

# County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish  
County Clerk

Courthouse – P.O. Box 310  
Richland Center, Wisconsin 53581

(phone) (608) 647-2197  
(fax) (608) 647-6134  
derek.kalish@co.richland.wi.us

October 18, 2023

Please be advised that Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, October 24, 2023, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

## Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The September 19<sup>th</sup> Meeting
6. Discussion & Possible Appointments: County Board Supervisor District #11 & All Other Committee Appointments
7. Public Hearing On Proposed 2024 County Budget
8. Resolution Awarding The Sale Of \$1,010,000 General Obligation Promissory Notes
9. Resolution Adopting The Richland County Budget For 2024
10. Ordinance Relating To A Parcel Belonging To Ervin & Kathryn Kempf In The Town Of Westford
11. Ordinance Relating To A Parcel Belonging To Lavern and Jennifer Ortiz In The Town Of Orion
12. Ordinance Relating To A Parcel Belonging To John & Jane Turnipseed In The Town Of Marshall
13. Ordinance Relating To A Parcel Belonging To Sean & Linda Walsh In The Town Of Dayton
14. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
15. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
16. Resolution Amending The Health And Human Services Addendum To The Richland County Employee Handbook
17. Resolution Relating To Richland County's Participation In A State Program Providing Specialized Transportation Assistance
18. Resolution Approving 2024 Health And Human Services Revenue Contracts
19. Resolution To Approve Provider Contracts for 2024 For The Department of Health and Human Services
20. Resolution Approving A Contract With A Firm To Do Billing For The Ambulance Service
21. Resolution Approving A Contract For Building Inspector Services Under The Uniform Dwelling Code
22. Resolution Approving Richland County To Enter Into A Contract With MSA Professional Services, Inc. For Geographic Information Systems (GIS) Services For A Total Cost Of \$35,220
23. Resolution Approving Land Conservation Department To Use Square For Online Nursery Stock Sale
24. Resolution Approving The Land and Zoning Standing Committee Applying For And Accepting A Lake Monitoring And Protection Grant From The Wisconsin Department Of Natural Resources
25. Resolution Creating The Office System Technician Position
26. Resolution Confirming The Creation And Permission To Fill The Position Of Human Resources Generalist
27. Resolution Approving Transfer Of Education Standing Committee Duties To The Public Works Standing Committee
28. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(E) Deliberating Or Negotiating The Purchasing Of Public Properties, The Investing Of Public Funds, Or Conducting Other Specified Public Business, Whenever Competitive Or Bargaining Reasons Require A Closed Session. – Updates On Negotiations Regarding The UW Campus & Cyber Security Enhancements
29. Closed Session: The Chair May Entertain A Motion To Enter Closed Session Pursuant To Wis. Stat, Sec 19.85(1)(F) Considering Financial, Medical, Social Or Personal Histories Or Disciplinary Data Of Specific Persons, Preliminary Consideration Of Specific Personnel Problems Or The Investigation Of Charges Against Specific Persons Except Where Par. (B) Applies Which, If Discussed In Public, Would Be Likely To Have A Substantial Adverse Effect Upon The Reputation Of Any Person Referred To In Such Histories Or Data, Or Involved In Such Problems Or Investigations - Update On Dismissal Of County Employee
30. Return To Open Session
31. Discussion & Possible Action On Items From Closed Session
32. Reports
33. Correspondence
34. Adjourn

## SEPTEMBER MEETING

September 19, 2023

Chair Brewer called the meeting to order at 7:05 PM. Roll call found all members present except District 2 Vacant, Rynes, Gottschall, District 11 Vacant, and Severson. Couey joined the meeting at 8:09 PM.

Deputy County Clerk Hege led the Pledge of Allegiance.

Motion by Manning, second by McKee for approval of the agenda. Motion carried and agenda declared approved.

Chair Brewer asked if any member desired the minutes of the August 15<sup>th</sup> meeting be read or if any member desired to amend the minutes of the previous meeting. Hearing no motion to read or amend the minutes of the August 15<sup>th</sup> meeting, Chair Brewer declared the minutes approved as published.

Chair Brewer introduced Mary Miller as an applicant for the vacant role of County Board Supervisor District #2. Chair Brewer asked if Mary Miller was the only applicant. Deputy County Clerk affirmed that Mary Miller was the only applicant. Motion by Gentes, second by Voyce to appoint Mary Miller County Board Supervisory District #2. Motion carried and Mary Miller appointment to County Board Supervisory District #2. Chair Brewer called for Mary Miller to be administered the Oath of Office and Deputy County Clerk administered the Oath of Office.

Chair Brewer opened the floor to public comment. Supervisor McGuire asked after the success of the 2023 Richland County Fair.

Chair Brewer called for the approval of new members to the Comprehensive Community (CCS) Coordinating Committee. Administrator Pesch read the list of names. Motion by Seep, second by Glasbrenner to approve the appointments as listed. Motion carried and new Comprehensive Community (CCS) Coordinating Committee members appointed.

Resolution No. 23-88 resolution authorizing not to exceed \$1,010,000 general obligation promissory notes for capital improvement projects was read by Richland County Corp Council Windle. Motion by Williamson, second by Turk that Resolution No. 23-88 be adopted. Brief discussion ensued. Chair Brewer called for a Roll Call vote. Roll call vote taken: Ayes: Carrow, Miller, Brewer, Seep, McKee, Luck, Manning, Glasbrenner, Gentes, Turk, Cosgrove, Frank, Williamson, Fleming, Voyce, and McGuire. Nays: Rynes (absent), Gottschall (absent), District #11 (Vacant), Severson (absent), and Couey (absent). With 16 Ayes and 5 Nays, the motion carried and the resolution declared adopted.

### RESOLUTION NO. 23-88

#### INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$1,010,000 GENERAL OBLIGATION PROMISSORY NOTES FOR CAPITAL IMPROVEMENT PROJECTS

WHEREAS, Richland County, Wisconsin, (the "County") is in need of an amount not to exceed \$1,010,000 for the public purpose of financing 2024 capital improvement projects, including improvements to County facilities and acquiring equipment, vehicles and technology for County functions;

WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes for such purposes pursuant to Chapter 67 of the Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County borrow an amount not to exceed \$1,010,000 by issuing its general obligation promissory notes for the public purpose of financing 2024 capital improvement projects. There be and there hereby is levied on all the taxable property in the County a direct, annual tax in such years and in such amounts as are sufficient to pay when due the principal and interest on such notes.

Adopted, approved and recorded September 19, 2023.

Resolution No. 23-89 approving a municipal advisory agreement with Wisconsin Public Finance Professionals, LLC was read by Deputy County Clerk Hege. Motion by Glasbrenner, second by Fleming that Resolution No. 23-89 be adopted. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 - 89**

A Resolution Approving A Municipal Advisory Agreement With Wisconsin Public Finance Professionals, LLC.

WHEREAS the Finance and Personnel Standing Committee and the County Administrator, Candace Pesch, have recommended that the County Board approve the County issuing not to exceed \$1,010,000 tax-exempt general obligation promissory notes for capital improvement projects, and

WHEREAS, in order to facilitate the issuance of these promissory notes, it is necessary for the County to employ public finance professionals and the Finance and Personnel Standing Committee is recommending that the County Board approve a Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC for this purpose, and

WHEREAS Rule 14 of the Rules of the Board requires nearly all contracts involving \$10,000 or more to be approved by the County Board and the Finance and Personnel Standing Committee is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Municipal Advisory Agreement with Wisconsin Public Finance Professionals, LLC, a copy of which is on file in the County Clerk’s office and which is accessible on the County’s website, and

BE IT FURTHER RESOLVED that the County Board Chair, Marty Brewer and the County Administrator, Candace Pesch, are hereby authorized to sign the Municipal Advisory Agreement on behalf of the County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(05 SEPTEMBER 2023)

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER  
STEVE CARROW  
MARC COUEY  
GARY MANNING

X  
X  
X  
X

DATED: SEPTEMBER 19, 2023



VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE  
(05 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER  
STEVE CARROW

X  
X

DATED: SEPTEMBER 19, 2023

MARC COUEY  
GARY MANNING

X  
X

TIMOTHY GOTTSCHALL  
DAVID TURK

X  
X

STEVE WILLIAMSON  
MELISSA LUCK

X  
X

Resolution No. 23-91 approving the creation and hire of a Finance Director position was read by Deputy County Clerk Hege. Motion by Fleming, second by Williamson that Resolution No. 23-91 be adopted. Discussion ensued. Chair Brewer called for a roll call vote. Roll call vote taken. Ayes: Carrow, Miller, Brewer, Seep, McKee, Luck, Manning, Glasbrenner, Turk, Cosgrove, Frank, Williamson, Fleming, and McGuire. Nays: Gentes, and Voyce. With 14 Ayes and 2 Nays, motion carried and resolution declared adopted.

**RESOLUTION NO. 23 - 91**

Resolution Approving The Creation And Hire Of A Finance Director Position.

WHEREAS Richland County recognizes the critical role of a Finance Director in ensuring effective financial management and stewardship of our resources;

WHEREAS, the Finance Director is essential for the prudent financial planning, budgeting, reporting, and oversight of our organization’s fiscal operations;

WHEREAS, the Richland County Finance and Personnel Committee has reviewed and brought forth the Finance Director position;

WHEREAS the Finance Director will be an exempt employee rated a Grade Q on the current pay grid and will serve as a Department Head under the County Administrator;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to create and fill the position of Finance Director is hereby given;

BE IT FURTHER RESOLVED that this approval is effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE  
(05 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR      AGAINST

DEREK S. KALISH

MARTY BREWER

X

COUNTY CLERK	STEVE CARROW	X
	MARC COUEY	X
DATED: SEPTEMBER 19, 2023	GARY MANNING	X
	TIMOTHY GOTTSCHALL	X
	DAVID TURK	X
	STEVE WILLIAMSON	X
	MELISSA LUCK	X

Resolution No. 23-92 amending the Richland County Board Committee Structure document pertaining to the members of the Land and Zoning Standing Committee was read by Deputy County Clerk Hege. Motion by Luck, second by McKee that Resolution No. 23-92 be adopted. Brief discussion ensued. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 - 92**

Resolution Amending The Richland County Board Committee Structure Document Pertaining To The Members Of The Land And Zoning Standing Committee.

WHEREAS the Wisconsin Legislature passed Act 32 amending Land Conservation Committee (LCC) members in Chapter 92 of State Statutes, and

WHEREAS the language in Chapter 92.06 (1) (b) 2. changed from “one member of the LCC must be the Chair of Richland County Farm Services Agency” to “one member who is engaged in an agricultural use, as defined under s. 91.01 (2) (a) 1. to 7”, and

WHEREAS this change requires an amendment to the Richland County Board Committee Structure document the Land & Zoning Standing Committee requested Rules and Strategic Planning Committee make the necessary changes to the document.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval of this amendment will bring the Richland County Board Committee Structure document in compliance with State Statutes.

BE IT FURTHER RESOLVED this resolution shall be effective immediately upon passage and publication.

VOTE ON FOREGOING RESOLUTION	RESOLUTION OFFERED BY THE RULES & STRATEGIC PLANNING STANDING COMMITTEE (07 SEPTEMBER 2023)
AYES _____ NOES _____	

RESOLUTION ADOPTED	FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	MARTY BREWER X INGRID GLASBRENNER X	
DATED: SEPTEMBER 19, 2023	CHAD COSGROVE LINDA GENTES X DONALD SEEP BOB FRANK	
	JULIE FLEMING X DAVID TURK X	

Resolution No. 23-93 approving provider contracts for 2023 for the Health and Human Services Department was read by Deputy County Clerk Hege. Motion by Williamson, second by Glasbrenner that Resolution No. 23-93 be adopted. Health and Human Service Director Tricia Clements gave a brief explanation. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 -93**

A Resolution Approving Provider Contracts For 2023 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2023 contracts:

With **Roots Residential Adult Family Homes, LLC** of Racine for \$100,000 to provide group home placement services for adults being served by the Behavioral Health Unit; and

With **The Change Group, LLC** of Berlin for \$74,500 to provide CCS services for clients being served by the Behavioral Health Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 SEPTEMBER 2023)

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
KERRY SEVERSON	

DATED: SEPTEMBER 19, 2023

Resolution No. 23-94 approving an amendment to one 2023 provider contract for 2023 for the Health and Human Services Department was read by Deputy County Clerk Hege. Motion by Gentes, second by Fleming that Resolution No. 23-94 be adopted. Health and Human Service Director Tricia Clements gave a brief explanation. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 - 94**

A Resolution Approving An Amendment to One 2023 Provider Contract For 2023 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

WHEREAS the Health and Human Services and Veterans Standing Committee has carefully considered this matter and is now presenting this resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the following amendment to the following contract:

With **Chileda Institute** of La Crosse, with the original contract being for \$255,000, amended to \$300,000 due to an increased care need for children being served in the Child and Youth Services Unit;

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER      X  
DONALD SEEP                      X  
KEN RYNES                              X  
TIMOTHY GOTTSCHALL      X  
KERRY SEVERSON

DATED: SEPTEMBER 19, 2023

Resolution No. 23-95 approving the 2024-2028 Richland County Regionally Coordinated Transportation Plan was read by Deputy County Clerk Hege. Motion by Fleming, second by Williamson that Resolution No. 23-95 be adopted. Health and Human Service Director Tricia Clements gave a brief explanation. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 - 95**

A Resolution Approving The 2024-2028 Richland County Regionally Coordinated Transportation Plan.

WHEREAS, Federal transportation law requires that projects funded by the Section 5310, Elderly and Disabled Capital Assistance Program be “derived from a locally developed, coordinated public transit-human services transportation plan” and that the plan be “developed through a process that includes representatives of



public, private, and nonprofit transportation and human services providers and participation by members of the public”, and

WHEREAS, Richland County is part of the Southwest Transit Team (SWTT) which includes Grant, Green, Iowa, La Fayette and Richland Counties. The regional planning process included the Southwest Regional Planning Commission and the SWTT.

WHEREAS, goals for the Richland County Regionally Coordinated Transportation Plan were derived from multiple public forums held by the five participating counties.

WHEREAS the Health and Human Services Board and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the 2024-2028 Richland County Regionally Coordinated Transportation Plan, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
KERRY SEVERSON	

DATED: SEPTEMBER 19, 2023

Resolution No. 23-96 approving the Department Of Health And Human Services applying for and accepting a Treatment Alternatives and Diversion (TAD) Grant was read by Deputy County Clerk Hege. Motion by McKee, second by Cosgrove that Resolution No. 23-96 be adopted. Health and Human Service Director Tricia Clements gave a brief explanation. Motion carried and the resolution declared adopted.

**RESOLUTION NO. 23 – 96**

A Resolution Approving The Department Of Health And Human Services Applying For And Accepting A Treatment Alternatives And Diversion (TAD) Grant.

WHEREAS, the Treatment Alternatives and Diversion (TAD) Grant totally up to \$173,333 is being administer through the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services, and funds would be used to serve individuals in need of drug and alcohol treatment court services in Richland County, and

WHEREAS, Rule 14 of the Rules of the Board requires County Board approval before any department of county government can apply for and accept a grant, and

WHEREAS, the Health and Human Services and Veterans Standing Committee and the Director of the Health and Human Services Department, Ms. Tricia Clements, are presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted for Health and Human Services to apply and accept a Treatment Alternatives and Diversion (TAD) Grant administered by the Wisconsin Department of Justice, Department of Corrections, and Department of Health Services in the amount of \$177,333, and

BE IT FURTHER RESOLVED, that the grant requires a \$43,333 County match, up to \$28,523 of which will be cash funding and \$14,810 will be in-kind match, and

BE IT FURTHER RESOLVED, that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the Director of the Health and Human Services Department. Ms. Tricia Clements, is authorized to sign on behalf of the County and any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION ADOPTED

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER

X

DONALD SEEP

X

KEN RYNES

X

DATED: SEPTEMBER 19, 2023

TIMOTHY GOTTSCHALL

X

KERRY SEVERSON

Resolution No. 23-97 recognizing the retirement of an employee of the Health and Human Services Department was read by Deputy County Clerk Hege. Motion by McKee, second by Carrow that Resolution No. 23-97 be adopted. Motion carried and the resolution declared adopted.

### RESOLUTION NO. 23 - 97

A Resolution Recognizing The Retirement Of An Employee Of The Health And Human Services Department.

WHEREAS, Ms. Karn Schauf was hired on July 16th, 1990 as a Social Worker in the Community Options program, transitioned to be a Case Manager in the Family Care program when it was a county administered program, and finally transitioned to the ADRC as an ADRC Specialist in 2010.

WHEREAS the Health and Human Services & Veterans Standing Committee and the Richland County Board wants to express its sincere appreciation to Ms. Karn Schauf for over 33 years of dedicated service to Richland County, and



# 2024 Proposed Budget Summary

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# 2024 Proposed Budget Highlights

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- \*Increase in Shared Revenue - \$803,000
- \*Increase in investment income - \$375,000
- \*Excess bonding premium used as one-time offset to debt service expenses - \$321,899
- \*No General Fund balance, Contingency Funds, or ARPA funds used to balance budget
- \*Includes 5% COLA + one step salary increase for staff
- \*Reduction in short-term borrowing for capital improvement projects - \$40,000
- \*Includes 13% increase for health insurance

# Revenue Type Summary

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**Taxes:** County sales tax, interest of taxes, and MFL/Forest Crop

**Tax Levy:** Funding gap between revenues and expenditures

**Intergovernmental:** State Aid

**Regulation & Compliance:** Fines, forfeitures, and various fees (permits, large group, etc.)

**Public Charges for Services:** Departmental fees charged within county (includes HHS, Pine Valley, Sheriff, etc.)

**Other General Revenues:** Various non-departmental fees

**Commercial Revenues:** Investment income (General Fund, Judgements, and Circuit Court)

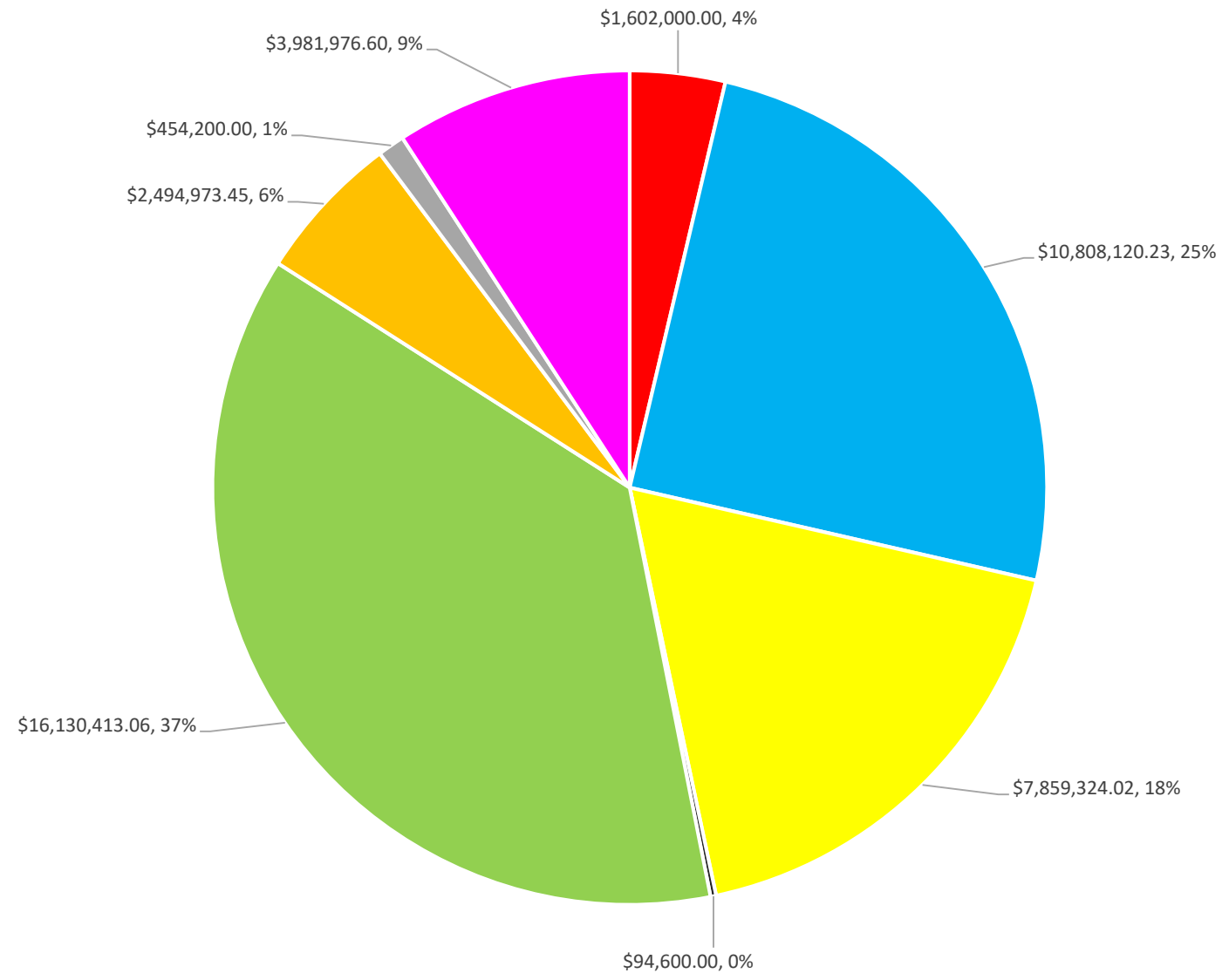
**Highway:** GTA, Operational, Town Bridge 50/50 Cost Share, Wheel Tax, State Maint. Agreements

# 2024 Proposed Revenues

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2024 Proposed Revenues	
Taxes	\$1,602,000.00
Tax Levy	\$10,808,120.23
Intergovernmental	\$7,859,324.02
Regulation & Compliance	\$94,600.00
Public Charges For Services	\$16,130,413.06
Other General Revenues	\$2,494,973.45
Commerical Revenues	\$454,200.00
Highway	\$3,981,976.60
TOTAL	\$43,425,607.36

# 2024 Proposed Revenues



■ Taxes ■ Tax Levy ■ Intergovernmental ■ Regulation & Compliance ■ Public Charges For Services ■ Other General Revenues ■ Commerical Revenues ■ Highway



## Expense Type Summary

**General Government:** General Administration

**Public Safety:** Sheriff – Ambulance – Emergency Govt – Animal Control – LEPC

**Health & Social Services:** Pine Valley – Health & Human Services (all depts.) – Child Support - Veterans

**Transportation:** Airport

**Highway:** Administration – CTHS – Bridge Construction – Town Bridge Cost Share – Equipment – State Maint. Agreement)

**Culture:** Libraries – County Fair

**Public Areas:** Snowmobile trails/areas – County Parks – Ash Creek Community Forest - Symons

**Special Education:** Extension

**Natural Resources:** Land Conservation – Wildlife Damage Mgmt. – Nursery Stock – Recycling – Watershed

**County Planning:** SWWRPC – Zoning – Failing septic systems

**County Development:** Economic development - NHS

**Debt Service:** Debt service payments

**Capital Projects:** Capital Projects

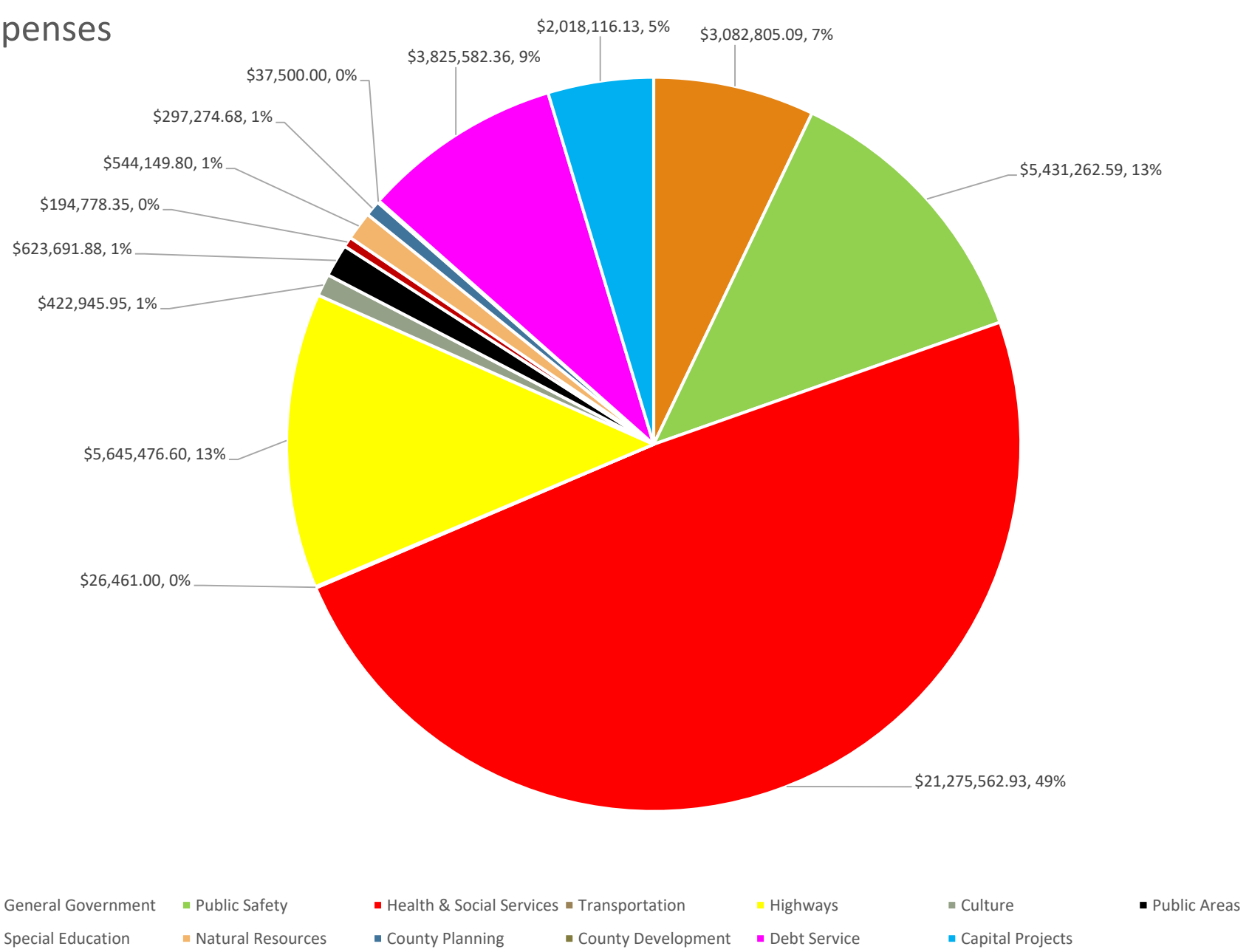
# 2024 Proposed Expenses

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2024 Proposed Expenses	
General Government	\$3,082,805.09
Public Safety	\$5,431,262.59
Health & Social Services	\$21,275,562.93
Transportation	\$26,461.00
Highways	\$5,645,476.60
Culture	\$422,945.95
Public Areas	\$623,691.88
Special Education	\$194,778.35
Natural Resources	\$544,149.80
County Planning	\$297,274.68
County Development	\$37,500.00
Debt Service	\$3,825,582.36
Capital Projects	\$2,018,116.13
TOTAL	\$43,425,607.36

*New Positions Included In 2024 Proposed Budget: Finance Director, HR Generalist, and Jail Administrator*

# 2024 Proposed Expenses



# 2024 Debt Service Summary

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2023 DEBT SCHEDULE	
	Principal Only AMOUNT
	OUTSTANDING
DEBT ISSUES	12/31/2023
Taxable G.O. Refunding Bonds (Debt Consolidation)	485,000.00
G.O. Refunding Bonds (Debt Consolidation)	1,345,000.00
G.O. Promissory Notes (Capital Improvement Projects)	2,135,000.00
G.O. Pine Valley Construction Bonds (PVCV)	8,495,000.00
G.O. Pine Valley Construction Bonds (PVCV)	7,530,000.00
G.O. Capital Impr. Bonds - Radio Tower (Radio Tower)	8,100,000.00
<b>TOTALS</b>	<b>28,090,000.00</b>

## 2024 Debt Summary (Remaining Principal Only)

General: 3,965,000

Pine Valley: 16,025,000

Radio Tower: 8,100,000

Short-Term Borrowing: 1,010,000

## 2024 Debt Payment Summary (Principal & Interest)

General: 937,515

Pine Valley: 1,476,200

Radio Tower: 388,842.36

Short-Term Borrowing: 1,022,625

2024

Levy By Department  
Proposed Summary

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## 2024 Levy By Department Preliminary Summary

DEPARTMENT	2023 LEVY	2024 LEVY	PLUS OR MINUS	% OF 2024 LEVY
Animal Control-Dog License Fees	14,425.00	14,550.00	125.00	0.13
Child Support Program	64,980.34	31,245.21	-33,735.13	0.29
Circuit Court	111,601.36	173,752.03	62,150.67	1.61
Conservation Planner Technician	12,972.53	35,528.98	22,556.45	0.33
Coroner	49,800.00	49,800.00	0.00	0.46
Corporation Counsel	61,000.00	65,000.00	4,000.00	0.60
County Board	49,914.78	44,871.00	-5,043.78	0.42
County Administrator	358,045.12	592,465.94	234,420.82	5.48
County Clerk	187,731.46	187,840.59	109.13	1.74
County Parks	37,644.38	62,803.44	25,159.06	0.58
County Treasurer	173,367.82	168,811.21	-4,556.61	1.56
Courthouse	218,411.88	259,527.85	41,115.97	2.40
Courthouse Repair Outlay	20,000.00	20,000.00	0.00	0.19
Court Mediation	400.00	340.00	-60.00	0.00
Debt Service	3,527,387.50	3,825,582.36	298,194.86	35.40
District Attorney	195,174.56	217,200.24	22,025.68	2.01
Economic Development	77,057.06	30,000.00	-47,057.06	0.28
Elections	41,290.00	63,369.00	22,079.00	0.59
Emergency Government	44,004.99	51,124.32	7,119.33	0.47
Fairs and Exhibits	15,000.00	34,344.33	19,344.33	0.32
Family Court Commissioner	28,665.78	29,155.35	489.57	0.27

Health and Human Services	956,084.96	882,430.44	-73,654.52	8.16
Highway	1,663,500.00	1,663,500.00	0.00	15.39
Management Information Systems	274,309.64	319,729.01	45,419.37	2.96
Institutional Costs Funds	1,385,000.00	1,385,000.00	0.00	12.81
Land Conservation	138,288.08	124,223.82	-14,064.26	1.15
Local Emergency Planning Committee	5,725.68	5,281.21	-444.47	0.05
Property Lister	119,510.37	112,674.01	-6,836.36	1.04
Register of Deeds	7,287.88	-16,025.11	-23,312.99	-0.15
Register in Probate	187,374.76	210,940.26	23,565.50	1.95
Sheriff's Department	3,573,111.04	4,019,199.00	446,087.96	37.19
911 Outlay	50,000.00	50,000.00	0.00	0.46
Surveyor	3,900.00	3,900.00	0.00	0.50
Symons Recreation Complex	32,295.31	54,492.06	22,196.75	0.50
University Extension	192,492.85	194,778.35	2,285.50	1.80
UW Food Service	-37,032.27	0.00	-37,032.27	0.00
UW-Richland Outlay	40,000.00	80,000.00	40,000.00	0.74
Veterans Service Office	90,615.92	96,983.36	6,367.44	0.90
Videoconferencing	4,000.00	4,000.00	0.00	0.04
Watershed Maintenance	2,000.00	2,174.00	174.00	0.02
Zoning	71,175.74	98,955.85	27,780.11	0.92
General	-3,594,547.50	-4,441,427.88	-846,880.38	-41.09
TOTALS	10,453,967.02	10,808,120.23	280,088.67	100

RICHLAND COUNTY 2024 BUDGET SUMMARY

	ACTUAL 2022	ACTUAL TO 6/30/23	ACTUAL & ESTIMATED* 2023	CURRENT BUDGET 2023	PROPOSED BUDGET 2024
<b>GOVERNMENTAL FUNDS</b>					
<b>REVENUES</b>					
Revenues other than Property Tax	1,485,784.76	632,810.82	1,545,930.81	1,543,000.00	1,602,000.00
Intergovernmental	7,106,543.89	1,456,508.81	6,872,234.20	6,799,421.73	7,859,324.02
Regulation and Compliance	104,148.33	47,807.80	92,720.00	91,100.00	94,600.00
Public Charges for Services	4,558,986.32	1,440,951.16	5,168,398.85	5,397,996.08	5,157,790.06
Other General Revenues	2,471,269.07	2,743,950.52	2,685,543.17	2,677,116.36	2,949,173.45
<b>TOTAL REVENUES</b>	<b>15,726,732.37</b>	<b>6,322,029.11</b>	<b>16,364,827.03</b>	<b>16,508,634.17</b>	<b>17,662,887.53</b>
<b>EXPENDITURES</b>					
General Government	2,467,564.32	1,383,815.87	2,827,114.81	2,758,840.41	3,082,805.09
Public Safety	4,570,973.98	2,213,310.63	4,505,386.32	4,869,517.41	5,431,262.59
Health and Human Services	8,939,488.69	3,965,517.34	10,342,485.51	10,382,009.17	10,302,939.93
Transportation	0.00	76,298.00	76,298.00	26,190.00	26,461.00
Culture and Recreation	1,250,172.33	655,616.83	1,267,030.44	1,349,578.88	1,241,416.18
Conservation and Development	857,735.31	499,699.09	781,188.18	922,455.37	878,924.48
Debt Service	3,593,564.17	3,247,169.39	3,530,996.88	3,527,387.50	3,825,582.36
Capital Outlay	2,140,908.74	1,153,050.80	1,188,122.45	1,463,122.45	2,018,116.13
<b>TOTAL EXPENDITURES</b>	<b>23,820,407.54</b>	<b>13,194,477.95</b>	<b>24,518,622.59</b>	<b>25,299,101.19</b>	<b>26,807,507.76</b>

	ACTUAL 2022	ACTUAL TO 6/30/23	ACTUAL & ESTIMATED* 2023	CURRENT BUDGET 2023	PROPOSED BUDGET 2024
Property Tax Levy for Governmental Funds	8,093,675.17	6,872,448.84	8,153,795.56	8,790,467.02	9,144,620.23
Excess Revenues over Expenditures	0.00	0.00	0.00	0.00	0.00
Insurance Recovery and Transfers	0.00	0.00	0.00	0.00	0.00
Undesignated General Fund Balance, January 1	7,041,376.00				
Undesignated General Fund Balance, December 31	8,175,944.00				

Outstanding General Obligation Debt at December 31, 2023 (Principal Only)

28,090,000.00

**PINE VALLEY ENTERPRISE FUND**

Operating Revenue	9,620,192.00	5,655,118.16	11,000,000.00	9,558,141.00	10,972,623.00
Operating Expenses	9,927,171.00	6,134,077.41	11,000,000.00	9,558,141.00	10,972,623.00
Operating Loss	(306,979.00)				
Nonoperating Revenues	1,074,833.00				
Net Income	767,854.00				
Other Financing	(4,424.00)				
Change In Net Position	763,430.00				
Fund Balance, January 1	3,044,928.00				
Fund Balance, December 31	3,808,358.00				



**HIGHWAY INTERNAL SERVICE FUND**

	ACTUAL 2022	ACTUAL TO 6/30/23	ACTUAL & ESTIMATED* 2023	CURRENT BUDGET 2023	PROPOSED BUDGET 2024
Operating Revenue	3,051,864.00	1,841,667.93	3,897,836.20	2,526,417.49	3,981,976.60
Operating Expenses	6,053,860.00	3,131,928.80	7,956,541.69	4,189,917.49	5,645,476.60
Operating Loss	(3,001,996.00)				
Nonoperating Revenues	2,483,243.00				
Net Income	(518,753.00)				
Other Financing	0.00				
Change In Net Position	(518,753.00)				
Fund Balance, January 1	5,983,024.00				
Fund Balance, December 31	5,464,271.00				

\*Estimated Totals

**COMPOSITION OF PROPERTY TAX BY FUND**

General and Governmental Funds	5,319,037.87
Debt Service Fund	3,825,582.36
Highway Internal Service Fund	1,663,500.00
Proposed 2023 Tax Levy	10,808,120.23

**OTHER APPLICATIONS TO REDUCE TAX LEVY**

Countywide Sales Tax	1,400,000.00
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**OTHER INFORMATION RELATIVE TO TAX APPORTIONMENT**

Equalized Value of Property Reduced by Tax Increment Districts

2022	1,529,449,300.00
2023	1,801,490,900.00
% Change in Values	0.151009144703

**TAX LEVY COMPARISON**

2019 Levy for 2020 Budget	8,853,957.97
2020 Levy for 2021 Budget	10,493,886.91
2021 Levy for 2022 Budget	10,447,277.17
2022 Levy for 2023 Budget	10,453,967.02
2023 Levy for 2024 Budget	10,808,120.23

Tax Year	Equalized Values (Tid Out)	Values % Increase	Tax Levy	Levy % Increase	Rate Per 1000	For Budget Year
2023	1,801,490,900	.1510	10,808,120.23	.0327	.00600	2024
2022	1,529,449,300	.1262	10,453,967.02	.0006	.00684	2023
2021	1,336,382,500	.0565	10,447,277.17	(.0044)	.00782	2022
2020	1,260,855,200	.0485	10,493,886.91	.1852	.00747	2021
2019	1,202,545,400	.0450	8,853,957.97	.0122	.00736	2020
2018	1,150,730,900	.0502	8,746,694.66	.0491	.00760	2019
2017	1,095,683,400	.0219	8,337,004.75	.2112	.00761	2018
2016	1,072,141,000	.0477	6,882,990.48	.0141	.00642	2017
2015	1,023,336,700	.0154	6,787,135.00	.0142	.00666	2016
2014	1,007,812,300	.0144	6,691,961.00	.0041	.00664	2015
2013	993,435,200	(.0195)	6,664,500.00	.0013	.00671	2014

Notice is hereby given that the foregoing is a summary of the expenses and revenues of Richland County for 2022 and 2023 and the proposed budget for 2024 prepared in accordance with Section 65.90 of the Wisconsin Statutes, as amended.

Notice is hereby further given that the detailed statement of the 2024 budget for Richland County is available for public inspection at the office of the County Clerk in the Courthouse in the City of Richland Center, Richland County, Wisconsin.

Notice is hereby further given that the Richland County Board will hold a public hearing upon the adoption of said budget for the year 2024 in the Banquet Room of the Phoenix Center, located at 100 South Orange Street, Richland Center, Richland County, Wisconsin on Tuesday the 24th day of October, 2023 at 7:00 o'clock in the evening on said day.

All citizens and taxpayers who are interested in the question of adoption of the budget for 2024 are invited to be present and express their views on the same.

FINANCE & PERSONNEL STANDING COMMITTEE

Marty Brewer  
Marc Couey  
Gary Manning  
Timothy Gottschall  
David Turk  
Steve Williamson  
Melissa Luck  
Steve Carrow

Signed and certified to on this  
5th day of October, 2023

Derek S. Kalish  
Richland County Clerk

RESOLUTION NO. 23 - 98

RESOLUTION AWARDING THE SALE OF \$1,010,000  
GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, on September 19, 2023, the County Board of Supervisors of Richland County, Wisconsin (the "County") by a vote of at least 3/4 of the members-elect adopted an initial resolution (the "Initial Resolution") authorizing the issuance of general obligation promissory notes in an amount not to exceed \$1,010,000 for the public purpose of financing 2024 capital improvement projects, including improvements to County facilities and acquiring equipment, vehicles and technology for County functions (collectively, the "Project");

WHEREAS, the County Board of Supervisors hereby finds and determines that the Project is within the County's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, the County is authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, the County has directed Wisconsin Public Finance Professionals, LLC ("WPFP") to take the steps necessary to sell general obligation promissory notes (the "Notes") to pay the cost of the Project;

WHEREAS, none of the proceeds of the Notes shall be used to fund the operating expenses of the general fund of the County or to fund the operating expenses of any special revenue fund of the County that is supported by property taxes;

WHEREAS, WPFP, in consultation with the officials of the County, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on October 24, 2023;

WHEREAS, the County Clerk (in consultation with WPFP) caused a form of notice of the sale to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale on October 24, 2023;

WHEREAS, the County has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the County. WPFP has recommended that the County accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the County that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The County Board of Supervisors hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by WFPF are hereby ratified and approved in all respects. All actions taken by officers of the County and WFPF in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Authorization and Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes and the Initial Resolution, the principal sum of ONE MILLION TEN THOUSAND DOLLARS (\$1,010,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, resulting in a true interest cost as set forth on the Proposal, is hereby accepted. The Chairperson and County Clerk or other appropriate officers of the County are authorized and directed to execute an acceptance of the Proposal on behalf of the County. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rate set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of \$1,010,000; shall be dated November 21, 2023; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be initially numbered R-1; and shall bear interest at the rate per annum and mature on March 1, 2024 as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable at maturity. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes are not subject to optional redemption prior to maturity.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the County a direct annual irrepealable tax in the year 2023 for the payments due in the year 2024 in the amount set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the County for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the County then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the County, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the County may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated November 21, 2023" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes

canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the County, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the County, unless the County Board of Supervisors directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the County and disbursed solely for the purpose or purposes for which borrowed. In no event shall monies in the Borrowed Money Fund be used to fund operating expenses of the general fund of the County or of any special revenue fund of the County that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The County represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The County further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants that it will not take any action, omit to take any action or permit the taking or



omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The County Clerk or other officer of the County charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the County certifying that the County can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The County also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the County will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the County by the manual or facsimile signatures of the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The County hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the County Clerk or the County Treasurer (the "Fiscal Agent").

Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be

made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The County shall cooperate in any such transfer, and the Chairperson and County Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding the interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the County at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the County Clerk or other authorized representative of the County is authorized and directed to execute and deliver to DTC on behalf of the County to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the County Clerk's office.

Section 16. Official Statement. The County Board of Supervisors hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the County in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate County official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The County Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 17. Undertaking to Provide Continuing Disclosure. The County hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") to provide continuing disclosure of timely notices of the occurrence of certain events. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the County to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

The Chairperson and County Clerk, or other officer of the County charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the County's Undertaking.

Section 18. Record Book. The County Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 19. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the County are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and County Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and County Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 20. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the County Board of Supervisors or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded October 24, 2023.

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Marty Brewer  
Chairperson

ATTEST:

---

Derek S. Kalish  
County Clerk

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Wisconsin Public Finance Professionals, LLC and incorporated into the Resolution.

(See Attached)

DRAFT



EXHIBIT E

(Form of Note)

REGISTERED NO. R-\_\_\_\_ UNITED STATES OF AMERICA STATE OF WISCONSIN RICHLAND COUNTY DOLLARS \$\_\_\_\_\_ GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:  
March 1, 2024 November 21, 2023 \_\_\_\_\_% \_\_\_\_\_

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: \_\_\_\_\_ THOUSAND DOLLARS (\$\_\_\_\_\_)

FOR VALUE RECEIVED, Richland County, Wisconsin (the "County"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable at maturity. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the County Clerk or County Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding the interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the County are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$1,010,000, all of which are of like tenor, except as to denomination, issued by the County pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of financing 2024 capital improvement projects, including improvements to County facilities and acquiring equipment, vehicles and technology for County functions, as authorized by resolutions adopted on September 19, 2023 and October 24, 2023. Said resolutions are recorded in the official minutes of the County Board of Supervisors for said dates.

This Note is not subject to optional redemption prior to maturity.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the County, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the County Board of Supervisors as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the County kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the County appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the County for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes after the Record Date. The Fiscal Agent and County may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, Richland County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and County Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

RICHLAND COUNTY, WISCONSIN

By: \_\_\_\_\_  
Marty Brewer  
Chairperson

(SEAL)

By: \_\_\_\_\_  
Derek S. Kalish  
County Clerk

DRAFT

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

\_\_\_\_\_  
(Name and Address of Assignee)

\_\_\_\_\_  
(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints \_\_\_\_\_, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
(e.g. Bank, Trust Company  
or Securities Firm)

\_\_\_\_\_  
(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

\_\_\_\_\_  
(Authorized Officer)

**RESOLUTION NO. 23 - 99**

A Resolution Adopting The Richland County Budget For 2024.

WHEREAS the County Board held the required public hearing on the proposed County budget for 2024 on October 24, 2023, and

WHEREAS the County Board has carefully considered the County budget for 2024 and is now ready to adopt the budget.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the 2024 budget includes revenues from the County sales tax in the estimated amount of \$1,400,000.00, and

BE IT FURTHER RESOLVED that the sum of \$10,486,132.23 be used and hereby is levied upon all taxable property in Richland County for County purposes for the year 2023, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

DEREK S. KALISH  
COUNTY CLERK

DATED: OCTOBER 24, 2023

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(04 OCTOBER 2023)

FOR      AGAINST

MARTY BREWER  
STEVE CARROW  
MARC COUEY  
GARY MANNING  
TIMOTHY GOTTSCHALL  
DAVID TURK  
STEVE WILLIAMSON  
MELISSA LUCK

**ORDINANCE NO. 23 - 23**

Amendment No. 583 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Ervin & Kathryn Kempf In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 5.89 acre parcel belonging to Ervin & Kathryn Kempf in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) and Agriculture and Residential (A-R) District to the Agricultural and Residential (A-R) District:

Commencing at the North ¼ corner of Section 14; thence S89° 15' 22" E, 1282.64 feet along the North line of the Northeast ¼ of Section 14 to the Northwest corner of Lot 1 of Richland County Certified Survey Map Number 700, said point being the point of beginning; thence continuing S89° 15' 22" E, 176.72 feet along the aforesaid North line of the Northeast ¼ of Section 14 to a point on the centerline of County Trunk Highway 'V', said point being located on a curve to the left, having a central angle of 12° 03' 16" and a radius of 1634.30 feet; thence Northeasterly, 343.84 feet along the arc of the curve, the long chord of which bears N78° 40' 14" E, 343.21 feet; thence N72° 45' 47" E, 133.63 feet along the aforesaid centerline of County Trunk Highway 'V'; thence S00° 11' 53" E, 113.05 feet to a point on the North line of the Northeast ¼ of Section 14; thence S89° 15' 22" E, 408.01 feet along the aforesaid North line; thence S 00° 00' 10" E, 233.35 feet along the Westerly line of lands described in Volume 449 on Page 110; thence S13° 14' 29" W, 181.18 feet; thence N59° 57' 28" W, 159.62 feet; thence N53° 31' 44" W, 261.27 feet; thence N88° 46' 34" W, 275.40 feet to a point on the Easterly line of Lot 1 of Richland County Certified Survey Map Number 700; thence S00° 25' 35" W, 830.97 feet along the aforesaid Easterly line to the Southeast corner thereof; thence N88° 55' 36" W, 385.78 feet along the Southerly line of the aforesaid Lot 1 to the Southwest corner thereof; thence N00° 26' 57" E, 828.75 feet along the Westerly line of the aforesaid Lot 1 to the point of beginning.

3. This Ordinance shall be effective on October 24, 2023.

DATED: OCTOBER 24, 2023  
PASSED: OCTOBER 24, 2023  
PUBLISHED: NOVEMBER 2, 2023

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE	X	
	MELISSA LUCK		
DEREK KALISH			
RICHLAND COUNTY CLERK			

**ORDINANCE NO. 23 - 24**

Amendment No. 584 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Lavern and Jennifer Ortiz In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 12.47 acre parcel belonging to LaVern and Jennifer Ortiz in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) and Agriculture and Residential (A-R) District to the Agricultural and Residential (A-R) District:

Lands located in part of the Southeast Quarter of the Southwest Quarter of Section 6, Township 9 North, Range 1 East, Town of Orion, Richland County, Wisconsin, more particularly described as follows:  
 Commencing at the Southwest Corner of said Section 6;  
 Thence North 87° 10' 52" East, along the South line of said Southwest Quarter, 1415.60 feet to the Southwest Corner of said Southeast Quarter of the Southwest Quarter;  
 Thence North 00° 20' 24" West, along the West line of said Southeast Quarter of the Southwest Quarter, 138.98 feet to a point on the centerline of Wisconsin State Truck Highway 80;  
 Thence North 40° 56' 23" East, along said centerline, 12.31 feet to the Southwest Corner of Lands described in Document Number 336583 and the Point of Beginning of the lands hereinafter described;  
 Thence North 00° 17' 19" West, 1159.15 feet;  
 Thence North 87° 25' 15" East, 822.80 feet to a point on the centerline of Wisconsin State Trunk Highway 80, said point being on the ARC of a 2865.00 foot radius curve, concave to the Northwest;  
 Thence Southwesterly, 982.71 feet along said centerline and the ARC of said curve, having a central angle of 19° 39' 10" and a chord bearing South 31° 05' 50" West, 977.90 feet to the end of said curve;  
 Thence South 40° 55' 23" West, along said centerline, 474.85 feet to the point of beginning.

3. This Ordinance shall be effective on October 24, 2023.

DATED: OCTOBER 24, 2023  
 PASSED: OCTOBER 24, 2023  
 PUBLISHED: NOVEMBER 2, 2023

ORDINANCE OFFERED BY THE LAND &  
 ZONING STANDING COMMITTEE  
 (28 AUGUST 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	STEVE CARROW		
	DANIEL MCGUIRE		
DEREK KALISH			
RICHLAND COUNTY CLERK			

**ORDINANCE NO. 23 - 25**

Amendment No. 585 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To John & Jane Turnipseed In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 45.30 acre parcel belonging to John & Jane Turnipseed in the Town of Marshall is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

All that part of the Northwest Quarter (NW¼) of the Northwest Quarter (NW¼) and the Southwest Quarter (SW¼) of the Northwest Quarter (NW¼) of Section 11, Town Eleven (11) North, Range One (1) West, lying North and West of the Town Road known as Berry Hill Road, in the Town of Marshall, Richland County, Wisconsin.

3. This Ordinance shall be effective on October 24, 2023.

DATED: OCTOBER 24, 2023  
PASSED: OCTOBER 24, 2023  
PUBLISHED: NOVEMBER 2, 2023

ORDINANCE OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE	X	
	MELISSA LUCK		
DEREK KALISH			
RICHLAND COUNTY CLERK			



**ORDINANCE NO. 23 - 26**

Amendment No. 586 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Sean & Linda Walsh In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.00 acre parcel belonging to Sean & Linda Walsh in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agricultural and Residential (A-R) District:

Part of the Southeast quarter of the Southeast quarter of Section 7, Township 10 North, Range 1 West, Town of Dayton, Richland County Wisconsin bounded and described as follows:

Commencing at the Southeast corner of said Section 7;  
 Thence South 83°49'59" West, along the South line of said Southeast quarter, 868.04 feet to a point on the centerline of Richland County Trunk Highway E;  
 Thence North 15°55'29" West, along said centerline, 33.48 feet to the point of beginning of the lands hereinafter described;  
 Thence continuing North 15°55'29" West, along said centerline, 244.02 feet to the point of curvature of a 12,133.64 foot radius curve, concave to the northeast;  
 Thence Northwesterly, 373.16 feet along said centerline and the arc of said curve having a central angle of 01°45'43" and a chord bearing North 14°54'53" West, 373.14 feet to the point of tangency of said curve;  
 Thence North 13°58'28" West, along said centerline, 25.00 feet to the point of curvature of a 998.24 foot radius curve concave to the West;  
 Thence Northerly, 100.01 feet along said centerline and the arc of said curve having a central angle of 05°44'26" and a chord bearing North 15°08'08" West, 99.97 feet to the point of tangency of said curve;  
 Thence North 16°28'25" West, along said centerline, 194.44 feet to the point of curvature of a 932.71 foot radius curve, concave to the West;  
 Thence Northerly, 20.01 feet along said centerline and the arc of said curve having a central angle of 01°13'46" and a chord bearing North 15°33'09" West, 20.01 feet;  
 Thence North 51°04'41" East, 111.28 feet;  
 Thence North 70°27'35" East, 153.75 feet;  
 Thence South 44°56'32" East, 246.98 feet;  
 Thence South 13°49'28" West, 268.33 feet;  
 Thence South 07°11'06" East, 227.24 feet;  
 Thence South 13°48'46" East, 371.01 feet;  
 Thence South 83°49'59" West, 204.37 feet to the point of beginning.

3. This Ordinance shall be effective on October 24, 2023.

DATED: OCTOBER 24, 2023  
 PASSED: OCTOBER 24, 2023  
 PUBLISHED: NOVEMBER 2, 2023

ORDINANCE OFFERED BY THE LAND &  
 ZONING STANDING COMMITTEE  
 (02 OCTOBER 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	STEVE CARROW	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	LINDA GENTES	X	
	JULIE FLEMING	X	
	DAVID TURK	X	
	DANIEL MCGUIRE	X	
	MELISSA LUCK		
DEREK KALISH			
RICHLAND COUNTY CLERK			



**RESOLUTION NO. 23 - 100**

A Resolution Amending The Health And Human Services Addendum To The Richland County Employee Handbook.

WHEREAS, a recommendation was made to the Finance & Personnel Committee to consider multiple amendments to the Health and Human Services Addendum to the Richland County Employee Handbook, and

WHEREAS, these changes have been reviewed by the Finance and Personnel Committee who has taken action to recommend these changes.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that effective October 8, 2023, these changes to the Health and Human Services Addendum to the Richland County Employee Handbook are hereby adopted:

1. Terms and Conditions of Employment - #14 – Family Medical Leave – Eliminate the requirement that all FMLA paperwork be submitted to the Director (page 7.)
2. Hiring and Employment Considerations - #1b – Change the shall place an advertisement to may (page 7.)
3. Hiring and Employment Considerations – #1d – Change paid at the Social Worker (Temporary Certification) starting rate to one grade lower than the grade of the position (page 7.)
4. Hiring and Employment Considerations - #1g – Change paid at the Mental Health Therapist (Non-Licensed) beginning rate to Employees hired for a Mental Health Therapist position who have their training license, shall be paid at one grade below the Mental Health Therapist grade (page 8.)
5. Miscellaneous Personnel Provisions - #1 – Add “In addition to following the county handbook” at the start of the paragraph. Change Administration & Building Operations Manager to Confidential Administrative Secretary (page 11.)

BE IT FURTHER RESOLVED that Richland County employees will be made aware of these changes through their department management, and

BE IT FURTHER RESOLVED that this resolution shall be effective upon its passage and publication with changes effective October 8, 2023.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(14 SEPTEMBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER

X

DONALD SEEP

X

KEN RYNES

X

DATED: OCTOBER 24, 2023

TIMOTHY GOTTSCHALL

X

KERRY SEVERSON

*Approved by Finance & Personnel Standing Committee on 03 October 2023*

**RESOLUTION NO. 23 - 101**

A Resolution Relating To Richland County’s Participation In A State Program Providing Specialized Transportation Assistance.

WHEREAS Wisconsin Statutes, section 85.21 authorizes the Wisconsin Department of Transportation to make grants to Wisconsin counties for the purpose of assisting them in providing specialized transportation services to the elderly and the disabled, and

WHEREAS each grant must be matched with a local share of not less than 20% of the amount the grant and the Wisconsin Department of Transportation has allocated \$79,888 to Richland County for this program for 2024 so that, with a minimum 20% (\$15,978) matching contribution to be paid by Richland County for 2024, the total would be \$95,869, and

WHEREAS the County Board considers that the provision of specialized transportation services would improve the maintenance of human dignity and self –sufficiency of the elderly and disabled.

NOW THEREFORE. BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Department of Health and Human Services and its Director are hereby authorized to prepare and submit to the Wisconsin Department of Transportation an application for assistance during 2024 under Wisconsin Statutes, section 85.21 in accordance with the requirements issued by the Department of Transportation and the County Board also authorizes the obligation of County funds in the amount needed in order to provide the required local match, and

BE IT FURTHER RESOLVED that a sum of not less than \$15,978 of the amount budgeted for transportation funds for the Department of Health and Human Services’ Transportation Account in 2024 Richland County budget shall be used as the approximately 20% matching County cost-share portion of this program for specialized transportation assistance, which County contribution will enable Richland County to receive the \$79,889 grant which has been allocated to Richland County for 2024 by the Wisconsin Department of Transportation, in accordance with Wisconsin Statutes, section 85.21, and

BE IT FURTHER RESOLVED that the Director of the Department of Health and Human Services, Ms. Tricia Clements, is hereby authorized to execute a State aid contract with the Wisconsin Department of Transportation under Wisconsin Statutes, section 85.21 on behalf of Richland County, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(12 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
KERRY SEVERSON	X

DATED: OCTOBER 24, 2023

**RESOLUTION NO. 23 - 102**

A Resolution Approving 2024 Health And Human Services Revenue Contracts.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure of \$50,000 or more must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following revenue contracts for 2024 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following revenue contracts for 2024:

<u>Provider Name</u>	<u>Provider Description</u>	<u>2023 Budgeted Revenue</u>	<u>2024 Budgeted Revenue</u>
<i>ADRC of Eagle County</i>	<i>Administration of ADRC Services in Richland County</i>	\$424,989	\$495,815
<i>Care Wisconsin First, Inc. / My Choice Family Care, Inc.</i>	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$11,000	\$5,700
<i>Dane County Capital Consortium</i>	<i>Income Maintenance Consolidation</i>	\$1,113,066	\$1,194,563
<i>Department of Children and Families</i>	<i>State and County Contract</i>	\$701,613	\$707,110
	<i>Administration of Child Care Program</i>	\$40,815	\$40,815
	<i>Community Youth and Family Aides</i>	\$ 90,610	\$ 89,999
<i>Department of Health Services</i>	<i>State and County Contract (Includes SOR Grant Funding)</i>	\$1,126,043	\$1,183,643
<i>Division of Public Health</i>	<i>Consolidated Contract (Immunization &amp; Maternal Child Health)</i>	\$18,072	\$18,072
	<i>Public Health Emergency Preparedness and Response (Includes ARPA funding for 2024)</i>	\$214,690	\$126,259
<i>Department of Transportation</i>	<i>Specialized Transportation 85.21</i>	\$79,889	\$79,889
<i>Greater Wisconsin Agency on Aging Resources, Inc.</i>	<i>County Contract (Includes ARPA Funding for 2024)</i>	\$313,082	\$177,375
<i>Inclusa</i>	<i>Home Delivered Meals, Psychotherapy Services, Substance Abuse Counseling, Transportation, and Loan Closet</i>	\$99,000	\$82,000
<i>The Richland School District</i>	<i>The Richland School District no longer contracts with Richland County Health and Human Services for the provision of counseling services.</i>	\$60,000	\$0
Total Revenue:		\$4,292,869	\$4,201,240

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_NOES \_\_\_\_\_

RESOLUTION OFFERED BY COUNTY BOARD  
MEMBERS OF THE HEALTH & HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(12 OCTOBER 2023)

RESOLUTION \_\_\_\_\_

FOR

AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
KERRY SEVERSON	X
TIMOTHY GOTTSCHALL	X
KEN RYNES	X
DONALD SEEP	X

DATED: OCTOBER 24, 2023

## RESOLUTION NO. 23 - 103

A Resolution Approving Provider Contracts For 2024 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting the following provider contracts for 2024 which total \$4,777,000 to the County Board for approval.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following provider contracts for 2023:

<u>Provider Name</u>	<u>Provider Description</u>	<u>2023 Contract Amount</u>	<u>2024 Contract Amount</u>
<i>A&amp;J Family Homes</i>	<i>Behavioral Health Services Unit provider of adult family home services to an individual being served by the Behavioral Health Services Unit. (Viroqua)</i>	\$285,000	\$285,000
<i>Children's Hospital of Wisconsin Community Services - Children's Service Society</i>	<i>Child &amp; Youth Services Unit provider of treatment foster care and respite. Behavioral Health Services Unit provider of respite services to children with disabilities.</i>	\$261,000	\$161,000
<i>Community Care Resources</i>	<i>Child &amp; Youth Services Unit provider of treatment foster care and respite.</i>	\$186,000	\$180,000
<i>Cornerstone Foundation dba Lucky Star 3 Corporation</i>	<i>Behavioral Health Services Unit provider of CBRF and AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	\$250,000	\$260,000
<i>Dane County Fence and Deck Company, Inc. dba Fence Word of Janesville and Fence World of East Troy</i>	<i>Behavioral Health Services Unit Provider of home modifications to children with disabilities.</i>	\$49,500	\$50,000
<i>Diane's Adult Family Home</i>	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	\$100,000	\$100,000
<i>Driftless Counseling, LLC dba Trailhead Therapy and Mentoring</i>	<i>Behavioral Health Services Unit provider of individual skill development and psychotherapy to Comprehensive Community Services consumers.</i>	\$900,000	\$900,000
<i>Evergreen Manor III</i>	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	\$75,000	\$75,000



<b>Evergreen Manor, Inc.</b>	<i>Behavioral Health Services Unit provider of CBRF services for consumers who due to mental health issues are unable to live independently.</i>	\$75,000	\$75,000
		\$100,000	\$150,000
<b>Forward Home For Boys</b>	<i>Child &amp; Youth Services Unit provider of children's group home services.</i>		
<b>Hailey Schneider, APNP</b>	<i>Contracted provider of medication management and individual outpatient services.</i>	\$100,000	\$100,000
<b>InSight Medical Group, P.A.</b>	<i>Behavioral Health Services Unit Provider of telepsychiatry services.</i>	\$130,000	\$130,000
<b>Logan James Herr Foundation, Inc. dba Logan's Heart and Smiles</b>	<i>Behavioral Health Services Unit provider of home modifications to children with disabilities.</i>	\$49,500	\$50,000
<b>M Squared NC, LLC</b>	<i>Behavioral Health Services Unit provider of home modifications to children with disabilities.</i>	\$49,500	\$50,000
<b>Mazo Catering</b>	<i>ADRC provider of the Senior Nutrition Program meals that will be delivered to the Richland Center, Rockbridge, and potentially the Germantown meal sites.</i>	\$79,800	\$140,000
<b>Memorial Hospital of Boscobel, Inc. dba Gundersen Boscobel Area Hospital and Clinics</b>	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program.</i>	\$75,000	\$75,000
<b>Miramont Behavioral Health</b>	<i>Behavioral Health Services and Child &amp; Youth Services Unit provider of inpatient hospitalizations or emergency detentions to individuals in need.</i>	\$49,500	\$50,000
<b>Northwest Counseling &amp; Guidance Clinic</b>	<i>Behavioral Health Services Unit provider of 24/7 crisis intervention telephone services. The services include phone center staffed by trained crisis professionals and a mobile crisis response service locally available to conduct face-to-face assessments and interventions afterhours.</i>	\$90,000	\$115,000
<b>Premier Financial Management Services, LLC</b>	<i>Behavioral Health Services Unit provider of financial management services to children with disabilities.</i>	\$180,000	\$100,000
<b>Roots Residential Adult Family Homes, LLC</b>	<i>Behavioral Health Services Unit provider of group home placement services for adults.</i>	\$100,000	\$250,000

<b>Rural Wisconsin Health Cooperative</b>	<i>Behavioral Health Services Unit provider of speech &amp; language pathology therapy services to children being served by the Birth to Three Program.</i>	\$75,000	\$75,000
<b>Shay Rehabilitation &amp; Psychological Services, Inc. dba Kickapoo Counseling</b>	<i>Behavioral Health Services Unit provider of individual skill development and psychotherapy to Comprehensive Community Services consumers.</i>	\$300,000	\$300,000
<b>Southwest WI Workforce Development Board</b>	<i>Provides contracted employee services to Richland County Health and Human Services.</i>	\$325,000	\$120,000
<b>St. Joseph's Health Services, Inc. dba Gundersen St. Joseph's Hospital and Clinics</b>	<i>Behavioral Health Services Unit provider of occupational and physical therapy services to children being served by the Birth to Three Program.</i>	\$75,000	\$75,000
<b>Tellurian, Inc.</b>	<i>Behavioral Health Services Unit provider of residential treatment services for substance abuse treatment, and detox services for persons taken into protective custody due to incapacitation by alcohol.</i>	\$115,000	\$115,000
<b>TLC Senior Home Care, LLC</b>	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	\$85,000	\$85,000
<b>The Change Group, LLC</b>	<i>Behavioral Health Services Unit provider of daily living skills training, family/unpaid caregiver support services, and mentoring of children and families enrolled in the CLTS program. Also a provider of psychotherapy, community skills development, and a variety of other services to Comprehensive Community Services Consumers.</i>	\$74,500	\$79,500
<b>Trempealeau County Health Care Center</b>	<i>Behavioral Health Services Unit provider of Institute for Mental Disease (IMD) and AFH residential treatment for consumers who due to mental health issues are unable to live independently.</i>	\$270,000	\$270,000
<b>Vista Care Wisconsin</b>	<i>Behavioral Health Services Unit provider of AFH residential care for consumers who due to mental health issues are unable to live independently.</i>	\$840,000	\$775,000
<b>Wisconsin Family Ties</b>	<i>Behavioral Health Services Unit provider of Peer Support Specialist services for children enrolled in the Children's Long-term Supports Program and provider of psychotherapy, psycho-education, substance abuse and recovery planning, community skills development, and wellness management, to Comprehensive Community Services consumers</i>	\$36,000	\$86,000
<b>Total 2023 Provider Contracts:</b>		<b>\$5,280,300</b>	<b>\$5,276,500</b>

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE HEALTH AND HUMAN SERVICES  
& VETERANS STANDING COMMITTEE  
(12 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
KERRY SEVERSON	X

DATED: OCTOBER 24, 2023

**RESOLUTION NO. 23 – 104**

A Resolution Approving A Contract With A Firm To Do Billing For The Ambulance Service.

WHEREAS the Joint Ambulance Committee is now proposing to enter into a contract with a firm to do billing for the Ambulance Service, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for this contract which is likely to involve an expenditure of \$10,000 or more in any given year, and

WHEREAS the Joint Ambulance Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to enter into a contract with EMS|MC for the purpose of doing the billing for the Ambulance Service, and

BE IT FURTHER RESOLVED the County Administrator is hereby authorized to sign on behalf of the County such a contract as is consistent with this Resolution.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD  
MEMBERS OF THE JOINT AMUBLANCE COMMITTEE  
(16 AUGUST 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

KERRY SEVERON  
JULIE FLEMING

X  
X

DATED: OCTOBER 24, 2023

*Approved by Finance & Personnel Standing Committee on 03 October 2023*

**RESOLUTION NO. 23 - 105**

A Resolution Approving A Contract For Building Inspector Services Under The Uniform Dwelling Code.

WHEREAS Richland County is required by State law to conduct various building inspection services under the Uniform Dwelling Code for new homes that are constructed in the County, and

WHEREAS the County has been using the services of Wisconsin Municipal Building Inspection, LLC., whose principal is Michael T. Reuter of Platteville, since January, 2009 and the Zoning and Land Information Committee is satisfied with that firm’s services, and

WHEREAS the Zoning and Land Information Committee is recommending that the County enter into a new contract with Mr. Reuter’s firm for 2024 and 2025, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for all contracts involving any expenditure of \$10,000 or more and the Zoning and Land Information Committee is presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to enter into a contract with Wisconsin Municipal Building Inspection, LLC. Of Platteville whereby that firm will provide building inspector services for the County under the Uniform Dwelling Code for 2024 and 2025, and

BE IT FURTHER RESOLVED that, if the County engages the services of the firm for matters other than inspecting one and two-family dwellings, the hourly rate shall be \$60.00, and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sign on behalf of the County such contract in accordance with this Resolution as is approved by the Zoning and Land Information Committee, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MELISSA LUCK  
STEVE CARROW  
LINDA GENTES  
DAVID TURK  
JULIE FLEMING  
DANIEL MCGUIRE

X  
X  
X  
X  
X

DATED: OCTOBER 24, 2023

**RESOLUTION NO. 23 - 106**

A Resolution Approving Richland County To Enter Into A Contract With MSA Professional Services, Inc. For Geographic Information Systems (GIS) Services For A Total Cost Of \$35,220.00 For 10/24/2023 Through 06/30/2024.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Land and Zoning Committee that there is a need GIS Services for Richland County, and

WHEREAS the Land and Zoning Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Richland County MIS Department to Enter into a contract with MSA Professional Services, Inc. for Geographic Information Systems (GIS) services, and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from NG911 Grant in the amount of \$13,065.00 and the Land Information Grant in the amount of \$22,155.00 and approval is hereby granted for the County Administrator to sign the purchase agreement for these services, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MELISSA LUCK  
STEVE CARROW  
LINDA GENTES  
DAVID TURK  
JULIE FLEMING  
DANIEL MCGUIRE

X  
X  
X  
X  
X  
X

DATED: OCTOBER 24, 2023

**RESOLUTION NO. 23 - 107**

Resolution Approving Land Conservation Department To Use Square for Online Nursery Stock Sale.

WHEREAS the Land Conservation Department is changing to online-only sales of nursery stock, and

WHEREAS, County Conservationist, Ms. Cathy Cooper, has researched different options for companies to host and collect the payments for online nursery stock sale and determined Square is the best option, and

WHEREAS, Ms. Cathy Cooper, has discussed using Square with the County Treasurer, Mr. Jeff Evens, and MIS Director, Ms. Barb Scott, for their approval, and

WHEREAS, the Land and Zoning Standing Committee has approved the Land Conservation Department using Square.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is granted to the Land Conservation Department to set up and use Square for their online nursery stock sales, and,

BE IT FURTHER RESOLVED that, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

MELISSA LUCK  
STEVE CARROW  
LINDA GENTES  
DAVID TURK  
JULIE FLEMING  
DANIEL MCGUIRE

X  
X  
X  
X  
X  
X

DATED: OCTOBER 24, 2023

**RESOLUTION NO. 23 - 108**

Resolution Approving The Land and Zoning Standing Committee Applying For And Accepting A Lake Monitoring And Protection Grant From The Wisconsin Department Of Natural Resources.

WHEREAS the Land and Zoning Standing Committee and the County Conservationist, Ms. Cathy Cooper, have recommended that the Committee be granted authority to apply for a Lake Monitoring and Protection Grant from the Wisconsin Department of Natural Resources to pay for staff time and supplies relating to aquatic invasive species projects in the County, and

WHEREAS Rule 14 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant.

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Conservation Committee to apply for a Lake Monitoring and Protection Grant from the Wisconsin Department of Natural Resources in the amount of up to \$8,560.00 to pay for staff time and supplies for aquatic invasive species projects in the County, and

BE IT FURTHER RESOLVED, that the Richland County Land Conservation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorize and empowers the following employees to submit the following documents to the Wisconsin Department of Natural Resources for the financial assistance that may be available:

<u>Task</u>	<u>Title of Authorized Representative</u>
Sign and submit a grant application	County Conservationist
Enter into a grant agreement with the DNR	County Conservationist
Submit quarterly and/or final reports to the DNR to satisfy the grant agreement, as appropriate	County Conservationist
Submit reimbursement request(s) to the DNR no later than the date specified in the grant agreement	County Conservationist

BE IT FURTHER RESOLVED that there is no County match required for this grant and approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Conservationist, Ms. Cathy Cooper, is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that the applicant will comply with all local, state and federal rules, regulations and ordinances relating to the project and the cost-share agreement, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &  
ZONING STANDING COMMITTEE  
(02 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_ FOR                      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MELISSA LUCK  
STEVE CARROW  
LINDA GENTES  
DAVID TURK  
JULIE FLEMING  
DANIEL MCGUIRE

X  
X  
X  
X  
X  
X

DATED: OCTOBER 24, 2023



**RESOLUTION NO. 23 - 109**

A Resolution Creating The Office System Technician Position.

WHEREAS currently the Zoning Office Technician position is open and the Land Conservation Secretary will be retiring in December 2023; and

WHEREAS the Land Conservation and Zoning Departments are sharing office space; and

WHEREAS the Land and Zoning Standing Committee has carefully considered this matter and presented a proposal to the Finance and Personnel Committee to consolidate the Zoning Office Technician and Land Conservation Secretary position into an Office Systems Technician position at 40 hours per week; and

WHEREAS Carlson-Dettman recommends the Office System Technician position to be placed at Grade F; and

WHEREAS the position will be funded through Fund 10 (General Zoning Fund and General Land Conservation Fund) at 20 hours per week each fund; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the above listed position to be approved and hired;

BE IT FURTHER RESOLVED that this resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES\_\_\_\_\_ NOES\_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(05 JULY 2023)

RESOLUTION \_\_\_\_\_

FOR            AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	X
STEVE WILLIAMSON	X
MELISSA LUCK	X

DATED: OCTOBER 24, 2023

# Richland County Position Description

**Position Title:** Office System Technician

**Exempt from FLSA**

**Department:** Land Conservation/Zoning

**Reports to:** County Conservationist/Zoning Administrator

**Pay Grade:** F

**Date:**

**Hours per Week:** 40

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## PURPOSE OF POSITION

The purpose of this position is to perform clerical duties and database management in the Land Conservation and Zoning Departments.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Performs a variety of clerical duties: Including answering telephone, greet visitors, issues reminders for septic system pumping to private system owners; assists the general public in completing applications and permits; maintains files; transcribes letters, memos, legal documents and related material; orders office supplies and materials.
- Process incoming/outgoing mail; assembles new case, client and complaint folders; files correspondence, letters, memos, etc.; answers routine correspondence, questions and schedule appointments.
- Perform and compile data entry for a variety of programs including; Software currently being used in the Zoning Office, Working Lands Initiative (Farmland Preservation), Wildlife Damage, Deer Donation, Soil Erosion Control, water quality projects and practices, Non-Metallic Mines and Spring Tree Sales.
- Issues building permits base on County Zoning Ordinances.
- Maintain knowledge of laws, ordinances and regulations pertinent to the Land Conservation and Zoning Offices.
- Perform accounting functions including; recording expenditures and revenues, prepare vouchers.
- Prepare deposits for payments received in the Land Information and Zoning Departments.
- Compile data and assist in preparing annual budget and reports for Land Information and Zoning Departments.
- Building and maintaining of the Zoning Access database including; Creating reports, creating and manipulating Queries, ensure that the database works properly and make repairs if any issues occur. Ability to guide and instruct end-user on how to navigate database.
- Maintains the State Access Database for Nutrient Plan Tracking, Certificates of Compliance and Self Compliance.
- Prepare and maintain Land Conservation program accounts as directed.
- Attend Land & Zoning Standing Committee and Board of Adjustment meetings as required.
- Prepare public hearing documents and minutes, ordinances and reports.
- Assist public with inquires using ArcView and County on-line maps.
- Experience with SQL code writing: Able to make repairs if any issues occur. Manipulate tables as needed.
- Plan and organize Conservation poster contest and Spring Tree Sales.
- Export Access data to compile and complete County, State and Federal reports.
- Coordinate and maintain the Wisconsin Fund Grant program for failed septic systems.

# Richland County Position Description

## MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

- Associates degree or any combination of education and experience that provides equivalent knowledge, skills and abilities. General computer skills with knowledge in word processing, database structure, ArcView and Adobe software currently being used in the zoning office.

## PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

### Language Ability and Interpersonal Communication

- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Ability to use and understand design data and information such as blue prints, county zoning and septic requirements, soil test results, ordinances and laws, computer software indicative to the zoning office, soil surveys, maps and platbooks.
- Ability to communicate effectively with the general public, contractors, landowners, developers, real estate agents, office personnel, personnel of the Department of Natural Resources, Department of Commerce, Department of Agriculture, Trade and Consumer Protection, Farm Service Agency, Natural Resources Conservation Service, County Register of Deeds, County Treasurer and Real Property Lister, members of the Land & Zoning Standing Committee, County Board and Board of Adjustments members.

### Mathematical Ability

- Ability to add, subtract, multiply and divide, calculate percentages, decimals and fractions and interpret basic descriptive statistical reports.

### Judgment and Situational Reasoning Ability

- Ability to apply situational reasoning ability by exercising judgment, decisiveness and creativity in situations involving the evaluation of information against measurable criteria.
- Ability to use functional reasoning development in performing activities within rational systems involving diversified work requiring exercise of judgment.

### Physical Requirements

- Ability to coordinate eyes, hands, feet, and limbs in performing moderately coordinated movements such as pressing, pumping and smoothing. Ability to grasp and place objects. Ability to recognize and identify sounds.
- Ability to exert light physical effort in sedentary to light work, involving lifting, carrying pushing and pulling. Ability to handle, finger and feel.
- Ability to operate a variety of office equipment and machinery including personal computer, telephone, calculator, photocopier, fax, etc. Ability to move and guide material using simple tools.

### Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, odors, violence, noise, vibrations, wetness, disease and/or dust, to work under very safe and comfortable conditions.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Employee's Signature

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Supervisor's Signature

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# Richland County Position Description

Date

Date

**RESOLUTION NO. 23 - 110**

A Resolution Confirming The Creation And Permission To Fill The Position Of Human Resources Generalist.

WHEREAS Richland County recognizes the critical role of a Human Resources Generalist in ensuring effective Personnel Management and stewardship of our valuable human capital resources;

WHEREAS, the Human Resources Generalist is essential for the prudent personnel management, benefit administration, staff planning, personnel budgeting, reporting, and facilitation of our organization’s human capital operations;

WHEREAS, the Richland County Finance and Personnel Committee has reviewed and brought forth the Human Resources Generalist position;

WHEREAS the Human Resources Generalist will be an exempt employee rated a Grade K on the current pay grid and will serve as a Manager under the County Administrator;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval to create and fill the position of Human Resources Generalist is hereby given;

BE IT FURTHER RESOLVED that this approval is effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION OFFERED BY THE FINANCE &  
PERSONNEL STANDING COMMITTEE  
(03 OCTOBER 2023)

RESOLUTION \_\_\_\_\_

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
STEVE CARROW	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	

DATED: OCTOBER 24, 2023

# Richland County Position Description

**Position Title:** Human Resources Generalist

**Exempt form FLSA**

**Department:** Administration

**Reports to:** Administrator

**Pay Grade:**

**Date:** August 29, 2023

**Hours per Week:** 40

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## PURPOSE OF POSITION

The Human Resources Generalist, under the supervision of the County Administrator, performs a variety of the County's human resources functions including preparing new hire documentation; performing new hire orientation; gathering data and preparing various reports for management; maintains employee files; assists with employee questions and inquiries. Provides support in the areas of compensation, performance management, employee benefits, administration, policy development and implementation, talent acquisition, leave management, investigations, employment law, and training and development. This position is also the designated Equal Employment Officer, and Limited English Proficiency Coordinator.

## ESSENTIAL DUTIES AND RESPONSIBILITIES

**The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

- Performs backup to all payroll functions.
- Administers the County recruitment process, reviewing employment applications, evaluating qualifications, and monitoring to ensure adherence to personnel policies.
- Facilitates the County's labor relations program, separation program, and exit interview process.
- Assists in personnel policy development and distributes to all County personnel.
- Develops, coordinates, and conducts training and development programs, such as leadership or employee development, annual training needs and advises department heads on interpretation.
- Advises the County Administrator, Department Heads and Supervisors regarding personnel matters, human resources strategies, and labor and payroll issues.
- Provides advice and assistance compliance with laws, rules, and regulations including Americans with Disabilities Act (ADA), Fair Labor Standards Act (FLSA), and other employment laws.
- Oversees all employee benefit & compensation programs.
- Conducts research into human resources programs and activities; identifies and analyzes human resources problems and recommends changes or innovations where desirable
- Prepares formal recommendations to the County Administrator on employee matters.
- Evaluates and coordinates the County's performance evaluation program.
- Provides human resources advice, direction, counsel, and support to Department Heads on all personnel matters, such as conflict, grievances and problem resolution, performance, and

## **Richland County Position Description**

personnel issues; provides counsel to supervisory staff on appropriate action and documents issues.

- Oversee the administration of the County's Equal Employment Opportunity, Civil Rights, and other policies and procedures as designated by the Administrator.
- Oversees, monitors, and facilitates the County's Family Medical Leave policy and other leave of absences.
- Create and maintain employee personnel files.
- Assists with management of an equitable employee classification and compensation plan; develops and edits and maintains job descriptions and classifications;
- Maintains the Affordable Care Act Information.
- Gathers and calculates data and prepares a variety of monthly, quarterly, and annual reports for management; ensures reports are accurate, complete, and prepared on schedule

### **MINIMUM TRAINING AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

- Bachelor's degree in public administration, business management, human resources, or related field and one-year experience in human resources management or a related field.
- Successful administrative management experience in county or municipal government and experience in working with employee benefits administration, employee law compliance and labor relations.
- Valid driver's license in the State of Wisconsin.

### **PHYSICAL AND MENTAL ABILITIES REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS**

#### **Language Ability and Interpersonal Communication**

- Ability to establish effective relationships with County Board, Committees and Commissions, department heads and other employees, union representatives and the public.
- Ability to analyze and categorize data and information in order to determine the relationship of the data with reference to criteria/standards. Ability to compare, count, differentiate, measure and/or sort data and information. Ability to assemble, copy, record and transcribe data. Ability to classify, compute and tabulate data.
- Work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels.

#### **Mathematical Ability**

- Ability to add, subtract, multiply and divide, calculate percentages, decimals and fractions and interpret basic descriptive statistical reports.

# Richland County Position Description

## Judgment and Situational Reasoning Ability

- Demonstrated effective oral, written and interpersonal communication skills.
- Demonstrated ability to establish and maintain effective working relationships.
- Ability to maintain confidentiality.
- Demonstrated initiative for coordination of organizational functions and dedication to administrative teamwork and leadership.

## Physical Requirements

- Ability to coordinate eyes, hands, feet, and limbs in performing moderately coordinated movements such as pressing, pumping and smoothing. Ability to grasp and place objects. Ability to recognize and identify sounds.
- This work requires the occasional exertion of up to 10 pounds of force. Ability to exert light physical effort in sedentary to light work, involving lifting, carrying pushing and pulling. Ability to handle, finger and feel.
- Ability to operate a variety of office equipment and machinery including personal computer, telephone, calculator, photocopier, fax, etc. Ability to move and guide material using simple tools.

## Environmental Adaptability

- Ability, in regard to environmental factors such as temperature variations, odors, violence, noise, vibrations, wetness, disease and/or dust, to work under very safe and comfortable conditions.

Richland County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Employee's Signature

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Supervisor's Signature

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Date

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Date





September 26, 2023

**MEMORANDUM**

**TO:** Candace Pesch, County Administrator, Richland County

**FR:** Ashley McCluskey, Compensation Analyst, Carlson Dettmann Consulting

**RE:** Classification Review: Human Resources Generalist

The county requested a classification review and provided job documentation for a new position titled Human Resources Generalist. The position was evaluated, and the recommendation follows below.

**Human Resources Generalist:** The Human Resources Generalist performs a variety of HR functions including preparing new hire documentation, performing new hire orientation, gathering data and preparing various reports for management, maintaining employee files, and assisting with employee questions and inquiries. The position is expected to provide support in the areas of compensation, performance management, employee benefits, administration, policy development and implementation, talent acquisition, leave management, investigations, employment law, and training and development. A bachelors degree and one year of related experience are the minimum qualifications for this role. The position was evaluated using our points-factor job evaluation system, and we recommend this position be placed in **Grade K**.

Please contact me with questions on this review.

**RESOLUTION NO. 23 - 111**

Resolution Confirming The Transfer Of Education Standing Committee Duties To Public Works Standing Committee.

WHEREAS Richland County recognizes that there all educational programming has ceased at the UW Richland Campus;

WHEREAS, the Education Standing Committee had been responsible for educational programming and UW Extension.

WHEREAS, the Richland County Reconfiguration Committee has been tasked with evaluating utilization of the campus buildings going forward;

WHEREAS the Reconfiguration Committee and Rules and Strategic Planning Committee both recommend that going forward all oversight of UW Campus property be transferred to the Public Works Standing committee, with oversight of UW Extension to remain with the Education Standing Committee;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that oversight of the UW Campus property is to transferred to the Public Works Standing Committee;

BE IT FURTHER RESOLVED that this approval is EFFECTIVE UPON PASSGE AND PUBLICATION.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE RULES & STRATEGIC  
PLANNING STANDING COMMITTEE  
(05 OCTOBER 2023)

AYES \_\_\_\_\_ NOES \_\_\_\_\_

RESOLUTION \_\_\_\_\_

FOR      AGAINST

DEREK S. KALISH  
COUNTY CLERK

MARTY BREWER	X
JULIE FLEMING	X
CHAD COSGROVE	X
JULIE FLEMING	X
INGRID GLASBRENNER	X
LINDA GENTES	X
DONALD SEEP	X
BOB FRANK	X
DAVID TURK	

DATED: OCTOBER 24, 2023

## **EDUCATION STANDING COMMITTEE**

- A. 8 County Board Supervisor members recommended for appointment by the County Board Chair and confirmed by the County Board.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Agriculture & UW-Extension, UW-Platteville Richland Maintenance, and UW-Platteville Richland Food Services Departments on a minimum quarterly basis.
- C. Functions as the Agriculture and Extension Education Committee in accordance with section 59.87, Wisconsin Statutes and as follows:
  1. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) on the hiring of professionally qualified persons to the University Extension Program staff in cooperation with University Extension. Vacancies and additions to the staff shall be filed in the same manner.
  1. To make available the necessary facilities and conduct programs in:
    - a. Professional and liberal education.
    - b. Human resources development.
    - c. Economic and environmental development.
    - d. Extension work provided for in an act of Congress and all acts supplementary thereto.
    - e. Any other extension work authorized by local, State or Federal legislation.
- D. Functions as the UW-Platteville Richland Committee as follows:
  1. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation, maintenance of all county buildings and land covered in the agreement with the University of Wisconsin Center System that the County is responsible for.
  2. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation and maintenance of the Food Service System.
  3. Promotes the campus as a higher education and cultural center for Richland County.

## **PUBLIC WORKS STANDING COMMITTEE**

- A. 8 County Board Supervisor members recommended by the County Board Chair for appointment and confirmed by the County Board.
- B. Monitors the actual vs. proposed annual budget in funds managed by the Courthouse Maintenance, Highway, and Management Information System Departments on a minimum quarterly basis.
- C. Acts as the County Highway Committee as follows:
  - a. As allowed under Wisconsin Statute 83.015 (1)(c), members are recommended for appointment by the County Board Chair and confirmed by the County Board.
  - b. The duties of the committee shall be to function pursuant to the provisions of section 83.015, Wisconsin Statutes, and be responsible for other duties as may be imposed by the County

Board. The county highway committee shall be only a policy-making body determining the broad outlines and principles governing administration and the county highway commissioner shall have the administrative powers and duties prescribed for the county highway committee under Wisconsin Statute 83.015 (2)(b).

- c. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding all security matters relating to all buildings and grounds utilized by the County Highway Department.
- D. Acts as the oversight committee for Management Information Systems as follows:
  - a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding technology needs of all County departments.
- E. Acts as the Property, Building, and Grounds Committee as follows:
  - a. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding the operation, maintenance and janitor service of all County buildings not specifically assigned by Statutes, or by action of the Board, to other agencies or departments in the County.
  - b. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding a perpetual inventory of the real estate and buildings owned by the County.
  - c. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding utilization and repair policies of all public lands, buildings, recreation sites, access sites inclusive of all short-term public holdings of the County with the exception of the highway buildings and land.
  - d. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) an annual inspection of inventories and buildings so they can establish policies related thereto.
  - e. Effect the appraisal of real property to be sold by the County.
  - f. Review and make the final decision on requests by citizens and citizen groups to use major portions of the Courthouse and/or the Courthouse grounds.
  - g. Provide oversight and advice (i.e., policy-making determining the broad outlines and principles governing administration) regarding security matters relating to the Courthouse building and grounds and the Courthouse parking lot. An exception on this matter is outlined under the Court Security Committee, which is responsible for oversight on security matters related to circuit court facilities.