

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk

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March 20, 2023

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, March 21, 2023, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Agenda (Amended)

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The February 21st Meeting
6. Public Comment
7. Resolution Honoring Retired County Employees
8. Resolution Celebrating Several Employees Longevity With Richland County In Various Departments
9. Ordinance Relating To A Parcel Belonging To Cormax Group LLC/Max Harns In The Town Of Dayton
10. Ordinance Relating To A Parcel Belonging To Kenneth & Karen Edgerly In The Town Of Buena Vista
11. Ordinance Relating To A Parcel Belonging To Phyllis Anderson Estate In The Town Of Akan
12. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
13. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
14. Ordinance Creating A Code Of Ethics And Repealing Ordinances No. 06-28, 07-7, 10-8
15. Resolution Classifying A Position In The Newly Created Human Resources Department
16. Resolution Making Amendments To The County Classification, Compensation and Staff Authorization Policy
17. Resolution To Award A Contract To Southwestern Wisconsin Regional Planning Commission For Professional Services To Amend Richland Counties Comprehensive Plan Consistent With 66.1001
18. Resolution Authorizing The Fair, Recycling And Parks Standing Committee To Proceed With Use Of The 2022 E-Cycle Grant That Was Awarded To Richland County
19. Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge #9 Pine River Recreation Trail
20. Resolution Relating To Obtaining A State Grant For The Replacement Of Bridge #10 On The Pine River Recreation Trail
21. Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge Over The East Branch Mill Creek On The State Snowmobile Trails
22. Resolution Relating To Obtaining A State Grant To Establish A New Section Of State Snowmobile Trail
23. Resolution Relating To Obtaining A State Grant For A Re-Route Of A State Snowmobile Trail
24. Resolution Relating To Obtaining A State Grant For The Maintenance And Grooming Of State Snowmobile Trails
25. Resolution Authorizing The Land Conservation Department To Apply For A Joint Allocation Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources
26. Resolution Updating The Staff Authorization Table For Health And Human Services
27. Resolution Submitting A Rural Development Federal Appropriations Request For The UW-Richland Campus
28. Discussion & Possible Action Including Proposed Resolution To Remove East Hall From The UW Campus Lease
29. Resolution Approving A Firm To Perform Civil Engineering Work On The Radio Tower Project
30. All Appointments
31. Reports: Administrator's Report
32. Correspondence
33. Adjourn

FEBRUARY MEETING

February 21, 2023

Chair Brewer called the meeting to order at 7:02 PM. Roll call found all members present except Supervisors Murphy-Lopez, Luck, Manning, Gottschall, and Williamson.

Monsignor Scheckel with St. Mary's gave the Invocation.

Deputy County Clerk Hege led the Pledge of Allegiance.

Motion by McGuire, second by McKee for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the January 17, 2023 meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the January 17, 2023 meeting, Chair Brewer declared the minutes approved as published.

Chair Brewer then opened the floor for Public Comment. A member of the public expressed their thanks to the County Board Supervisors for their service to the County. Brief comment from Supervisor McGuire. Hearing no further comments from the public, Chair Brewer declared the time for Public Comment closed.

Zoning Administrator Bindle reported three petitions for zoning amendments since the last County Board session. Petitions being from: Kenneth and Karen Ederly to rezone 6.08 acres from Agriculture Forestry to Agriculture Residential in the Town of Buena Vista, Cormax Group/Max Harn to rezone 29.68 acres from Agriculture Forestry to Agriculture Residential-2 in the Town of Dayton, and Phyllis Anderson to rezone 2.34 acres from Agriculture Forestry to Residential-2 in the Town of Akan.

Zoning Administrator Bindle reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Resolution No. 23 - 9 classifying a position in the Zoning Department was read by Deputy County Clerk Hege. Motion by McKee, second by Fleming that Resolution No. 23 - 9 be adopted. Zoning Administrator Bindl gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 9

A Resolution Classifying A Position In The Zoning Department.

WHEREAS it is necessary from time to time for the County Board to review positions, change job descriptions and position title in order to better meet the needs of the department and meet the ever-changing needs of County government, and

WHEREAS County Administrator Clinton Langreck and the Finance and Personnel Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

WHEREAS Carlson-Dettman recommends the following position be placed in the Grade as follows of the County's plan, and

WHEREAS additional consideration was given by Finance & Personnel Standing Committee to recommend the following position be placed in the Grade as follows of the County's plan:

Zoning

Assistant Zoning Administrator/Sanitarian

Grade I

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the above listed position, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE
(07 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
STEVE CARROW	X
MARC COUEY	
MELISSA LUCK	

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 10 Recognizing the Retirement of an Employee of the Health and Human Services Department was read by Chair Brewer. Motion by Glasbrenner, second by Frank that Resolution No. 23 - 10 be adopted. Chair Brewer extended congratulations and thanks to Ms. Kohout for her years of service to Richland County. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 – 10

A Resolution Recognizing the Retirement of an Employee of the Health and Human Services Department.

WHEREAS, Ms. Rose Kohout was hired on June 7th, 2004 as a Public Health/ADRC Nurse, and was appointed Public Health Manager/Local Health Officer on February 5th, 2018, and retired on January 30th, 2023, and

WHEREAS, Ms. Rose Kohout served as the Public Health Manager and Local Health Officer during the COVID-19 Pandemic, and

WHEREAS the Health and Human Services & Veterans Standing Committee and County Board wants to express its sincere appreciation to Ms. Rose Kohout for over 12 years of dedicated service to Richland County, and

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that the County Board hereby expresses its sincere appreciation to Ms. Rose Kohout for over 12 years of dedicated service as a Public Health Nurse for Richland County, including 5 years as the Public Health Manager and Local Health Officer, and her leadership and dedication during the COVID-19 Pandemic, and

BE IT FURTHER RESOLVED that the County Board wishes Ms. Kohout a long and happy retirement, and

BE IT FURTHER RESOLVED, that the County Clerk shall send a copy of this Resolution to: Ms. Rose Kohout.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY COUNTY BOARD
MEMBERS OF THE HEALTH & HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(9 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
KERRY SEVERSON	X
DANIELLE RUDERSDORF	X
TIMOTHY GOTTSCHALL	X
KEN RYNES	X
DONALD SEEP	X

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 11 approving a transfer of funds in the Health and Human Services Department was read by Deputy County Clerk Hege. Motion by Rynes, second by Cosgrove that Resolution No. 23 - 11 be adopted. Health and Human Services Director Tricia Clements gave a brief explanation. Motion by Seep, second by Fleming that Resolution No. 23 - 11 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 11

A Resolution Approving A Transfer Of Funds In The Health And Human Services Department.

WHEREAS the HHS & Veterans Standing Committee, the Director of the Health and Human Services Department, Tricia Clements, and County Administrator, Clint Langreck, have recommended to the Finance and Personnel Committee that the following transfer of funds be approved, and

WHEREAS the Finance and Personnel Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following transfer of funds in the Health and Human Services Department be approved:

Transfer \$46,078.96 from the Transportation Program Fund (Fund #63) to the County Aging Unit – Car Replacement Fund (Fund #18), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(7 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	

DATED: FEBRUARY 21, 2023

GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	
STEVE CARROW	X

Resolution No. 23 - 12 approving the department of Health and Human Services applying for and accepting a Treatment Alternatives and Diversion (TAD) Grant was read by Deputy County Clerk Hege. Motion by Glasbrenner, second by Rynes that Resolution No. 23 - 12 be adopted. Health and Human Services Director Tricia Clements gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 12

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant.

WHEREAS, since 2016, the Behavioral Health Services Unit of the Department of Health and Human Services has received annual Operating While Intoxicated Court Planning and Implementation Programming grants, which are now called Treatment Alternatives and Diversion Grants, from the Wisconsin Department of Justice and the Health and Human Services Department wants to apply for such a grant for 2023, and

WHEREAS, according to the proposed grant, the Department serves as fiscal agent and the Treatment Coordinator position would be jointly supervised by the Department and the Richland County Circuit Court, and

WHEREAS Rule 14 of the Rules of the Board states, "No department of County Government may undertake a program initiative, or contract with, or apply and accept a grant unless approved by the County Administrator. If the grant requires matching funds, in-kind match, or adding personnel it will require approval by the County Board before submission.", and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Department to apply for and accept a Treatment Alternatives and Diversion Grant for 2023 from the Wisconsin Department of Justice according to which the Department would act as the fiscal agent for the requested amount of the grant of \$173,333 with an anticipated county match of up to \$43,333 with \$16,230 of in-kind funding and \$27,103 of cash match being included in the 2023 HHS budget to meet the full match requirement, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department, Ms. Tricia Clements, is authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION ADOPTED

RESOLUTION OFFERED BY THE COUNTY
SUPERVISOR MEMBERS OF THE HEALTH & HUMAN
SERVICES & VETERANS STANDING COMMITTEE
(9 FEBRUARY 2023)
FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

GLASBRENNER	X
RYNES	X
SEEP	X
GOTTSCHALL	X
RUDERSDORF	X
SEVERSON	X

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 13 approving the payment of an invoice for the Sheriff’s Office was read by Deputy County Clerk Hege. Motion by Cosgrove, second by Turk that Resolution No. 23 - 13 be adopted. Richland County Sheriff Clay Porter gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 – 13

A Resolution Approving The Payment Of An Invoice For The Sheriff’s Office.

WHEREAS the Sheriff’s Office has received an invoice that exceeds \$10,000 which need to be paid and this invoice has been presented to the Public Safety Standing Committee and approved by that Committee, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for nearly all expenses in excess of \$10,000, and

WHEREAS the Public Safety Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the following invoice for the Sheriff’s Office is hereby approved:
General Communications, Inc. of Madison for \$20,640.00 for a 2023 maintenance contract for the Sheriff’s Office radio system, and

BE IT FURTHER RESOLVED that payment of is invoice shall be made from the Maintenance Agreement line in the Sheriff’s Office’s Police Radio account in the 2023 County budget, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to issue County checks in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(3 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

	FOR	AGAINST
MELISSA LUCK	X	
KEN RYNES	X	
DAVID TURK	X	
RICHARD MCKEE		
BOB FRANK	X	
KERRY SEVERSON		
BARBARA VOYCE	X	

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 14 adopting the Comprehensive Outdoor Recreation Plan was read by Deputy County Clerk Hege. Motion by Frank, second by Fleming that Resolution No. 23 - 14 be adopted. Discussion ensued. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 – 14

A Resolution Adopting The Comprehensive Outdoor Recreation Plan.

WHEREAS, Richland County has recognized the need for a Comprehensive Outdoor Recreation Plan based upon an inventory of outdoor recreation facilities and natural resources within the municipalities, Richland County, and Southwest Wisconsin; and

WHEREAS, the development of the plan will serve as a guide for making future decisions related to outdoor recreation in Richland County and through its adoption will make the county eligible to participate in state and federal recreation aid programs; and

WHEREAS this comprehensive outdoor recreation plan has been prepared for the Richland County Board of Supervisors by Southwestern Wisconsin Regional Planning Commission; and

WHEREAS, this recreation plan is based on sound planning principles and long-range goals and objectives for the county’s recreational development;

NOW, THEREFORE, BE IT RESOLVED, by the Richland County Board of Supervisors that approval to adopt the Richland County Comprehensive Outdoor Recreation Plan as the county’s guide for future outdoor recreation improvements and development;

AND, BE IT FURTHER RESOLVED, that the Richland County Board of Supervisors requests the Wisconsin Department of Natural Resources to provide eligibility to Richland County for participation in the state and federal cost-sharing programs for an additional five-year period.

BE IT FURTHER REOLVED, that this Resolution will become effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FAIR, RECYCLING,
& PARKS STANDING COMMITTEE
(25 JANUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
TIM GOTSCHALL	
DANIELLE RUDERSDORF	
GARY MANNING	X
SCOTT GALD	X
SANDY CAMPBELL	X
GARY DEEVER	X
ERIC SIEMANDEL	X
JOHN COLLINS	X
CINDY CHICKER	

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 15 authorizing the Richland County Ambulance Service to apply for and accept a grant of Federal funds was read by Deputy County Clerk Hege. Motion by Rynes, second by Turk that Resolution No. 23 - 15 be adopted. Richland County Ambulance Service Director Gudgeon gave explanation of grant. The 10 agencies that responded to Director Gudgeon are as follows: Blue River Fire, Blue River EMS, Muscoda Fire, Muscoda EMS, Lone Rock Fire, Lone Rock EMS, Ithaca First Responders, Cazenovia Fire, Cazenovia EMS, and Richland Center Fire. Discussion continued. Voice vote was taken, hearing none apposed motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 15

A Resolution Authorizing The Richland County Ambulance Service To Apply For And Accept A Grant Of Federal Funds.

WHEREAS Richland County is in the process of upgrading its communications system and due to cost increases of equipment and infrastructure, the Richland County Ambulance Service has offered to be the sponsor for a regional FEMA Assistance to Firefighters grant to purchase the subscriber equipment needed for the upgrade, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any Department of County government to apply for and accept a grant, and

WHEREAS the Standing Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Ambulance Department to apply for and accept a grant of Federal Funds from the Assistance to Firefighters Grant, administered by the Federal Emergency Management Agency (FEMA) in the amount of \$455,992.50. The match to the grant is \$22,799.62 with a total project cost of \$478,792.12; and

BE IT FURTHER RESOLVED that the ten fire and EMS agencies participating in this grant project will cover the grant match amount; and

BE IT FURTHER RESOLVED that the Director of the Ambulance Service is hereby authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(3 FEBRUARY 2023)

RESOLUTION ADOPTED

		FOR	AGAINST
DEREK S. KALISH	MELISSA LUCK	X	
COUNTY CLERK	KEN RYNES	X	
	DAVID TURK	X	
DATED: FEBRUARY 21, 2023	RICHARD MCKEE		

BOB FRANK	X
KERRY SEVERSON	
BARBARA VOYCE	X

Resolution No. 23 - 16 relating to the County obtaining a tax deed to certain tax delinquent real estate in The Village of Viola was read by Deputy County Clerk Hege. Motion by Frank, second by Fleming that Resolution No. 23 - 16 be adopted. Richland County Treasurer Jeffrey Even gave a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 16

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Village of Viola.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Village of Viola, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Village of Viola which is known as Tax Parcel # 186-1833-1470, as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

Tax Year	Certificate No.	Face of Certificate
2017	403	607.29
2018	443	1,879.17
2019	373	156.14
2020	365	178.96
2021	340	187.43
	Total	\$3,008.99

The legal description relating to this parcel is as follows:

Lots Seven (7) and Ten (10), Block Fourteen (14), in Cushman’s Heirs Addition to the Village of Viola, Richland County, Wisconsin.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(9 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON	X
RICHARD MCKEE	X
MARC COUEY	X
CHAD COSGROVE	X
GARY MANNING	X
STEVE CARROW	X
JULIE FLEMING	X
DAN MCGUIRE	X

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 17 relating to the County obtaining a tax deed to certain tax delinquent real estate in The Town Of Orion was read by Deputy County Clerk Hege. Motion by Cosgrove, second by Fleming that Resolution No. 23 - 17 be adopted. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 17

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town Of Orion.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Orion, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of the real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Public Works Standing Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Orion which is known as Tax Parcel # 020-4212-4200, as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

Tax Year	Certificate No.	Face of Certificate
2014	266	99.70
2015	304	205.14
2016	256	208.16
2017	222	232.96
2018	234	237.51
2019	207	235.51
2020	189	248.33

2021

190

254.35

Total

\$1,721.66

The legal description relating to this parcel is as follows:

The portion of the following described property lying south of the centerline of Thiede Road, formerly known as Maple Grove Road, (the centerline appearing to be the South section line of said forty as shown on a plat of survey No. 1073.001 of Woodland Consultants, Inc. dated April 3, 1995);

Beginning at a point that is 21.0 feet North and 256.27 feet East of the Northwest corner of Fraction Six (6), Section Six (6), Township Eight (8) North, Range One (1) East, Richland county, Wisconsin;
Thence East 176.6 feet to a point on the Northerly right-of-way of Wisconsin State Highway "60";
Thence South 66° 46' 15" West, 72.48 feet to a point of said Northerly right-of-way;
Thence South 62° 10' West, 100.00 feet to a point on said Northerly right-of-way;
Thence North, 16° West, 78.3 feet to the point of beginning.

The above described parcel of land being located partly in the Southwest Quarter (SW ¼) of the Southeast Quarter (SE ¼) of Section Thirty-one (31), Township Nine (9) North, Range One (1) East, and partly in Fraction Six (6), Township Eight (8) North, Range One (1) East, Richland County, Wisconsin.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE PUBLIC
WORKS STANDING COMMITTEE
(9 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON X
RICHARD MCKEE X
MARC COUEY X

DATED: FEBRUARY 21, 2023

CHAD COSGROVE X
GARY MANNING X
STEVE CARROW X
JULIE FLEMING X
DAN MCGUIRE X

Resolution No. 23 - 18 approving repair of roof on Wallace Student Center was read by Deputy County Clerk Hege. Motion by Gentes, second by Fleming that Resolution No. 23 - 18 be adopted. Chair Brewer called upon Supervisor Gentes to give a brief explanation. Motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 18

A Resolution Approving Repair Of Roof On Wallace Student Center.

WHEREAS, the roof of the Wallace Student Center displays multiple leaks over the auditorium stage area which are impacting the building's structural integrity, operations; and citizen and employee health and safety; and

WHEREAS, bids for this project have been solicited in compliance with state statutes and county board rules; and

WHEREAS, the County has designated \$100,000 dollars of 2023 Short-term borrowing funds for the incurred costs of the project; and

WHEREAS, the Education Standing Committee has reviewed bids and has taken action to recommend a bid award.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given for a project consisting of repairing the Wallace Student Center roof to the bid of Interstate Roofing and Waterproofing, Inc of Onalaska WI, in the following amount of \$18,725.00 for necessary roof repairs as described in the Base Bid, and

BE IT FURTHER RESOLVED that funding for the project shall be covered through 2023 Short-term borrowing funds, and

BE IT FURTHER RESOLVED that the County Administrator shall have authority to enter into a contract with Interstate Roofing and Waterproofing, Inc of Onalaska WI and has authorization of up to \$5,000 to cover contingencies expenses for the project; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY
EDUCATION STANDING COMMITTEE
(13 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

LINDA GENTES	X
CHAD COSGROVE	
BOB FRANK	X
BARBARA VOYCE	X
SHAUN MURPHY-LOPEZ	X
INGRID GLASBRENNER	
DANIEL MCGUIRE	X
MARC COUEY	

DATED: FEBRUARY 21, 2023

Resolution No. 23 - 19 declaring intent to remove East Hall from the terms of the UW agreement was read by Deputy County Clerk Hege. Motion by Rynes, second by Frank that Resolution No. 23 - 19 be adopted. Discussion ensued. Motion by Glasbrenner, second by Frank to postpone any action relating to Resolution 23-19.

Motion by Rynes, second by Gentes to convene into closed session pursuant to Wisconsin Statutes 19.85(1)(E). Motion to convene into closed session carried with unanimous consent.

CLOSED SESSION

Reconvened into open session at 8:26 PM

Motion by Glasbrenner, second by Fleming, to bring forward Resolution No. 23-19. Chair Brewer called for a Roll Call vote. Roll call vote taken. Ayes: Voyce, Carrow, Brewer, McKee, Rynes, Glasbrenner, Gentes, Turk, Cosgrove, Frank, Severson, Couey, Fleming. Nays: McGuire. With 13 Ayes and 1 Nay, the motion carried and resolution declared adopted.

RESOLUTION NO. 23 - 19

A Resolution Declaring Intent To Remove East Hall From The Terms Of The UW Agreement.

WHEREAS, the East Hall Building is currently under lease from Richland County by the University of Wisconsin Board of Regents; and

WHEREAS, the building is currently underutilized by the University of Wisconsin; and

WHEREAS, the Education Standing Committee has considered and is making this recommendation.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the Wisconsin Board of Regents and interested area partners be advised that the County is interested in removing East Hall from the current Memorandum of Agreement, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY
EDUCATION STANDING COMMITTEE
(13 FEBRUARY 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH	LINDA GENTES	X	
COUNTY CLERK	CHAD COSGROVE	X	
	BOB FRANK	X	
	BARBARA VOYCE	X	
DATED: FEBRUARY 21, 2023	SHAUN MURPHY-LOPEZ	X	
	INGRID GLASBRENNER	X	
	DANIEL MCGUIRE		X
	MARC COUEY	X	

Administrator Langreck gave report on the nomination of Supervisors Rynes, Luck, and Brewer to the City, County, RED board committee. Brief discussion ensued. Chair Brewer called for a voice vote. Finding all in favor, Supervisors, Rynes, Luck, and Brewer were appointed.

Administrator Langreck gave a brief report on upcoming WI Legislative session and County meetings.

Chair Brewer read correspondence from Richard Steiner and Shirley Steiner to the Richland County Board of Supervisors. Brief discussion ensued.

Motion by Fleming, second by McKee to adjourn to March 21, 2023 at 7:00 PM. Motion carried and the meeting adjourned at 8:45 PM.

RESOLUTION NO. 23 - 20

A Resolution Honoring Retired County Employees.

WHEREAS, the following people retired from their career at Richland County in the following departments in 2022, and served the citizens of Richland County for more than 187 years collectively; and

WHEREAS, the actions of these public employees enhance the quality of life in jurisdictions across Richland County; and

WHEREAS, they have demonstrated dedication and support of multiple departments to provide exceptional customer service as an active and willing staff member; and

WHEREAS, the functions performed by these employees include public safety, public works, housing, patient care and sanitation; and

WHEREAS, additional consideration was given by Finance & Personnel Standing Committee to recognize the following employees;

<u>January</u>		
Debra Hardy	7 Years and 4 Months	Pine Valley
<u>March</u>		
Edna Gobin	10 Years and 5 Months	Pine Valley
<u>April</u>		
Duane McCauley	7 Years and 7 Months	Highway
<u>May</u>		
Duane Kanable	25 Years and 5 Months	Sheriff
Barbara Baumann	6 Years and 6 Months	Pine Valley
<u>July</u>		
Glen Niemeyer	36 Years and 9 Months	Highway
<u>August</u>		
Angela Arneson	22 Years and 8 Months	UW Food Service
<u>September</u>		
Lynn Newkirk	22 Years and 4 Months	Zoning
Kenneth Moe	32 Years and 0 Months	Sheriff
<u>November</u>		
Maureen Dray	5 Years and 0 Months	Pine Valley
<u>December</u>		
Matthew Rott	11 Years and 2 Months	Highway

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT all residents are encouraged to join the County Board in celebrating the accomplishments and contributions of government employees at all levels.

BE IT FURTHER RESOLVED THAT, That the County Board expresses its appreciation to the above persons for their hard work, enthusiasm, and dedication to Richland County and its residents, and wishes them all the best in their well-deserved retirement and future endeavors.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to the above listed employees.

VOTE ON FOREGOING RESOLUTION
 AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE
 & PERSONNEL STANDING COMMITTEE
 (07 MARCH 2023)
 FOR AGAINST

RESOLUTION _____

DEREK S. KALISH
 COUNTY CLERK

DATED: MARCH 21, 2023

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	

RESOLUTION NO. 23 - 21

A Resolution Celebrating Several Employees Longevity With Richland County In Various Departments.

WHEREAS, the following people started their career at Richland County in the following departments on the dates listed, and served the citizens of Richland County with a benchmark of 5, 10 and 20 years in 2022, and for more than 30+ and 40+ years respectively in 2022; and

WHEREAS, the actions of these public employees enhance the quality of life in jurisdictions across Richland County; and

WHEREAS, they have demonstrated dedication and support across multiple departments to provide exceptional customer service as an active and willing staff member; and

WHEREAS, the functions performed by these employees include general administration, information technology, human resources, public safety, public works, planning, recreation, land conservation, housing, education, deed registration and patient care; and

WHEREAS, additional consideration was given by Finance & Personnel Standing Committee to recognize the following employees;

<u>40+ Years in 2022</u>	<u>Start Date</u>	<u>Department</u>
Susan Triggs	1/2/1979	Register of Deeds
Angie Alexander	7/4/1981	Pine Valley
Sandra Campbell	11/22/1982	UW Extension
<u>30+ Years in 2022</u>		
Diane Hrubes	2/28/1983	Pine Valley
Roger Smith	6/6/1983	Highway
Joanne Welsh	8/27/1984	Health & Human Services
Becky Dalberg	8/1/1985	Health & Human Services
Elizabeth Kloehn	4/20/1987	Pine Valley
Barbara Granger	8/11/1989	Pine Valley
Steven Alexander	11/1/1989	Pine Valley
Cathy Cooper	1/1/1990	Land Conservation
Philippine Shireman	2/1/1990	Emergency Medical Service
Diane Brown	4/20/1990	Symons
Karn Schauf	7/2/1990	Health & Human Services
Susan Curtis	10/30/1990	Sheriff
Barbara Wentz	4/6/1991	Symons
Tammy Cannoy Bender	10/14/1991	Land Conservation
Ronda Marish	2/20/1992	Pine Valley
Therese Deckert	7/14/1992	Pine Valley
<u>20 Years in 2022</u>		
Kent Marshall	1/2/2002	Land Conservation
Debra Mueller	4/23/2002	Pine Valley
Kevin Melby	5/23/2002	Sheriff's Dept.
Amy Forehand	7/15/2002	District Attorney
Scott Miller	10/8/2002	Pine Valley
Rhonda Mick	10/9/2002	Symons
<u>10 Years in 2022</u>		
Jason Marshall	1/1/2012	MIS
Michael Czys	1/24/2012	Sheriff
Kimberly Clark	1/26/2012	Emergency Medical Service
Brandon McCormick	6/4/2012	Highway
Jessica Tisdale	7/9/2012	Health & Human Services
Sally Auz	9/5/2012	Pine Valley
Jasmine Schaller	10/2/2012	Pine Valley
Rosemary Beier	11/9/2012	Symons
Chad Hying	11/23/2012	Symons

Diane Tatu	12/14/2012	Pine Valley
<u>5 Years in 2022</u>		
Cassandra Sanders	1/9/2017	Health & Human Services
John Couey	1/30/2017	MIS
Jerry Crotsenberg, Jr	2/1/2017	Sheriff
John Ehrhardt	4/17/2017	Highway
Hayleigh Breininger	5/4/2017	Pine Valley
Jesse Storms	5/8/2017	Highway
Kelly Scoville	5/25/2017	Pine Valley
Donna Johns	5/25/2017	Pine Valley
Ellen Schauer	5/25/2017	Pine Valley
John Farrell	6/5/2017	Highway
Kyle Falk	6/15/207	Highway
Natasha Oman	6/26/2017	Pine Valley
Norlene Emerson	7/17/2017	Symons
Ariel Rooney	8/1/2017	Pine Valley
Brianna Johann	8/3/2017	Emergency Medical Service
Austin Clary	8/7/2017	Highway
Lori Brinkley	8/14/2017	Health & Human Services
Kayla Williams	8/14/2017	Health & Human Services
Parker Goebel	8/21/2017	Pine Valley
Christopher Schildgen	9/21/2017	Sheriff
Doris Mernack	9/25/2017	Pine Valley
Katelynn Davison	9/28/2017	Pine Valley
Christina Garavalia	10/5/2017	Pine Valley
Kaci Wallace	10/13/2017	Pine Valley
Cerresa Nimocks	11/20/2017	Highway
Verdell Jazdzewski	12/19/2017	Pine Valley
Kyle Wacker	12/30/2017	Symons

THEREFORE, BE IT FURTHER RESOLVED THAT the County Board expresses its appreciation to the above persons for their hard work, enthusiasm, and dedication to Richland County and its residents, and wishes them many more years of success as employees of Richland County, and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, all residents are encouraged to join the County Board in celebrating the accomplishments and contributions of government employees at all levels.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to the above listed employees.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE
& PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	
MARC COUEY	X	
GARY MANNING	X	
TIMOTHY GOTTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
MELISSA LUCK	X	
STEVE CARROW		

ORDINANCE NO. 23 - 3

Amendment No. 564 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Cormax Group LLC/Max Harns In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 26.87-acre parcel belonging to Cormax Group LLC/Max Harns and in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04 and in the Northwest 1/4 of the Northwest 1/4 of Section 09 all in T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Beginning at the Southwest corner of said Section 04; thence $S00^{\circ}17'03''E$, 460.92' along the West line of the Northwest 1/4 of said Section 09; thence $N85^{\circ}47'07''E$, 154.86'; thence $N89^{\circ}05'40''E$, 168.16'; thence $N02^{\circ}00'26''E$, 678.14' to the center of Lingel Lane; thence $N77^{\circ}29'04''W$, 157.28'; thence 190.51' along an arc of a curve concave to the South having a radius of 1618.51', a delta angle of $06^{\circ}44'39''$, a chord bearing of $N80^{\circ}51'24''W$ and a chord distance of 190.40' to the West line of the Southwest 1/4 of said Section 04; thence $S01^{\circ}22'29''W$, 295.27' along the West line of the Southwest 1/4 of said Section 04 to the Point of Beginning.

Said parcel contains 5.53 acres or 240,785 SF more or less and is subject to any and all easements and right-of-ways of record.

Also:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04 and in the Northwest 1/4 of the Northwest 1/4 of Section 09 all in T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence $S00^{\circ}17'03''E$, 460.92' along the West line of the Northwest 1/4 of said Section 09; thence $N85^{\circ}47'07''E$, 154.86'; thence $N89^{\circ}05'40''E$, 168.16' to the Point of Beginning; thence $N02^{\circ}00'26''E$, 678.14' to the center of Lingel Lane; thence $S77^{\circ}29'04''E$, 52.86'; thence 206.23' along an arc of a curve concave to the South having a radius of 1173.50', a delta angle of $10^{\circ}04'09''$, a chord bearing of $S72^{\circ}27'00''E$ and a chord distance of 205.96'; thence $S67^{\circ}24'56''E$, 206.71' to the centerline of County Road "Z"; thence $S03^{\circ}06'51''W$, 93.35' to a point on the South line of the Southwest 1/4 of said Section 04; thence $N88^{\circ}52'45''W$, 34.79' to the Westerly R.O.W. of County Road "Z"; thence $S04^{\circ}31'59''W$, 427.43'; thence $S89^{\circ}05'40''W$, 389.01' to the Point of Beginning.

Said parcel contains 5.73 acres or 249,775 SF more or less and is subject to any and all easements and right-of-ways of record.

Also:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04, T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence $S88^{\circ}52'45''E$, 782.53' along the South line of the Southwest 1/4 of said Section 04 to the Centerline of County Road "Z" and the Point of Beginning; thence along said

centerline N03°06'51"E, 675.27'; thence continuing along said centerline thence N03°31'20"E, 585.15' to the North line of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence along said North line S89°47'52"E, 506.59' to the Northeast corner of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence S00°31'48"W, 1267.68' to the Southeast corner of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence N88°52'45"W, 567.60' to the Point of Beginning.

Said parcel contains 15.61 acres or 679,843 SF more or less and is subject to any and all easements and right-of-ways of record.

The following described 3.26-acre parcel is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04, T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence S88°52'45"E, 782.53' along the South line of the Southwest 1/4 of said Section 04 to the Centerline of County Road "Z"; thence N03°06'51"E, 93.35' to the Point of Beginning; thence N03°06'51"E, 609.37'; thence N86°46'20"W, 181.38'; thence S03°13'52"W, 210.38'; thence N86°46'08"W, 262.53'; thence S03°48'43"W, 177.67' to the center of Lingel Lane; thence S77°29'04"E, 52.86'; thence 206.23' along an arc of a curve concave to the South having a radius of 1173.50', a delta angle of 10°04'09", a chord bearing of S72°27'00"E and a chord distance of 205.96'; thence S67°24'56"E, 206.71' to the centerline of County Road "Z" and the Point of Beginning.

Said parcel contains 3.26 acres or 141,984 SF more or less and is subject to any and all easements and right-of-ways of record.

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023
PASSED: MARCH 21, 2023
PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK	X	
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	
DEREK S. KALISH			
RICHLAND COUNTY CLERK			

ORDINANCE NO. 23 - 4

Amendment No. 565 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kenneth & Karen Edgerly In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.08-acre parcel belonging to Kenneth & Karen Edgerly and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¼-SW¼), SECTION 34, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 34, T9N, R2E;
 THENCE N00°16'03"E, 1062.25 FEET ALONG THE EAST LINE OF THE SE¼-SW¼ TO THE POINT OF BEGINNING;
 THENCE S90°00'00"W, 705.60 FEET;
 THENCE S07°03'09"W, 92.37 FEET;
 THENCE S90°00'00"W, 29.45 FEET;
 THENCE S00°00'00"W, 57.10 FEET;
 THENCE S90°00'00"W, 93.48 FEET;
 THENCE N00°00'00"W, 30.13 FEET;
 THENCE N24°31'40"W, 234.26 FEET;
 THENCE N06°46'51"W, 165.11 FEET TO THE NORTH LINE OF THE SE¼-SW¼;
 THENCE N89°40'41"E, 957.86 FEET TO THE NORTHEAST CORNER OF THE SE¼-SW¼;
 THENCE S00°16'03"W, 263.83 FEET ALONG THE EAST LINE OF THE SE¼-SW¼ TO THE POINT OF BEGINNING, CONTAINING A TOTAL OF 6.08 ACRES (264,819 SQUARE FEET) MORE OR LESS AND CONTAINING 5.00 ACRES (217,900 SQUARE FEET) MORE OR LESS EXCLUDING DILLON ROAD RIGHT OF WAY.

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023
 PASSED: MARCH 21, 2023
 PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (06 MARCH 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR		
RICHLAND COUNTY BOARD OF SUPERVISORS		
ATTEST:		
	MELISSA LUCK	X
	STEVE CARROW	X
	DAVID TURK	X
	LINDA GENTES	X
	JULIE FLEMING	X
	DANIEL MCGUIRE	X

DEREK S. KALISH
 RICHLAND COUNTY CLERK

ORDINANCE NO. 23 - 5

Amendment No. 566 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Phyllis Anderson Estate In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

Part of the Northwest quarter of the Southeast quarter, part of the Northeast quarter of the Southeast quarter and part of the Southwest quarter of the Southeast quarter of Section 13, Township 10 North, Range 2 West, Town of Akan, Richland County Wisconsin described as follows:

Commencing at the Southeast corner of said section 13.

Thence South 87°16'14" West, along the South line of said Southeast quarter 1330.66 feet to the Southeast corner of said Southwest quarter of the Southeast quarter;

Thence North 00°32'49" East, along the East line of said Southwest quarter of the Southeast quarter, 1174.45 feet to the point of beginning of the lands hereinafter described;

Thence South 79°47'46" West, 185.00 feet;

Thence North 12°50'25" West, 148.50 feet;

Thence North 48°53'49" East, 181.40 feet;

Thence North 78°50'49" East, 82.30 feet to a point on the East line of said Northwest quarter of the Southeast quarter;

Thence North 07°52'57" West, 90.50 feet to a point on the centerline of Redwing Lane;

Thence North 14°37'57" West, along said centerline, 108.13 feet;

Thence North 87°46'28" East, 188.82 feet;

Thence South 09°44'55" East, 310.87 feet to a point on the South line of said Northeast quarter of the Southeast quarter;

Thence South 86°29'44" West, along said South line, 203.09 feet to the Northeast corner of said Southwest quarter of the Southeast quarter;

Thence South 00°32'49" West, along the East line of said Southwest quarter of the Southeast quarter, 130.00 feet to the point of beginning.

That the following described 2.34-acre parcel belonging to Phyllis Anderson Estate and in the Town of Akan is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023

PASSED: MARCH 21, 2023

PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

FOR AGAINST

MARTY BREWER, CHAIR
RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK	X
STEVE CARROW	X
DAVID TURK	X
LINDA GENTES	X
JULIE FLEMING	X
DANIEL MCGUIRE	X

ATTEST:

DEREK S. KALISH
RICHLAND COUNTY CLERK

ORDINANCE 23 - 6

An Ordinance Creating A Code Of Ethics And Repealing Ordinances No. 06-28, 07-7, 10-8.

The Richland County Board of Supervisors does ordain as follows:

1. Repeal of Prior Ordinances

Ordinance Nos. 06-28, 07-7, and 10-8 concerning the establishment of a code of ethics are repealed.

2. Authority

This ordinance is established pursuant to Wis. Stat. § 19.59(1m)-(8).

3. Purpose of Code of Ethics

The purpose of the code of ethics is as follows:

- a. The proper operation of representative government requires that county officials (*defined in section 3*) be independent, impartial, and responsible to the people; that government decisions and policies be made through the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established an Ethics Code for all Richland County officials. The purpose of this code is to assist county officials in avoiding conflicts between their personal interest and their public responsibilities in order to improve standards of public service and promote and strengthen the faith and confidence of the people of Richland County in their county public officials and to provide for disclosure by county officials of substantial financial interests in matters affecting the county. The provisions and purpose of this code and such rules and regulations as may be established are hereby declared to be in the best interests of Richland County.
- b. The County Board hereby reaffirms that each county official occupies a position of public trust that requires adherence to a high standard of conduct. Any effort to realize substantial personal gain through official conduct is a violation of that trust. This code of ethics does not prevent any county public official from accepting other employment or following any pursuit which in no way interferes with the full and faithful discharge of their duties to this county. The County Board further recognizes that in a representative democracy, the representatives are drawn from society and, therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as county officials retain their rights as citizens to interests of a personal or economic nature; that standards of ethical conduct for county officials need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society, and those conflicts which are substantial and material; and that county officials may need to engage in employment, professional or business activities, or maintain investments, in order to support themselves or their families and to maintain a continuity of professional, business or investment activity, and are free to do so as long as those activities do not conflict with the specific provisions of this code.

4. Positions Covered

This ordinance shall apply to all County officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions, department heads, and other County employees.

5. The Ethics Board

The Ethics Board shall carry out this ordinance, and shall be a committee of the County Board which has been assigned the duties of the Ethics Board.

6. General Provisions

The following are subjects covered by the Ethics Code:

a. Closed Sessions

No County official may disclose any information discussed, debated or acted upon in a closed session of the County Board or its bodies (i.e., committees, boards, commissions).

b. Contracts

An official may not enter into a contract with the County or form a contract or contracts with Richland County involving the receipts or disbursements of more than \$15,000 in any year. Additionally, an official may be subject to this ordinance if they hold 10% or greater interest in an organization which enters into a contract/s with the County.

c. Financial Interest

A financial interest is any interest which yields, directly or indirectly, a monetary or other material benefit to a County official or a member of their immediate family, or to an organization with which an official is associated. An organization is defined as *any corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust or other legal entity other than an individual or body politic.* A County official who has a financial interest in a matter pending before a body shall disclose the nature of the interest and may not discuss the matter unless invited by the body. A County official may not vote on a matter in which they have a financial interest.

d. Gifts

A gift or thing of value is any money or property, favor, service, payment, advance forbearance, loan or promise of future employment, but does not include such things as compensation and expenses paid by the State or County, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways or any other thing which is not likely to influence the judgment of individuals covered by this code.

A County official shall not accept, from any person or organization directly or indirectly, a gift or anything of value without full payment, if it could reasonably be expected to influence their vote, governmental actions or judgments or is provided to such official because of their position or office and could reasonably be considered as a reward for any governmental action or inaction.

e. Nepotism

Refer to the Employee Handbook. The provisions of nepotism in the Employee Handbook shall apply to County Board members with respect to supervision of the County Administrator.

f. Privileged Information

Privileged information is any written or oral material related to County government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

An official shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An official shall not use privileged information to advance their personal financial interest or that of their immediate family. An official's immediate family is their spouse, children, stepchildren, parents, stepparents, or other legal relation who contributes more than one-half of the support of the official or receives that level of support from the official.

g. Public Property

An official shall not use County-owned property unless authorized by their supervisor.

h. Social Media

Refer to Social Media Policy.

7. Advisory Opinions

The Ethics Board shall issue advisory opinions with the assistance of the Corporation Counsel. Any individual may apply in writing to the Ethics Board for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present their interpretation of the facts at issue before the advisory opinion is rendered. All requests for opinion and opinions rendered shall be in writing. Records of the Ethics Board's opinions, opinion requests and investigations of violations shall be closed to public inspection, as required by Ch. 19, Wis. Stats. However, such records may be made public with the consent of the applicant.

8. Complaint Procedure

- a. The Corporation Counsel or County Clerk shall accept from any individual a verified written complaint which states the name of the official alleged to have committed a violation of this Code and sets forth the material facts involved in the allegation. The Corporation Counsel or County Clerk shall forward a copy of the complaint to the accused official and the Ethics Board within ten days of its receipt. If no action on the verified complaint is taken by the Ethics Board within 60 days, the complaint shall be dismissed.
- b. Complaints shall include:
 - i. The name of the alleged offender
 - ii. The approximate date of the alleged offense, if applicable
 - iii. The nature of the alleged offense
 - iv. Any supporting facts known to the complaining party
 - v. The date on which the complaint is being submitted
- c. Following the receipt of a verified complaint, the Ethics Board may make preliminary investigations with respect to alleged violation of the Ethics Code. A preliminary investigation shall not be initiated unless the accused official is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated, and a statement of such person's due process rights. If the Ethics Board finds probable cause to believe the allegations contained in the complaint, the complaint shall be referred to a fact-finding hearing.

- d. The Ethics Board may investigate any complaint properly filed. no action will be taken against the subject of such an investigation if the complaint was filed more than one year after the alleged violation of the Ethics Code."
- e. The Ethics Board may hold, and an individual against whom a complaint has been made and where the complaint has been referred to the Ethics Board may request, a hearing before the Ethics Board. The Ethics Board shall keep a record of the hearing and have the power to compel the attendance of witnesses and to issue subpoenas as granted to other boards and commissions under Wis. Stat. § 885.01. The Ethics Board may also administer oaths.

Within 10 business days of the conclusion of the hearing, the Ethics Board shall file its written findings and recommendations signed by all participating Board members, together with findings of fact and conclusions of law, concerning the propriety of the conduct of the official. If the Ethics Board determines that no violation of the Code of Ethics has occurred, it shall dismiss the complaint, and if requested to do so by the accused, issue a public statement.

No recommendation of the Ethics Board becomes effective until 20 business days after it is issued, while an application for rehearing or rehearing before the Board is pending, or after the Board has announced its final determination on rehearing. Appeals may be requested to the full County Board.

9. Enforcement

Violation of any provisions of this code should raise conscientious questions for the official concerned as to whether voluntary resignation or other action is indicated to promote the best interests of Richland County. If the Ethics Board finds that clear, satisfactory and convincing evidence exists for believing the allegations of the complaint, Ethics Board shall refer its findings and recommendation to the County Board. The Ethics Board may recommend that:

- a. The County Board order the individual to conform his or her conduct to the Ethics Code or recommend that they be censured, suspended, removed from office, or be issued a private or public reprimand. In the case of an employee the Board may also recommend denial of merit increase, suspension without pay, discharge, or other appropriate disciplinary action.
- b. If Wis. Stat. § 19.59 (1) has been violated, the Ethics Board may also refer the matter to the District Attorney to commence enforcement.

DATED: MARCH 21, 2023
 PASSED: MARCH 21, 2023
 PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE RULES &
 STRATEGIC PLANNING STANDING COMMITTEE
 (03 JANUARY 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MARTY BREWER	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	SHAUN MURPHY-LOPEZ	X	
	CHAD COSGROVE	X	
	DANIELLE RUDERSDORF	X	
ATTEST:	INGRID GLASBRENNER	X	
	LINDA GENTES	X	
	DONALD SEEP	X	
	BOB FRANK	X	
DEREK S. KALISH	JULIE FLEMING	X	
RICHLAND COUNTY CLERK			

RESOLUTION NO. 23 - 22

A Resolution Classifying A Position In The Newly Created Human Resources Department.

WHEREAS it is necessary from time to time for the County Board to review positions, change job descriptions and position titles in order to better meet the needs of the department and meet the ever-changing needs of County government, and

WHEREAS County Administrator, Clinton Langreck, and the Finance and Personnel Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration, and

WHEREAS additional consideration was given by Finance & Personnel Standing Committee to the Administrator's recommendation for the following position to be placed in the Grade as follows of the County's plan:

Human Resources Human Resources Director Grade P

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the above listed position, and

BE IT FURTHER RESOLVED that a fund transfer from Health and Human (Fund 56) in the amount of \$57,893.25 to Fund 10 (General Fund) to fund the Human Resources Director position, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ		X
GARY MANNING	X	
TIMOTHY GOTTSCHALL	X	
DAVID TURK		
STEVE WILLIAMSON	X	
STEVE CARROW		
MELISSA LUCK	X	
MARC COUEY	X	

RESOLUTION NO. 23 - 23

A Resolution Making Amendments To The County Classification, Compensation and Staff Authorization Policy.

WHEREAS it is necessary from time to time for amendments to be made to the County’s Classification, Compensation and Staff Authorization Policy and Table, and

WHEREAS the Finance and Personnel Committee has carefully considered several proposed amendments and the Committee is presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Staff Authorization Table are hereby amended by adopting the attached Table:

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE
& PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

MARTY BREWER
SHAUN MURPHY-LOPEZ
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
STEVE CARROW

FOR	AGAINST
X	
	X
X	
X	
X	
X	
X	

STAFF AUTHORIZATION TABLE

DEPT CODE	DEPARTMENT	DIVISION OR UNIT	POSITION TITLE	PAY RANGE	PAY GRADE	FLSA STATUS	WEEKLY CAPACITY	PERSONNEL - CATEGORY				
								REGULAR FULL-TIME	REGULAR PART-TIME	LIMITED TERM	RESERVE / CALL-IN / SEASONAL	CONTRACT / Lease
5115	Administration		County Administrator		By Res	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Accounting Supervisor	85	J	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Assistant to the Administrator	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
			TOTAL:					3.00				
5245	Ambulance / Emergency Management		Emergency Medical Services / Emergency Management Director		K	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Advanced Emergency Medical Tech (Admin)	60	E*F	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Advanced Emergency Medical Tech (Training Officer)	55	E*F	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Advanced Emergency Medical Technician	35	B*C	Hourly	40	3.00	6.00	0.00	0.00	0.00
			Ambulance Crew Member		\$20/call	Hourly		0.00	0.00	0.00	15.00	0.00
			Ambulance Driver		\$15/call	Hourly		0.00	0.00	0.00	1.00	0.00
		Contracted	All Hazards Planner		Contract			0.00	0.00	0.00	0.00	1.00
	TOTAL:					6.00	6.00	0.00	16.00	1.00		
5540	Child Support Office		Child Support Director	90	K	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Financial Specialist & Caseworker	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Child Support/Staff Attorney-Assistant Corporation Counsel		By Res	Exempt	40	0.20	1.00	0.00	0.00	0.00
			TOTAL:					2.20	1.00	0.00	0.00	0.00
5121	Clerk of Court		Clerk of Circuit Court		By Res	Elected		1.00	0.00	0.00	0.00	0.00
			Chief Deputy Clerk of Court	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Deputy Clerk of Court	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Bailiff	30	B	Hourly		0.00	0.00	0.00	8.00	0.00
			TOTAL:					3.00	0.00	0.00	8.00	0.00
State	Circuit Court		Judge		By State	Elected	State	1.00	0.00	0.00	0.00	0.00
			Court Reporter		By State	Hourly	State	1.00	0.00	0.00	0.00	0.00
			TOTAL:					2.00	0.00	0.00	0.00	0.00
5127	Coroner		County Coroner		By Res	Elected	40	1.00	0.00	0.00	0.00	0.00
			Deputy Coroner		By Res	Hourly		0.00	0.00	0.00	5.00	0.00
			TOTAL:					1.00	0.00	0.00	5.00	0.00
5164	Corporation Counsel		Corporation Counsel		By Res	Exempt		0.00	1.00	0.00	0.00	0.00
			Child Support Administrator / Assistant Corporation Counsel		By Res	Appointed		0.00	1.00	0.00	0.00	0.00
			TOTAL:					0.00	2.00	0.00	0.00	0.00
5141	County Clerk		County Clerk		By Res	Elected		1.00	0.00	0.00	0.00	0.00
			Accounts Payable Specialist/ Deputy County Clerk	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			TOTAL:					2.00	0.00	0.00	0.00	0.00
5194	Courthouse Maintenance		Maintenance Supervisor	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Custodian	50	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
			TOTAL:					2.00	0.00	0.00	0.00	0.00
5161	District Attorney		District Attorney		By State	Elected		1.00	0.00	0.00	0.00	0.00
			Assistant District Attorney		By State	Appointed	40	0.00	0.80	0.00	0.00	0.00
			Victim/Witness Supervisor	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Victim/Witness Coordinator	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Legal Assistant	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			TOTAL:					4.00	0.80	0.00	0.00	0.00
5762	Economic Development		Economic Development Director		By Res	Exempt	40	1.00	0.00	0.00	0.00	0.00
			TOTAL:					1.00	0.00	0.00	0.00	0.00
5614	Fair & Recycling		Fair & Recycling Coordinator	45	D	Hourly	28	0.00	1.00	0.00	0.00	0.00
			Clerical	25	A	Hourly		0.00	0.00	1.00	0.00	0.00
			Fair Groundskeeper	30	B	Hourly		0.00	0.00	1.00	0.00	0.00
			Fair Judge		see note	Hourly		0.00	0.00	48.00	0.00	0.00
			Fair Cashier		\$7.25/hr	Hourly		0.00	0.00	3.00	0.00	0.00
			Fair Misc Worker		\$7.25/hr	Hourly		0.00	0.00	15.00	0.00	0.00
			TOTAL:					0.00	1.00	68.00	0.00	0.00
5124	Family Court		Family Court Commissioner		By Res	Exempt		0.00	1.00	0.00	0.00	0.00
			TOTAL:					0.00	1.00	0.00	0.00	0.00

STAFF AUTHORIZATION TABLE

DEPT CODE	DEPARTMENT	DIVISION OR UNIT	POSITION TITLE	PAY RANGE	PAY GRADE	FLSA STATUS	WEEKLY CAPACITY	PERSONNEL - CATEGORY					
								REGULAR FULL-TIME	REGULAR PART-TIME	LIMITED TERM	RESERVE / CALL-IN / SEASONAL	CONTRACT / Lease	
Health & Human Services													
5501			Director	125	R	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5501			Corporation Counsel		By Res	Exempt		0.00	0.00	0.00	0.00	0.00	
5501	<i>Administration & Building Operations</i>		Conf Administrative Secretary	70	G	Exempt	40	2.00	0.00	0.00	0.00	0.00	
5504			Clerical Assistant II (LONGTERM VACANCY)	50	E	Hourly	40	0.00	0.00	0.00	0.00	0.00	
5504			Secretary	50	E	Hourly	40	2.00	0.00	0.00	0.00	0.00	
5504			Spanish Translators		\$35/hr	Hourly		0.00	0.00	0.00	4.00	0.00	
5504			Secretary (SWWDB Leased Position)		\$16.57/hr	Hourly	28	0.00	0.00	0.00	0.00	1.00	
			Custodian	50	E	Hourly	40	0.00	0.00	0.00	0.00	0.00	
			Fill-In Custodian (SWWDB Leased Position)		\$20.00/hr	Hourly		0.00	0.00	0.00	0.00	0.00	
5501	<i>Business & Financial Services</i>		Business & Financial Services Manager	100	M	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5504			Fiscal Specialist	65	F	Hourly	40	3.00	0.00	0.00	0.00	0.00	
5507	<i>Aging & Disability Resource Center</i>		ADRC Manager	95	L	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5507			Information & Assistance Specialist	75	H	Exempt	40	3.00	0.00	0.00	0.00	0.00	
5507			Clerical Assistant II	50	E	Hourly	40	1.00	0.00	0.00	0.00	0.00	
5529			Disability Benefit Specialist	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5403			Elderly Benefit Specialist	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5563			Secretary	50	E	Hourly	40	1.00	0.00	0.00	0.00	0.00	
5563			Driver/Escort Driver	25	A	Hourly		0.00	4.00	0.00	0.00	0.00	
5563			Clerical Assistant (SWWDB Leased Position)		\$15.00/hr	Hourly	8	0.00	0.00	0.00	0.00	1.00	
5477		<i>Behavioral Health Services</i>		Behavioral Health Services Manager	105	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
5472				CCS Supervisor	100	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
5457				Quality Coordinator (LONGTERM VACANCY)			Exempt	40	0.00	0.00	0.00	0.00	0.00
5477				CLTS & BT3 Supervisor	95	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
5477			Business Systems Analyst	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5472			Mental Health Case Manager	75	H	Hourly	40	3.00	0.00	0.00	0.00	0.00	
5472			Mental Health Therapist	95	L	Exempt	40	2.00	0.00	0.00	0.00	0.00	
5478			Substance Abuse Counselor	80	I	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5408			Treatment Court Coordinator	80	I	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5532			Adult Protective Services Worker	75	I	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5532			APS/Crisis Professional	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5459			CLTS & BT3 Case Manager	75	H	Exempt	40	2.00	0.00	0.00	0.00	0.00	
5472		Psychiatric RN	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00		
			Psychiatric RN (SWWDB Leased Position)		\$25.58/hr	Exempt	20	0.00	0.00	0.00	0.00	1.00	
			Crisis Case Worker (SWWDB Leased Position)		\$26.69/hr	Exempt	40	0.00	0.00	0.00	0.00	1.00	
			CST Coordinator (SWWDB Leased Position)		\$18.00/hr	Exempt	32	0.00	0.00	0.00	0.00	1.00	
			Service Facilitator (SWWDB Leased Position)		\$21.13/hr	Exempt	40	0.00	0.00	0.00	0.00	1.00	
5502	<i>Child & Youth Services</i>		Child & Youth Services Supervisor	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5502			Child and Youth Services Manager	95	I	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5502			Child & Youth Services Case Manager	75	I	Exempt	40	5.00	0.00	0.00	0.00	0.00	
5502			Youth Aide Worker	70	G	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Family Preservation Worker (SWWDB Leased Position)		\$17.10/hr	Hourly	28	0.00	0.00	0.00	0.00	1.00	
5503	<i>Economic Support</i>		Economic Support Manager	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5503			Economic Support Lead Worker	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5503		Economic Support Specialist	65	F	Hourly	40	13.00	0.00	0.00	0.00	0.00		
5401	<i>Public Health</i>		Public Health Manager/Local Health Officer	105	N	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5401			Public Health Nurse (1-LONGTERM VACANCY)	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5401			Public Health Clinic Nurse	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Health & Wellness Coordinator (LONGTERM VACANCY)	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00	
5580			Nutrition Program Coordinator	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00	
5583			Nutrition Site Worker	25	A	Hourly		0.00	3.00	0.00	0.00	0.00	
5588			Nutrition Driver	25	A	Hourly		0.00	2.00	0.00	0.00	0.00	
			TOTAL:					61.00	9.00	0.00	4.00	7.00	
Highway													
5321			Commissioner	115	P	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Bookkeeper	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Clerk	65	F	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Patrol Superintendent	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Patrol Superintendent	90	K	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Shop Superintendent	85	J	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			Lead Paving Foreman	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Lead Shop Foreman	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Lead Grade Foreman	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Sign Foreman	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Mechanic	70	G	Hourly	40	2.00	0.00	0.00	0.00	0.00	
			Equipment Operator/Patrolman	70	G	Hourly	40	11.00	0.00	0.00	0.00	0.00	
			Equipment Operator/Patrolman	70	G	Hourly	40	7.00	0.00	0.00	0.00	0.00	
			Seasonal	25	A	Hourly		0.00	0.00	2.00	0.00	0.00	
			TOTAL:					30.00	0.00	2.00	0.00	0.00	
Human Resources													
			Human Resources Director	115	P	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			Payroll & Benefits Specialist	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			TOTAL:					2.00					
Land Conservation													
5741			County Conservationist	95	L	Exempt	35	1.00	0.00	0.00	0.00	0.00	
			Secretary	50	E	Hourly	35	1.00	0.00	0.00	0.00	0.00	
5750			Conservation Technician	75	H	Hourly	35	2.00	0.00	0.00	0.00	0.00	
			TOTAL:					4.00	0.00	0.00	0.00	0.00	
Management Information Systems													
5182			Management Information Systems Director	100	M	Exempt	40	1.00	0.00	0.00	0.00	0.00	
			MIS Administrator	95	L	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			MIS Technical Support Specialist	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00	
			MIS Assistant (SWWDB Leased Position)		\$14.00/hr	Exempt	20	0.00	0.00	0.00	0.00	0.50	
			TOTAL:					3.00	0.00	0.00	0.00	0.50	

STAFF AUTHORIZATION TABLE

DEPT CODE	DEPARTMENT	DIVISION OR UNIT	POSITION TITLE	PAY RANGE	PAY GRADE	FLSA STATUS	WEEKLY CAPACITY	PERSONNEL - CATEGORY				
								REGULAR FULL-TIME	REGULAR PART-TIME	LIMITED TERM	RESERVE / CALL-IN / SEASONAL	CONTRACT / Lease
Pine Valley Community Village												
5434		<i>Administration</i>	Nursing Home Administrator	375	P	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Human Resources Director	345	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Nursing Admin Assistant	320	E	Hourly	36	1.00	0.00	0.00	0.00	0.00
5433			Manager of Informational Services	330	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
5432			Administrative Assistant	335	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Payroll and Accounts Payable Clerk	325	F	Hourly	36	1.00	0.00	0.00	0.00	0.00
			Billing Specialist	325	F	Hourly	36	1.00	0.00	0.00	0.00	0.00
5420		<i>Nursing</i>	Director of Nursing	365	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
5421			Clinical Reimbursement Coordinator	360	M	Hourly	40	0.00	0.00	0.00	0.00	0.00
			RN Manager	355	L	Hourly	40	2.00	0.00	0.00	0.00	0.00
			RN Supervisor	350	K	Hourly	40	2.00	0.00	0.00	0.00	0.00
			Registered Nurse	345	J	Hourly	38.75	3.00	0.00	0.00	0.00	0.00
			Registered Nurse	345	J	Hourly	27	0.00	1.00	0.00	0.00	0.00
			Registered Nurse	345				0.00	0.00	0.00	0.00	1.00
			Registered Nurse		By Res	Hourly		0.00	0.00	0.00	11.00	0.00
5422			LPN	330	G	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
			LPN	330	G	Hourly	27	0.00	1.00	0.00	0.00	0.00
			LPN		By Res	Hourly		0.00	0.00	0.00	14.00	0.00
			LPN	330				0.00	0.00	0.00	0.00	1.00
			Medication Aides		By Res	Hourly		0.00	0.00	0.00	3.00	0.00
5423			CNA Nursing Assistant	315	D	Hourly	38.75	26.00	0.00	0.00	0.00	0.00
			CNA Nursing Assistant	315	D	Hourly	27	0.00	2.00	0.00	0.00	0.00
			CNA Nursing Assistant	315	D	Hourly	23.25	0.00	0.00	0.00	38.00	0.00
			CNA Nursing Assistant		By Res	Hourly		0.00	0.00	0.00	0.00	5.00
			Unit Clerk	320	E	Hourly	38.75	2.00	0.00	0.00	0.00	0.00
			Resident Assistant	300	A	Hourly		0.00	0.00	0.00	8.00	0.00
		<i>Activities</i>	Activity Director	335	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
5424			Activity Aide	310	C	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Activity Aide	310	C	Hourly	36	1.00	0.00	0.00	0.00	0.00
			Activity Aide	310	C	Hourly	27	0.00	1.00	0.00	0.00	0.00
			Activity Aide	310	C	Hourly		0.00	0.00	0.00	1.00	0.00
5425		<i>Social Work</i>	Social Services Supervisor	345	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Social Worker	335	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
5427		<i>Dietary</i>	Food Service Supervisor	330	G	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Lead Cook	315	D	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
			Cook I	305	B	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
			Food Service Worker II	305	B	Hourly	38.75	5.00	0.00	0.00	0.00	0.00
			Food Service Worker II	305	B	Hourly	23.25	0.00	1.00	0.00	0.00	0.00
			Food Service Worker II	305	B	Hourly		0.00	0.00	0.00	5.00	0.00
5428		<i>Maintenance</i>	Maintenance Supervisor	340	I	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Maintenance Worker	320	E	Hourly	38.75	2.00	0.00	0.00	0.00	0.00
5429		<i>CBRF</i>	Unit Clerk	315	D	Hourly	38.75	1.00	0.00	0.00	0.00	0.00
			Personal Care Worker	305	B	Hourly	38.75	3.00	0.00	0.00	0.00	0.00
			Personal Care Worker	305	B	Hourly	31	0.00	4.00	0.00	0.00	0.00
			Personal Care Worker	305	B	Hourly	27	0.00	0.00	0.00	3.00	0.00
			Personal Care Worker	305	B	Hourly	23.25	0.00	2.00	0.00	0.00	0.00
5430		<i>Housekeeping</i>	Housekeeper	300	A	Hourly	38.75	5.00	0.00	0.00	0.00	0.00
			Housekeeper	300	A	Hourly	27	0.00	1.00	0.00	0.00	0.00
			Housekeeper	300	A	Hourly		0.00	0.00	0.00	4.00	0.00
5431			Laundry Worker	300	A	Hourly	38.75	0.00	0.00	0.00	0.00	0.00
			TOTAL:					69.00	13.00	0.00	87.00	7.00
5171	Register of Deeds		Register of Deeds		By Res	Elected		1.00	0.00	0.00	0.00	0.00
			Deputy Register of Deeds	65	F	Hourly	35	1.00	0.00	0.00	0.00	0.00
			TOTAL:					2.00	0.00	0.00	0.00	0.00
5120	Register in Probate		Register in Probate/Judicial Assistant/Juvenile Clerk	80	I	Hourly	35	1.00	0.00	0.00	0.00	0.00
			Deputy Clerk of Circuit Court / Register in Probate Assistant	70	G	Hourly	35	1.00	0.00	0.00	0.00	0.00
			TOTAL:					2.00	0.00	0.00	0.00	0.00
Sheriff												
5210		<i>Administration</i>	Sheriff		By Res	Elected		1.00	0.00	0.00	0.00	0.00
			Chief Deputy	105	N	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Road Patrol Lieutenant	100	M	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Office Manager/Conf Secretary	75	H	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Administrative Assistant	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
5211		<i>Road Patrol</i>	Investigator		CBA	Hourly	6/3	1.00	0.00	0.00	0.00	0.00
			Patrol Sergeant		CBA	Hourly	6/3	3.00	0.00	0.00	0.00	0.00
			Deputy		CBA	Hourly	6/3	10.00	0.00	0.00	0.00	0.00
			Deputy (Reserve)	70	G	Hourly		0.00	0.00	0.00	7.00	0.00
			Translator		\$35/hr	Hourly		0.00	0.00	0.00	5.00	0.00
5251		<i>Jail/Dispatch</i>	Dispatch/Jailer Sergeant			Hourly	6/3	2.00	0.00	0.00	0.00	0.00
			Dispatch/Jailer			Hourly	6/3	12.00	0.00	0.00	0.00	0.00
			Dispatch/Jailer (Reserve)			Hourly		0.00	0.00	0.00	4.00	0.00
			TOTAL:					33.00	0.00	0.00	16.00	0.00
5172	Surveyor		County Surveyor		By Res	Contract		0.00	0.00	0.00	0.00	0.10
			TOTAL:					0.00	0.00	0.00	0.00	0.10
5682	Symons Rec Complex		Director	85	J	Exempt	40	1.00	0.00	0.00	0.00	0.00
			Assistant Director	65	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Maintenance	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Custodian	25	A	Hourly		0.00	0.00	1.00	0.00	0.00
			Receptionist	25	A	Hourly		0.00	0.00	11.00	0.00	0.00
			Weight Training Instructor	20	aa	Hourly		0.00	0.00	1.00	0.00	0.00
			Land Aerobics Instructor	50	E	Hourly		0.00	0.00	10.00	0.00	0.00
			Lifeguard Instructor	50	E	Hourly		0.00	0.00	1.00	0.00	0.00
			Water Safety Instructor	10	aa	Hourly		0.00	0.00	8.00	0.00	0.00
			Racquetball Instructor	20	aa	Hourly		0.00	0.00	0.00	0.00	0.00
			Lifeguard	15	ab	Hourly		0.00	0.00	25.00	0.00	0.00
			TOTAL:					3.00	0.00	57.00	0.00	0.00

STAFF AUTHORIZATION TABLE

DEPT CODE	DEPARTMENT	DIVISION OR UNIT	POSITION TITLE	PAY RANGE	PAY GRADE	FLSA STATUS	WEEKLY CAPACITY	PERSONNEL - CATEGORY				
								REGULAR FULL-TIME	REGULAR PART-TIME	LIMITED TERM	RESERVE / CALL-IN / SEASONAL	CONTRACT / Lease
5156	Treasurer		County Treasurer		By Res	Elected		1.00	0.00	0.00	0.00	0.00
			Deputy Treasurer	65	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
5154	Property Lister		Property Tax Lister	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
							TOTAL:	3.00	0.00	0.00	0.00	0.00
5670	UW-Extension		Area Director		State	Exempt		0.00	0.00	0.00	0.00	0.20
			Clerical Assistant II	50	E	Hourly	35	1.00	0.00	0.00	0.00	0.00
			Administrative Secretary	50	E	Hourly	28	0.00	1.00	0.00	0.00	0.00
			4-H Coordinator		State	Contracted		0.00	0.00	0.00	0.00	1.00
			Human Development and Relationships		State	Contracted		0.00	0.00	0.00	0.00	0.80
			Agriculture Educator		State	Contracted		0.00	0.00	0.00	0.00	0.50
			FoodWise Coordinator		State	Contracted		0.00	0.00	0.00	0.00	0.27
			FoodWise Educator		State	Contracted		0.00	0.00	0.00	0.00	0.73
							TOTAL:	1.00	1.00	0.00	0.00	3.50
5678	UW Food Service		UW Food Service Supervisor	75	H	Exempt	40	1.00	0.00	0.00	0.00	0.00
			UW Food Service Assistant	50	E	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Cafeteria Worker	30	aa	Hourly		0.00	0.00	0.00	0.00	0.00
			Food Service Workers		\$7.25	Hourly		0.00	0.00	0.00	0.00	0.00
							TOTAL:	2.00	0.00	0.00	0.00	0.00
5550	Veterans Service		Veterans Service Officer	80	I	Exempt	35	1.00	0.00	0.00	0.00	0.00
			Veterans Benefits Specialist	70	G	Hourly	20.5	0.00	1.00	0.00	0.00	0.00
							TOTAL:	1.00	1.00	0.00	0.00	0.00
5183	Zoning & Sanitation		Zoning Administrator	95	L	Exempt	40	1.00	0.00	0.00	0.00	0.00
	Land Information		Zoning GIS Tech/Assistant	70	G	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Assistant Zoning Administrator/Sanitarian	80	I	Hourly	40	1.00	0.00	0.00	0.00	0.00
			Zoning Office System Tech	65	F	Hourly	40	1.00	0.00	0.00	0.00	0.00
							TOTAL:	4.00	0.00	0.00	0.00	0.00

RICHLAND COUNTY 2021 AUTHORIZED POSITION COUNT

Total Regular Authorized Full-time (FT) Positions	244
Total Regular Authorized Part-time (PT) Positions	36
Total Limited Term Authorized Employee (LTE) Positions	127
Total Reserve/Call-in Authorized Positions	136
Total Contracted Authorized Positions	19
TOTAL RICHLAND COUNTY Authorized Positions	562

RESOLUTION NO. 23 - 24

A Resolution To Award A Contract To Southwestern Wisconsin Regional Planning Commission For Professional Services To Amend Richland Counties Comprehensive Plan Consistent With 66.1001.

WHEREAS Wisconsin Statute 66.1001 requires updates every 10 years, and

WHEREAS Richland County prepared a Request for Proposals for the Comprehensive Plan update to be completed by 2024,

WHEREAS Southwestern Wisconsin Regional Planning Commission has an existing grant from the U.S. Economic Development Administration, and

WHEREAS pending grant extension approval from U.S. Economic Development Administration, will be of no cost to the County.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby enters into a contract for Comprehensive Plan update prepared by the Southwestern Wisconsin Regional Planning Commission, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE RULES & STRATEGIC
PLANNING STANDING COMMITTEE
(02 MARCH 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
CHAD COSGROVE	X
DANIELLE RUDERSDORF	X
INGRID GLASBRENNER	X
LINDA GENTES	X
DONALD SEEP	X
BOB FRANK	X
JULIE FLEMING	X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 25

A Resolution Authorizing The Fair, Recycling And Parks Standing Committee To Proceed With Use Of The 2022 E-Cycle Grant That Was Awarded To Richland County.

WHEREAS the Fair and Recycling Committee has been notified that it received a \$5,000 E-Cycle Wisconsin Electronic Collection Grant from the Wisconsin Department of Natural Resources requiring a 20% match and to be used by June 2023, and

WHEREAS the Fair, Recycling and Parks Standing Committee is recommending that the County Board approve the use of this grant for the May 6, 2023 Electronic Recycling Event being hosted by the Richland County Recycling Department.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Fair, Recycling and Parks Standing Committee to apply the grant funds as required by the Wisconsin Department of Natural Resources to the event scheduled.

BE IT FURTHER RESOLVED that the Fair and Recycling Coordinator, Ms. Carla Doudna, is authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution and approval is granted for the grant funds to be used in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FAIR,
RECYCLING, & PARKS STANDING COMMITTEE
(JANUARY 25, 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON
GARY MANNING
DANIELLE RUDERSDORF
TIM GOTTSCHALL
SCOTT GALD
SANDRA CAMPBELL
GARY DEAVER
ERIC SIEMANDEL
JOHN COLLINS
CINDY CHICKER

X
X

X
X
X
X
X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 26

A Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge #9 Pine River Recreation Trail.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a grant of up to \$ 110,000.00 for the purpose of replacing bridge #9 on the Pine River Recreation Trail in Buena Vista Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$ 110,000.00 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of replacing bridge #9 as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE
(22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 27

A Resolution Relating To Obtaining A State Grant For The Replacement Of Bridge #10 On The Pine River Recreation Trail.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a grant for up to \$180,000.00 for the purpose of replacing bridge #10 in Buena Vista Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$180,000.00 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of replacing a bridge as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE
(22 FEBRUARY 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 28

A Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge Over The East Branch Mill Creek On The State Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a \$75,000.00 for the purpose of replacing a bridge over the East Branch Mill Creek in Dayton Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$75,000.00 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of replacing a bridge as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE
(22 FEBRUARY 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 29

A Resolution Relating To Obtaining A State Grant To Establish A New Section Of State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the addition of new sections of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland County Fair, Recycling and Parks Standing Committee to apply for a grant as a new section of state snowmobile trail between Boaz and Muscoda for a cost of no more than \$3,500, and

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$3,500 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of adding a new section of state snowmobile trail between Boaz and Muscoda, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 30

A Resolution Relating To Obtaining A State Grant For A Re-Route Of A State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the re-route of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS change in landowners on the trail that goes between Boaz and Blue River has resulted in a need for the trail to be re-routed and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland Fair, Recycling and Parks Standing Committee to apply for a grant to re-route the trail at a cost not to exceed \$0 and,

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Fair, Recycling and Parks Standing Committee to apply for and accept a \$0 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of re-routing the state snowmobile trail between Boaz and Blue River, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 31

A Resolution Relating To Obtaining A State Grant For The Maintenance And Grooming Of State Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County Parks Commission, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a \$42,000 for the purpose of maintain and grooming the approximately 140 miles of snowmobile trails in Richland County for the winter of 2023-2024, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$42,000 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of maintenance and grooming of state snowmobile trails in Richland County, with the grant period being from July 1, 2023 to June 30, 2024, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 32

A Resolution Authorizing The Land Conservation Department To Apply For A Joint Allocation Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources.

WHEREAS the Land Conservation Department is eligible to apply for a 2024 Joint Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) and the Wisconsin Department of Natural Resources (DNR) grant in an amount not to exceed \$267,899, and

WHEREAS Rule 14 of the Rules of the Board requires County Board Approval for any department of County government to apply for and accept a grant, and

WHEREAS, the Land and Zoning Standing Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Conservation Department to apply for and accept a 2023 Joint Allocation grant from the Wisconsin DATCP and Wisconsin DNR in an amount not to exceed \$253,092.00, and,

BE IT FURTHER RESOLVED that the grant and the required match is itemized as follows:

1. Not to exceed \$172,899.00 for staffing, with no County match for the first position; a minimum 30% County match for the second position; and a minimum 50% county match for the remaining 2 positions;
2. Not to exceed \$75,000.00 in cost-share for construction practices, with no required County match;
3. Not to exceed \$20,000.00 for nutrient management plan cost-sharing with no required County match, and

BE IT FURTHER RESOLVED that the Chair of the Land and Zoning Standing Committee is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW
LINDA GENTES
DAVID TURK
JULIE FLEMING
DANIEL MCGUIRE

X
X
X
X
X
X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 33

A Resolution Updating The Staff Authorization Table For Health And Human Services.

WHEREAS, the Staff Authorization table contained in the Policy on Personnel Classification, Compensation, and Staff Authorization of Richland County currently lists two Psychiatric RN positions and the Health and Human Services and Veterans Standing Committee is in support of changing the authorization from “2” to “1” in exchange for increasing the APS Crisis Professional to “1”, resulting in a cost savings to the Health and Human Services Budget, and

WHEREAS, the county is mandated to provide crisis response services and due to the inability to fill a crisis position, these duties have been completed by a Psychiatric RN since the summer of 2022. Health and Human Services no longer has a need for two Psychiatric RN’s and would benefit from having the APS Crisis Professional position filled, and

WHEREAS, County Administrator Clinton Langreck and the Finance and Personnel Committee has carefully considered this matter and is now presenting the Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted to replace 1 Psychiatric RN position in the Staff Authorization Table contained in the Policy on Personnel Classification, Compensation, and Staff Authorization of Richland County with 1 APS Crisis Professional at Grade H.

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
STEVE CARROW	
MELISSA LUCK	X
MARC COUEY	X

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 34

A Resolution Submitting A Rural Development Federal Appropriations Request For The UW-Richland Campus.

WHEREAS, Richland County owns and maintains the 135-acre UW-Richland campus, which serves the educational needs of the people of the Richland County area and was built in 1967 for \$3.1 million with the support of the local taxpayers, UW System, and the federal government, and

WHEREAS, Richland County and UW System are in a 75-year lease agreement between 1967 and 2042 and have had a successful relationship since the late 1960's, and

WHEREAS, the Richland County Board of Supervisors passed Resolution 22-131 on December 13, 2022 on an 18-0 roll call vote, supporting a continued presence for higher education in Richland County, and

WHEREAS, UW System President Jay Rothman stated he desires "to have an ongoing presence in Richland Center that serves the needs of the region," and that this may include but not be limited to "enrichment programs and online degree completion courses," and

WHEREAS, universities across the country have struggled to provide higher education to rural students due to challenges such as budget cuts, poor internet connectivity, recruiting faculty, fear of outmigration, and attracting students of color, and

WHEREAS, there has been a significant outpouring of support from the community to Save Our UW-Richland Campus, and

WHEREAS, economic impact reports in 2006 and 2018 found the campus has had an estimated \$7 million annual impact on the Richland County area economy, and

WHEREAS, leaders of the County Board have had four positive and productive in-person meetings at the UW-Richland campus on February 3, February 17, March 2, and March 17, 2023 with UW System Vice President Jeff Buhrandt, and

WHEREAS, during these meetings community members from area public and private schools, businesses, health care organizations, and local government entities are generating creative solutions for revitalizing student enrollment on the UW-Richland campus and fulfilling local workforce needs, and

WHEREAS, a plan is due for completion by April 30, 2023, for consideration and adoption by the Richland County Board of Supervisors and UW System, and

WHEREAS, UW-Richland may be a prime candidate for rural educational programs in agriculture, construction, forestry, education, and health care, due to its rural location in the heart of the Driftless region, and

WHEREAS, Richland County desires to develop a sustainable model for other 2-year UW College campuses who are struggling with low enrollment, to help with their long-range planning, and

WHEREAS, models such as [federally designated Work Colleges](#), dual enrollment expansion, attracting non-traditional students, emergency aid grants for expenses not covered by financial support, student-facing services on a small campus, advising interventions, hybrid faculty positions, entrepreneurship plans, and telecommuting hubs can be solutions for encouraging rural students to achieve a higher education, and

WHEREAS, in 2013, UW System, Richland County, and the [Richland County Campus Foundation](#) commissioned a master plan to chart the future building and maintenance needs of the campus, and

WHEREAS, the master plan was developed by a 16-member steering committee which held interviews with 10 stakeholder groups in the community, and

WHEREAS, the master plan contains detailed building condition reports and long-range infrastructure maintenance plans for all seven campus buildings, including the Classroom Building, East Hall, Melvill Hall, Miller Memorial Library, Roadrunner Gymnasium, Science Hall, and Wallace Student Center, and

WHEREAS, the master plan contains a conceptual budget of \$20 million in 2013 dollars, and

WHEREAS, UW System, Richland County, and the Richland County Campus Foundation have already made approximately \$10 million in investments in the campus since the late 1990's, including new roofs and an addition to Science Hall, and

WHEREAS, UW-Richland has a deep bench of alumni from around the country and world who will step forward to match investments to continue affordable and accessible higher education for rural students, and

WHEREAS, the Richland County Campus Foundation has a \$6 million endowment to continue providing scholarships for area students to achieve a higher education, and

WHEREAS, the Richland County Campus Foundation owns and maintains the 190-acre [Smart Farm](#), located 5 miles outside of Richland Center for the purpose of providing educational, research, and outreach opportunities to UW-Richland students and staff, and

WHEREAS, the Smart Farm was donated to the Richland County Campus Foundation in 2005 by Joe and Mae Smart, and

NOW THEREFORE BE IT RESOLVED, the Richland County Board of Supervisors submits a federal appropriations request for the purpose of refurbishing the UW-Richland campus to create a sustainable model for the success of other 2-year rural colleges, and

BE IT FURTHER RESOLVED, the amount of the funding request be \$3.2 million, and

BE IT FURTHER RESOLVED, Richland County desires to participate in a consortium with other 2-year colleges to share what has been learned through this process, and

BE IT FURTHER RESOLVED, the Richland County Board of Supervisors encourages the Richland Campus Alumni Association and Richland County Campus Foundation to notify their membership of a potential fundraising campaign to provide a local match, and

BE IT FUTURE RESOLVED, the County Clerk Derek Kalish shall transmit a copy of this resolution to federal representatives of the Richland County area, including House Representative Derrick Van Orden, President Joe Biden, House Representative Mark Pocan, Senator Ron Johnson, and Senator Tammy Baldwin, as well as state and local leaders, including UW System Jay Rothman, UW System Vice President Jeff Buhrandt, Richland School District Administrator Steve Board, Richland County Campus Foundation President Terry Sebranek, and Richland Campus Alumni Association President Kathy Granger.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
EDUCATION STANDING COMMITTEE
(13 MARCH 2023)

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

LINDA GENTES	X
CHAD COSGROVE	
BOB FRANK	X
BARBARA VOYCE	
SHAUN MURPHY-LOPEZ	X
INGRID GLASBRENNER	X
DANIEL MCGUIRE	
MARC COUEY	X

FOR AGAINST

RESOLUTION NO. 23 - 35

A Resolution To Remove East Hall From The UW Campus Lease.

WHEREAS, the East Hall Building and associated land is currently under lease from Richland County by the University of Wisconsin Board of Regents; and

WHEREAS, the building is currently underutilized by the University of Wisconsin; and

WHEREAS, the Richland County Board of Supervisors has previously resolved to remove East Hall from the UW Campus Memorandum of Agreement;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the East Hall property, as described as

Commencing at the Northeast Corner of the Northwest Quarter (NW 1/2) of the Southeast Quarter (SE 1/4) of Section 17, T. 10 N., R. 1 E., Richland County, Wisconsin; thence South, 256.84 feet; thence West, 242.14 feet to a 3/4 inch diameter reinforcing bar on the Northerly right-of-way limit of United States Trunk Highway "14" and the point of beginning; thence N 9° 03' 43" W, 312.45 feet to a point in the centerline of Brush Creek; thence N 80° 52' 01" E, 248.08 feet to a point on said centerline; thence S 6° 40' 00" W, 309.60 feet to the point of beginning; the above-described parcel of land being located partly in the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4 and partly in the Northwest Quarter (NW 1/2) of the Southeast Quarter (SE 1/2), all in Section 17, T. 10 N., R. 1 E., Richland County, Wisconsin and containing 1.44 acres.

be removed from the current Memorandum of Agreement and returned to Richland County for alternative use; and

BE IT FURTHER RESOLVED that Corporation Counsel Michael Windle is hereby directed to send a letter to the President of the University of Wisconsin System referencing the Resolution regarding the Authority to Amend the Lease Agreement which was adopted by the Board of Regents of the University of Wisconsin System at its February 5, 2010 meeting and stating further that Richland County wants to release this parcel from the Agreement, as well as prepare any documents necessary to carry out this Resolution; and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED PURSUANT TO AN ORAL MOTION PER BOARD RULE 19

AYES _____ NOES

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

RESOLUTION NO. 23 - 36

A Resolution Approving Entering Into A Contract With Edge Consulting Engineers Inc. Of Prairie Du Sac In The Amount Of \$308,350.00.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Safety Committee that we need to enter into a contract for engineering services for the radio system civil work, and

WHEREAS the county has committed to replacing its current radio tower system and will require civil engineering and guidance to perform field inspection of tower sites, boundary surveys, existing tower inventory, tower structural analysis, NEPA compliance documentation, archeological survey, geotechnical investigation, FAA determination, and FCC ASR registration, construction drawings, utility coordination, construction site staking, tower foundation inspection, punch list and final inspection, and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to enter into a contract with Edge Consulting Engineers Inc. of Prairie du Sac in the amount of \$308,350.00

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 94 and approval is hereby granted for the County Administrator to sign the contract, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(21 MARCH 2023)

FOR AGAINST

MELISSA LUCK
KEN RYNES
DAVID TURK
BARBARA VOYCE
BOB FRANK
KERRY SEVERSON
RICHARD MCKEE

March 16, 2023

Richland County
Attn: Clinton Langreck
181 W Seminary St.
Richland Center, WI 53581

**SUBJECT: PROPOSAL FOR ENGINEERING SERVICES
COUNTYWIDE PUBLIC SAFETY RADIO SYSTEM
RICHLAND COUNTY, WISCONSIN**

Dear Mr. Langreck:

Edge Consulting Engineers, Inc. (Edge) is pleased to submit this proposal to Richland County, Wisconsin (Client) for engineering services associated with the civil design of (9) radio tower communication sites throughout Richland County. The following scope of work outlines our understanding of the requested services for project development. Edge Consulting Engineers, Inc. appreciates the opportunity to submit this proposal and looks forward to working with you on this project.

SCOPE OF WORK

The proposed scope of work includes providing various engineering services for each radio communication tower site to design the civil improvements necessary, at each site, to allow for installation of the new P25 Simulcast radio communication system equipment.

The specific services to be provided by Edge for each work task include:

1. Field Inspection, Data Collection & Surveying

- Field Inspection:
 - Perform field inspection (ground level) of tower site to collect base data and information for project design.
- Boundary Survey:
 - Complete property/boundary and lease parcel survey. **Edge Consulting to be provided with a current title report (30/60 year) for all parcels with the survey limits at the project outset. Alternatively, Edge Consulting can order a new report as an additional expense.**
 - Develop lease survey map of the proposed tower site including access and utility easements with legal descriptions. Map to include easements and other encumbrances identified in the Title Report.
 - **If property purchases are being made, additional documents (CSM, Plat of Survey, etc.) and services will be necessary and shall be considered an additional expense.**
 - Stake out lease parcel corners and easements
 - Provide 1A certificate for proposed tower center coordinates.

- Topographic Survey:
 - Complete field topographic survey of proposed project site to document existing conditions and map out existing site features. Survey to be used as the basis for project design and construction.
 - Establish a minimum of 2 project benchmarks. Vertical control to be tied to the National Geodetic Vertical Datum (NGVD).
 - Horizontal control to be based upon County coordinates.
 - Develop topographic map of project site. Topographic map to include mapped topographic features, utilities, contours, and other items necessary for project development.
 - Furnish final map(s) in electronic pdf format.

2. Existing Tower Inventory

- Perform field review of existing towers to identify installed equipment (antennas, lines and mounts). Information to be utilized for structural analysis purposes.
- Provide electronic pdf deliverable of existing tower inventory.

3. Tower Structural Analysis

- Perform pass/fail structural analysis of existing tower structure and foundation system to support the proposed antenna and equipment installations. **In the case of a fail situation, modification design has not been included and if required shall be considered an additional expense.**
- Existing tower plans including foundation design are assumed to be provided at the project outset. **Additional fees shall apply for services associated with procuring plans from the tower manufacturer and/or field investigations to map existing structures.**
- Provide electronic pdf deliverable of completed structural analysis report.

4. NEPA Compliance Documentation

- Prepare NEPA compliance documentation for proposed tower in accordance with Title 47 of the Code of Federal Regulations (47 CFR), Section 1.1307 (a) (1) through (8).
- Perform Section 106 checklist research and coordinate with State, Federal and Tribal entities having jurisdiction over project.
- Fees associated with tribal correspondence, public notices and those charged by other reviewing entities will be invoiced on a time and expense basis plus 15%.
- Provide electronic pdf deliverable of completed report.

5. Archeological Survey

- Perform archeological field survey of proposed tower site(s) in accordance with guidelines set forth by the applicable State Archaeologist office. Archeological survey to be conducted by a professional archeologist meeting the Secretary of the Interior's Professional Qualification.
- Electronic pdf deliverable of completed report to be included with NEPA Compliance documentation.

6. Geotechnical Investigation

- Perform “One Call” to mark public underground utilities throughout the work area prior to field investigations. Location and marking of private utilities including water & sewer lines, site lighting, etc.. shall be completed by Client prior to the initiation of field activities.
- Self-Support/Monopole Towers: Perform (1) one Standard Penetration Test (STP) soil boring to 40 feet below grade surface, or auger refusal at pre-marked boring location(s).
- Prepare written geotechnical investigation report which includes soil boring log(s), testing results, recommended soil engineering parameters and conclusions and recommendations for tower foundation design. Report to be signed and sealed by a Registered Professional Engineer.
- Provide pdf soft copy and up to (3) three hard copy originals and of the completed report.

7. FAA Determination and FCC ASR Registration

- Coordinate with FAA to obtain a determination of suitability of tower height, location and lighting and marking requirements.
- Coordinate with FCC to obtain tower Antenna Structure Registration (ASR) number.

8. Construction Drawings

- Develop Preliminary Review (PR) / Zoning level drawing set which depicts the general orientation and location of the proposed improvements. PR drawing set to include:
 - Overall Site Plan
 - Site & Compound Plans
 - Tower Loading/Elevation
- Upon approval of the PR drawings, develop detailed construction drawings (CD) for project sealed by a Registered Professional Engineer. Construction drawing set to include:
 - Overall Site Plan
 - Site & Compound Plans
 - Grading & Erosion Control Plan
 - Utility Plan
 - Landscaping Plan (if required)
 - Tower Loading/Elevation
 - Grounding Plan
 - Shelter Plans
 - Details: ice bridge, fencing, grounding, site construction and feed line routing.
- Provide PE Sealed pdf soft copy and up to (10) ten hard copy originals and of the completed drawings.

9. Utility Coordination

- Coordinate with utility service providers to extend utility services (Electrical/Natural Gas) to the site.
- Prepare utility service applications for Client signature.
- Fees charged by Utility companies are not included and shall be paid directly by the Owner.
- **Site visits to coordinate utility layouts with service providers are not assumed and if required shall be considered an additional expense.**

10. Construction Staking

- Perform one-time construction staking of site in accordance with the drawings. Staked items to include tower center, guy anchors, fence corners, access drive, culverts, and other pertinent site items. Layout to include re-establishment of a site benchmark and control points for Contractors use.

11. Tower Foundation Inspection

- Perform **one-day** site inspection at time of tower foundation installation, including the following:
 - Check soil conditions for general compliance with the geotechnical report. It should be understood that the in-situ soil properties can be difficult to verify conclusively, especially with the reinforcing steel in place. However, at a minimum Edge will check for general conformance with the soil type, depth, depth of water, etc.
 - Check overall excavation dimensions for general compliance with plans
 - Check reinforcing steel for property quantity and placement
 - Check for proper concrete cover on reinforcing steel
 - Cast concrete cylinders for compression testing
- **Additional inspection time required as a result of unforeseen site conditions or Contractor issues shall be considered an additional expense.**
- Upon completion of inspection, Edge will collect the concrete cylinders and deliver them to a certified laboratory for compressive strength testing. Testing will be completed until the design strength is met (7, 14 & 21 days) with final break at 28 days.
- Provide construction inspection field report (pdf) documenting the results of the inspection. The report will contain photographs of the foundation installation and pour.
- Provide concrete break results as they become available.

12. Punch List Inspection

- Perform one-time site inspection at time of substantial completion to review installed tower and civil improvements. Inspection to include a tower climb to review tower construction, antenna installations and to develop an As-Built inventory of equipment installed on the tower. At grade inspection to include grounding system resistance test, generator functional test and tower plumb and twist verification.
- Develop Punch List of items requiring additional work by the Contractor. Punch list to include photographs of problem items, descriptions and identification of responsible party.
- Provide field report (pdf) documenting the results of the Punch List inspection. The report will contain photographs of the site, As-Built antenna inventory and test results.

13. Final Inspection

- Perform at grade site inspection (no tower climb) at time of final completion to confirm completion of Punch List items and document As-Built site conditions.
- Update overall project Punch List based on observed conditions.
- Coordinate with Contractor for completion of any remaining Punch List items.

14. As-Built/Record Drawings

- Prepare final Record Drawings (RDs) for site to document As-Built conditions. Drawings to document Change Order items and other project changes implemented during construction.

15. Specs, Bid Documents & Public Bid Process

- Prepare Construction Specification Institute (CSI) standard specifications which clarify requirements for major project components and work items.
- Prepare Project Manual which includes project drawings, bidding requirements, contracting requirements, and project specifications suitable for Public Bidding of project.
- Advertise project and facilitate public bidding of project in accordance with local purchasing requirements.
- Conduct on-site Pre-Bid Meeting (optional) to review project requirements and answer Contractor questions.
- Issue Addendum(s) as necessary throughout bidding process.
- Provide Bid Summary of received bids and provide Recommendation for Contract Award.

16. Contract Administration & Project Management

- Prepare Notice of Award and Contract Offer to selected Contractor.
- Issue Notice to Proceed.
- Conduct Pre-Construction Meeting with Owner, Contractor and Project Stakeholders. A teleconference type meeting has been assumed. An on-site meeting is optional.
- Clarify design requirements and answer Contractor questions.
- Review civil related shop drawings, testing reports, submittals.
- Respond to and provide documentation for Requests for Information (RFI's), Construction Bulletins and Change Orders.
- Review and process Contractor Pay Requests
- Participate in project management conference calls and lead discussion regarding civil work items.
- Maintain correspondence and documentation during project construction.

17. New Tower Submittal Structural Analysis

- Review tower manufacturer submittals.
- Perform structural analysis and modeling of the submitted tower and foundation designs to verify they comply with the design requirements.

It should be noted that some communication sites may require modifications to or deviations from the standard scope of work for various work tasks listed above. Such modifications will be identified and itemized throughout the project as they are encountered. Cost estimates will also be provided prior to initiation of the work when possible.

SERVICES NOT PROVIDED AS PART OF THIS CONTRACT

The following services **have not** been included in this proposal and if requested or required shall be considered an **additional expense**.

- Zoning Approvals and/or attendance of meetings
- Regulatory agency fees/submittal fees
- Meetings or inspections beyond those specified

INFORMATION PROVIDED BY OTHERS

The following information shall be provided by the Owner, Radio Consultant or Others to allow completion of the described Scope of Work:

- Proposed antenna, dish and feedline information to be installed on each tower

Edge Consulting will utilize provided information, reports, communications and instructions from Client and other consultants in performing its services and is entitled to rely on the accuracy and completeness thereof. Edge shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by Client and/or Client's consultants or contractors.

FEES

Services as described above shall be provided on a Lump Sum (LS) basis as listed on the attached A/E Fee Breakdown.

Basic reimbursable expenses (meals, postage, travel, etc.) have been included in the listed fees. Expenses related to large format reproductions, permits/fees and other items not identified above have not been included and will be considered an additional expense.

Any additional engineering services requested or required shall be performed on a time-and-materials basis as listed on the enclosed fee schedule.

The above-fee amounts will not be exceeded without prior authorization from the Client.

SCHEDULE

The anticipated schedule for this project is as follows:

<u>Activity</u>	<u>Timeframe</u>
Authorization to Proceed (ATP)	March 2023
Complete Prelim Review (PR) Drawings	June 2023
Complete Construction Drawings	July 2023
Bid Civil Project	September 2023
Start Civil Construction	October/November 2023
Complete Civil Construction	November 2024

The above-schedule should be considered general in nature. Schedule adjustments as a result of the land acquisition process and/or tower site permitting issues should be expected.

CHANGED CONDITIONS

If, during the term of this Proposal, circumstances or conditions arise that were not originally made known to Edge Consulting are revealed which have an effect on the Scope of Services, compensation, schedule, allocation of risks, or other material terms of this Proposal, Edge may renegotiate appropriate portions of this Proposal. In such case, Edge shall notify Client of the changed conditions necessitating renegotiation, and Edge and Client shall promptly and in good faith enter into renegotiation of the Proposal to address the changed conditions. If terms cannot be agreed to, the parties agree that either party has the right to terminate this Proposal in accordance with the Termination provisions.

CONSULTANT AGREEMENT AND AUTHORIZATION TO PROCEED

The Terms and Conditions of Agreement, which are an integral part of the contract for professional services, are included in this proposal. Please indicate your acceptance of this proposal and the Terms and Conditions by having an authorized representative sign both documents and return one copy of each to Edge.

If we are given verbal or other written notification to proceed, it will be mutually understood that both of us will nonetheless be contractually bound by this proposal, even in the absence of your written acceptance. Your acceptance of our proposal confirms that you understand and accept our Terms and Conditions unless you specifically notify us in writing.



Edge Consulting Engineers, Inc.

3/16/2023
Date

Authorized Signature

Date

- Attachments:
A/E Fee Breakdown
Terms and Conditions
Fee Schedule

**Edge - A/E Services
Richland Co., WI**

Site:	Item:	Description:	Fee:	Notes:
1	Richland Center - Existing 300' Self-Support Tower (USCC)			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	Tower Inventory	By USCC	I, L
	3	Tower Structural Analysis	By USCC	I, M
	4	Tower Modification Design	By USCC	I, N
	5	Construction Drawings	\$5,500	
	6	Construction Staking	\$1,400	F, G
	7	Utility Coordination	\$1,800	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	9	Final Inspection (No Tower climb)	\$1,400	F
	10	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$19,000	
2	Muscoda (Eagle) - Existing 240' Self-Support Tower (USCC)			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	Tower Inventory	By USCC	I, L
	3	Tower Structural Analysis	By USCC	I, M
	4	Tower Modification Design	By USCC	I, N
	5	Construction Drawings	\$5,500	
	6	Construction Staking	\$1,400	F, G
	7	Utility Coordination	\$1,800	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	9	Final Inspection (No Tower climb)	\$1,400	F
	10	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$19,000	
3	Gotham - New 300' Self-Support Tower			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	NEPA Compliance Documentation	\$3,000	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000	D
	4	Archeological Survey	\$2,600	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000	
	6	FAA Determination & FCC ASR Registration	\$1,300	
	7	Zoning & Construction Drawings	\$5,500	
	8	Construction Staking	\$1,400	F, G
	9	Utility Coordination	\$1,800	H
	10	Tower Foundation Inspection	\$2,400	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	12	Final Inspection (No Tower climb)	\$1,400	F
	13	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$33,300	

**Edge - A/E Services
Richland Co., WI**

Site:	Item:	Description:	Fee:	Notes:
4	Westport - Existing 120' Self-Support Tower (Grant Telco)			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	Tower Inventory	\$3,400	I, L
	3	Tower Structural Analysis	\$2,400	I, M
	4	Tower Modification Design	TBD	I, N
	5	Construction Drawings	\$5,500	
	6	Construction Staking	\$1,400	F,G
	7	Utility Coordination	\$1,800	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	9	Final Inspection (No Tower climb)	\$1,400	F
	10	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$24,800	
5	Yuba - New 195' Self-Support Tower			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	NEPA Compliance Documentation	\$3,000	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000	D
	4	Archeological Survey	\$2,600	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000	
	6	FAA Determination & FCC ASR Registration	\$1,300	
	7	Zoning & Construction Drawings	\$5,500	
	8	Construction Staking	\$1,400	F,G
	9	Utility Coordination	\$1,800	H
	10	Tower Foundation Inspection	\$2,400	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	12	Final Inspection (No Tower climb)	\$1,400	F
	13	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$33,300	
6	Bunker Hill - Existing 150' Guyed Tower (Grant Telco)			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	Tower Inventory	\$3,400	L
	3	Tower Structural Analysis	\$2,400	M
	4	Tower Modification Design	TBD	N
	5	Construction Drawings	\$5,500	
	6	Construction Staking	\$1,400	F,G
	7	Utility Coordination	\$1,800	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	9	Final Inspection (No Tower climb)	\$1,400	F
	10	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$24,800	

**Edge - A/E Services
Richland Co., WI**

Site:	Item:	Description:	Fee:	Notes:
7	Keyesville - New 195' Self-Support Tower			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	NEPA Compliance Documentation	\$3,000	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000	D
	4	Archeological Survey	\$2,600	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000	
	6	FAA Determination & FCC ASR Registration	\$1,300	
	7	Zoning & Construction Drawings	\$5,500	
	8	Construction Staking	\$1,400	F,G
	9	Utility Coordination	\$1,800	H
	10	Tower Foundation Inspection	\$2,400	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	12	Final Inspection (No Tower climb)	\$1,400	F
	13	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$33,300	
8	Boaz - Existing 230' Self-Support Tower (USCC)			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	Tower Inventory	By USCC	I, L
	3	Tower Structural Analysis	By USCC	I, M
	4	Tower Modification Design	By USCC	I, N
	5	Construction Drawings	\$5,500	
	6	Construction Staking	\$1,400	F,G
	7	Utility Coordination	\$1,800	H
	8	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	9	Final Inspection (No Tower climb)	\$1,400	F
	10	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$19,000	
9	Viola - New 250' Self-Support Tower			
	1	Field Inspection, Data Collection & Surveying	\$4,600	A
	2	NEPA Compliance Documentation	\$3,000	C
	3	NEPA Expenses (DNR Consultation/Tribal/Public Notices)	\$1,000	D
	4	Archeological Survey	\$2,600	E
	5	Geotechnical Investigation - Self-Support Tower	\$4,000	
	6	FAA Determination & FCC ASR Registration	\$1,300	
	7	Zoning & Construction Drawings	\$5,500	
	8	Construction Staking	\$1,400	F,G
	9	Utility Coordination	\$1,800	H
	10	Tower Foundation Inspection	\$2,400	
	11	Punch List Inspection (w/ Tower Climb)	\$2,900	F
	12	Final Inspection (No Tower climb)	\$1,400	F
	13	As-Built Drawings	\$1,400	J
		Site Sub-Total:	\$33,300	

**Edge - A/E Services
Richland Co., WI**

Site:	Item:	Description:	Fee:	Notes:
10	Overall Project			
	1	Design Phase Project Management - (9) Sites	\$22,500	O
	2	Specs, Bid Docs & Public Bid Process - (1) Package	\$7,500	P
	3	Contract Administration - (1) Contract	\$11,250	Q
	4	Construction Phase Project Management - (9) Sites	\$22,500	O
		Sub-Total:	\$63,750	
		Total:	\$303,550	
		Cummulative Total:	\$303,550	
11	Optional Services			
	1	Pre-Bid Meeting (1 meeting)	\$1,400	
	2	Pre-Construction Meeting (1 meeting)	\$1,400	
	3	New Tower Submittal Structural Analysis (Each Tower)	\$2,000	M

Notes:

	A	Includes Property/Boundary, lease parcel survey w/ 1A Certificate. Title report to be provided by Others at the project outset. CSM, if required, shall be considered an additional expense
	B	Includes topographic survey w/ 1A Certificate. No boundary/property survey.
	C	Includes coordination with SHPO, TCNS, DNR, Public Notices, etc..
	D	NEPA expenses (Public Notices, Database Searches, etc.) do not include costs for extended environmental or historical studies and/or tribal monitoring during construction. NEPA fees charged by tribes and other entities shall be billed separately. NEPA fees will be billed on actual incurred cost plus 15%.
	E	Archeological survey only. Historical architectural, endangered species or other extended studies, if required, shall be considered an additional expense.
	F	Services assumed to be grouped for multiple sites to minimize travel.
	G	Assumes one time staking of the site.
	H	Coordinate utility service applications (electric & natural gas) with utility provider(s) on behalf of Client. Fees charged by Utilities are not included and shall be paid directly by Client. Site visits, requested by Utility companies, are not assumed and if required shall be considered an additional expense.
	I	Service not requested or to be compelled by Others.
	J	Assume redline As-Built drawings will be provided to Edge documenting all changes and no field verification is required.
	K	Perform inventory of antennas, lines & appurtenances. Service does not include mapping of tower members.

**Edge - A/E Services
Richland Co., WI**

Site:	Item:	Description:	Fee:	Notes:
	L	Assumes all required information to complete the analysis are provided (tower & foundation design drawings, geotechnical report, existing tower loading). Modification design for failing structures is not included.		
	M	Structurally model and analyze submitted tower and tower foundation system design to confirm compliance with design requirements.		
	N	Costs for tower modification design will be determined upon receiving a failing tower structural analysis.		
	O	Participate in weekly project management calls. Manage sites throughout the project phase.		
	P	Prepare bid document package suitable for public bidding. Publically advertise project per Owner purchasing requirements. Facilitate bid process, maintain plan holders list, issue addendums. Prepare bid tab and recommend contract award.		
	Q	Prepare contracts, process change orders, answer contractor questions, review contractor pay requests.		

FEE SCHEDULE

(Effective as of 1/1/2023)

STANDARD BILLING RATES:

Clerical.....	\$55 - \$75 / hour
Archaeologist.....	\$105 - \$130 / hour
Environmental Scientist.....	\$90 - \$120 / hour
Technician (CAD, Field, Survey).....	\$65 - \$115 / hour
Tower Technician.....	\$85 - \$115 / hour
Surveyor.....	\$105 - \$130 / hour
Project Engineer.....	\$105 - \$130 / hour
Professional Engineer.....	\$120 - \$140 / hour
Project Manager.....	\$120 - \$140 / hour
Principal.....	\$140 - \$155 / hour

EXPENSES:

Charges for known expenses may be specifically listed or included in the proposal.

Other not listed Out-Of-Pocket Direct Job Expenses..... Cost +10%

These include:

- Permits and Fees
- Reproductions
- Postage & Express Shipping
- Sub-Consultant / Contractor Services
- Rental Equipment

TRAVEL EXPENSE:

Charges for known travel expenses may be specifically listed or included in the proposal.

Other not listed travel expenses shall be charged at the following rates:

Mileage (Company or Personal Car).....	\$0.56/Mile
Meals & Sustenance.....	\$51/Day
Lodging, Air Travel and Surface Transportation.....	Cost +10%

BILLING & PAYMENT:

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is completed on a monthly basis for work performed. Payment for services is due 30 days from the date of the invoice.

TERMS AND CONDITIONS

Edge Consulting Engineers, Inc.
Rev. January 1, 2023

1. Services to be Performed

The services to be performed by Edge Consulting Engineers, Inc. and its subconsultants (collectively, Consultant) are set forth in the attached Proposal. These services, together with these terms and conditions, constitute the entire Agreement.

Estimates

Unless the Proposal provides otherwise, the estimated costs constitute Consultant's estimate of the charges required to complete the Project. Estimates of cost made by Consultant are not guaranteed.

Additional Services

For additional services not included above, Consultant shall be compensated on a time and expense basis as outlined in the Proposal and/or current Fee Schedule.

2. Time for Performance

General

Consultant's services shall be performed according to the Schedule outlined in the Proposal.

Effect of Delay

If the services to be performed by Consultant are interrupted, suspended, or delayed for any reason beyond the control of Consultant, the schedule of work and date for completion shall be adjusted accordingly, and it is understood that additional compensation may be required to account for such delays.

3. Compensation and Payment

Method for Compensation

Payment for services rendered hereunder shall be on a time and material basis (or other basis if specified in the Proposal) in accordance with Consultant's Fee Schedule. Invoices will be submitted on a monthly basis and shall be due within thirty (30) calendar days of the date of the invoice. If Client objects to all or any portion of the invoice, Client shall deliver to Edge Consulting within thirty (30) calendar days of the date the invoice written notice which shall identify the grounds of objection and/or amount of the invoice in dispute. Client shall pay when due that portion of the invoice that is not in dispute. Client waives any objection for which a notice of objection is not timely delivered to Edge Consulting.

Client shall pay an additional charge of 1.5 percent per month (or the maximum legal rate) of the overdue amount for any payment received by Edge Consulting more than thirty (30) calendar days from the date of the invoice.

Witness Fees

Client agrees to make payment to Consultant in accordance with Consultant's then current Fee Schedule for any Consultant employee who appears, testifies, or performs any services in connection with any court, administrative, or other legal proceedings arising out of work related to the Agreement. This provision does not apply to court, administrative, or other legal proceedings involving a dispute between Consultant and Client.

4. Consultant Responsibilities

Standard of Care

Consultant will perform the services in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. Consultant shall, without additional compensation, correct or revise any of its designs, drawings, reports, and other deliverables, not complying with the foregoing standard of care, which are made known to Consultant by Client within one year after submission to Client of the deliverable.

Consultant makes no warranty, expressed or implied, as to its professional services and deliverables rendered under this Agreement. Accordingly, Client should prepare and plan for clarifications and modifications, which may impact both the cost and schedule of the project.

5. Client Responsibilities

Information

Client shall provide all pertinent, available information regarding its requirements and criteria for the Project, including, but not limited to, surveys, studies, available descriptive information regarding historical use and/or existing environmental conditions, records concerning the subject matter of the Project, and communications with governmental regulatory agencies, its consultants and others relating to the Project.

Cooperation with Consultant

Client will cooperate with Consultant so that the Project can be completed in a timely, efficient, and cost-effective manner. Client shall designate an authorized representative familiar with the Project who shall be available to Consultant and who shall have the authority to make all necessary decisions.

Utilities

Unless otherwise required by law or set forth in the Agreement, Client shall be responsible for accurately locating and prominently marking any buried utilities, concealed pipes, tanks, cables, private utilities, irrigation systems, or other man-made obstructions which may affect or be affected by Consultant's services.

Access to Site

Unless otherwise stated, Consultant will have access to the site for activities necessary for the performance of the services. Consultant will take reasonable precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage and will not be responsible for such costs.

6. Confidentiality

Nondisclosure

Consultant and the Client shall maintain any information or documents obtained by, or provided to, either party and expressly designated in writing to be confidential as confidential, proprietary and protected business or trade secrets. For the purpose of this provision, information and documents shall include, but not be limited to, information related to activities at the Project site, business practices, investigative techniques and methodologies, remediation alternatives, schedules of charges, pricing and other compensation information, analyses, reports, and recommendations.

Public and Legal Responsibility

Consultant and Client understand and agree that, consistent with its professional responsibilities and applicable law, Consultant may be obligated to take action to protect public health, to protect the safety of the environment, or to disclose information to governmental regulatory agencies.

If feasible, Consultant shall provide notice to the Client before undertaking any action or making any disclosure except that Consultant shall not be required to provide prior notice to Client if the time necessary to provide such notice may result in or increase the risk of imminent harm to persons, property, or the environment, or may render Consultant criminally or civilly liable under applicable law.

7. Ownership of Documents and Materials

Documents

Original survey data, field notes, maps, computations, studies, reports, drawings, specifications, and other documents generated by Consultant are instruments of service and shall remain the property of Consultant. Consultant shall provide copies of those deliverables specified in the Proposal. During the term of this Agreement, and for a period of one (1) year thereafter, and upon prior written request, reproductions of other documents may be provided to Client, at Consultant's then current fee schedule for reproduction charges.

All opinions and conclusions of Consultant, whether written or oral, and any plans, specifications or other documents and services provided by Consultant are for the sole use and benefit of the Client and are not to be provided to any other person or entity without the prior written consent of Consultant.

Samples and other Materials

All materials at or removed from the Project site, including, but not limited to, samples, soil, drill cuttings, excavation spoils, and solid, liquid, or hazardous wastes, shall remain the property of the Client at all times.

8. Allocation of Risk

Client and Consultant acknowledge that, prior to the start of this Agreement, Consultant has not generated, handled, stored, treated, transported, disposed of, or in any way whatsoever taken responsibility for any toxic or hazardous substance or other material found, identified, or as yet unknown at the Project premises. Client and Consultant further acknowledge and understand that the evaluation, management, and other actions involving toxic or hazardous substances which may be undertaken as part of the services to be performed by Consultant, including subsurface excavation or sampling, entails uncertainty and risk of injury or damage. Client and Consultant further acknowledge and understand that Consultant has not been retained to serve as an insurer of the safety of the Project to the Client, third parties, or the public. In addition, the Client agrees, to the maximum extent permitted by law, to waive any claims against Consultant arising out of the performance of these services, except for the sole negligence or willful misconduct of Consultant.

The parties agree that the apportionment of the risk of loss and other limitations set forth in the Allocation of Risk provisions of this Agreement are essential terms of this Agreement and a condition of Consultant's willingness to perform the services.

Certifications, Guarantees and Warranties

Consultant shall not be required to sign any documents, no matter by whom requested, that would result in Consultant's having to certify, guarantee or warrant the existence of conditions whose existence the Consultant cannot ascertain. Client also agrees not to make resolution of any dispute with Consultant or payment of any amount due to Consultant in any way contingent upon Consultant's signing any such certification.

Third-Party Beneficiaries

Nothing contained in this Agreement shall create a contractual relationship with or cause of action in favor of a third party against either Client or Consultant. Consultant's services under this Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Consultant because of this Agreement or the performance or nonperformance of services hereunder.

Indemnification

Consultant agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees (collectively, Client) against all damages, liabilities and costs, including reasonable attorneys' fees and defense costs, to the extent caused by Consultant's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom Consultant is legally liable.

Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Consultant, its officers, directors, employees and subconsultants (collectively, Consultant) against all damages, liabilities and costs, including reasonable attorneys' fees and defense costs, to the extent caused by Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom Client is legally liable.

Neither Client nor Consultant shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence or for the negligence of others.

Insurance

Consultant shall carry statutory workers compensation insurance and public liability and property damage insurance policies in amounts and form which Consultant considers adequate. Consultant's Automobile and Comprehensive General Liability policies shall each have combined single limits of at least \$500,000. Consultant shall maintain a Consultant's Professional Liability and Pollution Liability Policy or other similar errors and omissions coverage with combined single limits of at least \$1,000,000. Certificates of Insurance will be provided to the Client upon request. The providing of insurance as set forth shall not be construed as Consultant's assumption of any liability arising out of any act or omission of Client. If the Client requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Client. Consultant's liability to Client for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of the Agreement is limited to such insurance coverage and amounts.

Limitation of Liability

Consultant's total liability under this Agreement shall not exceed the lesser of twenty times Consultant's contracted fees or \$1,000,000. If the contract involves multiple projects, the total liability for any given individual project shall not exceed the lesser of twenty times Consultant's fees for the given project or \$1,000,000.

9. Termination

Termination for Cause

Either party to this Agreement may terminate this Agreement for (i) failure of the other party to substantially perform its responsibilities under this Agreement, (ii) substantial violation of any provision of this Agreement, or (iii) discovery of conditions which differ materially from those ordinarily found to exist in, or be generally recognized as inherent in the work contemplated to be performed under this Agreement. The terminating party shall provide (a) no less than ten (10) calendar days written notice of intent to terminate, specifying the reasons; (b) an opportunity for the other party to make reasonable progress to cure the alleged failure or violation within ten days; and (c) an opportunity to consult with the terminating party before the effective date of termination.

Termination for Convenience

Client may terminate this Agreement for its convenience upon twenty (20) days written notice of intent to terminate. Each party shall be subject to all provisions of this Agreement during the period after notice and prior to the effective date of termination, unless otherwise agreed upon in writing.

Procedures after Termination

Consultant shall submit a final invoice to Client as soon as practical after the effective date of termination. The final invoice will be based on all services rendered and charges incurred in connection with the Project up to the effective date of termination. Consultant shall also be reimbursed for reasonable costs associated with demobilization and reassignment of personnel and equipment due to termination prior to completion of the Project. Client shall pay the final invoice in accordance with the provisions of Paragraph 3.

10. Dispute Resolution

Any claims or disputes between the Client and Consultant arising out of the services to be provided by Consultant or out of this Agreement shall be submitted to non-binding mediation. The Client and Consultant agree to include a similar mediation agreement with all contractors, sub-consultants, suppliers and fabricators, providing for mediation as the primary method for dispute resolution among all parties.

Severability

If any provision of the Agreement is determined to be void or unenforceable, all remaining provisions shall continue to be valid and enforceable. The parties shall reform or replace any void or unenforceable provision with a valid and enforceable provision that comes as close as possible to expressing the intention of the void or unenforceable provision.

Whole Agreement

This Agreement, as supplemented by any documented changes, constitutes the complete and final Agreement between Client and Consultant. Modifications to this Agreement shall not be binding unless made in writing and signed by an authorized representative of each party.

Purchase Orders

In the event the Client issues a purchase order or other instrument related to Consultant's services, it is understood and agreed that such document is for Client's internal accounting purposes only and shall in no way modify, add to, or delete any of the terms and conditions of this Agreement. If the Client does issue a purchase order or other similar instrument, it is understood and agreed that Consultant shall indicate the purchase order number on the invoices sent to the Client.