -	\$ 200,000.00	\$ -	\$ -	This may be added to short-term borrowing plan, but would displace other expenditures
4.04	Tower / Radio - 911	Contracted Support for GIS ESRI support	Initial build for spillman mapping. \$10,000 plus maintenance. Concerns on where funding comes from. - Need to talk with MIS and Lynn. TBD	\$ 10,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	

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4.05	Tower / Radio - 911	Split Dispatch from Jail (= 8 dispatchers)	Wages and benefits with consideration for implementing in 2025. Our jail remains in compliance and functional but we struggle with safety and potential burnout from combining our dispatch and jail staff.			\$ 523,968.00	\$ 550,166.40	\$ 577,674.72	
4.06	Tower / Radio - 911	Central Square	Budgeted in fund balance through 911 outlay Fund #42			\$ 25,000.00			
4.07	Tower / Radio - 912	County Tower Rentals (Revenues)	TBD - December 2022 Decision	\$ -	\$ -	\$ -	\$ -	\$ -	
4.08	Tower / Radio - 911	Generator Maintenance	Consideration for a maintenance agreement for generator upkeep on all sites.	\$ -	\$ -	\$ -	\$ -	\$ -	
4.09	Tower / Radio - 911	Fiber use costs	Additional fees with fiber hookup to green sites (TBD) December 2022 Decision						
<b>Total projected impact on Tower/ Radio dept/program:</b>				\$ 10,000.00	\$ 104,000.00	\$ 332,000.00	\$ 110,090.00	\$ 113,272.70	
5.01	Clerk of Court	Reclassification of position to incorporate a Chief Deputy	Possible reclass up to "H"= increase of \$1.90 hourly X 2080	\$ 3,952.00	\$ 4,149.60	\$ 4,357.08	\$ 4,574.93	\$ 4,803.68	
5.02	Clerk of Court	Juror Pay increase (current \$16/day) to \$30/day	Anticipating possible no increases, merging trends of reduced trials	\$ -	\$ -	\$ -	\$ -	\$ -	
5.03	Clerk of Court	Clear data account (skip tracing)	5% increase - need cost from Stacy	\$ -	\$ -	\$ -	\$ -	\$ -	
5.04	Clerk of Court	Mental Evaluations (on competency) \$1,500 to \$2,000 per	Increase in requests for Evaluations	\$ 2,000.00	\$ 4,000.00	\$ 6,000.00	\$ 8,000.00	\$ 10,000.00	
5.05	Clerk of Court	Response to 22-96	Reduction in use of Health Insurance Plan \$(22,829)	\$ -	\$ (22,829.00)	\$ (22,829.00)	\$ (22,829.00)	\$ (22,829.00)	Offered as reduction without referendum or borrowing - through Public Safety Letter November 7th 2022
5.08	Clerk of Court	Response to 22-96	Increase in collections	\$ -	\$ (24,000.00)	\$ (24,000.00)	\$ (24,000.00)	\$ (24,000.00)	
5.09	Clerk of Court	Response to 22-96	Additional revenues from ensuring that the RIP deputy stays in place	\$ -	\$ (30,000.00)	\$ (37,500.00)	\$ (42,500.00)	\$ (50,000.00)	
<b>Total projected impact on CoC dept/program:</b>				\$ 5,952.00	\$ (14,679.40)	\$ (12,471.92)	\$ (10,254.07)	\$ (8,025.32)	
6.01	County Clerk	Municode- Self-Publishing for codification	Software annual licensing contract. This software allows for continued codification and storage on a web platform for county ordinances.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	
6.02	County Clerk	Record Digitization & Software	This would allow for continued efforts to make resolutions available and searchable on a web platform.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	
6.03	County Clerk	Begin charging townships for election services (charges by either service or flat fee service agreement)	Displaces expenses / or labor on townships	\$ (7,500.00)	\$ (7,500.00)	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	
<b>Total projected impact on Clerk dept./program:</b>				\$ 5,000.00	\$ 5,000.00	\$ 17,500.00	\$ 16,000.00	\$ 16,500.00	
7.01	Child Support	Addition of a 0.5 FTE staff support position	Clerical assistant at 20 hours per week // of contract	\$ 5,094.62	\$ 5,349.35	\$ 5,509.83	\$ 5,592.48	\$ 5,872.10	
7.02	Child Support	Estimated increases of \$4,000 in office supply expenses, contracts and equipment needs.	Allows for basic functions and trainings to continue operations.	\$ 4,000.00	\$ 4,120.00	\$ 4,243.60	\$ 4,370.91	\$ 4,502.04	
<b>Total projected impact on Child Support dept/program:</b>				\$ 9,094.62	\$ 9,469.35	\$ 9,753.43	\$ 9,963.39	\$ 10,374.14	
8.01	Coroner	None at this time - pending service calls.	Reduction in operations levy would impact necessary service hours and likely result in more strain on the Coroner with less funding available for deputy calls.	\$ -	\$ -	\$ -	\$ -	\$ -	
8.02	Coroner			\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on Coroner dept/program:</b>				\$ -	\$ -	\$ -	\$ -	\$ -	
9.01	Family Court Commissioner	Increase salary to reflect a COLA	Salaries and Fringe have not been increased in several years. \$27,405.19 annual salary increase by an estimated 3 percent annually.	\$ 822.16	\$ 846.82	\$ 897.63	\$ 951.49	\$ 1,008.58	
9.02	Family Court Commissioner	Added Association Dues and Travel Expenses		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	
9.03	Family Court Commissioner	Consideration of added expenditures submitted Child Support Reimbursable	Need to further investigate						
<b>Total projected impact on Family Court dept/program:</b>				\$ 1,022.16	\$ 1,046.82	\$ 1,097.63	\$ 1,151.49	\$ 1,208.58	
10.01	District Attorney's Office	Response to Resolution 22-96	Additional reimbursement for victim witness coordinator position		\$ (32,000.00)	\$ (32,000.00)	\$ (32,000.00)	\$ (32,000.00)	Offered as reduction without referendum or borrowing - through Public Safety Letter November 7th 2022
<b>Total projected impact on DA dept/program:</b>				\$ -	\$ (32,000.00)	\$ (32,000.00)	\$ (32,000.00)	\$ (32,000.00)	
11.01	Register in Probate	Increases in Attorney Fees due to increase in cases	Anticipation of costs increasing (10% each year)	\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12	
11.02	Register in Probate								
<b>Total projected impact on RIP dept/program:</b>				\$ 5,150.00	\$ 5,665.00	\$ 6,231.00	\$ 6,884.65	\$ 7,573.12	
12.01	Register of Deeds	Response to resolution 22-95	Adding Revenues from increase portion of fees from state	\$ -	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	

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12.02	Register of Deeds	Increase in software cost from switching to fidler		\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	
				<b>Total projected impact on ROD dept/program:</b>	\$ 4,500.00	\$ (10,500.00)	\$ (10,500.00)	\$ (10,500.00)	\$ (10,500.00)
13.01	Treasurer's Office	Conversion and increase licensing for Cloud Based Tax Software with LandNav (who bought out GCS). (move from Property Budget)	The existing software will be sun setting in fall of 2023. We may have the ability to stretch conversion fees out over three years.	\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	
				<b>Total projected impact on Treasurer's dept/program:</b>	\$ 23,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
14.01	Property Lister	Increase to GCS Software Increases = \$3,046.50	This is an annual fee for software licensing that allows the Property Lister to interface with ROD and Treasurer in data flow from deeds to tax statements. This goes away if moved up to line 13.01	\$ -	\$ -	\$ -	\$ -	\$ -	
14.02	Property Lister			\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>Total projected impact on Property Lister dept/program:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
15.01	Land Conservation	Mill Creek Inspections	Hiring an engineer to complete DNR required inspections	\$ -	\$ 2,080.00	\$ 1,040.00	\$ -	\$ -	Vernon has a contract with Davy = \$2,080, 2025=\$1,040; 2026=\$20,80; 2027=\$0 *may depend slightly on tulle and mileage
15.02	Land Conservation	Rent Payment	Reduction in rent payment to move to the courthouse	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	\$ (11,352.00)	
15.03	Land Conservation	Check with added MIS pieces and licensing expenses for phone systems and work stations.	Included in County Tech Budget and planning	\$ -	\$ -	\$ -	\$ -	\$ -	
15.04	Land Conservation								
15.92	Land Conservation	Response to resolution 22-95	Reduction of Adm Assistant to 1/2 time		\$ (25,655.95)	\$ (25,655.95)	\$ (25,655.95)	\$ (25,655.95)	Letter from Committee dated
				<b>Total projected impact on Land Con. dept/program:</b>	\$ (11,352.00)	\$ (37,007.95)	\$ (34,927.95)	\$ (35,967.95)	\$ (37,007.95)
16.02	Zoning	Response to resolution 22-95	Increase Fee for Private Septic Inspection		\$ (45,000.00)	\$ (45,000.00)	\$ (45,000.00)	\$ (45,000.00)	
	Zoning	Response to resolution 22-96	Transfer of GIS duties from full-time position to contracted service		\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	\$ (25,000.00)	
				<b>Total projected impact on Zoning dept/program:</b>	\$ -	\$ (70,000.00)	\$ (70,000.00)	\$ (70,000.00)	\$ (70,000.00)
17.01	Veteran's Services								
17.91	Veteran's Services	Response to Resolution 20-95	decreasing commission per diem by \$750	\$ -	\$ (750.00)	\$ (750.00)	\$ (750.00)	\$ (750.00)	Offered as reduction without referendum or borrowing - through HHS and Vets Board on October 13th
17.92	Veteran's Services	Response to Resolution 20-96	Veterans Commission Mileage	\$ -	\$ (200.00)	\$ (200.00)	\$ (200.00)	\$ (200.00)	
				<b>Total projected impact on Veteran's dept/program:</b>	\$ -	\$ (950.00)	\$ (950.00)	\$ (950.00)	\$ (950.00)
18.01	Courthouse Maintenance	Maintenance on entrance doors, contract for inspections	This is an increase in fees to allow for routine service checks on our entry doors of the courthouse. These inspections help ensure the building is secured after business hours.	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	
18.03	Courthouse Maintenance	Energy Audit							
18.03	Courthouse Maintenance	Air renovation and mold mitigation	This project would include inspection, abatement and cleaning to help ensure air quality of the building.						
18.04	Courthouse Maintenance	Addition of Maintenance Director [Strategic Plan: creation of centralized maintenance]	Combined maintenance services and oversight on county facilities and operations.	<del>\$ 60,037</del>	<del>\$ 66,150.50</del>	<del>\$ 69,596.64</del>	<del>\$ 93,180.47</del>	\$ 96,907.69	Push back implementation until 2027
18.05	Courthouse Maintenance	Generator Maintenance (contract). No current offer.	Consideration for county-wide generator maintenance and upkeep program (consider with radio/tower project).						
				<b>Total projected impact on CH Maint. dept/program:</b>	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 97,157.69
19.01	MIS	Reclassification of MIS system Administrator Position - MIS Administrator	Reclassification of the MIS Administrator Position potentially from a "J" to "K". The MIS Systems Administrator position continues to grow in complexity requiring rapidly developing continued education, experience and responsibility.	\$ 3,931.20	\$ 4,127.76	\$ 4,334.15	\$ 4,507.51	\$ 4,687.81	
19.02	MIS	Sheriff Tech / and Radio Tower Coordinator Position	Reduction in response to 22-96	\$ -	\$ -	\$ -	\$ -	\$ -	Reduction
19.03	MIS	Reclassification of MIS Position - MIS Director	Reclassification of the MIS Administrator Position potentially from a "M" to "N". Expectations and responsibility of the department continues to grow in efforts to meet service support expectations.	\$ -	\$ 3,931.20	\$ 4,127.76	\$ 4,292.87	\$ 4,464.59	Implement in 2024
19.04	MIS	MIS Assistant (Continued Contract at 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$18,000	\$ 19,080.00	\$ -	\$ -	\$ -	Maintain position under contract
19.05	MIS	MIS Assistant (Continued as new employee 20hrs)	Currently this position is leased and funded through ARPA through 2022; if keep this position leased	\$0	\$ -	\$ 23,595.60	\$ 25,011.34	\$ 26,512.02	Transition in 2025

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<b>Total projected impact on MIS dept/program:</b>	\$ 21,931.20	\$ 27,138.96	\$ 32,057.51	\$ 33,811.72	\$ 35,664.42
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20.01	County Tech	Office 365 Licensing (Subscription)	With this the county will have a stronger platform for sharing server access, collaborative projects, efficiencies, and continuity of support programs including video conferencing	\$ -	\$ -	\$ -	\$ 70,488.00	\$ 71,897.76	Push back implementation to 2026
20.02	County Tech	AS400 Cloud Backup	This service backs up our financial and payroll data in cloud storage - vs. historic practice of tape backup; new expense in 2023	\$ 6,000.00	\$ 6,300.00	\$ 6,615.00	\$ 6,945.75	\$ 7,293.04	
20.03	County Tech	Smash - Mobile Device	Achieving Mobile Messages and Filtering; new expense in 2023	\$ 5,000.00	\$ 5,150.00	\$ 5,304.50	\$ 5,463.64	\$ 5,627.54	
20.04	County Tech	Jamf- management of updates and apps	Mobile device management (estimating at 5%, but may also have to factor for adding more devices); new expense in 2023	\$ 3,400.00	\$ 3,570.00	\$ 3,748.50	\$ 3,935.93	\$ 4,132.72	
20.05	County Tech	Telephone Licensing - looking to increase at about 7% each year	Current annual expense = \$7,035.00; increase expense at a projected 7% increase	\$ 492.45	\$ 526.92	\$ 563.81	\$ 603.27	\$ 645.50	
20.06	County Tech	New Website - for the county on a platform - Gov Office (example) estimated a 35,000 implementation and \$15,000 annual	Merge with estimates from Clerk's Budget	\$ -	\$ -	\$ -	\$ 35,000.00	\$ 15,000.00	Push back to 2026
20.07	County Tech	VEAM - server management software - projected increases	Back up of servers. It images all servers in the event of a loss it allows for data and server recovery.	\$ 250.00	\$ 262.50	\$ 275.63	\$ 289.41	\$ 303.88	
20.08	County Tech	Misc. software expenses - Adobe, genome, WebEx, etc. (currently \$2,000) anticipating 5% increase	Adds administrative ease on managing and editing data.	\$ 2,500.00	\$ 2,625.00	\$ 2,756.25	\$ 2,894.06	\$ 3,038.77	
20.09	County Tech	Antivirus - Sophos, changed to a centralized expense vs. department (\$17,000)	Current three year deal			\$ 18,000.00	\$ 18,720.00	\$ 19,468.80	
20.10	County Tech	Barracuda Web-filter	Filters access to inappropriate content and filters malicious emails.	\$ 5,250.00	\$ 5,512.50	\$ 5,788.13	\$ 6,077.53	\$ 6,381.41	
20.11	County Tech	Barracuda Email Archiver	Maintain compliance with open record requests. (would go away with office 365)	\$ 3,480.00	\$ 3,654.00	\$ 3,836.70	\$ 4,028.54	\$ 4,230.96	
20.12	County Tech	Barracuda Email Encryption	Encrypts email. (would go away with office 365)	\$ 12,000.00	\$ 12,600.00	\$ 13,230.00	\$ 13,891.50	\$ 14,586.00	
20.13	County Tech	Security Training and Testing Program	A program would help mitigate threats and data breaches.	\$ 3,000.00	\$ 3,150.00	\$ 3,307.50	\$ 3,472.88	\$ 3,646.52	
20.14	County Tech	Security Cameras and Video Storage	Protects physical infrastructure and mitigates breaches and liabilities.	\$ 500.00	\$ 525.00	\$ 551.25	\$ 578.81	\$ 607.75	
20.15	County Tech	Secondary Internet Redundancy	This would be a "small band-width" provider to use as a secondary in the event of outage with primary	\$ 1,000.00	\$ 1,050.00	\$ 1,102.50	\$ 1,157.63	\$ 1,215.51	
20.16	County Tech	Ipads for citizen members on Standing Committees	Allows our citizen members on standing committees to fully participate with common access. (anticipating 7) Future funding under capital program.	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	
20.90	County Tech	<b>Strategic Plan- Directed reduction of 20% Levy Expenditure</b>	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -	
20.91	County Tech	Directed reduction of \$5,000 Levy Expenditure	Reduction in equipment purchasing, network maintenance, computer replacement, listening, and necessary software supports. Secondary impacts on service delivery, system security, communications, data management, and internal operations.	\$ -	\$ -	\$ -	\$ -	\$ -	

<b>Total projected impact on County Tech dept/program:</b>	\$ 46,372.45	\$ 44,925.92	\$ 65,079.76	\$ 155,626.89	\$ 139,259.19
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21.00	Administration	Response to Res 22-96	Arrive at \$100,000 reduction from levy by centralizing HR and Finance Functions	\$ -	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	\$ (100,000.00)	Offered as reduction without referendum or borrowing - through Finance and Personnel on December 6th
21.01	Administration	Creation of Finance Department [Strategic Plan] Addition of 1FTE Finance Officer	Increases financial control and planning and aligns with goals of strategic planning estimated "O" grade = total package of \$100,842.82	\$ -	\$ -	\$ -	\$ -	\$ 100,842.82	
21.02	Administration	Creation of HR Department [Strategic Plan] Addition of 1FTE HR Coordinator	Increases HR policy development and consistent employment actions estimated "L" grade = total package of \$89,351.11	\$ -	\$ -	\$ -	\$ -	\$ 89,351.11	
21.03	Administration	Creation of HR + Finance Department Combined [Strategic Plan] Addition of 1FTE Finance and HR Coordinator	Increases financial controls and HR practices. Manages admin staff. Estimated "P" Grade. Bridge until possible assessment of 2027.	\$ -	\$ 105,116.60	\$ 110,372.43	\$ 115,891.05	\$ -	
21.03	Administration	Staff training and professional development	Additional funds for staff training to encourage more experiences with WACPD and WGFOA and conferences.	\$ 3,500.00	\$ 3,700.00	\$ 3,900.00	\$ 4,100.00	\$ 4,300.00	
21.04	Administration	Department head training targeted at leadership and management, including lean process training or UW continuing education certifications in public management or human resources [Strategic Plan]	Southwest Tech Leadership = \$825.00; UW Extension Government Leadership Academy = \$1,200. 5xManagement Personnel per year.	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	
21.04	Administration	Proposal for a new ERP System [Strategic Plan]	AS400 support is nearing end - new software/ transfer	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	
21.05	Administration	Establish a Lapsing Contingency Fund to absorb unforeseen expenditures at the organizational level	Lapsing Amount to hold for use // Assign a Fund Number. Fund #11 as of 20 Oct 2022 is \$246,432.82. Intended to cover until 2026	\$ -	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	
21.06	Administration	Utilize remaining Contingency Fund Balance on unforeseen Expenses	Fund #11: Contingency Fund (currently non-lapsing)	Fund Balance	Fund Balance	Fund Balance			
21.90	Administration	<b>Strategic Plan- Directed reduction of 20% Levy Expenditure</b>	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
21.91	Administration	Directed reduction of \$5,000 Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
21.92	Administration	Reduction of Administrator and Re-establish a Part-time Administrative Coordinator on the County Clerk	Reduction in \$110,611.35	\$ -	\$ -	\$ -	\$ -	\$ -	

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21.93	Administration	Reduction of Assistant to the Administrator	Reduction in \$74,124.46. In Levy expenses with impacts on administration management of projects policy, meeting planning and coordination, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21.94	Administration	Reduction of Part-Time Finance Officer		\$ -	\$ -	\$ (16,000.00)	\$ (16,000.00)	\$ (16,000.00)	\$ (16,000.00)
<b>Total projected impact on Admin dept/program:</b>				\$ 3,500.00	\$ 108,816.60	\$ 103,272.43	\$ 208,991.05	\$ 583,493.93	
22.01	County Board	Training and Conference	Increased funding to allow for supervisor participation in the WCA COWS in Richland Center		\$ 500.00		\$ 700.00		
22.02	County Board	Training and Conference	Allow for additional training with participation at fall conference and legislative session	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	Change this to \$400.00
22.03	County Board	Annual Salary for Supervisors	Unknown cost - Currently evaluating the new standing committee structure to determine the effectiveness of meetings and future need for meetings. Eventual action to change from a per diem model of supervisor payment to an annual salary may be a future recommendation.	\$ -	\$ -				
22.04	County Board	Reduction in volume of posting Board minutes in paper	The full publication of the county board resolutions and ordinances will continue to be posted on the County's website. Complete ordinances will remain posted in the paper. Resolutions will be summarized.	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	\$ (8,400.00)	
22.90	County Board	Strategic Plan- Directed reduction of 20% Levy Expenditure	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
22.91	County Board	Strategic Plan- Directed reduction of \$5,000 Levy	Summary of recommended service reductions, service fee increase and/or operational adjustments in efforts to best provide services.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on County Board dept./program:</b>				\$ (8,000.00)	\$ (7,500.00)	\$ (8,000.00)	\$ (7,300.00)	\$ (8,000.00)	
23.01	Tricounty Airport	Anticipated increase in Operations Costs = Last year's increase % increased out. 2022 annual operation expense of the county = \$27,555.15	Adding operational costs in wages, benefits and routine maintenance expenses. Participation in excepting the FAA grant to build the drainage ditch includes language of required ownership of (Sauk and Richland County). If both owners were to separate from ownership a prorated repayment of acquired funds would be required to the FAA and State DOT. Separation of Richland County with retention of ownership by Sauk may be possible but would require in-depth legal investigation and negotiations with Sauk County.	\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04	
23.02	Tricounty Airport								
23.03	Tricounty Airport								
<b>Total projected impact on TRICTYdept/program:</b>				\$ 8,266.55	\$ 8,679.88	\$ 9,113.87	\$ 9,569.56	\$ 10,048.04	
24.01	Ambulance Services	Propose to add 2 new part-time positions	positive impact - will improve our ability to provide inter-facility transports	\$ 25,867.68	\$ 26,426.80	\$ 26,953.02	\$ 26,953.02	\$ 26,953.02	
24.02	Ambulance Services	Propose to add 1 new full-time position	positive impact - will improve our ability to provide inter-facility transports	\$ 69,929.27	\$ 70,988.03	\$ 71,984.52	\$ 71,984.52	\$ 71,984.52	
24.03	Ambulance Services	Reduce paid on call salary	Will offset increase in full/part time salary	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)	\$ (28,000.00)	
24.04	Ambulance Services	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 5,635.00	\$ 5,663.17	\$ 5,691.48	\$ 5,719.93	\$ 5,748.52	
24.05	Ambulance Services	put aside money for roof project - REC	roof replacement - cost spread out over 4 years	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	
24.06	Ambulance Services	Replace Ambulance Cot - (x2)	improve patient/EMT safety when moving patients. Current cots near end of life.	\$ 27,500.00	\$ 30,250.00				
24.07	Ambulance Services	Increased Revenues	With increased staff - ability to perform increased transfers = gaining revenues (estimating 15 transfers per month at Medicaid rate which is the lowest possible at an estimate 73% of clients)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	\$ (162,000.00)	
24.08	Ambulance Services	Annual Capital Outlay Contributions for future capital projects with building, vehicles and equipment.		\$ 41,068.05	\$ 36,672.00	\$ 65,370.98	\$ 75,342.53	\$ 95,313.94	
24.10	Ambulance Services	Expenditure increases: Resulting from increase to a 5% plus step to match Pine Valley's (7%) = \$6,113.99 increase	If unable to recoup with revenues, it will be addressed with fund balance and future potential increases to contract fees.	\$ -	\$ -	\$ -	\$ -	\$ -	
24.90	Ambulance Services	Reduction in all operations	Ambulance does not impact County Operation Levy. No anticipated Levy use. Would see reduction in payroll and administrative support hours. These hours would likely be filled with other department demands and an over secondary reduction is not projected.	\$ -	\$ -	\$ -	\$ -	\$ -	
24.91	Ambulance Services	Reduction in Property Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -	
24.92	Ambulance Services	Reduction in Liability Insurance	Anticipating a 90/10 split with Emergency Management	\$ -	\$ -	\$ -	\$ -	\$ -	
24.93	Ambulance Services	Strategic Plan- Directed reduction of (\$5000) Levy	There is no consideration for direct levy in financial projection past completed ambulance garage in 2022.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on Ambulance dept/program:</b>				\$ 0.00	\$ -	\$ 0.00	\$ -	\$ 0.00	
25.01	Emergency Management	Increase in contracted planning services (EMPG)	maintains current level of natural disaster preparedness and response	\$ 965.00	\$ 965.00	\$ 1,254.50	\$ 1,254.50	\$ 1,544.00	
25.02	Emergency Management	Cost for utilities in new facility (new expense)	necessary to operate in new facility	\$ 1,075.00	\$ 1,080.37	\$ 1,085.77	\$ 1,091.19	\$ 1,096.64	

**Appendix D: 5-Year Financial Plan**

25.03	Emergency Management	Increase in contracted planning services (EPCRA)	maintains current level of HAZMAT preparedness and response	\$ 841.00	\$ 841.00	\$ 1,093.00	\$ 1,093.00	\$ 1,346.00	
25.04	Emergency Management	Add or Contract Position .75 FTE	If we had separated EM Director (displace EMPG contract) = Added position \$40,000	\$ -	\$ -	\$ -	\$ -	\$ -	
25.05	Emergency Management	Added Work Space and Equipment	Courthouse Space or Sheriff - depend on placement and requirements of a work station, phone, licensing etc.	\$ -	\$ -	\$ -	\$ -	\$ -	
26.05	Emergency Management	Local Emergency Planning Committee	Reduction in fees to attend conference	\$ -	\$ (210.00)	\$ (210.00)	\$ (210.00)	\$ (210.00)	Offered as reduction without referendum or borrowing - through Public Safety Letter November 7th 2022
<b>Total projected impact on EM Mgmt dept/program:</b>				\$ 2,881.00	\$ 2,676.37	\$ 3,223.27	\$ 3,228.69	\$ 3,776.64	

26.01	Pine Valley Community Village:	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure - to previous amount of \$300,000 = (\$60,000)	Pine Valley revenues currently cover all operation expenses with excess. The 2022 budget utilized \$504,996.00 of operational revenues to supplement general operation expenses an additional 20% of anticipated revenues would begin depletion of stored capital and contingency funds. A 20% increase of the previous \$300,000 utilization would equate to \$60,000 increase.	\$ -	\$ -	\$ (50,000.00)	\$ (200,000.00)	\$ (330,000.00)	As follow up response to Ad Hoc Questions from Boards October 17th actions
26.02	Pine Valley Community Village:	Contracting all Services to a 3rd party and leasing the facility for a fee	Reduction from estimated \$300,000 (risk) flow to \$150,000 (guarantee) and reduced need for operations contingency. Recruitment and retention may carry it's own challenges, but those challenges are displaced to the contracted provider.	\$ -	\$ -	\$ (75,000.00)	\$ (95,000.00)	\$ (115,000.00)	Discussion through Administrator Langreck and Administrator Rislow
<b>Total projected impact on Pine Valley:</b>				\$ -	\$ -	\$ (125,000.00)	\$ (295,000.00)	\$ (445,000.00)	

27.90	UW Extension Office	Reduction by resolution		\$ -	\$ -	\$ -	\$ -	\$ -	Offered as reduction without referendum or borrowing - through Education Standing Committee on October 10th
<b>Total projected impact on UWEX dept/program:</b>				\$ -	\$ -	\$ -	\$ -	\$ -	

28.90	Fair & Recycling	Reduce all levy funding for 2022 (\$15,000)	Displace existing revenues will likely have staffing impacts and ability to coordinate events and manage groups. <b>Indicates impacts of proposal resolution.</b>	\$ -	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	Offered as reduction without referendum or borrowing - through Fair, Recycling and Parks on December 8th 2022
<b>Total projected impact on Fair and Recycling:</b>				\$ (245.79)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	

29.01	Parks Commission	Tax Levy Increase	Return Parks budget to 2021 tax levy amount	<del>\$10,000.00</del>	<del>\$10,000.00</del>	<del>\$10,000.00</del>	<del>\$10,000.00</del>	<del>\$10,000.00</del>	
29.02									
29.92	Parks Commission	Reduce all Levy on Parks Operations = \$30,000	If this were to happen, all parks including the Pine River trail would be closed. No maintenance so would have to block access to all because of liability of no maintenance. Could try to sell all but the Pine River Trail (railroad has right to take back over at anytime) Rifle ranges should then be turned over to the sheriff's department and close to the public. Sheriff's department needs a range to maintain firearm requirements. <b>Indicates impacts of proposal resolution - Amended scratch as of 17JUL22 meeting</b>	\$ -	\$ -	\$ -	\$ -	\$ -	Proposed resolution amendment from 27 July 2022
<b>Total projected impact on Parks dept/program:</b>				\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	

30.01	Symons Recreation Complex	Wage, Dental & Health Increases per County Board	City covers 50% operational expenses against section #1	\$ (7,000.00)	<del>\$ (7,000.00)</del>	<del>\$ (7,000.00)</del>	<del>\$ (7,000.00)</del>	<del>\$ (7,000.00)</del>	
30.01	Symons Recreation Complex	Partnership with Schools and business for programs/events at Symons.	Additional programming with Schools & Businesses- PE days at SRC, Swimming, Fitness programs, lifeguard classes through schools	\$ (3,000.00)	<del>\$ (3,000.00)</del>	<del>\$ (3,000.00)</del>	<del>\$ (3,000.00)</del>	<del>\$ (3,000.00)</del>	
30.01	Symons Recreation Complex	Increase membership and class prices	Raising rates too high can also lose memberships as well. So the lower the percentage of Health and wages each year is better for membership retention.	\$ (11,000.00)	<del>\$ (11,000.00)</del>	<del>\$ (11,000.00)</del>	<del>\$ (11,000.00)</del>	<del>\$ (11,000.00)</del>	
30.90	Symons Recreation Complex	Reduce all levy funding for 2022 (\$36,141.61)	Displace existing revenues will likely have staffing impacts. Any reductions we do would be matched by the city to equal = \$68,583 impact on Symons. Such action would require communication with the city. = (\$36,141.61) <b>Indicates impacts of proposal resolution.</b>	\$ -	\$ -	\$ -	\$ -	\$ -	Zero levy contribution by 2024 (not true, this was asked to be on the referendum, so I zeroed it out)
30.91	Symons Recreation Complex	<b>Strategic Plan-</b> Directed reduction of 20% Levy Expenditure	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -	
30.92	Symons Recreation Complex	<b>Strategic Plan-</b> Directed reduction of Levy \$5,000 :	Reduction of support staffing and hours of operation.	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Total projected impact on Symons dept/program:</b>				\$ (21,000.00)	\$ -	\$ -	\$ -	\$ -	

31.01	UW Campus	Restore to 2020 level	restore budget to \$60,000	\$ -	\$ -	\$ -	\$ -	\$ -	
31.02	UW Campus	Reduction to UW occupation of Melville, Classroom, Science Building	County UW relationship. Reduction in 2022 maintenance expenses of \$40k to \$30K = \$10k reduction.	\$ -	\$ -	\$ -	\$ -	\$ -	
31.03	UW Campus	Response to Resolution 22-94	Camput builds revenues to operate without levy	\$ -	\$ (10,000.00)	\$ (20,000.00)	\$ (30,000.00)	\$ (40,000.00)	

**Appendix D: 5-Year Financial Plan**

<b>Total projected impact on UW Campus dept/program:</b>	\$	-	\$	(10,000.00)	\$	(20,000.00)	\$	(30,000.00)	\$	(40,000.00)
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32.01	UW Food Services	Food cost increase	Services will reflect higher prices to cover this increase in expenses. The 2022 budget looks favorable but projects building into 2023 do not with current service requests and student enrollment.	\$52,974.00	\$55,622.00	\$58,403.00	\$61,323.00	\$64,389.00		Unclear of what financial plan may look like with UW actions
32.02	UW Food Services	Increase sales prices to cover expenses		\$(52,974.00)	\$(55,622.00)	\$(58,403.00)	\$(61,323.00)	\$(64,389.00)		

<b>Total projected impact on UW Food dept/program:</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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33.90	Economic Development	Response to Resolution 22-94	City is willing and eager to take on economic development entirely. This reduction accounts for some minor contribution towards some existing services	\$-	\$(32,420.22)	\$(32,420.22)	\$(32,420.22)	\$(32,420.22)		City Council as moving to take action
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<b>Total projected impact on Economic Dev:</b>	\$-	\$(32,420.22)	\$(32,420.22)	\$(32,420.22)	\$(32,420.22)
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34.01	Southwest Regional Planning Commission	Consideration for ending partnership with Southwest Regional Planning	Anticipated (\$17,500) in reduction from discontinuing membership.							
34.02	Library	Increase of \$217,605.50 in 2022 to \$217,954.22 in 2023. Equates to a \$348.72 increase.	Library Levy falls as an exemption to the levy limit statute. It impacts overall tax burden but no operational levy limit. Wis Statute 66.0602(3)€4	\$-	\$-	\$-	\$-	\$-		

<b>Total projected impact on Southwest Regional Planning Commission:</b>					
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<b>Total Impacts from Department Services (Adjustments and Options)</b>	\$	(86,939.03)	\$	(302,976.48)	\$	(389,306.58)	\$	(557,999.50)	\$	(227,153.28)
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**SECTION #5: Health Insurance Planning and Adjustments**

#	Department	Description of proposed action:	Impacts on services:	Financial Impact of Action (+/-) to levy/						
				2023	2024	2025	2026	2027		
101.01	Health Insurance	County commitment to annual dollar amount regardless of increase	Need to be mindful of ACA poverty limits on lowest paying positions = penalty							
101.04	Health Insurance	Premium share adjustment	Need to be mindful of ACA poverty limits on lowest paying positions = penalty							
101.05	Health Insurance	HRA adjustment	HRA contribution provided by the county is reduced from \$1000/\$3000F to \$500/\$1500F. The estimated liability in 2023 is \$300,000. Impact to levy expense is estimated at \$150,000 reduced levy risk. Actual impact depends on claims.	\$(81,893.07)	\$(81,893.07)	\$(81,893.07)	\$(81,893.07)	\$(81,893.07)		
	Health Insurance	Plan Design Adjustment	Change to plan by entering ETF system.							
			Factured into section 1							
		<b>Total Impacts from Health Insurance Planning (Adjustments and Options)</b>		\$(81,893.07)	\$(81,893.07)	\$(81,893.07)	\$(81,893.07)	\$(81,893.07)		

**SECTION#6: Options and Resources for Additional Financial Adjustments:**

#	Department	Add-in / Take-out/Amendment:	Impacts:	Impacts						
				2023	2024	2025	2026	2027		
201.01	Tax Deed Sales	Incorporate tax deeds sales	Projection: Could incorporate if we also incorporate making whole, liens, and fees associated. The risk on some is seen as balancing possible revenues. By statute we can only recognize a net gain after 5 years of no claim.	\$-	\$-	\$-	\$-	\$-		
202.01	Sales Tax	Anticipated projections in sales tax compared to 2022	Not recommended at this time	\$(35,000.00)	\$(25,000.00)	\$(25,000.00)	\$(25,000.00)	\$(25,000.00)		Amended from an estimated \$5,000 to less conservative projection. Each year remains individual and not compounded.
204.01	Interest Income	Anticipated projections in interest income from LGIP Investment Funds	Not recommended at this time	\$-	\$-	\$-	\$-	\$-		
204.02	Interest Income	Anticipated projections in interest income from PMA Investment Funds	This would lock some of our funds into short-term investments with return at a couple of percent: from 68K up to 75K	\$(75,000.00)	\$(75,000.00)	\$(75,000.00)	\$(75,000.00)	\$(75,000.00)		
205.01	Property Tax	Projected property tax revenue increases from value	Reference Section number two as anticipated increased revenues from Net New Construction	\$-	\$-	\$-	\$-	\$-		
206.01	Wheel Tax	Amendments in projected wheel tax	Currently applying all revenues to highway road resurfacing (chip seal) for road preservation	\$-	\$-	\$-	\$-	\$-		
207.01	Undesignated Fund Spending	General Fund Balance Applied	Estimated \$268,692 in potential cash (non-asset) in staying over the 25% ratio of budgeted expenditures							
208.01	Accounting for additional fund balance return	Recognition of 2021 unaccounted revenues.	Example: HHS Revenue return, Highway Fund, Pine Valley Fund							

**Appendix D: 5-Year Financial Plan**

209.01	American Rescue Plan	Applied American Rescue Plan to 2022 operations (designated \$1,673,845.55)	Discretionary Funds that may be used for any function other than direct retirement or reduction to existing tax levy. Appropriation of funds from Public Health? - understanding that Public Health remains underfunded.	\$ (524,088.07)	\$ (574,878.74)	\$ (574,878.74)					
		Additional 25,500 from Ambulance	Unless used for some other purpose								
210.01	Opioid Settlement	Utilization of Opioid Settlement Funds	Must be used towards opioid abatement projects.								
211.01	FED Infrastructure Bill	Shovel Ready Grant program to offset road maintenance projects									
212.01	Pine Valley	Increase from PV Debt Service Fund (Preliminary is built with \$504,996)	The preliminary plan is built with full utilization of anticipated fund balance for 2021								
213.01	Pine Valley	Take from PV Contingency Fund: (Balance Amount)	Spend down puts Pine Valley operations at risk if unforeseen financial problem occurs								
215.01	Pine Valley	Take from Capital Improvement Fund (Balance Amount)	Puts Pine Valley at risk of requesting operation levy or additional borrowing for capital improvements and maintenance								
216.01	Housing Authority	Legacy CDBG Funds = Estimated \$80,000	(One time injection) Original intension is for housing.	\$ (80,000.00)							
217.01	Asset Sale	Land And Buildings	Currently do not have valued lands and buildings appraised for sale on market								
217.02	Asset Sale	Equipment	Currently do not have valued equipment appraised for sale on market.								
218.01	Wages and Compensation	Reduce CPI in creases									
218.02	Wages and Compensation	Do not implement higher step increases									
218.03	Wages and Compensation	Delay Increases until payroll 13	Implement another step in 2022 and delay additional 7% until July of 2023 [Estimate large numbers, \$100,000 /3%]								
219.01	Wages and Compensation	One Week Holdback 3rd Pay period in June; payroll #13		\$ (114,000.00)							
221.01	Utilization of possible additional Levy Exemption	<a href="https://www.revenue.wi.gov/Pages/FACS/sfLlevy.aspx#net8">https://www.revenue.wi.gov/Pages/FACS/sfLlevy.aspx#net8</a>	Some currently unpracticed method of tax levy exemption for Ambulance Capital and Dispatch Expenses in both wages and capital outlay. This becomes an increase to Tax Levy by exemption of the Levy limits imposed by net new construction. Put towards Radio/Dispatch budget.								
222.01	Operational increase from reduction in short-term borrowing	List current items: Possible areas in parks and UW campus	Displace the following operational expenses to increased capital borrowing, or displaced capital borrowing: (Parks) (UW Pine Valley)								
222.01	Approach the Ho-chunk Nation on Grants for Roads	Offset costs on road work and local matches									
223.01	Utilization of Working Lands Fund	Fund #91		\$ (8,173.25)							
224.01	Across Departments	Change news paper job posting requirements	Check Total Distributions to Local Papers	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	\$ (5,000.00)	
226.01	Operational Notes	Option to utilize operational notes	Short-term borrowing for operations - not advised as this will be reported to EMA and is not viewed favorably								
226.02	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Court Ordered Adult Institutional Placement	\$ -	\$ -	\$ -	\$ (400,000.00)	\$ (400,000.00)	\$ -	\$ -	
226.03	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Highway and MIS Reduction in Levy purchase asphalt/equipment / \$40,000 computer costs included	\$ -	\$ (420,000.00)	\$ (800,000.00)	\$ (1,000,000.00)	\$ (1,000,000.00)	\$ -	\$ -	
226.04	Operational Notes to pay for expenditures allowable under WI Statutes	Response to Res 22-96	Premium payment for property, liability and workers compensation insurance	\$ -	\$ -	\$ -	\$ (199,000.00)	\$ (283,000.00)	\$ -	\$ -	
	Additional Short-Term Borrowing			\$ (420,000.00)	\$ (800,000.00)	\$ (1,599,000.00)	\$ (1,683,000.00)	\$ (1,683,000.00)	\$ -	\$ -	
<b>Total Impacts from Other Resources and Financial Adjustments</b>				\$ (841,261.32)	\$ (1,099,878.74)	\$ (1,479,878.74)	\$ (1,704,000.00)	\$ (1,788,000.00)	\$ -	\$ -	
<b>Section #7: Estimated Existing Annual Gaps With Proposed Adjustments</b>											
				<b>Totals:</b>	<b>-\$30,908.49</b>	<b>\$32,338.54</b>	<b>\$38,731.91</b>	<b>\$48,432.31</b>	<b>\$715,049.55</b>		



## Appendix E: Other County Referenda

only one I found for county operations			
it failed			
<p style="background-color: yellow;">930000 <u>Washington County Anti-Crime Plan Referendum</u></p>	WASHINGTON COUNTY	<p>Under state law, the increase in the levy of Washington County for the tax to be imposed for the next fiscal year (2023), is limited to 3.61%, based on Washington County's best estimate, which results in a levy of \$37,734,920. Shall Washington County be allowed to exceed this limit and increase the levy for the next fiscal year (2023), for the purpose of funding the Washington County Anti-Crime Plan by a total of 9.89%, which results in a levy of \$40,018,760, and on an ongoing basis, include the increase of \$3,600,000 each fiscal year going forward?</p>	<p><a href="https://cdn5-hosted.civiclive.com/UserFiles/Servers/Server_16227954/File/Departments/Sheriff/HP%20QuickLinks/WCACP%20Whitepaper%20V1%2009222022.pdf">https://cdn5-hosted.civiclive.com/UserFiles/Servers/Server_16227954/File/Departments/Sheriff/HP%20QuickLinks/WCACP%20Whitepaper%20V1%2009222022.pdf</a></p>

## Municipal Referenda

		referendum wording	pass/fail	link to articles, public education pieces
City of Chippewa Falls Municipal Referendum	CITY OF CHIPPEWA FALLS - CHIPPEWA COUNTY	Under state law, the increase in the levy of the City of Chippewa Falls for the tax to be imposed for the next fiscal year, 2023, is limited to 1.477%, which results in a levy of \$8,078,159. Shall the City of Chippewa Falls be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of increasing both the Police Department and the Fire & Emergency Services Department wages for existing personnel and to hire additional personnel in each department, by a total of 15.199%, which results in a levy of \$9,305,950, and on an ongoing basis, include the increase of \$1,227,791 for each fiscal year going forward?	pass	<a href="https://lacrossetribune.com/chp/news/local/update-chippewa-falls-public-safety-referendum-passes/article_26298b38-5ebd-11ed-89da-3be4bedd9d9a.html">https://lacrossetribune.com/chp/news/local/update-chippewa-falls-public-safety-referendum-passes/article_26298b38-5ebd-11ed-89da-3be4bedd9d9a.html</a>
City of Eau Claire Tax Referendum	CITY OF EAU CLAIRE - MULTIPLE COUNTIES	Under state law, the increase in the levy of the City of Eau Claire for the tax to be imposed for the next fiscal year, 2023, is limited to 3.472%, which results in a levy of \$49,178,862. Shall the City of Eau Claire be allowed to exceed this limit and increase the levy for the next fiscal year, 2023 for the purpose of employing six (6) additional Firefighter/Paramedics, six (6) additional Police Officers, two (2) Civilian Community Service Officers, and one (1) Civilian Law Enforcement Associate to support Civilian 911 Dispatchers, by a total of 2.945%, which results in a levy of \$50,626,794, and on an ongoing basis, include the increase of \$1,448,132 for each fiscal year going forward?	pass	<a href="https://www.eauclairewi.gov/government/budget/tax-levy-referendum">https://www.eauclairewi.gov/government/budget/tax-levy-referendum</a>
CITY OF MIDDLETON TAX LEVY REFERENDUM	CITY OF MIDDLETON - DANE COUNTY	Under state law, the increase in the levy of the City of Middleton for the tax to be imposed for the next fiscal year, 2023, is limited to 2.5%, which results in a levy of \$19,781,229. Shall the City of Middleton be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of additional police, parks, communications staffing and employment in cost increases by a total of 3.9%, which results in a levy of \$20,551,229, and on an ongoing basis, include the increase of \$770,000 for each fiscal year going forward?	pass	<a href="https://www.cityofmiddleton.us/referendum">https://www.cityofmiddleton.us/referendum</a>
City of Stevens Point Railroad Transportation Referendum	CITY OF STEVENS POINT - PORTAGE COUNTY	Shall the City of Stevens Point construct a railroad sidetrack on the southside of the existing CN mainline from approximately Buley Road to approximately Brlowski Road including the installation of all necessary ballast, track, and switchgear at an estimated cost of \$4,100,000?	pass	<a href="https://www.stevenspointjournal.com/story/news/politics/elections/2022/11/09/stevens-point-voters-approve-4-road-project-referendum-at-cost-of-10m/69627691007/">https://www.stevenspointjournal.com/story/news/politics/elections/2022/11/09/stevens-point-voters-approve-4-road-project-referendum-at-cost-of-10m/69627691007/</a>
City of Stevens Point Badger Avenue Extension Transportation Referendum	CITY OF STEVENS POINT - PORTAGE COUNTY	Shall the City of Stevens Point construct an extension of Badger Avenue from EM Copps Drive to County Trunk Highway HH including the installation of pavement, curb, gutter, sidewalk and/or pedestrian path, related stormwater infrastructure, and final restoration and landscaping at an estimated cost of \$1,800,000?	pass	same
City of Stevens Point Minnesota Avenue Reconstruction Transportation Referendum	CITY OF STEVENS POINT - PORTAGE COUNTY	Shall the City of Stevens Point reconstruct Minnesota Avenue from Clark Street to Jefferson Street, Algoma Street from Minnesota Avenue to Texas Avenue, and Texas Avenue from its north termini to Jefferson Street, including the replacement and/or installation of all pavement, curb, gutter and sidewalk at an estimated cost of \$1,900,000?	pass	same
City of Stevens Point Bush Street Resurface Transportation Referendum	CITY OF STEVENS POINT - PORTAGE COUNTY	Shall the City of Stevens Point resurface Bush Street from Sunset Boulevard to Indiana Avenue, Indiana Avenue from Bush Street to Channel Drive, Channel Drive from Heffron Street to its northerly termini, Lindbergh Avenue from Bush Street to Heffron Street, Frontenac Avenue from Bush Street to Belke Street, Soo Marie Avenue from Bush Street to Belke Street, and Belke Street from Lindbergh Avenue to Frontenac Avenue including the replacement of all pavement at an estimated cost of \$2,200,000?	pass	same
City of Whitewater Referendum requesting ability to exceed levy limits by additional \$1,100,000	CITY OF WHITEWATER - MULTIPLE COUNTIES	"Under state law, the increase in the levy of the City of Whitewater for the tax to be imposed for the next fiscal year 2023 is limited to 7.673%, which results in a levy of \$4,656,852. Shall the City of Whitewater be allowed to exceed this limit and increase the levy for the next fiscal year 2023 for the purpose of establishing, staffing and operating a City of Whitewater Municipal Government Fire and Emergency Services Department (Municipal Department), by a total of 23.621%, which results in a levy of \$5,756,852, and on an ongoing basis, include the increase of \$1,100,000 for each fiscal year going forward?"		
Town of Clayton Exceed Levy Limit Referendum	TOWN OF CLAYTON - WINNEBAGO COUNTY	Under state law, the increase in the levy of the Town of Clayton for the tax to be imposed for the next fiscal year is limited to 1.022% which results in a levy of \$930,621.00. Shall the Town of Clayton be allowed to exceed this limit and increase the levy for the next fiscal year for the purpose of hiring additional administrative staff by a total of 10.763%, which results in a levy of \$1,029,121.00?		
Town of Erin Levy Increase Referendum	TOWN OF ERIN - WASHINGTON COUNTY	Under state law, the increase in the levy of the Town of Erin for the tax to be imposed for the next fiscal year, 2023, is limited to 0.973%, which results in a levy of \$888,156. Shall the Town of Erin be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of road repairs, by a total of 22.519%, which results in a levy of \$1,088,156 and include the increase of \$200,000 for fiscal years 2024 through 2032?		
Town of Grand Chute Police Funding Referendum	TOWN OF GRAND CHUTE - OUTAGAMIE COUNTY	Under state law, the increase in the levy of the Town of Grand Chute for the tax to be imposed for the next fiscal year, 2023, is limited to 1.654%, which results in a levy of \$15,731,174. Shall the Town of Grand Chute be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of hiring five (5) additional police officers, increasing the hours for two (2) existing support staff, and providing necessary training, equipment, and vehicles, by a total of 6.090%, which results in a levy of \$16,689,174 and on an ongoing basis, include the increase of \$958,000 for each fiscal year going forward?	pass	<a href="https://www.postcrescent.com/story/news/politics/elections/2022/11/09/grand-chute-voters-approve-hiring-five-additional-police-officers/69606101007/">https://www.postcrescent.com/story/news/politics/elections/2022/11/09/grand-chute-voters-approve-hiring-five-additional-police-officers/69606101007/</a>
Town of Holland Tax Referendum	TOWN OF HOLLAND - LA CROSSE COUNTY	"Under State law, the increase in the levy of the Town of Holland for the tax imposed for the next fiscal year, 2023, is limited to 2.479%, which results in a levy of \$738,997. Shall the Town of Holland be allowed to exceed this limit and increase the tax levy for the next fiscal year, 2023, for the purpose of enhancing fire protection, by a total of 78.823%, which results in a levy of \$1,321,497, and on an ongoing basis, include the increase of \$582,500 for each fiscal year going forward?"		
Town of Lafayette Tax Referendum	TOWN OF LAFAYETTE - CHIPPEWA COUNTY	Under Wisconsin law, the increase in the levy of the Town of Lafayette for the tax to be imposed for the next fiscal year, 2023, is limited to 3.22% (based on actual data or the political subdivision's best estimate), which results in a levy of \$30,000. Shall the Town of Lafayette be allowed to exceed this limit and increase the levy for the next fiscal year, 2023 and going forward for increased Sheriff's Patrol, by a total of 6.5% (based on actual data or the political subdivision's best estimate), which results in a levy of \$1,637,000.		
Town of Mukwonago Levy Increase Referendum	TOWN OF MUKWONAGO - WAUKESHA COUNTY	"Under state law, the increase in the levy of the Town of Mukwonago for the tax to be imposed for the next fiscal year, 2023, is limited to 1.39% (based on actual data or the Town's best estimate), which results in a levy of \$3,156,040. Shall the Town of Mukwonago be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of hiring and retaining additional fire fighter/emergency medical services providers, Department of Public Works personnel; Administrative personnel and Police Department personnel, by a total of 27.78% based on actual data or the Town's best estimate, which results in a levy of \$3,977,511, and on an ongoing basis thereafter."		
Town of Polar Hwy 64 Reconstruction Referendum	TOWN OF POLAR - LANGLADE COUNTY	Question: A "YES" vote signifies you agree for the Town of Polar to approve and pay costs of approximately \$90,000 to the Wisconsin Department of Transportation for reconstruction and future maintenance costs of the 4' parking lane of the existing roadway width of 44' from Mill Road to east of Mueller Lake Road with work to commence and be paid for in year 2025. A "NO" vote signifies you agree to the Wisconsin Department of Transportation narrowing the roadway to 36' total width at no cost to the Town of Polar?		
Village of Aniwa Levy Referendum	VILLAGE OF ANIWA - SHAWANO COUNTY	Shall the Village of Aniwa be allowed to exceed this limit and increase the levy on an ongoing basis to fund the Village of Aniwa's portion of the increased cost of the Birmamwood Area Emergency Services to staff the emergency medical services 24/7 to ensure that when a call is made to 911 those personnel are available to respond (\$9,672.00 (101.83%) for 2022 payable in 2023.)?		
Village of Arena EMT Referendum	VILLAGE OF ARENA - IOWA COUNTY	Under state law, the increase in the levy of the Village of Arena for the tax to be imposed for the next fiscal year, 2023, is limited to 2.61%, which results in a levy of \$382,104. Shall the Village of Arena be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, and on an ongoing basis, for the purpose of expanding public safety services, including hiring a third full time Emergency Medical Technician, by a total of 11.9% (\$35,000), which results in a levy of \$417,104?		
Village of Boyd Exceed Levy Limits Referendum	VILLAGE OF BOYD - CHIPPEWA COUNTY	Under state law, the increase in the levy of the Village of Boyd for the tax to be imposed for the next fiscal year, 2023, is limited to 1.644%, which results in a levy of \$156,335. Shall the Village of Boyd be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of critical street maintenance projects, maintaining public safety services, update maintenance equipment and fire department equipment, by a total of \$3,953%, which results in a levy of \$256,335, and on an ongoing basis, include the increase of \$100,000 for each fiscal year going forward?		
Village of Elm Grove Gebhardt Road Reconstruction Referendum	VILLAGE OF ELM GROVE - WAUKESHA COUNTY	"Shall the Village of Elm Grove expend \$1,700,000 for the reconstruction of Gebhardt Road including the construction of an off road pathway with the Village's expected contribution to be \$340,000 if Federal grant monies are awarded or \$1,300,000 expected Village contribution if Federal grant monies are not awarded?"		
Village of Fontana EMS Referendum Question	VILLAGE OF FONTANA - WALWORTH COUNTY	Under state law, the increase in the levy of the Village of Fontana for the tax to be imposed for the next fiscal year, 2023, is limited to .999% which results in a levy of \$4,196,047. Shall the Village of Fontana be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of providing the Village with 24-hour emergency medical service, by a total of 16.160% which results in a levy of \$4,874,124, and on an ongoing basis, include the increase of \$678,077 for each fiscal year going forward?	pass	<a href="https://lakegeneva.news.net/news/local/ems-referendums-pass-by-wide-majorities-in-fontana-williams-bay/article_2ccbd12-5fde-11ed-9549-0ff345728908.html">https://lakegeneva.news.net/news/local/ems-referendums-pass-by-wide-majorities-in-fontana-williams-bay/article_2ccbd12-5fde-11ed-9549-0ff345728908.html</a>
Village of Germantown Water and Sanitary Services Referendum	VILLAGE OF GERMANTOWN - WASHINGTON COUNTY	Shall the Village of Germantown provide water and sanitary sewer service for a fee and on an ongoing basis to customers in a portion of the Village of Richfield pursuant to the terms of an Intergovernmental Agreement between the Village of Richfield and the Village of Germantown?		
Village of Holmen Levy Referendum	VILLAGE OF HOLMEN - LA CROSSE COUNTY	"Under State law, the increase in the levy of the Village of Holmen for the tax to be imposed for the next fiscal year, 2023, is limited to 6.126%, which results in a levy of \$4,857,433. Shall the Village of Holmen be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of enhancing Public Safety within the community through hiring more Police Officers and Firefighters / EMTs, by a total of 26.600%, which results in a levy of \$6,152,433 and on an ongoing basis, include the increase of \$1,295,000 for each fiscal year going forward?"	pass	<a href="https://lacrossetribune.com/news/local/govt-and-politics/elections/update-holmen-voters-approve-school-public-safety-referendums/article_152315e0-5c81-11ed-a853-33ca6eb99b1a.html">https://lacrossetribune.com/news/local/govt-and-politics/elections/update-holmen-voters-approve-school-public-safety-referendums/article_152315e0-5c81-11ed-a853-33ca6eb99b1a.html</a>

## Municipal Referenda

Village of Lyndon Station Tax Referendum	VILLAGE OF LYNDON STATION - JUNEAU COUNTY	"Under state law, the increase in the levy of the Village of Lyndon Station for the tax to be imposed for the next fiscal year, 2023 is limited to 0.186%, which results in a levy of \$68,933. Shall the Village of Lyndon be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of addressing village personnel needs, potentially including a full time clerk, two additional trustees, additional public works personnel, and a part-time police officer, by a total of 253.871%, which results in a levy of \$243,933, and on an ongoing basis, include the increase of \$175,000 for each fiscal year going forward?"		
Village of Mukwonago Tax Referendum	VILLAGE OF MUKWONAGO - MULTIPLE COUNTIES	"Under state law, the increase in the levy of the Village of Mukwonago for the tax to be imposed for the next fiscal year, 2023, is limited to 4.64% (based on actual data or the Village's best estimate), which results in a levy of \$6,934,162.79. Shall the Village of Mukwonago be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of hiring and retaining additional fire fighter/emergency medical services providers personnel for the Mukwonago fire department, by a total of 10.77% (based on actual data or the Village's best estimate), which results in a levy of \$7,340,511.84, and on an ongoing basis thereafter."	pass	<a href="https://mukwonagofire.org/referendum.php">https://mukwonagofire.org/referendum.php</a>
Village of Orfordville - Public Safety Referendum	VILLAGE OF ORFORDVILLE - ROCK COUNTY	Question: Under state law, the increase in the levy of the Village of Orfordville for the tax to be imposed for the next fiscal year, 2023, is limited to 5.1%, which results in a levy of \$483,720.65. Shall the Village of Orfordville be allowed to exceed this limit and increase the levy for the for the next fiscal year, 2023, for the purpose of paying its share of expenses to the Orfordville Fire Protection District so the Orfordville Fire Protection District may hire 6 full-time employees, by a total of 34.44%, which results in a levy of \$650,319.65, and on an ongoing basis, include the increase of \$166,599 for each fiscal year going forward?	pass	
Village of Redgranite Referendum to Exceed Levy Limit	VILLAGE OF REDGRANITE - WAUSHARA COUNTY	Under state law, the increase in the levy of the Village of Redgranite for the tax to be imposed for the next fiscal year, 2023, is limited to 0.805%, which results in a levy of \$317,007. Shall the Village of Redgranite be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of paying operating expenditures for public safety, public works and capital improvements, by a total of 39.431%, which results in a levy of \$442,007, and on an ongoing basis, include the increase of \$125,000 for each fiscal year going forward?	can't determine	
Village of River Hills Tax Referendum	VILLAGE OF RIVER HILLS - MILWAUKEE COUNTY	Under state law, the increase in the levy of the Village of River Hills for the tax to be imposed for the next fiscal year, 2023, is limited to 0.787% which results in a levy of \$3,038,080. Shall the Village of River Hills be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of maintaining existing public service levels for police, public works, general government, general fund capital improvements and capital purchases, by a total of 9.875%, which results in a levy of \$3,338,080, and include the increase of \$300,000 for fiscal years 2023 through 2027?	can't determine	<a href="https://riverhillswi.com/2020-census/">https://riverhillswi.com/2020-census/</a>
Village of Shorewood Hills Referendum to Increase Levy Limit	VILLAGE OF SHOREWOOD HILLS - DANE COUNTY	Under state law, the increase in the levy of the Village of Shorewood Hills for the tax to be imposed for the next fiscal year, 2023, is limited to 0.519%, which results in a levy of \$3,007,936. Shall the Village of Shorewood Hills be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, to fund one new full time police officer and one new full time administrative staff, establish competitive wage rates for all staff, and adequately fund technological needs by a total of 13.298%, which results in a levy of \$3,407,936, and on an ongoing basis, include the increase of \$400,000 for each fiscal year going forward?	pass	
WAINAKEE REFERENDUM	VILLAGE OF WAINAKEE - DANE COUNTY	Should the Village construct a public outdoor aquatics facility with an estimated construction cost of \$9.4 million?	pass	
WILLIAMS BAY REFERENDUM TO EXCEED LEVY LIMIT	VILLAGE OF WILLIAMS BAY - WALWORTH COUNTY	Under state law, the increase in the levy of the Village of Williams Bay for the tax to be imposed for the next fiscal year, 2023, is limited to 1.674%, which results in a levy of \$2,982,296. Shall the Village of Williams Bay be allowed to exceed this limit and increase the levy for the next fiscal year, 2023, for the purpose of providing the Village with 24-hour emergency medical services, by a total of 31.120% which results in a levy of \$3,910,373, and on an ongoing basis, include the increase of \$928,077 for each fiscal year going forward?	pass	<a href="https://lakegenevaneews.net/news/local/ems-referendums-pass-by-wide-majorities-in-fontana-williams-bay/article_2ccbdc12-5fde-11ed-9549-0ff345728908.html">https://lakegenevaneews.net/news/local/ems-referendums-pass-by-wide-majorities-in-fontana-williams-bay/article_2ccbdc12-5fde-11ed-9549-0ff345728908.html</a>

## Notes

list of all referendums on ballots statewide- used for this spreadsheet	<a href="https://elections.wi.gov/list-referenda-november-2022">https://elections.wi.gov/list-referenda-november-2022</a>
% successful school referendums	<a href="https://weac.org/school-referendum-results/">https://weac.org/school-referendum-results/</a>
Mukwanago public ed flyer- adding firefighting, police, public works	<a href="https://www.townofmukwonago.us/images/documents/To_be_deleted_when_done/FINAL_Referendum_Flyer_2022_Activity_Guide.pdf">https://www.townofmukwonago.us/images/documents/To_be_deleted_when_done/FINAL_Referendum_Flyer_2022_Activity_Guide.pdf</a>
link to Washington county public information document for anti crime referendum that failed	<a href="https://cdn5-hosted.civiclive.com/UserFiles/Servers/Server_16227954/File/Departments/Sheriff/HP%20QuickLinks/WCAP%20Whitepaper%20V1%2009222022.pdf">https://cdn5-hosted.civiclive.com/UserFiles/Servers/Server_16227954/File/Departments/Sheriff/HP%20QuickLinks/WCAP%20Whitepaper%20V1%2009222022.pdf</a>
article showing results on SE Wisconsin municipalities	<a href="https://www.wisn.com/article/november-2022-wisconsin-community-referendum-results/41835534">https://www.wisn.com/article/november-2022-wisconsin-community-referendum-results/41835534</a>
eau claire successful referendum	<a href="https://www.eauclairewi.gov/government/budget/tax-levy-referendum">https://www.eauclairewi.gov/government/budget/tax-levy-referendum</a>
middleton public info flyer	<a href="https://www.cityofmiddleton.us/DocumentCenter/View/10610/City-of-Middleton-Referendum-Mailer">https://www.cityofmiddleton.us/DocumentCenter/View/10610/City-of-Middleton-Referendum-Mailer</a>
amazing public education effort by Holmen school district (Likely expensive also. Just adding for example of what some have done)	<a href="https://holmen.referendumfacts.org">https://holmen.referendumfacts.org</a>

# Official Referendum Ballot Forest County

November 5, 2019

- Town of Alvin, Ward 1
- Town of Argonne, Wards 1-3
- Town of Armstrong Creek, Ward 1
- Town of Blackwell, Ward 1
- Town of Caswell, Ward 1
- Town of Crandon, Wards 1-3
- Town of Freedom, Ward 1
- Town of Hiles, Ward 1
- Town of Laona, Wards 1-3
- Town of Lincoln, Wards 1-3
- Town of Nashville, Ward 1
- Town of Nashville, Ward 2
- Town of Nashville, Ward 3
- Town of Popple River, Ward 1
- Town of Ross, Ward 1
- Town of Wabeno, Wards 1-5
- City of Crandon, Wards 1-4

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**Ballot issued by**

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Initials of election inspectors

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**Absentee ballot issued by**

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Initials of municipal clerk or deputy clerk

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(If issued by SVD's, both SVD's must initial)

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**Certification of Voter Assistance**

I certify that I marked or read this ballot aloud at the request and direction of a voter who is authorized under Wis. Stat. §6.82 to receive assistance.

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Signature of assistor

# Official Referendum Ballot Forest County

November 5, 2019

**Notice to Voters:** If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See back of ballot for initials.)

## **Instructions to Voters**

If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee Voters: Contact your municipal clerk.)

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:   
To vote against a question, make an "X" or other mark in the square next to "No," like this:

Referendum	
QUESTION: "Under state law, the increase in the levy of Forest County for the tax to be imposed for the next fiscal year, 2020, is limited to .75%, which results in a levy of \$5,105,099.00. Shall Forest County be allowed to exceed this limit and increase the levy for the next fiscal year, 2020 and continuing on an ongoing basis, for the purpose of maintaining six (6) additional full-time employees to operate the new 911 dispatch center, by a total of 8.815%, which results in a levy of \$5,555,099,00?"	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No

<b>Forest County Referendum Special Election 11/5/2019 (Official Results)</b>	<b>County Referendum</b>		<b>Provisional Ballots</b>
	<b>Yes</b>	<b>No</b>	
Alvin, Ward 1	6	19	0
Argonne, Ward 1,2,3	56	36	0
Armstrong Creek, Ward 1	20	36	0
Blackwell, Ward 1	7	14	0
Caswell, Ward 1	15	10	0
Town of Crandon, Ward 1,2,3	60	42	0
Freedom, Ward 1	58	40	0
Hiles, Ward 1	53	29	0
Laona, Ward 1,2,3	120	86	0
Lincoln, Ward 1,2,3	121	64	0
Nashville, Ward 1	36	44	0
Nashville, Ward 2	20	1	0
Nashville, Ward 3	42	27	0
Popple River, Ward 1	9	5	0
Ross, Ward 1	12	13	0
Wabeno, Ward 1,2,3,4,5	65	33	0
City of Crandon, Ward 1,2,3,4	148	77	0
<b>Candidate Totals</b>	<b>848</b>	<b>576</b>	<b>0</b>

## RESOLUTION 27-2019

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Resolution offered by the Finance Committee:

**WHEREAS**, Forest County (the “County”) currently has its 911 dispatch center within the confines of the jail and correctional officers are required to operate the dispatch center and at the same time monitor and oversee the jail population; and

**WHEREAS**, the distractions caused by the inmates in the jail as well as the duties required to monitor the jail population make it difficult to properly operate the 911 dispatch center thereby creating safety issues to the residents of the County; and

**WHEREAS**, the Finance Committee is proposing the Law Enforcement Center be remodeled to allow for a separate 911 dispatch center outside of the jail but within the Law Enforcement Center (the “Project”); and

**WHEREAS**, 6 additional full-time employees would be required to operate the new 911 dispatch center and the annual cost of retaining 6 full-time employees would be approximately \$450,000.00 per year (the “Additional Staff”); and

**WHEREAS**, in order to complete the Project and retain the Additional Staff the County will need to increase its annual levy; and

**WHEREAS**, Wis. Stat. § 66.0602 limits the County’s allowable local levy for 2020 to the current 2019 levy plus an increase of the greater of (i) the County’s percentage change in equalized value due to net new construction less improvements removed between the previous year and the current year, or (ii) zero (0); and

**WHEREAS**, the County may exceed its statutory levy limit by resolution of the County Board of Supervisors and by the approval of such resolution in a referendum; and

**WHEREAS**, the Finance Committee recommends increasing the County’s statutory levy limit beginning in 2020, and continuing on an ongoing basis, for the purpose of constructing the Project and retaining the Additional Staff and to hold a referendum to ratify or reject such an increase to the County’s statutory levy limit.

**NOW, THEREFORE, BE IT RESOLVED BY THE FOREST COUNTY BOARD OF SUPERVISORS**, that it hereby approves increasing the County’s statutory levy limit by 8.815% resulting in a levy of \$5,555,099.00 beginning in fiscal



year 2020 and continuing on an ongoing basis.

**BE IT FURTHER RESOLVED**, that a county-wide referendum to exceed the County's statutory levy limit will be conducted and shall be held at a special referendum on November 5, 2019.

**BE IT FURTHER RESOLVED**, that the question to be submitted to a vote of the people shall be as follows:

**“Under state law, the increase in the levy of Forest County for the tax to be imposed for the next fiscal year, 2020, is limited to .75%, which results in a levy of \$5,105,099.00. Shall Forest County be allowed to exceed this limit and increase the levy for the next fiscal year, 2020 and continuing on an ongoing basis, for the purpose of maintaining six (6) additional full-time employees to operate the new 911 dispatch center, by a total of 8.815%, which results in a levy of \$5,555,099.00?”**

**BE IT FURTHER RESOLVED**, that the County is authorized to take all additional action necessary to effectuate and carry out this Resolution.

Resolution approved by Finance Committee, \_\_\_\_\_, 2019.  
Vote: AYE \_\_\_\_\_, NAY \_\_\_\_\_

\_\_\_\_\_  
Committee Chair

I, County Clerk, in and for the said County of Forest, State of Wisconsin, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the County Board of Supervisors of Forest County, Wisconsin, in legal session on the 15 day of June, 2019.

*Nora Matuszewski*  
\_\_\_\_\_  
Nora Matuszewski, Forest County Clerk

Dated this 15 day of June, 2019.  
*Thomas Tallier*  
\_\_\_\_\_  
Supervisor

ROLL CALL SHEET COUNTY BOARD			
No. <u>27-2019</u>	Date <u>8/15/19</u>	Resolution <u>✓</u>	Ordinance _____
Motion <u>✓</u>	1st <u>Christine</u>	Adopted _____	Lost _____
2nd <u>Cheryl</u>	Tabled _____		
	Aye	No	Absent
Berg	✓		
Bunda	✓		
Burl	✓		
Campbell			✓
Chaney	✓		
Dehart	✓		
Gallion			✓
Goode	✓		
Greizinger	✓		
Houle	✓		
Huettl <i>Patricia</i>	✓		
Karl	✓		
Laabs	✓		
Lukas	✓		
Miller	✓		
Otto			
Savard	✓		
Shaffer	✓		
Stamper	✓		
Taller	✓		
Tauer	✓		
TOTAL	18		2

**RESOLUTION NO. 23 - 3**

A Resolution Adopting Amendments To The Richland County Committee Structure Document.

WHEREAS, an amendment to Richland County Committee Structure Document is recommended by the Rules and Strategic Planning Standing Committee to change the name of the Public Safety Standing Committee to the Public Safety and Judiciary Standing Committee, and

WHEREAS, the County Board has already approved changes to the responsibilities of the Economic Development Board, Land & Zoning Standing Committee, Rules & Strategic Planning Standing Committee.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors the Committee Structure Document is amended reflecting proposed changes to the name of the Public Safety Standing Committee; and

BE IT FURTHER RESOLVED other changes already approved by the County Board are amended into the Committee Structure document, and

BE IT FURTHER RESOLVED that a copy of the most recent Committee Structure Document shall be made available in the Richland County Administrator’s Office and on the Richland County website, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 17, 2023

RESOLUTION OFFERED BY THE  
RULES AND STRATEGIC PLANNING  
STANDING COMMITTEE  
(05 JANUARY 2023)

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
CHAD COSGROVE	X	
BOB FRANK	X	
LINDA GENTES	X	
INGRID GLASBRENNER	X	
DONALD SEEP	X	
DANIELLE RUDERSDORF	X	
JULIE FLEMING		

# **RICHLAND COUNTY BOARD COMMITTEE BODY STRUCTURE**

(Amended ~~June 21~~ January 17, 2023~~2~~)

## **ADRC OF EAGLE COUNTRY REGIONAL BOARD**

*(reports to HHS & Veterans Standing Committee)*

- A. Outside board that oversees the regional ADRC, administered by Juneau County.
- B. One County Board supervisor from the HHS & Veterans Standing committee shall be recommended for appointment by the County Board Chair, with confirmation by the County Board.

## **(COMMISSION ON) AGING AND DISABILITY BOARD**

*(reports to HHS & Veterans Standing Committee)*

- A. This committee shall consist of eleven members as follows:
  1. At least 51% of the members shall be at least 60 years old;
  2. At least 2 members representing adults with disabilities;
  3. At least 1 member representing adults challenged by mental health and/or substance abuse disorders;
  4. At least 1 member representing disabled youth transitioning into adult services;
  5. At least 1 member representing service providers;
  6. At least 2 members shall be County Board Supervisors.
- B. 6 of the initial appointments shall be for 2 years and 5 shall be for 1 year. All subsequent appointments shall be for 2 years.
- C. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- D. The Commission on Aging and Disability is the citizen advisory body of the Richland County Aging and Disability Resource Center Unit and Health and Human Services Board in matters relating to those citizens over age 60 and those citizens over age 18 and under 60 who are disabled physically, developmentally, and/or challenged by mental health or substance abuse disabilities in Richland County. Wisconsin State Statute 46.82(4) covers the requirements and comply with the federal aging funding that the County receives.
- E. The Powers and Duties of the Commission on Aging and Disability are:
  - a. Advise the Aging and Disability Resource Center Unit on the development and implementation of the County Aging Plan and ADRC Service Plan.
  - b. Provide financial oversight for the Aging and Disability Resource Center Unit.
  - c. Ensure that the terms of the Aging and Disability Resource Center state/county/Area Agency on Aging contract are fulfilled.
  - d. Collect information on the needs of older adults and adults with disabilities and make recommendations to Aging and Disability Resource Center Unit Staff.
  - e. Monitor progress on implementation of the Aging and Disability Resource Center Unit Plan.

- f. Serve as an advisory group and approve a Community Options Plan for participation in the program and plan updates as they are made.
- g. Educate older people and adults with disabilities on issues of importance to them.
- h. Advocate for the rights of older people to the Area Agency on Aging – District I, Aging and Disability Resource Center Unit, Legislators and other elected officials of the County, State and Federal governments and to older populations.
- i. Advocate for the rights of adults with disabilities to the Aging and Disability Resource Center Unit, Legislators and other elected officials of the County, State and Federal governments and to adult populations.
- j. React to and comment on concerns transmitted from the Health and Human Services Board and Aging and Disability Resource Center Unit.
- k. Assure input from consumers, service providers, and local constituents in the general policies, procedures, practices, and goals of the Aging and Disability Resource Center Unit.
- l. Study specific problems facing elders and adults with disabilities and make recommendations to the County Board, Health and Human Services Board and Aging and Disability Resource Center Unit.
- m. Review and advise the Health and Human Services Board and Aging and Disability Resource Center Unit on budgetary and programmatic issues.
- n. Report to local adult and senior clubs and other adult and senior organizations on information and issues relevant to senior citizens and adults with disabilities.
- o. Serve on committees as needed.
- p. Attend regular Commission on Aging and Disability meetings.

**(JOINT) AMBULANCE COMMITTEE**

*(reports to Finance & Personnel Standing Committee)*

- A. 16 members, consisting of 1 from each of the 10 participating towns, 1 each from the Village of Boaz and the Village of Yuba, 1 from the City Council of the City of Richland Center and the Mayor, two County Board Supervisors (appointed by recommendation of the County Board Chair) ;
- B. Provide oversight and advice provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation of the County Ambulance Service.
- C. Monitor the actual vs. approved annual budget in funds managed by the Ambulance Department on a minimum quarterly basis.

**AMERICANS WITH DISABILITY ACT COMPLIANCE COMMITTEE *(reports to Public Works Standing Committee)***

- A. 7 members composed as follows:
  - 1. the Vice Chair of the County Board;
  - 2. two Supervisors;
  - 3. one disabled individual;
  - 4. a representative from the business or non-profit community;

5. a representative from education;
  6. a representative from the medical/health profession.
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
  - C. The committee shall hear appeals from action taken by the Americans with Disability Coordinator.
  - D. Members shall be paid mileage and per diems for their attendance.
  - E. Maintain a written self-evaluation for approval by the County Board to ensure that the County's delivery of services and programs is in compliance with the Americans with Disabilities Act.
  - F. Administer and review the procedure for the filing of complaints under the Americans with Disabilities Act and develop a written self-evaluation for the purpose of bringing the County's hiring and appointment procedures into compliance with the Americans with Disabilities Act.
  - G. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding a facilities plan and a transition plan for approval by the County Board relative to bringing all County owned or operated buildings and facilities into compliance with the Americans with Disabilities Act.

## **BRANDING COMMITTEE**

*(reports to Rules & Strategic Planning Standing Committee)*

- A. This committee consists of 9 members being as follows:
  1. Two County Board members (one of whom will serve as chair)
  2. Two County Department heads
  3. Three community members
    - a. A high school student
    - b. A business sector representative
    - c. A representative of art
  4. Two village representatives
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. The committee will assist with the development of a County Branding Manual covering details of logos, motto, flag, branding elements for all road signage, vehicle signage, building signage, county department letterhead, business cards, and the website.
  1. Duties include:
    - a. To bring insight to the process from the people and profession they represent.
    - b. To help identify good process for public input.
    - c. To spread the news of this effort while speaking positively and supportively of the process.
    - d. Provide insights on design elements but they themselves do not create, design, or dictate what the brand will be or tell the design consultant what to do.

- e. Provide a recommendation of a final County Branding Manual for adoption and implementation by the County Board.

## **CHAPTER 980**

*(reports to State of Wisconsin)*

When a court orders the county to prepare a report that identifies an appropriate residence option within the county for an individual committed as a sexually violent person who has been authorized for supervised release and is a Richland County Resident, the county shall create a temporary committee to prepare a report for the county. The committee shall consist of the following:

1. The county department under s. 51.42 (Health and Human Services);
2. A representative of the Department of Health Services;
3. A local probation or parole officer;
4. The county corporation counsel or his or her designee; and
5. A representative of the county that is responsible for land use planning or the department of the county that is responsible for land information.

Wisconsin State Statutes 980.08(4)(dm) covers the requirements of the Chapter 980 Committee and can be found at: [https://docs.legis.wisconsin.gov/document/statutes/980.08\(4\)\(dm\)](https://docs.legis.wisconsin.gov/document/statutes/980.08(4)(dm)) .

## **CITIZEN PARTICIPATION PLANNING COMMITTEE**

*(reports to the Finance & Personnel Standing Committee)*

- A. This committee is a legal requirement for the use of Community Block Development Grant (CDBG) funds to complete approved CDBG projects at the Richland Center Auditorium and in the Village of Lone Rock. This committee must exist until the projects are complete, which is anticipated to be the Fall of 2020.
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.

## **CITY COUNTY COMMITTEE**

*(reports to Rules & Strategic Planning Standing Committee)*

- A. This committee is a joint body of Richland County and the City of Richland Center that addresses issues of importance to both the County and City.
- B. Two members from the County Board consist of the County Board Chair and Vice Chair.

## **COMPREHENSIVE COMMUNITY SERVICES COORDINATION COMMITTEE**

*(reports to HHS & Veterans Standing Committee)*

1. Nine members.
2. The Committee shall consist of the following members:
  - a. 2 employees of the Richland County Department of Health and Human Services who are responsible for mental health and substance abuse services;
  - b. 1 service provider(s);
  - c. 1 community mental health and substance abuse advocate(s);
  - d. 4 consumers;

- e. 1 family members and interested citizens. At least one-third of the members of the Committee shall be consumers and no more than one-third of the members may be County employees or providers of mental health or substance abuse services.

3. Members recommended by the Administrator for appointment and confirmed by the County Board.

4. The duties of the Committee are:

Review and make recommendations regarding: the initial and any revised Comprehensive Community Services Plan; Comprehensive Community Services quality improvement plan; personnel policies and other policies, practices or information that the Community Services Program and protection of consumer rights. Wisconsin Administrative Code DHS 36.09 covers the requirements for this advisory committee to the CCS program (a Medicaid behavioral health program) and can be found at <https://docs.legis.wisconsin.gov/document/administrativecode/DHS%2036.09>.

- 5. The Committee shall meet at least quarterly.
- 6. Members shall serve 3-year staggered terms after serving a 2-year initial appointment.
- 7. All members, except County employees, shall be paid mileage and a per diem for their attendance.

**COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE**  
*(reports to HHS & Veterans Standing Committee)*

- A. This committee covers two programs; the Coordinated Services Team (CST) Initiative and the Children’s Community Options Program (CCOP). Wisconsin Statutes 46.56(3) covers the requirements for the CST Committee [\[https://docs.legis.wisconsin.gov/document/statutes/46.56\(3\)\]](https://docs.legis.wisconsin.gov/document/statutes/46.56(3)) and Wisconsin Statutes 46.272(4) which covers the Children’s Community Options Program (CCOP) advisory committee [\[https://docs.legis.wisconsin.gov/document/statutes/46.272\(4\)\]](https://docs.legis.wisconsin.gov/document/statutes/46.272(4)).
- B. The Coordinated Services Team (CST) Coordinating Committee meets the requirements for CST and CCOP Programs.
- C. Members recommended by the Administrator for appointment and confirmed by the County Board, which shall include representatives from:
  - a. The county department responsible for child welfare and protection services or, for an initiative established by a tribe, the tribal agency responsible for child welfare and protection services.
  - b. The county department responsible for mental health and alcohol and drug abuse services for children and families or, for an initiative established by a tribe, the tribal agency responsible for these services.
  - c. The county department responsible for providing services for children who have developmental disability or, for an initiative established by a tribe, the tribal agency responsible for providing these services.
  - d. The juvenile court administrator or another representative appointed by the judge responsible for cases heard under chs. 48 and 938 or, for an initiative established by a tribe, a representative of the tribal court.
  - e. The largest school district in the county and any cooperative educational service agency, if it provides special education in the county, or any county children with disabilities education board in the county, and any other school district in the county that is willing to participate in the initiative, at the discretion of the administering agency. For an initiative established by a tribe, the coordinating committee shall include a representative of the school district serving

the majority of pupils who reside on the reservation of the tribe or on trust lands held for the tribe and any cooperative educational service agency providing special education services to these pupils.

- f. The agency responsible for economic support programs.
- g. The local health department.
- h. Persons in the service area who provide social or educational services to children who have disabilities other than the providers above.
- i. At least 2 parents, or the number that equals 25 percent of the coordinating committee's membership, whichever is greater, of children who are involved in 2 or more systems of care including: parents of children with disabilities including, if possible, parents from families that participate in the children's community options program. To the maximum extent possible, the parents shall be representative of the various disability, racial, and ethnic groups in the service area. The members specified under this subdivision shall constitute a majority of the membership of the committee.

### **CRIMINAL JUSTICE COORDINATING COMMITTEE**

*(reports to Public Safety Standing Committee)*

A. Thirteen members consisting of the following:

Circuit Court Judge

Director of the Department of Health and Human Services

District Attorney

Sheriff

Chief of Police of the City of Richland Center

One County Board Supervisor

Mayor of the City of Richland Center

Public Defender

Probation Agent

Director of Passages

Child Support Administrator

Clerk of Circuit Court

President of the Richland County Ministerial Association

B. Study the Richland County juvenile and criminal justice system; identify deficiencies and formulate policy, plans and programs for change; communicate and present planning, financial, operational, managerial and programmatic recommendations to the agencies which administer the juvenile and criminal justice system in Richland County; provide coordinated leadership necessary to establish cohesive policies which are based on research, evaluation and monitoring of policy decisions and program implementations for innovative corrections programs for adult and juvenile offenders; review, evaluate and make policy recommendations on vital criminal justice system

issues.

C. All members except the County Board Supervisor member may designate an alternate to attend a



meeting or meetings of the Committee. The County Board Chair shall recommend the County Board Supervisor member for appointment, with confirmation by the County Board.

D. The term of all members shall be 6 years from January 1, 2017, and

E. The following members or their designees are entitled to be paid a per diem and mileage for their attendance at meetings of the Committee;

County Board Supervisor;

Mayor of the City of Richland Center;

Director of Passages;

President of the Richland County Ministerial Association.

### **COURT SECURITY COMMITTEE**

*(reports to Public Safety Standing Committee)*

A. Wisconsin Supreme Court Rule (SCR) 68.05 establishes the authority of a judge to operate a Security and Facilities Committee

B. The purpose of the committee is to ensure the court system is proactively preventing violent incidents related to the facilities of the court. 23 specific policies and activities are enumerated under SCR 68.05, outlining the scope of the work of the committee.

C. The committee shall meet quarterly.

D. The presiding judge shall appoint membership composed of the following:

a. One circuit judge serving as chairperson

b. The chairperson of the County Board (or their designee)

c. The County Administrator (or their designee)

d. The Clerk of Circuit Court (or their designee)

e. The Sheriff (or their designee)

f. The District Attorney (or their designee)

g. The Wisconsin State Public Defender (or their designee)

h. A circuit court commissioner

i. One lawyer designated by the president of the local bar association. If there is no association, the presiding judge shall appoint a lawyer residing in Richland County.

j. One representative of a victim-witness support organization

k. One representative of the facilities/maintenance department

l. Such other persons as the committee considers appropriate, such as a member of the public

## **ECONOMIC DEVELOPMENT BOARD**

*(reports to Rules & Strategic Planning Committee)*

~~An~~ ~~The~~ 11-member ~~Richland Board for~~ Economic Development ~~Board~~ consist~~ing~~ of ~~the three-nine~~ voting members, ~~including one of whom is~~ the County Board Chair, ~~the Mayor of Richland Center and a representative of Southwest Partners~~. ~~Five voting members from the commerce sector, one member of the civic sector, and one citizen at large are appointed by the RED Board. The other voting member is the Mayor of Richland Center. Two non-voting members include the County Administrator and City Administrator.~~ The duties of the Board are set forth in ~~paragraphs 1 and 2 of~~ an agreement between the City and County.

## **EDUCATION STANDING COMMITTEE**

- A. 8 County Board Supervisor members recommended for appointment by the County Board Chair and confirmed by the County Board.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Agriculture & UW-Extension, UW-Platteville Richland Maintenance, and UW-Platteville Richland Food Services Departments on a minimum quarterly basis.
- C. Functions as the Agriculture and Extension Education Committee in accordance with section 59.87, Wisconsin Statutes and as follows:
  1. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) on the hiring of professionally qualified persons to the University Extension Program staff in cooperation with University Extension. Vacancies and additions to the staff shall be filed in the same manner.
  2. To make available the necessary facilities and conduct programs in:
    - a. Professional and liberal education.
    - b. Human resources development.
    - c. Economic and environmental development.
    - d. Extension work provided for in an act of Congress and all acts supplementary thereto.
    - e. Any other extension work authorized by local, State or Federal legislation.
    - f. Examine and audit all claims arising under the Dog License Law, Chapter 174, Wisconsin Statutes.
- D. Functions as the UW-Platteville Richland Committee as follows:
  1. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation, maintenance of all county buildings and land covered in the agreement with the University of Wisconsin Center System that the County is responsible for.
  2. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation and maintenance of the Food Service System.
  3. Promotes the campus as a higher education and cultural center for Richland County.

## **FAIR, RECYCLING, AND PARKS STANDING COMMITTEE**

- A. Ten members, four of whom shall be Supervisors and six of whom shall be citizen members. The Chair shall be a County Board Supervisor.
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. Working with the County Administrator and Finance & Personnel Standing Committee, recommend a staffing and volunteer plan for sustainable operation of the County Fair and Parks to be incorporated into the 2023 or 2024 budget.
- D. Monitors the actual vs. proposed annual budget in funds managed by the Fair & Recycling and Parks Departments on a minimum quarterly basis.
- E. Acts as the Fair & Recycling Committee as follows:
  - a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation, maintenance and use of the County Fairgrounds and buildings.
  - b. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding and control the operation of the annual County Fair.
  - c. Approve all fees recommended by the Fair & Recycling Coordinator relating to the use of the Fairgrounds, including entrance fees, rental fees, parking fees and all other fees or rental charges relating to the use of the Fairgrounds, for during the time of the County Fair and for all other times.
  - d. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all security matters relating to the Fairgrounds.
  - e. Carry out all the duties assigned to counties as set forth in 1989 Wisconsin Act 335.
  - f. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the solid waste disposal and recycling needs of the citizens of Richland County.
  - g. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the Clean Sweep Programs to be carried out in Richland County.
- F. Acts as the Parks Commission as follows:
  - a. Term of seven (7) years, expiring in the month of June; County Board Supervisors' terms subject to reconfirmation by the County Board.
  - b. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the activities of the County Parks in accordance with Wisconsin State Statutes 27.02 through 27.06.
  - c. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the development, operation and maintenance of the Lone Rock to Richland Center railroad corridor as a recreational trail.
  - d. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all security matters relating to County Parks.

## **FINANCE & PERSONNEL STANDING COMMITTEE**

- A. Nine members consisting of:
  - 1. The County Board Chair (who shall serve as Chair of the Finance & Personnel Standing Committee)
  - 2. The County Board Vice Chair (who shall serve as Vice Chair of the Finance & Personnel Standing Committee)
  - 3. Education Standing Committee (Designee by committee vote)
  - 4. Fair, Recycling, and Parks Standing Committee (Designee by committee vote)
  - 5. HHS & Veterans Standing Committee (Designee by committee vote)
  - 6. Land & Zoning Standing Committee (Designee by committee vote)
  - 7. Pine Valley & Child Support Standing Committee (Designee by committee vote)
  - 8. Public Safety Standing Committee (Designee by committee vote)
  - 9. Public Works Standing Committee (Designee by committee vote)
- B. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all financial matters of the County Board for the purpose of keeping expenditures under control and within the budget adopted by the County Board, the Treasurer's recommendations for investment monies, and financial audits by outside auditors.
- C. Monitors the actual vs. proposed annual budget in funds managed by the Administrator, County Board, Clerk, and Treasurer Departments on a minimum quarterly basis.
- D. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) over the Administrator's recommendations for property, liability, and workers' compensation, liability and worker's compensation policies.
- E. Annually recommend a budget for the County for submission to the County Board for its approval at the annual meeting.
- F. This committee shall handle all matters relating to debt service issues.
- G. This committee shall initially consider all claims made against Richland County, except claims arising under the Dog License Law, Chapter 174, Wisconsin Statutes, and shall make a recommendation to the County Board as to how to dispose of each such claim.
- H. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding issues that arise out of the offices of the Administrator, County Clerk, Property Lister, and Treasurer.
- I. Sell all tax deed property in the manner prescribed by the Wisconsin Statutes and as deemed appropriate by the Committee and without further approval by the County Board.
- J. Administer the Revolving Loan Fund account in accordance with the procedures manual.
- K. Make fund transfers between budget lines within the budgets of individual departments or committees in the annual County budget.
- L. Recommend all proposals of lowering or raising the salary ranges, fixing the salaries, sick leave, vacation periods, holidays, working conditions, insurance for County employees, fringe benefits, deferred compensation program, family and medical leave, and leaves of absence shall be referred to the Committee only after consideration and recommendation by the concerned

department head and committee. The Committee shall review and analyze such proposals and make such recommendations to the County Board as it determines appropriate.

- M. The committee shall from time to time provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding Job Analysis and Evaluations and a study of the table of operations, and if a change in any of the above is recommended, and said recommendation shall be submitted to the County Board for action.
- N. The committee shall, after recommendation by the concerned department head and committee, set working conditions, grant leaves of absence, grant promotions, settle grievances, and establish personnel rules, regulations and policy.
- O. The committee together with such professional assistance as may be provided by the Administrator, shall represent the County in collective bargaining and all other situations and procedures covered by section 111.70, Wisconsin Statutes, including the applications and interpretation of all collective bargaining agreements. The County Board shall have authority to approve or reject any and all agreements of any employee bargaining units.
- P. This committee shall provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) the amount of bonds of various county officers and employees.
- Q. This committee shall act as the Audit Committee providing oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) reports on all expense vouchers for the County Board of Supervisors and the various departments of the County, except for the Social Services Department, Pine Valley Healthcare and Highway Department for which the Audit Committee shall review the department summary sheets.

#### **HEALTH AND HUMAN SERVICES AND VETERANS STANDING COMMITTEE**

- A. 11 members, 6 of whom shall be County Board Supervisors and 5 of whom to be non-Supervisors. The Chair shall be a County Board Supervisor.
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. Monitors the actual vs. proposed annual budget in funds managed by the Health & Human Services and Veterans Departments on a minimum quarterly basis.
- D. Acts as the Health & Human Services Board as follows:
  - a. Of 3 non-Supervisor members, 1 shall be a physician, 1 shall be a registered nurse and 1 shall be a consumer/family member receives or has received human services or shall be a family member of such an individual.
  - b. To provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding a program for the providing of services to the mentally ill, developmentally disabled and alcohol and other drug dependent citizens of Richland County, in accordance with section 51.42 and 51.437, Wisconsin Statutes.
  - c. Perform the duties set forth in Chapter 251, Wisconsin Statutes, and such other duties as may be imposed upon it by the County Board. Veterans Citizens appointees will not act on decisions brought to the Board of Health.
  - d. Exercise those powers and perform those duties set forth in section 46.22(2), Wisconsin Statutes, and such other duties as may be set forth in County Ordinances or Resolutions.

- e. The Board may enter into contracts on behalf of Richland County which involve the expenditure of not more than \$30,000 either at one time or within the course of one year, without prior County Board approval.
  - f. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the use and maintenance and security of the Richland County Community Services Building and parking lot.
  - g. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) as the County liaison between State and National Agencies relating to Senior Citizens funding and program activities including the Older Americans Act activities.
- E. Acts as the Veterans Service Commission as follows:
- a. 1 or 2 County Board Supervisor members shall be a veteran.
  - b. Of 2 non-Supervisor members, both shall be Richland County residents who are veterans.
  - c. Carry out the duties set for in Wisconsin Statute 45.81 regarding aid to needy veterans.
  - d. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the Veterans Service Department.
  - e. The initial term shall be a 1-year term for one new seat and a 2-year term for one new seat. After completion of the initial term, members are appointed for a 3-year term per Wisconsin Statutes, section 45.81 (1).

## **HOUSING AUTHORITY**

*(reports to HHS & Veterans Standing Committee)*

- A. Five members with three citizen members recommended by the Administrator for appointment and confirmed by the County Board, and two County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- B. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) for staff who will receive funds and administer programs in Richland County of the U.S. Housing and Urban Development Department (HUD), except HUD's Block Grant program.

~~C. Per Resolution No. 78-72, the members of the Housing Authority also constitute the membership of the Community Development Block Grant Committee which administers HUD's Block Grant Program in Richland County.~~

## **LAND AND ZONING STANDING COMMITTEE**

- A. 7 members, 6 of whom shall be County Board Supervisors and 1 of whom shall be the Farm Service Agency (FSA) Committee Chair or their FSA Committee member designee. The Chair shall be a County Board Supervisor. NOTE: Per 5 C.F.R. § 2635.702(b) a designee from FSA is prohibited.
- B. County Board Supervisor members are recommended by the County Board Chair for appointment and confirmed by the County Board. Two of the members shall be a member of the Education Standing Committee.
- C. Monitors the actual vs. proposed annual budget in funds managed by the Register of Deeds, Land Conservation, and Zoning Departments on a minimum quarterly basis.

- D. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding issues that arise out of the office of the Register of Deeds.
- E. Acts as the Land Conservation Committee as follows:
  - 1. Perform the functions required by Chapter 92 of the Wisconsin Statutes.
  - 2. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the functions and activities of the Richland County Department of Land Conservation.
  - 3. The Richland County Land Conservation Committee shall submit its long-range plan and annual plan to the County Board for review and approval by the County Board.
  - 4. Approval of the annual plan by the County Board shall constitute approval of all proposed Land Conservation committee activities and programs set forth in the annual plan, except as provided in paragraph (5) below.
  - 5. The Chairperson of the Land Conservation Committee, or his or her designated representative, is authorized to sign contracts, memoranda of understanding or other agreements which have been approved by the Land Conservation Committee relating to Land Conservation Committee activities and programs, provided that these documents relate specifically to activities and programs described in the annual plan.
  - 6. The Land Conservation Committee shall ensure that its annual plan contains specific and measurable objectives and procedures.
  - 7. Notwithstanding any annual plan approval, the Land Conservation Committee may not undertake any new projects whose overall costs exceed \$30,000.00 excluding priority watershed projects as designated by the State of Wisconsin, without County Board approval.
  - 8. If, during the course of the year, the Land Conservation Committee desires to undertake any activity or program not identified in the annual plan for the year, the Land Conservation Committee may make a special request for County Board approval of the activity or program, but may not undertake that activity or program without prior County Board approval.
  - 9. Reviewing all applications received by the County Clerk under the Farmland Preservation Tax Credit Act (Chapter 91, Wisconsin Statutes) and making recommendations as to each such application to the County Board.
  - 10. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the Ash Creek Community Forest.
  - 11. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all security matters relating to all land and buildings utilized by the Land Conservation Committee.
- D. Acts as the Zoning Committee as follows:
  - 1. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) over the County Zoning Ordinance in cooperation with the Corporation Counsel.
    - a. Richland County Zoning Ordinance
    - b. Richland County Land Division Ordinance
    - c. Shoreland/Wetland Ordinance
    - d. Floodplain Ordinance

- e. Tri-County Airport Ordinance
  - f. County Addressing Ordinance
  - g. Richland County non-metallic Mining Ordinance
2. Make recommendations to the County Board in all matters relating to exclusive agricultural zoning as provided in Chapter 91, Wisconsin Statutes.
  3. Act as a liaison representative on issues concerning the Lower Wisconsin Riverway Program.
  - ~~4. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the Richland County Comprehensive Plan.~~
  - 5.4. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the activities of the Richland County Land Information office members and acknowledge that any additional budgeted property tax dollars to be spent for land records modernization will require specific approval by the County Board.
  - 6.5. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the activities of County Surveyor.

## **LAND INFORMATION COUNCIL**

*(reports to Land & Zoning Standing Committee)*

- A. Eight members consisting of the following: The Register of Deeds, The County Treasurer, The Real Property Tax Lister, A County Board Supervisor, The County Surveyor, The Zoning Administrator, A realtor employed in Richland County, and A public safety representative employed in Richland County
- B. Realtor and public safety representative recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor member recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. All terms shall be for 2 years, coinciding with County Board terms.
- D. The Council shall meet only after direction to do so by the Zoning and Land Information Committee.
- E. Citizen members shall be paid the per diem and mileage paid to Supervisors for attendance at committee meetings. No additional compensation shall be paid to full-time County officers or employees for attendance at meetings of the Council. The County Surveyor shall be compensated in accordance with the Surveyor's contract with the County. The Supervisor member shall be paid the standard per diem and mileage for attendance at committee meetings.
- F. The Council shall review the priorities, needs, policies and expenditures of the Land Information Office and advise the County on matters affecting the Land Information Office.

## **LIBRARY PLANNING COMMITTEE**

*(reports to Finance & Personnel Standing Committee)*

- A. This committee is formed every 3 - 5 years for the purpose of writing Richland County's library plan, which is required by the state. Once the plan is written the committee is dissolved until the next time the plan needs to be updated.
- B. 5 members consist of a County Board Supervisor, Southwest Wisconsin Library System Board of Trustees member, a Brewer Public Library Librarian, a Lone Rock Community Library Librarian, and a Viola Public Library Librarian.



- C. The County Board Supervisor member shall be recommended for appointment by the County Board Chair, subject to County Board approval.

### **LOCAL EMERGENCY PLANNING COMMITTEE**

*(reports to Public Safety Standing Committee)*

- A. The Local Emergency Planning Committee (LEPC) has responsibilities under Wisconsin Statute 59.54 (8)
- B. An undefined number of citizen members recommended by the Administrator for appointment and confirmed by the County Board, and two County Board Supervisor members shall be recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. The composition of this Committee is fluid in that current practice is that anyone who wishes to be a member of the LEPC can be make a request to be appointed.
- D. Federal Law, the Superfund Amendments and Reauthorization Act (SARA), requires LEPCs to have at least one member from each of the following 5 Groups: Group 1 - Elected state or local official; Group 2 – Law enforcement, civil defense, firefighting, first aid, health service, hospital, local environmental organization, transportation; Group 3 – Broadcast or print media; Group 4 – Community groups; Group 5 – Owners and operators of facilities subject to the requirements of Sara Title III.

### **LONE ROCK LIBRARY BOARD**

*(reports to Finance & Personnel Standing Committee)*

The number of Supervisors or citizens appointed to this Board shall be determined annually in accordance with Wisconsin Statutes § 43.60 (3). Any Supervisor appointed to this Board shall be appointed by the County Board Chair, and any citizen shall be appointed by the County Administrator, both subject to approval of the County Board.

### **MISSISSIPPI VALLEY HEALTH SERVICES COMMISSION**

*(reports to HHS & Veterans Standing Committee)*

- 1. One member from Richland County who shall be a member of the HHS & Veterans Standing Committee. If the member is a County Board Supervisor they shall be recommended by the County Board Chair for appointment and confirmed by the County Board. If the member is a citizen they shall be recommended by the County Administrator for appointment and confirmed by the County Board.
- 2. Serve as the County’s representative on the commission of this non-profit corporation formed by various county governments to own and operate Lakeview Health Care Center, which accommodates nursing home residents who have specialized physical and mental health needs that are complicated by the residents’ challenging behaviors.

### **NEIGHBORHOOD HOUSING SERVICES OF SOUTHWEST WISCONSIN**

*(reports to HHS & Veterans Standing Committee)*

- A. One member of this Board shall be appointed by the County Board in the usual manner for committee appointments recommended by the County Board Chair for appointment and confirmed by the County Board.
- B. This Board establishes the operating policies for the Neighborhood Housing Services of Richland County, Inc., which is a nonprofit organization dedicated to constructing, remodeling and rehabilitating residential housing throughout Richland County.

## **NUTRITION ADVISORY COUNCIL**

*(reports to Commission on Aging & Disability Board)*

- A. 7 members, one of which shall be a County Board Supervisor who is as member of the Health and Human Services Board.
- B. Citizen members recommended by the Administrator for appointment and confirmed by the County Board, and two County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. Of the remaining 6 members, 1 member from each meal site, including 1 member who is a representative of a person receiving home delivery meals and 1 member who is a representative from the volunteers who deliver meals. One-half of the members shall consist of Nutrition Program participants. The remaining members shall provide for broad representation from public and private agencies that are knowledgeable and interested in senior dining and home-delivered meals programs.
- D. Make recommendations regarding food preferences of participants in the Senior Nutrition Program, the hours which a meal site is to be open, what furnishings may be helpful in regard to handicapped or disabled persons; what, if any, additional services should be provided at meal sites; conduct yearly site reviews; provide support and assistance to the Nutrition Program; promote the meal sites to the general public.
- E. Advise Senior Nutrition Program staff on all matters relating to the delivery of nutrition and nutrition-supportive services.
- F. Set policy regarding the delivery of Nutrition Program services, representation of participants and development and support of the Senior Nutrition Program.

## **PINE VALLEY & CHILD SUPPORT STANDING COMMITTEE**

- A. 7 members including 6 County Board supervisors and 1 citizen. The Chair shall be a County Board Supervisor.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Pine Valley and Child Support Departments on a minimum quarterly basis.
- C. Functions as the Pine Valley Community Village Board of Trustees in accordance with section Wisconsin Statute 46.18 and as follows:
  1. One member shall be a citizen of Richland County who shall be a medical professional (meaning a doctor or a nurse).
  2. All members shall, in accordance with section 46.18(1), Wisconsin Statutes, be chosen by ballot by the County Board.
  3. The duties of the Board are, as set forth in section 46.18, Wisconsin Statutes, to provide oversight and advice regarding Richland County's nursing home, Pine Valley Healthcare and Rehabilitation Center, subject to regulations approved by the County Board, after the County Board has received the recommendations of the Board of Trustees.
  4. Provide oversight and advice regarding the physical plant and grounds at Pine Valley Healthcare and Rehabilitation Center.
  5. Provide oversight and advice regarding security matters relating to building and grounds at Pine Valley Healthcare & Rehabilitation Center.
- C. Functions as the Child Support Committee as follows:

- a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) to the Child Support Agent in the implementation of Public Law 93-647 which sets forth a system for the collection of child support payments from parents who have abandoned their families and do not voluntarily contribute to the support of their children.

## **PUBLIC SAFETY AND JUDICIARY STANDING COMMITTEE**

- A. 7 County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Clerk of Circuit Court, Coroner, District Attorney, Emergency Management, Register in Probate, and Sheriff Departments on a minimum quarterly basis.
- C. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the needs, powers and duties of the Sheriff of Richland County, their deputies and employees, and the jail.
- D. To audit all bills for expenditures within the Sheriff's department.
- E. To provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding service and maintain all equipment relative to the Sheriff's department.
- F. Present to the Board any suggestions the Committee may have concerning law enforcement and other duties required by the Sheriff's Department.
- G. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding matters pertaining to the operation of the Police Radio System.
- H. Receive, investigate and make recommendations to the County Board as to matters relating to the administration of the court system in Richland County.
- I. This committee shall provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) in matters relating to the Richland County Circuit Court, the Law Library, the Family Court Commissioner, the Register in Probate, the Clerk of Circuit Court, the District Attorney, the Corporation Counsel, the Probation and Parole Office and any other matters that may relate to the court system in Richland County.
- J. Make appropriations from the Jail Assessment Fund for construction, remodeling, repair or improvement of the County Jail, without approval from the County Board.
- K. Conduct an annual inspection of the jail.
- L. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operations of the Coroner's Office.
- M. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the security and maintenance and rental of the County's radio towers and the accompanying building and surrounding fenced grounds.
- N. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation of the County's 911 emergency telephone response system.

- O. Act as the Emergency Management Committee in accordance with Wisconsin Statute 323.14, recommending an emergency management plan and program to the County board for adoption. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the development of the emergency management plan and programs. Approves spending decisions as to State and Federal funds granted to the Local Emergency Planning Committee. According to Wisconsin Statute 323.14 the County Board Chair shall designate the chair of the Public Safety Standing Committee when acting as the Emergency Management Committee.

## **PUBLIC WORKS STANDING COMMITTEE**

- A. 8 County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Courthouse Maintenance, Highway, and Management Information System Departments on a minimum quarterly basis.
- C. Acts as the County Highway Committee as follows:
  - a. As allowed under Wisconsin Statute 83.015 (1)(c), members are recommended for appointment by the County Board Chair and confirmed by the County Board.
  - b. The duties of the committee shall be to function pursuant to the provisions of section 83.015, Wisconsin Statutes, and be responsible for other duties as may be imposed by the County Board. The county highway committee shall be only a policy-making body determining the broad outlines and principles governing administration and the county highway commissioner shall have the administrative powers and duties prescribed for the county highway committee under Wisconsin Statute 83.015 (2)(b).
  - c. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all security matters relating to all buildings and grounds utilized by the County Highway Department.
- D. Acts as the oversight committee for Management Information Systems as follows:
  - a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding technology needs of all County departments.
- E. Acts as the Property, Building, and Grounds Committee as follows:
  - a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation, maintenance and janitor service of all County buildings not specifically assigned by Statutes, or by action of the Board, to other agencies or departments in the County.
  - b. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding a perpetual inventory of the real estate and buildings owned by the County.
  - c. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding utilization and repair policies of all public lands, buildings, recreation sites, access sites inclusive of all short-term public holdings of the County with the exception of the highway buildings and land.

- d. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) an annual inspection of inventories and buildings so they can establish policies related thereto.
- e. Effect the appraisal of real property to be sold by the County.
- f. Review and make the final decision on requests by citizens and citizen groups to use major portions of the Courthouse and/or the Courthouse grounds.
- g. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding security matters relating to the Courthouse building and grounds and the Courthouse parking lot. An exception on this matter is outlined under the Court Security Committee, which is responsible for oversight on security matters related to circuit court facilities.

**RICHLAND CENTER LIBRARY BOARD**

*(reports to Finance & Personnel Standing Committee)*

The number of Supervisors or citizens appointed to this Board shall be determined annually in accordance with Wisconsin Statutes § 43.60 (3). Any Supervisor appointed to this Board shall be appointed by the County Board Chair, and any citizen shall be appointed by the County Administrator, both subject to approval of the County Board.

**RICHLAND CENTER PARK BOARD**

*(reports to Fair, Recycling, and Parks Standing Committee)*

One Supervisor is, by tradition, appointed to this Board by the Chair of the County Board, subject to approval by the County Board, and this Supervisor shall be selected from the Supervisor members of the Fair, Recycling, and Parks Standing Committee.

**RULES AND STRATEGIC PLANNING STANDING COMMITTEE**

A. Nine members consisting of:

- 1. The County Board Vice Chair (who shall serve as Chair of the Rules and Strategic Planning Standing Committee)
- 2. The County Board Chair (who shall serve as Vice Chair of the Rules and Strategic Planning Standing Committee)
- 3. Education Standing Committee (Designee by committee vote)
- 4. Fair, Recycling, and Parks Standing Committee (Designee by committee vote)
- 5. HHS & Veterans Standing Committee (Designee by committee vote)
- 6. Land & Zoning Standing Committee (Designee by committee vote)
- 7. Pine Valley & Child Support Standing Committee (Designee by committee vote)
- 8. Public Safety Standing Committee (Designee by committee vote)
- 9. Public Works Standing Committee (Designee by committee vote)

B. Acts as the Rules & Resolutions Committee and Ethics Board as follows:

- 1. Review and recommend any changes regarding the Richland County Board Rules.

2. Review and introduce any Resolutions not sponsored by a County body for action by the County Board.
  3. The committee shall provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) over County administrative affairs in general with a view of bringing about proper coordination and cooperation between the various departments and agencies in the County to the end that the best business practices may be observed; that due efficiency may be maintained; and that the interests of the citizens of the County may best be served, and as such recommend changes regarding the Richland County Board Body Structure to the County Board.
  4. Deal with the disposal or destruction of County records under Ordinance No. 99-11.
  5. Administer and enforce the Code of Ethics set forth in Ordinance No. 06-28 as that Ordinance has been or may be amended.
- C. Acts as the Strategic Planning Committee as follows:
1. Proposes changes to the Strategic Plan for County Board consideration.
  2. Monitors progress on the Strategic Plan.
  3. Recommends trainings and programs that educate County Board members.
- D. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the Richland County Comprehensive Plan.

### **SOUTHWEST WISCONSIN COMMUNITY ACTION PROGRAM**

*(reports to HHS & Veterans Standing Committee)*

One County Board Supervisor shall be recommended for appointment to serve on this Board by the County Board Chair, subject to County Board confirmation.

### **SOUTHWEST WISCONSIN LIBRARY SYSTEM BOARD**

*(reports to Finance & Personnel Standing Committee)*

Two members, one of whom shall be a County Board Supervisor and one who shall be a citizen member. The citizen member shall be recommended by the Administrator for appointment and confirmed by the County Board, and the County Board Supervisor shall be recommended by the County Board Chair for appointment and confirmed by the County Board.

### **SOUTHWEST WISCONSIN REGIONAL PLANNING COMMISSION**

*(reports to Rules & Strategic Planning Standing Committee)*

- A. One member of this commission shall be recommended for appointment by the County Board Chair, with County Board confirmation.
- B. This Commission has the powers and duties set forth in section 66.945, Wisconsin Statutes.
- C. Richland County is a member of this Commission by virtue of Resolution No. 12, which was adopted by the County Board on April 16, 1969.

### **SYMONS NATATORIUM BOARD**

*(reports to Finance & Personnel Standing Committee)*

- A. Two County Board Supervisors and the County Board Chair, or his or her designee, shall be appointed to this Board. The County Board Chair shall recommend the two County Board Supervisors to be appointed, subject to County Board confirmation.

- B. This Board exists by virtue of an inter-governmental agreement entered into between Richland County and the City of Richland Center, in accordance with section “Wisconsin Statutes, section 66.0301”.
- C. The powers and duties of this Board are set forth in an Agreement which was approved by the County Board by Resolution No. 87-19, which was adopted on March 17, 1987.
- D. Attend to all security matters relating to the Symons Natatorium and the surrounding grounds and the parking lot used by the Natatorium.
- E. Monitors the actual vs. proposed annual budget in funds managed by the Symons Department on a minimum quarterly basis.

**TRAFFIC SAFETY COMMISSION**

*(reports to Public Works Standing Committee)*

- A. Wisconsin Statute 83.013 requires this body to meet quarterly.
- B. The County Administrator may recommend appointing members with County Board confirmation, but this process is not required.
- C. Membership may come from education, medicine, law, enforcement, and highways may be part of the commission.

**TRANSPORTATION CO-ORDINATING COMMITTEE**

*(reports to HHS & Veterans Standing Committee)*

- A. Eleven members who must represent at least the following: The Board of Trustees of Pine Valley Healthcare and Rehabilitation Center; transportation providers’ public, proprietary and non-profit; elderly and disabled citizen advocates, consumer and agency advocates, and three County Board supervisors.
- B. Citizen members shall be recommended by the Administrator for appointment and confirmed by the County Board, and County Board Supervisor members shall be recommended by the County Board Chair for appointment and confirmed by the County Board.
- C. Three-year terms with one-third of the first appointments to be for a one-year term with one-third of the first appointments to be for a two-year term and one-third of the first appointments to be for a three-year term.
- D. The Committee shall have at least the following duties:
  - 1. Monitor the expenditures of transportation funds being expended on transportation services for the elderly and disabled in service areas.
  - 2. Review passenger transportation plans for service areas.
  - 3. Review and comment on county aid applications under section 85.21, Wisconsin Statutes.
  - 4. Review and comment on capital assistance applications under section 85.22, Wisconsin Statutes.
  - 5. Act as an informational resource for local transportation provider regarding the requirements of the Americans with disabilities act of 1990, 42 USC 12101 et seq.
  - 6. Act on requests by local public bodies to be designated as co-coordinators of transportation services for elderly and disabled persons for the purpose of becoming eligible for assistance under the Federal sec. 16 program.

7. Apply for an accept Federal section 16(b) two grants for purchasing specialized vehicles for transporting elderly and/or disabled citizens of the County.
8. Assists the establishment of goals, priorities and objectives for the
  - a. transportation planning process in Richland County.
9. Understands and provides input related to coordinated work efforts in meeting the transportation needs of Richland County.
10. Understands, analyzes and provides input on transportation studies, plans and programming recommendations required under State and Federal law, and as requested by the Southwest Wisconsin Regional Planning Commission.
11. Provides transportation-related information to local governments and other interested organizations and persons to enhance transportation system development, co-ordination and efficiency.
12. Reviews and recommends transportation improvement projects to local governments which support and enhance inter-county and intra-county transportation serving the Richland County area.
13. Reviews and prioritizes transportation service and/or program projects to submit to the Wisconsin Department of Transportation and the Richland County Board.
14. Makes recommendations to the local, State and Federal governmental agencies and the Southwest Wisconsin Regional Planning Commission regarding any necessary actions relating to the continuing transportation planning process.
15. Provides general review, guidance and co-ordination of the transportation planning process in Richland County.

### **TRI-COUNTY AIRPORT COMMISSION**

*(reports to Finance & Personnel Standing Committee)*

- A. Seven members, two of whom shall be recommended for appointment by the County Board Chair, subject to approval of the County Board. Four members shall be appointed by the Iowa County Board of Supervisors and the Sauk County Board of Supervisors, all in accordance with section 11.14(2), Wisconsin Statutes. The seventh member, who shall be a regular Airport user at the time of his/her appointment, shall be appointed by the six members. Richland County's members of the Tri-County Airport Commission must at all times be sitting County Board Supervisors and the term of Richland County's member of the Commission shall end immediately upon those persons ceasing to be County Board Supervisors.
- B. The Commission shall manage and operate the Tri-County Airport in Lone Rock, in accordance with sections 114.11 through 114.141, Wisconsin Statutes and Richland County Ordinance No. 83-3, which was adopted on July 19, 1983.
- C. Make an annual report to the County Board regarding operations and projects.

### **VIOLA LIBRARY BOARD**

*(reports to Finance & Personnel Standing Committee)*

The number of Supervisors or citizens appointed to this Board shall be determined annually in accordance with Wisconsin Statutes § 43.60 (3). Any Supervisor appointed to this Board shall be appointed by the County Board Chair, and any citizen shall be appointed by the County Administrator, both subject to approval of the County Board.



**ZONING BOARD OF ADJUSTMENT**  
*(reports to Land & Zoning Standing Committee)*

- A. Three citizen members recommended for appointment by the County Administrator with County Board confirmation.
- B. Carries out duties specified in Wisconsin Statute 59.694

**RESOLUTION NO. 23 - 4**

A Resolution Adopting A Memorandum Of Understanding As An Attachment To The Collective Bargaining Agreement With The Wisconsin Professional Police Association.

WHEREAS, Richland County and the Richland County Deputy Sheriff’s Association, Wisconsin Professional Police Association, Leer Division, have an established collective bargaining agreement in place for the duration of calendar year of 2022 through 2024; and

WHEREAS, the Richland County Finance and Personnel Committee (representing the Richland County Board) have negotiated with our local union leadership (representing the local union) to attach to the established collective bargaining agreement a memorandum of understanding that would acknowledge deviations and additions as defined in the memorandum; and

WHEREAS, the Richland County administrative staff has been involved in revising the amended language to ensure administrative feasibility and the Richland County Sheriff has reviewed to ensure management and budgetary feasibility.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, that the Memorandum of Understanding, dated 29 December 2022, shall be attached to the existing WPPA Collective Bargaining agreement for the duration of the existing 2022 - 2024 agreement; and

BE IT FURTHER RESOLVED the policy memorandum depicting these changes shall be made available in the Richland County Administrator’s Office and the Richland County Sheriff’s Office, and notification of these changes shall be distributed to the union members and administrative staff by the Sheriff’s Office; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon union adoption, and County Board passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY  
FINANCE AND PERSONNEL STANDING  
COMMITTEE (03 JANUARY 2023)

AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 17, 2023

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
DAVID TURK	X	
MELISSA LUCK	X	
STEVE WILLIAMSON	X	
STEVE CARROW	X	
TIM GOTTSCHALL	X	
GARY MANNING		
MARC COUEY	X	



# *Richland County Administrator's Office*

**Clinton Langreck, Administrator**

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To: Deputy Jacob Rupnow, Local President, [jacob.rupnow@co.richland.wi.us](mailto:jacob.rupnow@co.richland.wi.us)  
Jeff Spencer, WPPA Representative, [jspencer@wppa.com](mailto:jspencer@wppa.com)  
Clayton Porter, Richland County Sheriff, [clay.porter@co.richland.wi.us](mailto:clay.porter@co.richland.wi.us)

Subject: Memorandum of Understanding Attached to the 2022-2024 CBA

Date: 29 December 2022

## **Memorandum of Understanding Attached to the 2022-2024 CBA**

This is a Memorandum of Understanding ("MOU") between the County of Richland ("the County") and the Richland County Deputy Sheriff's Association ("RCDSA"), Local No. 253, Wisconsin Professional Police Association/Law Enforcement Employee Relations Division (collectively "the Association"). The County and the Association are parties to a collective bargaining agreement ("CBA") expiring December 31, 2024. The parties have discussed and agreed to recognizing the following deviations and additions for the duration of the existing Collective Bargaining Agreement:

### **ARTICLE VIII - VACATIONS**

8.01 Each regular full-time employee shall receive one (1) week's vacation at date of hire, one (1) additional week's vacation with pay after 6 months of employment, and one additional two (2) weeks' vacation with pay after one (1) year of employment; three (3) weeks' vacation with pay each year after six (6) five (5) years of employment; four (4) weeks' vacation with pay each year after twelve (12) ten (10) years of employment; four weeks' and three days five (5) weeks' vacation with pay after sixteen fifteen (15) years of employment and five (5) weeks' vacation with pay each year after twenty (20) years of employment.

Current employees will experience these new accruals upon their next anniversary date. There will be no retro-active issue of vacation days based on the new schedule. Vacation must be used within Eighteen (18) month following the employee's anniversary date. Employees that have reached the 15-year service mark will receive payout of up to one (1) week that is not used by 18 months. The Administrator is authorized to extend this deadline if the employee has been unable to take their accrued vacation within 18 months due to unforeseen circumstances. Vacation time not taken in accordance with this paragraph is forfeited.

Employees who have not passed probation, will not receive a payout of vacation.



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## **SCHEDULE A**

[ "A" shall replace "Minimum" where it appears on the salary wage tables.]

~ (This will allow for consistency with CBA language.)

### **(Subparagraph) PROGRESSION**

#### 3. Lateral Transfers and Cadets

a) Law Enforcement Officers with 3 years of Full time Law Enforcement Experience may be placed on the Wage Scale at Step "c" and Vacation at 2 weeks vacation upon hire.

b) Law Enforcement Officers with ~~6~~ 5 years of Full time Law Enforcement Experience may be placed on the Wage Scale at Step "e" and Vacation at 3 weeks vacation upon hire.

c) Cadets hired shall be paid at 75% of the Probationary salary during their time in Cadet School. If a Cadet was hired from within the Sheriff's department the Cadet shall be started at step "A". Upon graduation and receipt of copy of diploma the employee will progress to %100 pay at step "A".

## **ARTICLE X - INSURANCE**

10.04 Worker's Compensation Supplement: In the event an employee suffers an injury or illness in the course of performing his/her duties, the employee may use accumulated sick leave benefit time to make up the difference between what the employee receives from Worker's Compensation payments and his/her regular pay. ~~The employee using sick leave under this section will not be charged a full day's sick leave until the differential pay equals the pay for a sick day, provided this use of sick leave shall be allowed only to a maximum of three (3) months from the date of injury or illness.~~

## **ARTICLE XVIII - MISCELLANEOUS**

18.09 Health Club Membership: Members who join the Richland County Symon Center will be reimbursed the cost of a single monthly membership for each month that the member presents (1) a receipt showing membership payment for that month and (2) a printout obtained from the facility showing that the member attended the Center a minimum of seven



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(7) times a month. These monthly receipts and printout reports for the prior twelve-month period must be submitted to the County by ~~December~~ October 15 for reimbursement annually in ~~December~~ November. Members may purchase a family membership but will only be reimbursed for the cost of a single membership if they meet the participation requirement.

## **RANDOM DRUG TESTING:**

The Association, on its own behalf and on behalf of the bargaining unit employees, and WPPA Members of the Richland County Sheriff's Department, consent to participation and adherence to the Richland County Sheriff's Office, Random Drug Testing Policy 1007 (attached).

Dated this \_\_\_\_ day of January, 2023:

FOR THE COUNTY:

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FOR THE ASSOCIATION:

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Clinton Langreck  
Richland County, Administrator

CC: Chief Deputy Wallace, Board Chair Brewer, Committee Chair Luck, Attorney Jon Anderson

## Random Drug Testing

### 1007.1 PURPOSE

This policy describes Richland County Sheriff's Department's procedures for conducting random drug testing of employees in its efforts to maintain a safe and drug-free workplace.

### 1007.2 RANDOM SELECTION

Richland County Sheriff's Department will randomly drug-test employees for compliance with its drug-free workplace policy on a quarterly basis. Random testing means employees will be selected for testing using a computer-based random-number generator. This will result in an equal probability that any employee from the entire group of employees will be tested. The annual percentage rate for random drug testing shall be at least 10 percent (rounded up to the next whole number) of the average number of employees at the Richland County Sheriff's Department.

At the discretion of the Sheriff each quarter, on a day selected by a computer-based random-date generator, the Chief Deputy of the Richland County Sheriff's Department shall pull a random selection of employee names and immediately notify the employees selected for testing. Testing must be completed on the same workday the employee is selected, absent extenuating circumstances such as out-of-town travel. In all circumstances, testing must be completed within 24 hours of selection.

If an employee selected for testing is unavailable for a legitimate reason such as an extended medical absence, the chief deputy will document the circumstances for failure to test.

Richland County Sheriff's Department has no discretion to waive the selection of an employee selected at random.

### 1007.3 SUBSTANCES COVERED BY DRUG AND ALCOHOL TESTING

Employees will be tested for their use of commonly abused controlled substances, which include amphetamines, barbiturates, benzodiazepines, opiates, cannabinoids, cocaine, methadone, methaqualone, phencyclidine (PCP), propoxyphene and chemical derivatives of these substances. In instances where there is reasonable suspicion to believe an employee is abusing a substance other than the listed above, the county reserves the right to test for additional drugs under the county's own authority using standard laboratory testing protocols.

Employees must advise the testing lab of all prescription drugs taken in the past month before the test and must be prepared to show proof of such prescriptions upon request.

### 1007.4 TESTING METHODS AND PROCEDURES

All testing will be conducted by a licensed independent medical laboratory, which will follow testing standards established by the state or federal government. Testing will be conducted on a urine sample provided by the employee to the testing laboratory under procedures established by the

## *Random Drug Testing*

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laboratory to ensure the privacy of the employee, while also protecting against tampering with or alteration of the test results.

Employees will be considered to be engaged at work during the time spent taking a drug test and will be compensated for such time at their regular rate of pay, with the exception of retesting at the request of the employee.

Richland County Sheriff's Department will pay for the cost of the initial testing, including the confirmation of any positive test result by gas chromatography. The testing lab will retain samples in accordance with state law, so that an employee may request a retest of the sample at his or her own expense if the employee disagrees with the test result.

### **1007.5 REFUSAL TO TEST**

Employees who refuse to submit to a test or who adulterate, dilute or otherwise tamper with a test specimen will be subject to immediate discharge.

### **1007.6 CONSEQUENCES OF POSITIVE TEST RESULTS**

If an employee tests positive on an initial screening test, the employee will be temporarily suspended while the confirmation test is being conducted.

A positive test result confirmed by a medical review officer of the laboratory will result in disciplinary action, up to and including discharge. Discipline selected by the Richland County Sheriff's Department will depend on a variety of factors, including the prior work record of the employee, the length of employment, the prior accident and attendance record of the employee, the circumstances that led to the testing, and proposals by the employee to address the problem.

All employees have the right to discuss their test results with testing laboratory personnel and the Richland County Sheriff's Department administration. These discussions should be considered confidential except that information disclosed will be communicated to personnel within the sheriff's department or within the laboratory who need to know such information to make proper decisions regarding the test results or regarding the employment of the individual.

### **1007.7 RECORDKEEPING**

All records concerning test results will be kept by the Richland County Sheriff's Department in medical files that are maintained separately from employee personnel files. Employees have a right to obtain copies of all test results from the testing laboratory or from Richland County Sheriff's Department.

### **1007.8 RETESTING**

Employees may request a retest of their positive test results within five working days after notification of a positive test result. This retest is at the expense of the individual, unless the original test result is called into question by the retest.

## *Random Drug Testing*

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Where the employee believes that the positive test result was affected by taking lawful or prescribed substances not in violation of company policy, the employee may be suspended without pay pending substantiation of the employee's claims. Employees will be provided no more than five business days in which to produce this additional information.



**RESOLUTION NO. 23 - 5**

A Resolution Adopting Prioritized Strategic Plan Tactic And Actions For 2023.

WHEREAS, the Richland County Rules and Strategic Planning Standing Committee acts as the Strategic Planning Committee for purposes of proposing changes to the Strategic Plan and monitoring progress of the Strategic Plan; and

WHEREAS, the Richland County Rules and Strategic Planning Committee has reviewed and accepted the prioritized tactics and actions as recommended by the Richland County Administrator as attached with this resolution; and

WHEREAS, the completion of these items in the 2023 year will help ensure the county continues efforts to implement the goals of the Strategic Plan as developed through the strategic planning process.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors, the Prioritized Strategic Plan Tactic and Actions for 2023, as recommended by the Richland County Administrator and the Rules and Strategic Planning Standing Committee, are hereby adopted; and

BE IT FURTHER RESOLVED a copy of these prioritized Strategic Plan Tactic and Actions for 2023 will be made available at the Richland County Administrator’s Office and on the Richland County Website, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE RULES AND STRATEGIC PLANNING STANDING COMMITTEE (05 JANUARY 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 17, 2023

	FOR	AGAINST
SHAUN MURPHY-LOPEZ	X	
MARTY BREWER	X	
DONALD SEEP	X	
INGRID GLASBRENNER	X	
DANIELLE RUDERSDORF	X	
LINDA GENTES	X	
CHAD COSGROVE	X	
BOB FRANK	X	
JULIE FLEMING		

DRAFT

LAST UPDATE: [10 Jan 2023 DRAFT] Administration will work with the Strategic Planning on Completion of the work plan.

**STRATEGIC PRIORITY: EFFECTIVENESS**

STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST/SAVINGS	STATUS
Streamline Organizational Structure	Centralize common county-wide processes and systems under the County Administrator	County Administrator	Report completed to inform decision to proceed with modeling and costing.	Annual Report that identifies count-wide systems, ability and feasibility to centralize, completed centralization.	2024	Dec-23	TBD - Ongoing.	Dev recent action
	Create a finance, HR, and maintenance department.	County Administrator	Result of decision made in Item 1.	Standup of Finance, HR and Maintenance Departments with independent budgets.	TBD by \$	N/A	TBD - by model	Dev recent action
	Create easy to read budget that allows easier tracking	County Administrator/Financial Officer	Presentation of a budget packet with explanation narratives	Budget packet that identifies: financial situation, budget goals, significant changes	2023	N/A	TBD - additional administration and staff time	Prelim
	Create county-wide organizational chart	Admin Assistant	Chart Completed	Completed, published and updated	continue	N/A	TBD - Reduced Per-Diem w/ desires of more education.	12-May-23
	Improve the county's procurement process to be consistent county-wide. Maximize procurement rewards or benefits and identify joint procurement opportunities across departments or with other organizations.	Administrator	Adopted purchasing policy	""	2023	N/A	TBD	Prelim
	Create a SOP for MIS review that includes system continuity, procuring, aligning systems, writing grants and re-occurring costs	MIS / Administrator	SOP Completed	Aligns with Purchasing Policy	2024	N/A	TBD	Prelim
	Purchase a payroll program that is uniform for employees across all departments or enterprises. Create working group to evaluate needs of departments to be sure new system will be capable of doing what is needed.	County Administrator/Finance Officer	Work group created, report containing needs written.	Report of project analysis, course of action development, and recommendation approaching 2030	2026	N/A	TBD	Prelim
	Write a comprehensive plan	Contracted Services	Plan adopted	Review existing comprehensive plan, determine scope, establish process and goals.	2024	N/A	TBD	Prelim recent action
Land Conservation Committee will research how other counties have combined Land Conservation with various other departments (e.g. Zoning, Land Information, Waste and Recycling) and prepare a report to be presented to County Administration.	Land and Zoning Committee	Report completed.	Report of project analysis, courses of action development, and recommendation for NLT 2024 budget.	2022	N/A	TBD	Dev recent action	
Improve Financial Practices	Improve the county's bond rating by targeting improvement opportunities identified in Moody's Rating Action of February 2020 and Rating Change of March 2018	Administrator	Maintain the existing investment grade rating for the county's general obligation debt, with improvement from A3 across a 5-year period	A2 Rating by 2025	2025	N/A	TBD - on future bond sales and interest rates	Achieved 12-May-2022
	Create budget narratives summarizing how new initiatives or improvements implement the Strategic Plan	Administrator	Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024	2022	N/A	TBD	Dev Missed for 2022
	Define value that could be added with 20% more funding, or lost due to a 20% reduction in funding	Department Heads	Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024	2022	N/A	TBD	Dev Missed for 2022
	Identify cuts that would not impact strategic planning goals or mandated services	Department Heads	Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024	2022	N/A	TBD	Dev Missed for 2022
	Identify how departments would respond to unexpected cuts or events	Department Heads	Achieve and maintain a general fund balance equal to 25% of annual operating expenses	Set target for 2022, 2023, 2024	2022	N/A	TBD	Dev Missed for 2022
	Develop a capital improvement plan inclusive of facilities, roads, and equipment	Administrator	Project implemented	Adopted Capital Improvement Program by the Richland County Board	Jul-22	N/A	TBD - Based on financial decisions taken by the Board	Achieved 01-Sep-2022
	Analyze the county's indirect rate to capture highest possible amount of grant funding, and establish a metric for productivity and efficiency	Finance Officer working with (Consultant) Maximus	Increase non-tax revenue as a portion of overall revenue through grants and fees	Development of indirect rate by 2023. Maintain steady rate or lower annually	2023	N/A	TBD	Prelim
	Produce annual list of grants applied for and received across all departments during budget process	Administrator	Report compiled		2024	N/A	TBD	Dev recent action
	Investigate the need for a Public Health review of financial decisions to recognize what, if any, the public health implications will be from decisions (e.g. well water study being cut)	Assigned DH Team	Recommendation made	May arrive with added formatting to County Board Resolutions and Ordinance Process	2024	N/A	TBD	Prelim
Increase discretionary and variable revenue source (evaluate fines and fees, grants, state funds etc.) as a portion of the overall budget	Assigned DH Team	Develop baseline date for 2022	Develop baseline data, and set metrics for annual improvement	2023	N/A	TBD	Dev recent action	
Increase Coordination	Engage in joint procurement materials and equipment whenever possible	Administrator	Develop list of materials for joint procurement		2023	N/A	TBD	Prelim
	Engage in decision making that considers environmental impacts. (see list of ideas)	Assigned DH Team	Develop policy for implementing environmental stewardship and resilience when evaluating purchases and procedures.	May arrive with added formatting to County Board Resolutions and Ordinance Process	2024	N/A	TBD	Prelim
	Engage in joint contracting for capital projects to find savings resulting from reduced mobilization fees, increased competitive bidding, (e.g. county highway with townships/city for roads)	Administrator	Develop list of projects for joint contracting		2024	N/A	TBD	Prelim
	Create additional and modern methods to communicate events and initiatives, and to generate direct input from the community. This could include community engagement via a new website or a social media presence	Assigned DH Team	Investigate and cost a new county website that coordinates with townships/city.	Recommendation on solutions and possible policy	2024	N/A	TBD	Prelim
Coordinate community develop and land use decision-making in Richland Center among institutional partners such as Richland County, Richland Center, Richland Hospital, and Richland Local School District	Rules and Strategic Planning Committee	Creation of a land use planning working group incorporating these organizations	"City-County Committee"	2022	N/A	TBD	Prelim	
Improve employee pay and HR policies	Obtaining market value for employee wages as determined through the county's 2018 wage study	Administrator	Meet the 2018 salary schedule commitments for county staff.	Market Value wages met by 2025	2025	N/A	TBD	Prelim
	Monitor the compensation and classification system for all positions to ensure positions remain market-competitive	Administrator	Project implemented	Market Value wages met by 2025	ongoing	N/A	TBD	ongoing
	Improve compensation package (e.g. pay, benefit, or time-off) annually.	Administrator	Project implemented	Annual Pay Raises built in budgets; compensation policy to define progression	2023	ongoing	TBD	Effective Jan 2023
	Develop a uniform performance evaluation process that includes annual reviews, 6-month check-ins, and exit interviews	Administrator	Develop baseline data on turnover, identify reasons for turnover, and reduce annual non-retirement and non-termination turnover	Set metric for annual turnover and targeted reduction if needed	2023	N/A	TBD	Dev
	Develop a uniform set of human resources policies and procedures to improve transparency and accountability throughout the organization, including an update to the employee handbook and other related documents	Administrator	Project implemented	Reoccurring reviews of HR policies and recommendations for revision to meet goals set by the strategic plan	ongoing	N/A	TBD	Dev

STRATEGIC PRIORITY: GROWTH								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
Maintain investment in workforce and community development	Prioritize new home construction, and development of incentives or programs to attract developers using a balanced approach.	Economic Development Director	Year-over-year growth in new housing tied to county incentives/programs.	2022 - incentives defined 2023 - 5-15 new homes developed as a result of county engagement; policy or ordinance development	2023	TBD	TBD	Prelim
	Support workforce development initiatives directed at attracting new residents	RED Committee	Participate in Branding, EDA grant, RED- review quarterly	Aligns with housing goals	2023	TBD	TBD	Prelim
	Support and invest in broadband expansion throughout the county	Administrator and Finance and Personnel	Increase the number of county residents with high-speed internet	Annual growth in residents with Broadband Internet	ongoing	TBD	TBE	Dev
	Identify financially sustainable use options for the UW Richland campus	Education Standing Committee with Admin Support	Developed courses of actions that address funding, footprint and changes in existing agreement with UW	Plan adopted in 2023 for future building and grounds use, and partnership/occupations for 2024	2023	TBD	TBE	Dev
	Evaluate financial sustainability of all non-mandated services	Administrator /Department Heads	Develop a policy for evaluation of net benefit.	Sustainability of non-mandated services will be addressed in financial plan	2022	TBD	TBE	Dev
	Continue to invest in community and economic development partnerships with a demonstrated return-on-investment	Administrator, ED Director and Finance and Personnel	Request annual return on investment reports from funded partners, and monitor to ensure ROI is steady or growing across multiple year periods	Annual delivery of ROI reports by funded partners. Annual steady ROI or ROI growth.	ongoing	TBD	TBE	Dev
Support business attraction and retention	Develop a portfolio of incentives to support business growth	RED	Develop list of potential incentives		2023	TBD	TBE	Dev
	Identify priority areas in the county for future industrial, commercial, or residential development	RED/Strategic Planning Committee	Comprehensive Plan/Map created		2023	TBD	TBE	Dev
	Identify future land uses for county or municipal-owned land informed by economic opportunities and environmental constraints	RED	Comprehensive Plan/Map created		2023	TBD	TBE	Dev
Improve county identity and marketing	Collaborate with county partners in the development of a distinctive brand for Richland County that will serve to build a sense of identity and pride, and help attract new residents and tourists	Economic Development Director	Create a distinct Richland County brand and marketing platform targeted at tourists and workforce	Branding completed by 2022	2022	ongoing	Paid through EAD Grant	Nearing completion
	Create a new website that improve the county's digital presence, and serves both an effective governmental function as well as serving as an attractive "front door" to the world for new businesses, residents, and tourists looking to discover the county	MIS Director	Create a new website	Website creation by 2023	2024	N/A	\$30,000 to \$60,000	Prelim
	Capitalize on the county's natural beauty and recreational opportunities through the investment and marketing of county parks, campgrounds, and recreational opportunities	Administrator and Finance and Personnel	Develop or update the county's outdoor recreation plan to guide investment and enable recreation grants	Plan updated by 2022	ongoing	TBD	TBE	Dev
STRATEGIC PRIORITY: FOCUS								
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (if applicable)	ESTIMATED FINANCIAL COST	STATUS
Prioritize service over staffing	For each unmet existing service or new service being proposed, evaluate staffing needs using the following analysis: Buy, Build, Borrow, Bridge, Stop, Compare	Administrator /Department Heads	Develop process.	Report on analysis conducted, changes made in structure and impacts to services	ongoing	TBD	TBE	Dev
	Explore opportunities to share or contract staffing services	Administrator /Department Heads		Report on analysis conducted, changes made in structure and impacts to services	ongoing	TBD	TBE	Dev

recent action  
recent action  
recent action

STRATEGIC PRIORITY: IMPROVEMENT									
STRATEGY	TACTIC / ACTION	RESPONSIBLE PARTY	PERFORMANCE METRIC	PERFORMANCE TARGET	START DATE	END DATE (If applicable)	ESTIMATED FINANCIAL COST	STATUS	
Develop a culture of support for employees	Celebrate success and the professional and personal achievements of employees. Recognize new hires, retirements, and year-of-service milestones. Build a culture that supports and celebrates its people	Assigned DH Team	Develop parameters for this process, empower staff to lead	Policy Development	2023	N/A	TBD	Prelim	
	Increase vacation time for new employees	Administrator	Increased vacation for new employees	2022 - research practices, develop and implement vacation policy 2023 - vacation policy implemented	2023	N/A	TBD - Lost production and possible O/T	Effective Jan 2023	
	Evaluate flexible work schedules	Assigned DH Team	Flexible work policy implemented	2022-2023 - research practices, develop and implement flexible work policy 2024 - flexible work policy implemented	2023	N/A	TBD	Prelim	
	Enable and empower departments to develop celebratory or team-building events. Day-long departmental retreats or other benefits can help build culture at a minimal expense	Assigned DH Team	Develop parameters for departmental budgets. Submit with 2022 budget			2023	N/A	TBD	Prelim
	Create a total benefits program for employees that highlights total compensation and investment of the county in its employees, inclusive of salary, fringe benefits, wellness, and professional development	Administrator	Process implemented	Publication of an annual statements		2023	N/A	TBD	Prelim
	Encourage employee attendance and/or participation in professional development when appropriate.	Administrator	Project implemented	Procedures set up in 2022. Draft in 2023. Implemented by 2024. Policy Development		2024	N/A	TBD	Prelim
Improve Transparency of County Meetings	Evaluate the adoption of iPads for use by Committees and boards, with folders for all meetings	MIS Director	Report on feasibility and financing	Developed to incorporate as a consideration in the budget	2023	N/A	TBD	Prelim	
	Evaluate the addition of meeting materials for all meetings on the county website	MIS Director	Report on feasibility and financing	Developed to incorporate as a consideration in the budget	2023	N/A	TBD	Prelim	
	Evaluate the development of a Listserv to automatically send agendas to the public and interested parties on a subscription basis. Investigate potential to incorporate this function during the development of the new website.	MIS Director	Report on feasibility and financing	Developed to incorporate as a consideration in the budget	2023	N/A	TBD	Prelim	
	Evaluate the addition of recordings from county board and committee meetings on the website	MIS Director	Report on feasibility and financing	Developed to incorporate as a consideration in the budget	2023	N/A	TBD	Prelim	
Invest in education of County Board Supervisors	Creation of a mentor program partnering tenured Supervisors with new Supervisors	Administrator	Process Implemented	Future Policy or Ordinance Change	2024	N/A	TBD	Prelim	
	Hold informal meetings with outgoing Supervisors and their successors to facilitate knowledge transfer	Administrator	Process Implemented	Future Policy or Ordinance Change	2024	N/A	TBD	Prelim	
	Fund new Supervisors' attendance at annual Wisconsin Counties Association training or conferences	Administrator and Finance and Personnel	Process Implemented	Fund the County Board Budget to accommodate for training desires	ongoing	TBD	TBD	Dev	
	Create an on-boarding folder summarizing expectations for supervisors	Administration	Project implemented	Created and accessible	2022	N/A	Admin time and time of Corporation Counsel	23 Apr-22	
	Support the attendance by new Supervisors at major Committee meetings, such as attending Finance Committee meetings during the annual budget development process. Create a mechanism to share agendas with all County Board Supervisors in order to facilitate this	Administration	Process explained and supervisors invited and empowered	New supervisor orientation, monthly meeting calendar tracker, posted agendas, announcements at county board.	2022	N/A	Minimal admin time	23 Apr-22	
	RED Presentation to Board about what it means to develop community from wholistic standpoint (economic proficiency, community wealth and health). Partner with regional economic board presentation - SWWRPC.	Economic Development Director	Presentation offered to new board members	Gain approval from chair to present at a County Board Meeting		2022	N/A	TBD	Prelim
	Support cross-training, collaboration, and peer learning between County Board Supervisors and their counter parts on the boards of outside partners, such as peer county boards, Neighborhood Services of Southwest Wisconsin, Southwest Wisconsin Community Action Program, Southwestern Wisconsin Regional Planning Commission, and the Southwest Wisconsin Workforce Development Board	Administrator and Finance and Personnel	Process explained and supervisors invited and empowered	Fund the County Board Budget to accommodate for training desires		ongoing	TBD	TBD	Dev
	Conduct annual on-going training covering basic concepts of local government, such as the role of counties, county government finances, the role of county boards, elections, and departmental work	Administration	Process implemented	2022 - establish training schedule 2023 - Begin implementing training		2023	TBD	TBD	Dev
Deepen staff training in leadership and management	Sponsor department head training targeted at leadership and management, including Lean process training or UW Continuing Education certifications in Public Management or Human Resources	Assigned DH Team	Process implemented	2022 - Identify department heads looking for training, build into 2023 budget - policy development	2023	TBD	TBD	Dev	
	Educate employees on how government works and the need for teamwork and partnership within county departments	Assigned DH Team	Evaluate options and feasibility on process.	Analysis, Course of Action development, recommendations with policy development	2023	TBD	TBD	Dev	
	Create a culture of sharing information and learning from peer counties	Administration	Evaluate options and feasibility on process.	Guidance Letter and part of annual evaluation process	2023	TBD	TBD	Dev	
	Ensure conference attendance and professional development is aligned with the goals of the Strategic Plan (bring back information to share/educate other employees)	Department Heads	Process implemented	2022 - Build this review into annual performance evaluations, updating evaluation forms as needed and establishing procedures for evaluations if they don't exist.	2023	TBD	TBD	Dev	
	On-going training or education targeted at the evaluation, adoption, and implementation of new technology to improve operational efficiency	Department Heads	Evaluate options and feasibility on process.	Policy Change to Evaluation Form and Policy	2023	TBD	TBD	Dev	
	Investigate options for diversity, equity & inclusion training and make recommendation	Assigned DH Team	Look in to how other county/state agencies are offering this training and cost.	Analysis, Course of Action development, recommendations with policy development	2023	TBD	TBD	Dev	

Question

Question

**RESOLUTION NO. 23 - 6**

A Resolution Approving A Contract For The Emergency Management Department.

WHEREAS Federal and State law require the Emergency Management Department to review, maintain, exercise and implement emergency responses and strategic plans on a annual basis, and

WHEREAS the Emergency Management Committee and the Director of the Emergency Management Department, Darin Gudgeon, have proposed having these requirements satisfied by entering into a contract with John T. Heinen of Richland Center, who specializes in hazardous materials planning, training and response as well as regulatory reporting and compliance, and

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any contract in excess of \$5,000.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that authority is hereby granted for a 2-year contract with John T. Heinen of Richland Center, trading as JT Heinen Global Consulting, for the purpose of ensuring the Department’s compliance with Federal and State law regarding emergency responses and strategic plans, at a cost of \$40,730.00 for the period from January 1, 2023 to December 31, 2024, and

BE IT FURTHER RESOLVED that funds to pay for this contract are in the Emergency Management’s account in the 2023 County budget, and

BE IT FURTHER RESOLVED that the Emergency Management Director, Darin Gudgeon, is hereby authorized to sign on behalf of the County such contract in accordance with this Resolution which is approved by the Emergency Management Committee, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: JANUARY 17, 2023

RESOLUTION OFFERED BY THE  
PUBLIC SAFETY STANDING COMMITTEE  
(18 DECEMBER 2022)

	FOR	AGAINST
MELISSA LUCK	X	
KEN RYNES	X	
DAVID TURK	X	
RICHARD MCKEE	X	
BOB FRANK	X	
KERRY SEVERSON	X	
BARBARA VOYCE	X	

**AGREEMENT for EPCRA/EMPG PROGRAM SUPPORT**

**between**

**Richland County Emergency Management and JT Heinen Global Consulting**

**THIS AGREEMENT** is entered into on this 1<sup>st</sup> day of January, 2023, by and between the Richland County Emergency Management (hereinafter referred to as "**RCEM**"), whose mailing address is 1027 North Jefferson Street, Richland Center, WI 53581 and the JT Heinen Global Consulting (hereinafter referred to as "**JTHGC**"), 512 North Park Street, Richland Center, WI 53581.

**RECITALS**

**Whereas**, the RCEM is a county entity recognized under Wisconsin law; and seeks to remain compliant with Wisconsin Statutes 292.11(5), 323.60 & 323.61, which require reviewing, maintaining, exercising & implementing emergency response and strategic plans as required under 42 U.S. Code § 11003;

**Whereas**, JTHGC is an Independent Contractor specializing in Hazardous Materials Planning, Training & Response as well as Regulatory Reporting & Compliance;

**Whereas**, JTHGC is willing to provide EPCRA (Emergency Planning & Community Right to Act) and EMPG (Emergency Management Performance Grant) Program Support to RCEM pursuant to the terms of this Agreement;

**NOW, THEREFORE**, in consideration of the above-recited facts and the mutual promises contained herein, the Parties hereby agree as follows:

## **AGREEMENT**

### **1. Agreement to provide EPCRA and EMPG PROGRAM SUPPORT.**

JTHGC and RCEM agree to complete the annual State Plan of Work (POW) requirements as set forth by Wisconsin Emergency Management, in order to ensure compliance with State & Federal rules and regulations. JTHGC agrees to furnish professional services to RCEM, as follows:

- A.** Update existing EPCRA Offsite Plans per the required schedule established by Wisconsin Emergency Management; Generate New EPCRA Offsite Plans as needed; Update the County-wide Strategic Plan; Perform LEPC Administrative Duties as needed (Bylaws, Appointment list, Press releases, Recordkeeping, etc.); Develop & Participate in Exercises; Produce an Action After Review document for each exercise in accordance with HSEEP guidelines; provide technical guidance in the event of a hazardous chemical release.
- B.** Maintain the updated 2022 All Hazards Mitigation Plan; Provide assistance with the required Integrated Preparedness Plan initiative and subsequent workshop; Provide administrative support during times of disaster.

### **2. Term.**

The term of this agreement shall be for two Plan Of Work cycles, with the cycle beginning on January 1<sup>st</sup>, 2023 and the second cycle ending December 31<sup>st</sup>, 2024.

Nothing in this paragraph, however, shall prevent either party from terminating this agreement pursuant to the provisions of Paragraph 7.

**3. Review of Agreement.**

Any requests for services beyond the scope of the immediate EPCRA & EMPG SUPPORT duties specified in the WEM POW, are to be compensated separately per the agreement for those specific tasks.

**4. Charges for Service.**

Compensation for professional services to be rendered as follows:

After WEM Notification to RCEM of successful completion of the Plan of Work obligations for that period, payment will be authorized to JTHGC;

For EMPG support the agreed upon sum is: **\$21,230.00**

For EPCRA support the agreed upon sum is: **\$19,500.00**

JTHGC will send an invoice to RCEM [before (May 1<sup>st</sup>) for the First Half balance and (December 1<sup>st</sup>) for the Second Half balance of each grant period]. Payment shall be due 30 days after receipt of the invoice.

**5. RCEM to Provide Facilities.**

RCEM agrees to provide office space and amenities for JTHGC. Amenities and office equipment supplied to JTHGC will remain the property of Richland County as will all the documents produced and updated, including all digital material, as a part of this agreement.



**6. Notices.**

All notices, billings, correspondence, documents, or any other communications are to be deemed completely served, mailed, e-mailed, filed and received by (physical or electronic) mailing, once e-mailed and/or postmarked by the U.S. Postal Service to the parties as follows:

JT Heinen Global Consulting  
512 North Park Street  
Richland Center, WI, 53581  
(608) 604-6972

[ATLA201@yahoo.com](mailto:ATLA201@yahoo.com)

Richland County Emergency Management  
1027 North Jefferson Street  
Richland Center, WI, 53581  
(608) 647-8187

[Darin.Gudgeon@co.richland.wi.us](mailto:Darin.Gudgeon@co.richland.wi.us)

Any written notice of demand under the agreement may be given to a party by mailing and/or e-mailing it to the party at its address set forth above, or at such addresses as the party may provide in writing from time to time. Notice or demand so mailed/e-mailed shall be effective when deposited in the United States mail (as of the postmarked date) or sent electronically (per the timestamp).

**7. Termination.**

This agreement may be terminated by mutual written agreement of the parties at any time. This agreement may also be terminated by either party without cause upon giving 30 days notice to the other party.

**8. Non-Ownership.**

RCEM understands and agrees that this agreement gives it no ownership rights in any JTHGC assets and confers no right of control over Program Management and/or Operations beyond the performance of this contract.

**9. Partial Invalidity.**

The terms and provisions of this agreement shall be deemed separable, and if any term or provision of this Agreement of the application thereof, to any extent, to any person or circumstances shall be determined invalid or unenforceable, the remainder of this agreement or the application of such term or provision to person(s) or circumstance(s) other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.

**10. Entire Agreement.**

This agreement constitutes the entire agreement of the parties and no representations, inducements, promises or agreements, oral or otherwise, between the parties not embodied herein shall be of any force or effect. This agreement can only be amended by a written document, signed and dated by authorized representatives of both parties. This contract may be signed in counterpart.

**JT HEINEN GLOBAL CONSULTING**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner/Operator

**RICHLAND COUNTY EMERGENCY MANAGEMENT**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Director

**RESOLUTION NO. 23 - 7**

A Resolution Transferring \$40,000 From The Ambulance Service Operating Fund To The New Ambulance Fund.

WHEREAS the Emergency Medical Services Director, Darin Gudgeon, has proposed to the Joint Ambulance Committee that \$40,000 be transferred from the Ambulance Service Fund (Fund 51) to the New Ambulance Fund (Fund 16), and

WHEREAS the Joint Ambulance Committee has carefully considered the proposal and is now recommending that it be presented to Finance and Personnel for consideration, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for transferring \$40,000 from the Ambulance Service Fund (Fund 51) to the New Ambulance Fund (Fund 16), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(03 JANUARY 2023)

RESOLUTION \_\_\_\_\_

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	X

DATED: JANUARY 17, 2023

**RESOLUTION NO. 23 - 8**

A Resolution Approving Provider Contracts For 2023 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure of not more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2023 contracts:

With **A & J Family Homes and Services, LLC** of Viroqua for \$285,000 to provide adult family home services to an individual being served by the Behavioral Health Services Unit;

With **Family Services of Northeast Wisconsin** of Green Bay for \$160,000 to provide residential treatment to an individual being served by the Child & Youth Services Unit;

With **Pleasant Ridges Homes, LLC** of Viroqua for \$150,000 to provide adult family home services to an individual being served by the Behavioral Health Services Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE HEALTH & HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(12 JANUARY 2023)

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
KERRY SEVERSON	
DANIELLE RUDERSDORF	X
TIMOTHY GOTTSCHALL	X
KEN RYNES	X
DONALD SEEP	X

DATED: JANUARY 17, 2023

Emergency Fire Wardens  
Richland County  
2023

Below is a list of businesses/Individuals who we recommend to serve as Emergency Fire Wardens in Richland County.

Business Name	Street Address	City	State	Zip Code
Boaz Country Store	17190 US HWY 14	Richland Center	WI	53581
Natural Bridge Grocery	17520 HWY 80	Richland Center	WI	53581
Richland County Land Conservation	26136 Executive Lane	Richland Center	WI	53581
The Port	14750 St. Hwy 60	Blue River	WI	53518

By: Aaron Young  
Aaron Young, Area Forestry Leader

Date: 1/5/2023

By: \_\_\_\_\_  
Chairperson, Richland County Board

Date: \_\_\_\_\_