

County Clerk's Office

Richland County, Wisconsin

Derek S. Kalish
County Clerk

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April 17, 2023

Please be advised that the Richland County Board of Supervisors will convene at 7:00 p.m., Tuesday, April 18, 2023, in the Banquet Room of The Phoenix Center, located at 100 South Orange Street, Richland Center, Wisconsin.

Virtual access and documents for the meeting can be found by clicking on this link:

<https://administrator.co.richland.wi.us/minutes/county-board/>

Amended Agenda

1. Roll Call
2. Invocation
3. Pledge Of Allegiance
4. Approve Agenda
5. Approve Minutes Of The March 21st Meeting
6. Public Comment
7. Ordinance Relating To A Parcel Belonging To Bryan Haack In The Town Of Marshall
8. Ordinance Relating To A Parcel Belonging To Michael Milfred In The Town Of Westford
9. Ordinance Relating To A Parcel Belonging To Audrey Oliver & Don Stanke In The Town Of Orion
10. Ordinance Relating To A Parcel Belonging To Thomas & Cherii Phillips And John & Carrie Palacios In The Town Of Buena Vista
11. Report On Petitions For Zoning Amendments Received Since The Last County Board Session
12. Report On Rezoning Petitions Recommended For Denial By The Zoning And Land Information Committee
13. Resolution Relating To The Appointment Of An Interim Administrator And Contracting With Public Administration Associates, LLC
14. Resolution Relating To Paying A Bill To Custom Manufacturing, Inc. For A Snowmobile Bridge Replacement
15. Resolution Approving The Richland County Sheriff's Office To Enter Into A Contract With The Village Of Lone Rock For Law Enforcement Services
16. Resolution Relating To Making A Deficiency Appropriation In Various Accounts
17. Resolution Approving The Sheriff's Office Applying For And Accepting A COPS Hiring Grant From The US Department Of Justice
18. Resolution Authorizing The Purchase Of New Heat Exchangers For The Courthouse
19. Resolution Approving A Provider Contract For 2023 For The Health And Human Services Department
20. Resolution Authorizing The Transition Of The Extension Office To Richland County Community Services Building
21. Resolution Approving The Purchase Of Barracuda Essentials Security Edition, Web Security Gateway And Message Archiver Software At A Cost Of \$22,054.80
22. Resolution Approving The Purchase Of An Audio Video System For The County Board Room At A Cost Not To Exceed \$55,000.00
23. All Appointments
24. Reports
25. Correspondence
26. Adjourn

MARCH MEETING

March 21, 2023

Chair Brewer called the meeting to order at 7:00 PM. Roll call found all members present except Supervisors Murphy-Lopez and Williamson.

Pastor Mike Breininger with Richland Center Fellowship gave the Invocation.

County Clerk Kalish led the Pledge of Allegiance.

Motion by Cosgrove, second by Rudersdorf for approval of the agenda. Motion carried and agenda declared approved.

Motion by Manning second by Turk that minutes from the February 21, 2023 meeting be approved. Motion carried and minutes of the February 21, 2023 declared approved.

Chair Brewer opened the floor for Public Comment. Hearing no comments from the public, Chair Brewer declared the time for Public Comment closed.

Resolution No. 23-20 honoring retired county employees was read by County Clerk Kalish. Motion by Couey second by Glasbrenner that Resolution No. 23-20 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 20

A Resolution Honoring Retired County Employees.

WHEREAS, the following people retired from their career at Richland County in the following departments in 2022, and served the citizens of Richland County for more than 187 years collectively; and

WHEREAS, the actions of these public employees enhance the quality of life in jurisdictions across Richland County; and

WHEREAS, they have demonstrated dedication and support of multiple departments to provide exceptional customer service as an active and willing staff member; and

WHEREAS, the functions performed by these employees include public safety, public works, housing, patient care and sanitation; and

WHEREAS, additional consideration was given by Finance & Personnel Standing Committee to recognize the following employees:

January

Debra Hardy 7 Years and 4 Months Pine Valley

March

Edna Gobin 10 Years and 5 Months Pine Valley

April

Duane McCauley 7 Years and 7 Months Highway

May

Duane Kanable 25 Years and 5 Months Sheriff

Barbara Baumann 6 Years and 6 Months Pine Valley

July

Glen Niemeyer 36 Years and 9 Months Highway

August

Angela Arneson 22 Years and 8 Months UW Food Service

September

Lynn Newkirk 22 Years and 4 Months Zoning

Kenneth Moe 32 Years and 0 Months Sheriff

November

Maureen Dray 5 Years and 0 Months Pine Valley

December

Matthew Rott 11 Years and 2 Months Highway

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT all residents are encouraged to join the County Board in celebrating the accomplishments and contributions of government employees at all levels.

BE IT FURTHER RESOLVED THAT, That the County Board expresses its appreciation to the above persons for their hard work, enthusiasm, and dedication to Richland County and its residents, and wishes them all the best in their well-deserved retirement and future endeavors.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to the above listed employees.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE
& PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)
FOR AGAINST

AYES _____ NOES _____

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	

Resolution No. 23-21 celebrating employee longevity with Richland County in various departments was read by County Clerk Kalish. Motion by Voyce second by Luck that Resolution No. 23-21 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 21

A Resolution Celebrating Several Employees Longevity With Richland County In Various Departments.

WHEREAS, the following people started their career at Richland County in the following departments on the dates listed, and served the citizens of Richland County with a benchmark of 5, 10 and 20 years in 2022, and for more than 30+ and 40+ years respectively in 2022; and

WHEREAS, the actions of these public employees enhance the quality of life in jurisdictions across Richland County; and

WHEREAS, they have demonstrated dedication and support across multiple departments to provide exceptional customer service as an active and willing staff member; and

WHEREAS, the functions performed by these employees include general administration, information technology, human resources, public safety, public works, planning, recreation, land conservation, housing, education, deed registration and patient care; and

WHEREAS, additional consideration was given by Finance & Personnel Standing Committee to recognize the following employees:

<u>40+ Years in 2022</u>	<u>Start Date</u>	<u>Department</u>
Susan Triggs	1/2/1979	Register of Deeds
Angie Alexander	7/4/1981	Pine Valley
Sandra Campbell	11/22/1982	UW Extension
<u>30+ Years in 2022</u>		
Diane Hrubes	2/28/1983	Pine Valley
Roger Smith	6/6/1983	Highway
Joanne Welsh	8/27/1984	Health & Human Services
Becky Dalberg	8/1/1985	Health & Human Services
Elizabeth Kloehn	4/20/1987	Pine Valley
Barbara Granger	8/11/1989	Pine Valley
Steven Alexander	11/1/1989	Pine Valley
Cathy Cooper	1/1/1990	Land Conservation
Philippine Shireman	2/1/1990	Emergency Medical Service
Diane Brown	4/20/1990	Symons
Karn Schauf	7/2/1990	Health & Human Services
Susan Curtis	10/30/1990	Sheriff
Barbara Wentz	4/6/1991	Symons
Tammy Cannoy Bender	10/14/1991	Land Conservation

Ronda Marish	2/20/1992	Pine Valley
Therese Deckert	7/14/1992	Pine Valley

20 Years in 2022

Kent Marshall	1/2/2002	Land Conservation
Debra Mueller	4/23/2002	Pine Valley
Kevin Melby	5/23/2002	Sheriff's Dept.
Amy Forehand	7/15/2002	District Attorney
Scott Miller	10/8/2002	Pine Valley
Rhonda Mick	10/9/2002	Symons

10 Years in 2022

Jason Marshall	1/1/2012	MIS
Michael Czys	1/24/2012	Sheriff
Kimberly Clark	1/26/2012	Emergency Medical Service
Brandon McCormick	6/4/2012	Highway
Jessica Tisdale	7/9/2012	Health & Human Services
Sally Auz	9/5/2012	Pine Valley
Jasmine Schaller	10/2/2012	Pine Valley
Rosemary Beier	11/9/2012	Symons
Chad Hying	11/23/2012	Symons
Diane Tatu	12/14/2012	Pine Valley

5 Years in 2022

Cassandra Sanders	1/9/2017	Health & Human Services
John Couey	1/30/2017	MIS
Jerry Crotsenberg, Jr	2/1/2017	Sheriff
John Ehrhardt	4/17/2017	Highway
Hayleigh Breininger	5/4/2017	Pine Valley
Jesse Storms	5/8/2017	Highway
Kelly Scoville	5/25/2017	Pine Valley
Donna Johns	5/25/2017	Pine Valley
Ellen Schauer	5/25/2017	Pine Valley
John Farrell	6/5/2017	Highway
Kyle Falk	6/15/2017	Highway
Natasha Oman	6/26/2017	Pine Valley
Norlene Emerson	7/17/2017	Symons
Ariel Rooney	8/1/2017	Pine Valley
Brianna Johann	8/3/2017	Emergency Medical Service
Austin Clary	8/7/2017	Highway
Lori Brinkley	8/14/2017	Health & Human Services
Kayla Williams	8/14/2017	Health & Human Services
Parker Goebel	8/21/2017	Pine Valley
Christopher Schildgen	9/21/2017	Sheriff
Doris Mernack	9/25/2017	Pine Valley
Katelynn Davison	9/28/2017	Pine Valley
Christina Garavalia	10/5/2017	Pine Valley
Kaci Wallace	10/13/2017	Pine Valley
Cerresa Nimocks	11/20/2017	Highway
Verdell Jazdzewski	12/19/2017	Pine Valley
Kyle Wacker	12/30/2017	Symons

THEREFORE, BE IT FURTHER RESOLVED THAT the County Board expresses its appreciation to the above persons for their hard work, enthusiasm, and dedication to Richland County and its residents, and wishes them many more years of success as employees of Richland County, and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT, all residents are encouraged to join the County Board in celebrating the accomplishments and contributions of government employees at all levels.

BE IT FURTHER RESOLVED that the County Clerk shall send a copy of this Resolution to the above listed employees.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE FINANCE
& PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

RESOLUTION ADOPTED

DEREK S. KALISH

	FOR	AGAINST
MARTY BREWER	X	
SHAUN MURPHY-LOPEZ	X	

COUNTY CLERK

MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISSA LUCK	X
STEVE CARROW	

DATED: MARCH 21, 2023

Ordinance No. 23-3 Amendment No. 564 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Cormax Group LLC/Max Harns in the Town of Dayton was read by County Clerk Kalish. Motion by Manning second by Couey that Ordinance No. 23-3 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 3

Amendment No. 564 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Cormax Group LLC/Max Harns In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
 - (a) Adequate public facilities to serve the development are present or will be provided.
 - (b) Provision of these facilities will not be an unreasonable burden to local government.
 - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
 - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
 - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
 - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
 - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 26.87-acre parcel belonging to Cormax Group LLC/Max Harns and in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04 and in the Northwest 1/4 of the Northwest 1/4 of Section 09 all in T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Beginning at the Southwest corner of said Section 04; thence S00°17'03"E, 460.92' along the West line of the Northwest 1/4 of said Section 09; thence N85°47'07"E, 154.86'; thence N89°05'40"E, 168.16'; thence N02°00'26"E, 678.14' to the center of Lingel Lane; thence N77°29'04"W, 157.28'; thence 190.51' along an arc of a curve concave to the South having a radius of 1618.51', a delta angle of 06°44'39", a chord bearing of N80°51'24"W and a chord distance of 190.40' to the West line of the Southwest 1/4 of said Section 04; thence S01°22'29"W, 295.27' along the West line of the Southwest 1/4 of said Section 04 to the Point of Beginning.

Said parcel contains 5.53 acres or 240,785 SF more or less and is subject to any and all easements and right-of-ways of record.

Also:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04 and in the Northwest 1/4 of the Northwest 1/4 of Section 09 all in T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence S00°17'03"E, 460.92' along the West line of the Northwest 1/4 of said Section 09; thence N85°47'07"E, 154.86'; thence N89°05'40"E, 168.16' to the Point of Beginning; thence N02°00'26"E, 678.14' to the center of Lingel Lane; thence S77°29'04"E, 52.86'; thence 206.23' along an arc of a curve concave to the South having a radius of 1173.50', a delta angle of 10°04'09", a chord bearing of S72°27'00"E and a chord distance of 205.96'; thence S67°24'56"E, 206.71' to the centerline of County Road "Z"; thence S03°06'51"W, 93.35' to a point on the South line of the Southwest 1/4 of said Section 04; thence N88°52'45"W, 34.79' to the Westerly R.O.W. of County Road "Z"; thence S04°31'59"W, 427.43'; thence S89°05'40"W, 389.01' to the Point of Beginning.

Said parcel contains 5.73 acres or 249,775 SF more or less and is subject to any and all easements and right-of-ways of record.

Also:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04, T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence S88°52'45"E, 782.53' along the South line of the Southwest 1/4 of said Section 04 to the Centerline of County Road "Z" and the Point of Beginning; thence along said centerline N03°06'51"E, 675.27'; thence continuing along said centerline thence N03°31'20"E, 585.15' to the North line of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence along said North line S89°47'52"E, 506.59' to the Northeast corner of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence S00°31'48"W, 1267.68' to the Southeast corner of the Southwest 1/4 of the Southwest 1/4 of said Section 04; thence N88°52'45"W, 567.60' to the Point of Beginning.

Said parcel contains 15.61 acres or 679,843 SF more or less and is subject to any and all easements and right-of-ways of record.

The following described 3.26-acre parcel is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

A parcel of land located in the Southwest 1/4 of the Southwest 1/4 of Section 04, T10N, R1W, Town of Dayton, Richland County, Wisconsin described as follows:

Commencing at the Southwest corner of said Section 04; thence S88°52'45"E, 782.53' along the South line of the Southwest 1/4 of said Section 04 to the Centerline of County Road "Z"; thence N03°06'51"E, 93.35' to the Point of Beginning; thence N03°06'51"E, 609.37'; thence N86°46'20"W, 181.38'; thence S03°13'52"W, 210.38'; thence N86°46'08"W, 262.53'; thence S03°48'43"W, 177.67' to the center of Lingel Lane; thence S77°29'04"E, 52.86'; thence 206.23' along an arc of a curve concave to the South having a radius of 1173.50', a delta angle of 10°04'09", a chord bearing of S72°27'00"E and a chord distance of 205.96'; thence S67°24'56"E, 206.71' to the centerline of County Road "Z" and the Point of Beginning.

Said parcel contains 3.26 acres or 141,984 SF more or less and is subject to any and all easements and right-of-ways of record.

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023
PASSED: MARCH 21, 2023
PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

FOR AGAINST

MARTY BREWER, CHAIR
RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK X
STEVE CARROW X
DAVID TURK X
LINDA GENTES X
JULIE FLEMING X
DANIEL MCGUIRE X

ATTEST:

DEREK S. KALISH
RICHLAND COUNTY CLERK

Ordinance No. 23-4 Amendment No. 565 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Kenneth & Karen Edgerly in the Town of Buena Vista was read by County Clerk Kalish. Motion by Gentes second by Rudersdorf that Ordinance No. 23-4 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 4

Amendment No. 565 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Kenneth & Karen Edgerly In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (h) Adequate public facilities to serve the development are present or will be provided.
- (i) Provision of these facilities will not be an unreasonable burden to local government.
- (j) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (k) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (l) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.

- (m) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (n) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 6.08-acre parcel belonging to Kenneth & Karen Edgerly and in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER (SE¹/₄-SW¹/₄), SECTION 34, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 34, T9N, R2E;
 THENCE N00°16'03"E, 1062.25 FEET ALONG THE EAST LINE OF THE SE¹/₄-SW¹/₄ TO THE POINT OF BEGINNING;
 THENCE S90°00'00"W, 705.60 FEET;
 THENCE S07°03'09"W, 92.37 FEET;
 THENCE S90°00'00"W, 29.45 FEET;
 THENCE S00°00'00"W, 57.10 FEET;
 THENCE S90°00'00"W, 93.48 FEET;
 THENCE N00°00'00"W, 30.13 FEET;
 THENCE N24°31'40"W, 234.26 FEET;
 THENCE N06°46'51"W, 165.11 FEET TO THE NORTH LINE OF THE SE¹/₄-SW¹/₄;
 THENCE N89°40'41"E, 957.86 FEET TO THE NORTHEAST CORNER OF THE SE¹/₄-SW¹/₄;
 THENCE S00°16'03"W, 263.83 FEET ALONG THE EAST LINE OF THE SE¹/₄-SW¹/₄ TO THE POINT OF BEGINNING, CONTAINING A TOTAL OF 6.08 ACRES (264,819 SQUARE FEET) MORE OR LESS AND CONTAINING 5.00 ACRES (217,900 SQUARE FEET) MORE OR LESS EXCLUDING DILLON ROAD RIGHT OF WAY.

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023
 PASSED: MARCH 21, 2023
 PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (06 MARCH 2023)

FOR AGAINST

MARTY BREWER, CHAIR
 RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK	X
STEVE CARROW	X
DAVID TURK	X
LINDA GENTES	X
JULIE FLEMING	X
DANIEL MCGUIRE	X

ATTEST:

DEREK S. KALISH
 RICHLAND COUNTY CLERK

Ordinance No. 23-5 Amendment No. 566 to the Richland County Comprehensive Zoning Ordinance No. 5 relating to a parcel belonging to Phyllis Anderson Estate in the Town of Akan was read by County Clerk Kalish. Motion by Rudersdorf second by Couey that Ordinance No. 23-5 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE NO. 23 - 5

Amendment No. 566 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Phyllis Anderson Estate In The Town Of Akan.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (o) Adequate public facilities to serve the development are present or will be provided.
- (p) Provision of these facilities will not be an unreasonable burden to local government.
- (q) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (r) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (s) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (t) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.

(u) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

Part of the Northwest quarter of the Southeast quarter, part of the Northeast quarter of the Southeast quarter and part of the Southwest quarter of the Southeast quarter of Section 13, Township 10 North, Range 2 West, Town of Akan, Richland County Wisconsin described as follows:

Commencing at the Southeast corner of said section 13.

Thence South 87°16'14" West, along the South line of said Southeast quarter 1330.66 feet to the Southeast corner of said Southwest quarter of the Southeast quarter;

Thence North 00°32'49" East, along the East line of said Southwest quarter of the Southeast quarter, 1174.45 feet to the point of beginning of the lands hereinafter described;

Thence South 79°47'46" West, 185.00 feet;

Thence North 12°50'25" West, 148.50 feet;

Thence North 48°53'49" East, 181.40 feet;

Thence North 78°50'49" East, 82.30 feet to a point on the East line of said Northwest quarter of the Southeast quarter;

Thence North 07°52'57" West, 90.50 feet to a point on the centerline of Redwing Lane;

Thence North 14°37'57" West, along said centerline, 108.13 feet;

Thence North 87°46'28" East, 188.82 feet;

Thence South 09°44'55" East, 310.87 feet to a point on the South line of said Northeast quarter of the Southeast quarter;

Thence South 86°29'44" West, along said South line, 203.09 feet to the Northeast corner of said Southwest quarter of the Southeast quarter;

Thence South 00°32'49" West, along the East line of said Southwest quarter of the Southeast quarter, 130.00 feet to the point of beginning.

That the following described 2.34-acre parcel belonging to Phyllis Anderson Estate and in the Town of Akan is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

3. This Ordinance shall be effective on March 22nd, 2023.

DATED: MARCH 21, 2023

PASSED: MARCH 21, 2023

PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

FOR AGAINST

MARTY BREWER, CHAIR

RICHLAND COUNTY BOARD OF SUPERVISORS

ATTEST:

DEREK S. KALISH

RICHLAND COUNTY CLERK

MELISSA LUCK

STEVE CARROW

DAVID TURK

LINDA GENTES

JULIE FLEMING

DANIEL MCGUIRE

X

X

X

X

X

X

Zoning Administrator Bindl reported the following receipt of zoning amendments since the last county board session: Thomas & Cherrii Phillip to rezone 8 acres from Agriculture Forestry to Agriculture Residential in Town of Buena Vista, Bryan Haack to rezone 12 acres from Agriculture Forestry to Agriculture Residential in the Town of Marshall, Michael Milfred to rezone 2.96 acres from Agriculture Forestry to Residential-2 in the Town of Westford, and David Roecker to rezone 5 acres from Agriculture Forestry to Residential-2 in the Town of Buena Vista.

Zoning Administrator Bindl reported that there were no rezoning petitions being recommended for denial by the Zoning and Land Information Committee.

Ordinance No. 23-6 creating a code of ethics and repealing Ordinances No. 06-28, 07-07, and 10-08 was read by County Clerk Kalish. Motion by Gentes second by Turk that Ordinance No. 23-6 be adopted. Motion carried and the ordinance declared adopted.

ORDINANCE 23 – 6

An Ordinance Creating A Code Of Ethics And Repealing Ordinances No. 06-28, 07-7, 10-8.

The Richland County Board of Supervisors does ordain as follows:

1. Repeal of Prior Ordinances

Ordinance Nos. 06-28, 07-7, and 10-8 concerning the establishment of a code of ethics are repealed.

2. Authority

This ordinance is established pursuant to Wis. Stat. § 19.59(1m)-(8).

3. Purpose of Code of Ethics

The purpose of the code of ethics is as follows:

- a. The proper operation of representative government requires that county officials (*defined in section 3*) be independent, impartial, and responsible to the people; that government decisions and policies be made through the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established an Ethics Code for all Richland County officials. The purpose of this code is to assist county officials in avoiding conflicts between their personal interest and their public responsibilities in order to improve standards of public service and promote and strengthen the faith and confidence of the people of Richland County in their county public officials and to provide for disclosure by county officials of substantial financial interests in matters affecting the county. The provisions and purpose of this code and such rules and regulations as may be established are hereby declared to be in the best interests of Richland County.
- b. The County Board hereby reaffirms that each county official occupies a position of public trust that requires adherence to a high standard of conduct. Any effort to realize substantial personal gain through official conduct is a violation of that trust. This code of ethics does not prevent any county public official from accepting other employment or following any pursuit which in no way interferes with the full and faithful discharge of their duties to this county. The County Board further recognizes that in a representative democracy, the representatives are drawn from society and, therefore, cannot and should not be without all personal and economic interest in the decisions and policies of government; that citizens who serve as county officials retain their rights as citizens to interests of a personal or economic nature; that standards of ethical conduct for county officials need to distinguish between those minor and inconsequential conflicts that are unavoidable in a free society, and those conflicts which are substantial and material; and that county officials may need to engage in employment, professional or business activities, or maintain investments, in order to support themselves or their families and to maintain a continuity of professional, business or investment activity, and are free to do so as long as those activities do not conflict with the specific provisions of this code.

4. Positions Covered

This ordinance shall apply to all County officials, whether elected or appointed, paid or unpaid, including members of boards, committees and commissions, department heads, and other County employees.

5. The Ethics Board

The Ethics Board shall carry out this ordinance, and shall be a committee of the County Board which has been assigned the duties of the Ethics Board.

6. General Provisions

The following are subjects covered by the Ethics Code:

a. Closed Sessions

No County official may disclose any information discussed, debated or acted upon in a closed session of the County Board or its bodies (i.e., committees, boards, commissions).

b. Contracts

An official may not enter into a contract with the County or form a contract or contracts with Richland County involving the receipts or disbursements of more than \$15,000 in any year. Additionally, an official may be subject to this ordinance if they hold 10% or greater interest in an organization which enters into a contract/s with the County.

c. Financial Interest

A financial interest is any interest which yields, directly or indirectly, a monetary or other material benefit to a County official or a member of their immediate family, or to an organization with which an official is associated. An organization is defined as *any corporation, partnership, proprietorship, firm, enterprise, franchise, association, trust or other legal entity other than an individual or body politic.* A County official who has a financial interest in a matter pending before a body shall disclose the nature of the interest and may not discuss the matter unless invited by the body. A County official may not vote on a matter in which they have a financial interest.

d. Gifts

A gift or thing of value is any money or property, favor, service, payment, advance forbearance, loan or promise of future employment, but does not include such things as compensation and expenses paid by the State or County, fees, honorariums and expenses, unsolicited advertising or promotional material such as pens, pencils, notepads, calendars, informational or educational materials of unexceptional value, plaques, other advertising giveaways or any other thing which is not likely to influence the judgment of individuals covered by this code.

A County official shall not accept, from any person or organization directly or indirectly, a gift or anything of value without full payment, if it could reasonably be expected to influence their vote, governmental actions or judgments or is provided to such official because of their position or office and could reasonably be considered as a reward for any governmental action or inaction.

e. Nepotism

Refer to the Employee Handbook. The provisions of nepotism in the Employee Handbook shall apply to County Board members with respect to supervision of the County Administrator.

f. Privileged Information

Privileged information is any written or oral material related to County government which has not become part of the body of public information and which is designated by statute, court decision, lawful orders, ordinances, resolution or custom as privileged.

An official shall not knowingly disclose or permit the disclosure of privileged information to any person not lawfully authorized to receive such privileged information. An official shall not use privileged information to advance their personal financial interest or that of their immediate family. An official's immediate family is their spouse, children, stepchildren, parents, stepparents, or other legal relation who contributes more than one-half of the support of the official or receives that level of support from the official.

g. Public Property

An official shall not use County-owned property unless authorized by their supervisor.

h. Social Media

Refer to Social Media Policy.

7. Advisory Opinions

The Ethics Board shall issue advisory opinions with the assistance of the Corporation Counsel. Any individual may apply in writing to the Ethics Board for an advisory opinion and shall be guided by any opinion rendered. The applicant shall present their interpretation of the facts at issue before the advisory opinion is rendered. All requests for opinion and opinions rendered shall be in writing. Records of the Ethics Board's opinions, opinion requests and investigations of violations shall be closed to public inspection, as required by Ch. 19, Wis. Stats. However, such records may be made public with the consent of the applicant.

8. Complaint Procedure

- a. The Corporation Counsel or County Clerk shall accept from any individual a verified written complaint which states the name of the official alleged to have committed a violation of this Code and sets forth the material facts involved in the allegation. The Corporation Counsel or County Clerk shall forward a copy of the complaint to the accused official and the Ethics Board within ten days of its receipt. If no action on the verified complaint is taken by the Ethics Board within 60 days, the complaint shall be dismissed.
- b. Complaints shall include:
 - i. The name of the alleged offender
 - ii. The approximate date of the alleged offense, if applicable
 - iii. The nature of the alleged offense
 - iv. Any supporting facts known to the complaining party
 - v. The date on which the complaint is being submitted
- c. Following the receipt of a verified complaint, the Ethics Board may make preliminary investigations with respect to alleged violation of the Ethics Code. A preliminary investigation shall not be initiated unless the accused official is notified in writing. The notice shall state the exact nature and purpose of the investigation, the individual's specific action or activities to be investigated, and a statement of such person's due process rights. If the Ethics Board finds probable cause to believe the allegations contained in the complaint, the complaint shall be referred to a fact-finding hearing.
- d. The Ethics Board may investigate any complaint properly filed. no action will be taken against the subject of such an investigation if the complaint was filed more than one year after the alleged violation of the Ethics Code."
- e. The Ethics Board may hold, and an individual against whom a complaint has been made and where the complaint has been referred to the Ethics Board may request, a hearing before the Ethics Board. The Ethics Board shall keep a record of the hearing and have the power to compel the

attendance of witnesses and to issue subpoenas as granted to other boards and commissions under Wis. Stat. § 885.01. The Ethics Board may also administer oaths.

Within 10 business days of the conclusion of the hearing, the Ethics Board shall file its written findings and recommendations signed by all participating Board members, together with findings of fact and conclusions of law, concerning the propriety of the conduct of the official. If the Ethics Board determines that no violation of the Code of Ethics has occurred, it shall dismiss the complaint, and if requested to do so by the accused, issue a public statement.

No recommendation of the Ethics Board becomes effective until 20 business days after it is issued, while an application for rehearing or rehearing before the Board is pending, or after the Board has announced its final determination on rehearing. Appeals may be requested to the full County Board.

9. Enforcement

Violation of any provisions of this code should raise conscientious questions for the official concerned as to whether voluntary resignation or other action is indicated to promote the best interests of Richland County. If the Ethics Board finds that clear, satisfactory and convincing evidence exists for believing the allegations of the complaint, Ethics Board shall refer its findings and recommendation to the County Board. The Ethics Board may recommend that:

- a. The County Board order the individual to conform his or her conduct to the Ethics Code or recommend that they be censured, suspended, removed from office, or be issued a private or public reprimand. In the case of an employee the Board may also recommend denial of merit increase, suspension without pay, discharge, or other appropriate disciplinary action.
- b. If Wis. Stat. § 19.59 (1) has been violated, the Ethics Board may also refer the matter to the District Attorney to commence enforcement.

DATED: MARCH 21, 2023
PASSED: MARCH 21, 2023
PUBLISHED: MARCH 30, 2023

ORDINANCE OFFERED BY THE RULES &
STRATEGIC PLANNING STANDING COMMITTEE
(03 JANUARY 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
	X	
	X	
ATTEST:	X	
	X	
	X	
DEREK S. KALISH	X	
RICHLAND COUNTY CLERK	X	

Resolution No. 23-22 classifying a position in the newly created Human Resources Department was read by County Clerk Kalish. Motion by Rudersdorf second by Manning that Resolution No. 23-22 be adopted. Discussion continued. Roll call vote taken – Ayes: Carrow, Brewer, Rynes, Luck, Manning, Gottschall, Glasbrenner, Rudersdorf, Turk, Cosgrove, Frank, Severson, Couey, Fleming - Nays: Seep, McKee, Gentes, Voyce, McGuire. With 14 Ayes and 5 Nays, motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 22

A Resolution Classifying A Position In The Newly Created Human Resources Department.

WHEREAS it is necessary from time to time for the County Board to review positions, change job descriptions and position title in order to better meet the needs of the department and meet the ever-changing needs of County government, and

WHEREAS County Administrator Clinton Langreck and the Finance and Personnel Committee have carefully considered this matter and are now presenting this Resolution to the County Board for its consideration.

WHEREAS Carlson-Dettman recommends the following position be placed in the Grade as follows of the County's plan, and

WHEREAS additional consideration was given by Finance & Personnel Standing Committee to recommend the following position be placed in the Grade as follows of the County's plan:

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the above listed position, and

BE IT FURTHER RESOLVED that a fund transfer from Health and Human (Fund 56) in the amount of \$57,893.25 to Fund 10 (General Fund) to fund the Human Resources Director position, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE (07 MARCH 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
SHAUN MURPHY-LOPEZ
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
STEVE CARROW
MELISSA LUCK
MARC COUEY

X

X
X
X

X
X
X
X

DATED: MARCH 21, 2023

Resolution No. 23-23 making amendments to the county Classification, Compensation and Staff Authorization Policy was read by County Clerk Kalish. Motion by Turk second by Gottschall that Resolution No. 23-23 be adopted. Discussion continued. Roll call vote taken – Ayes: Carrow, Brewer, Rynes, Luck, Manning, Gottschall, Glasbrenner, Rudersdorf, Turk, Cosgrove, Frank, Severson, Couey, Fleming - Nays: Seep, McKee, Gentes, Voyce, McGuire. With 14 Ayes and 5 Nays, motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 23

A Resolution Making Amendments To The County Classification, Compensation and Staff Authorization Policy.

WHEREAS it is necessary from time to time for amendments to be made to the County’s Classification, Compensation and Staff Authorization Policy and Table, and

WHEREAS the Finance and Personnel Committee has carefully considered several proposed amendments and the Committee is presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the Richland County Staff Authorization Table are hereby amended by adopting the attached Table.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE & PERSONNEL STANDING COMMITTEE (07 MARCH 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
SHAUN MURPHY-LOPEZ
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
STEVE CARROW

X

X
X
X
X
X
X
X

DATED: MARCH 21, 2023

Resolution No. 23-24 to award a contract to Southwestern Wisconsin Regional Planning Commission for professional services to amend Richland Counties Comprehensive Plan consistent with 66.1001 was read by County Clerk Kalish. Motion by Rudersdorf second by Glasbrenner that Resolution No. 23-24 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 24

A Resolution To Award A Contract To Southwestern Wisconsin Regional Planning Commission For Professional Services To Amend Richland Counties Comprehensive Plan Consistent With 66.1001.

WHEREAS Wisconsin Statute 66.1001 requires updates every 10 years, and

WHEREAS Richland County prepared a Request for Proposals for the Comprehensive Plan update to be completed by 2024,

WHEREAS Southwestern Wisconsin Regional Planning Commission has an existing grant from the U.S. Economic Development Administration, and

WHEREAS pending grant extension approval from U.S. Economic Development Administration, will be of no cost to the County.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the County Board hereby enters into a contract for Comprehensive Plan update prepared by the Southwestern Wisconsin Regional Planning Commission, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE RULES & STRATEGIC
PLANNING STANDING COMMITTEE
(02 MARCH 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
CHAD COSGROVE	X
DANIELLE RUDERSDORF	X
INGRID GLASBRENNER	X
LINDA GENTES	X
DONALD SEEP	X
BOB FRANK	X
JULIE FLEMING	X

DATED: MARCH 21, 2023

Resolution No. 23-25 authorizing the Fair, Recycling and Parks Standing Committee to proceed with use of the 2022 E-Cycle Grant that was awarded to Richland County was read by County Clerk Kalish. Motion by Rynes second by Manning that Resolution No. 23-25 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 – 25

A Resolution Authorizing The Fair, Recycling And Parks Standing Committee To Proceed With Use Of The 2022 E-Cycle Grant That Was Awarded To Richland County.

WHEREAS the Fair and Recycling Committee has been notified that it received a \$5,000 E-Cycle Wisconsin Electronic Collection Grant from the Wisconsin Department of Natural Resources requiring a 20% match and to be used by June 2023, and

WHEREAS the Fair, Recycling and Parks Standing Committee is recommending that the County Board approve the use of this grant for the May 6, 2023 Electronic Recycling Event being hosted by the Richland County Recycling Department.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Fair, Recycling and Parks Standing Committee to apply the grant funds as required by the Wisconsin Department of Natural Resources to the event scheduled.

BE IT FURTHER RESOLVED that the Fair and Recycling Coordinator, Ms. Carla Doudna, is authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution and approval is granted for the grant funds to be used in accordance with the terms of the grant, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES_____ NOES_____

RESOLUTION OFFERED BY THE FAIR,
RECYCLING, & PARKS STANDING COMMITTEE
(JANUARY 25, 2023)

RESOLUTION ADOPTED		FOR	AGAINST
DEREK S. KALISH COUNTY CLERK	KERRY SEVERSON	X	
	GARY MANNING	X	
	DANIELLE RUDERSDORF		
	TIM GOTTSCHALL		
DATED: MARCH 21, 2023	SCOTT GALD	X	
	SANDRA CAMPBELL	X	
	GARY DEAVER	X	
	ERIC SIEMANDEL	X	
	JOHN COLLINS	X	
	CINDY CHICKER		

Resolution No. 23-26 relating to obtaining a state grant for the replacement of a Bridge #9 Pine River Recreation Trail was read by County Clerk Kalish. Motion by Rynes second by Rudersdorf that Resolution No. 23-26 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 26

A Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge #9 Pine River Recreation Trail.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a grant of up to \$ 110,000.00 for the purpose of replacing bridge #9 on the Pine River Recreation Trail in Buena Vista Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$ 110,000.00 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of replacing bridge #9 as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING,

& PARKS STANDING COMMITTEE
AYES _____ NOES _____

(22 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X

DATED: MARCH 21, 2023

Resolution No. 23-27 relating to obtaining a state grant for the replacement of Bridge #10 on the Pine River Recreation Trail was read by County Clerk Kalish. Motion by Rudersdorf second by Carrow that Resolution No. 23-27 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 27

A Resolution Relating To Obtaining A State Grant For The Replacement Of Bridge #10 On The Pine River Recreation Trail.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a grant for up to \$180,000.00 for the purpose of replacing bridge #10 in Buena Vista Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$180,000.00 grant from the DNR's County Snowmobile Trail Aids Program for the purpose of replacing a bridge as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY
BOARD MEMBERS OF THE FAIR, RECYCLING,
& PARKS STANDING COMMITTEE
(22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X

DATED: MARCH 21, 2023

Resolution No. 23-28 relating to obtaining a state grant for the replacement of a bridge over the East Branch Mill Creek on the state snowmobile trails was read by County Clerk Kalish. Motion by Severson second by Rudersdorf that Resolution No. 23-28 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 28

A Resolution Relating To Obtaining A State Grant For The Replacement Of A Bridge Over The East Branch Mill Creek On The State Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the replacement of bridges state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County Fair, Recycling and Parks Standing Committee, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a \$75,000.00 for the purpose of replacing a bridge over the East Branch Mill Creek in Dayton Township, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$75,000.00 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of replacing a bridge as part of the state snowmobile trails in Richland County, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

Resolution No. 23-29 relating to obtaining a state grant to establish a new section of state snowmobile trail was read by County Clerk Kalish. Motion by Severson second by Cosgrove that Resolution No. 23-29 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 29

A Resolution Relating To Obtaining A State Grant To Establish A New Section Of State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the addition of new sections of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland County Fair, Recycling and Parks Standing Committee to apply for a grant as a new section of state snowmobile trail between Boaz and Muscoda for a cost of no more than \$3,500, and

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling

and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$3,500 grant from the DNR’s County Snowmobile Trail Aids Program for the purpose of adding a new section of state snowmobile trail between Boaz and Muscoda, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING,

& PARKS STANDING COMMITTEE

AYES _____ NOES _____

(22 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X

DATED: MARCH 21, 2023

Resolution No. 23-30 relating to obtaining a state grant for a re-route of a state snowmobile trail was read by County Clerk Kalish. Motion by Couey second by Glasbrenner that Resolution No. 23-30 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 30

A Resolution Relating To Obtaining A State Grant For A Re-Route Of A State Snowmobile Trail.

WHEREAS State funds are available to counties in Wisconsin for the re-route of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR) and

WHEREAS change in landowners on the trail that goes between Boaz and Blue River has resulted in a need for the trail to be re-routed and

WHEREAS the Richland County Snowmobile Alliance, Inc., has approached the Richland Fair, Recycling and Parks Standing Committee to apply for a grant to re-route the trail at a cost not to exceed \$0 and,

WHEREAS there is no County match required through the grant and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Fair, Recycling and Parks Standing Committee to apply for and accept a \$0 grant from the DNR's County Snowmobile Trail Aids Program for the purpose of re-routing the state snowmobile trail between Boaz and Blue River, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: MARCH 21, 2023

Resolution No. 23-31 relating to obtaining a state grant for the maintenance and grooming of state snowmobile trails was read by County Clerk Kalish. Motion by Severson second by Cosgrove that Resolution No. 23-31 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 31

A Resolution Relating To Obtaining A State Grant For The Maintenance And Grooming Of State Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County Parks Commission, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County to apply for a \$42,000 for the purpose of maintain and grooming the approximately 140 miles of snowmobile trails in Richland County for the winter of 2023-2024, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required before any department of County government can apply for and accept a grant and the County Fair, Recycling and Parks Standing Committee has carefully considered this matter and is now recommend that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County Fair, Recycling and Parks Standing Committee to apply for and accept a \$42,000 grant from the DNR's County Snowmobile Trail Aids Program for the purpose of maintenance and grooming of state snowmobile trails in Richland County, with the grant period being from July 1, 2023 to June 30, 2024, and

BE IT FURTHER RESOLVED that the County Conservationist, Ms. Cathy Cooper, is authorized to sign on behalf of the County such documents as are necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING,

& PARKS STANDING COMMITTEE

AYES _____ NOES _____

(22 FEBRUARY 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	X

DATED: MARCH 21, 2023

Resolution No. 23-32 authorizing the Land Conservation Department to apply for a joint allocation grant from the Wisconsin Department of Agriculture, Trade and Consumer Protection and the Wisconsin Department of Natural Resources was read by County Clerk Kalish. Motion by Gentes second by Luck that Resolution No. 23-32 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 32

A Resolution Authorizing The Land Conservation Department To Apply For A Joint Allocation Grant From The Wisconsin Department Of Agriculture, Trade And Consumer Protection And The Wisconsin Department Of Natural Resources.

WHEREAS the Land Conservation Department is eligible to apply for a 2024 Joint Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) and the Wisconsin Department of Natural Resources (DNR) grant in an amount not to exceed \$267,899, and

WHEREAS Rule 14 of the Rules of the Board requires County Board Approval for any department of County government to apply for and accept a grant, and

WHEREAS, the Land and Zoning Standing Committee has carefully considered this proposal and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Land Conservation Department to apply for and accept a 2024 Joint Allocation grant from the Wisconsin DATCP and Wisconsin DNR in an amount not to exceed \$253,092.00, and,

BE IT FURTHER RESOLVED that the grant and the required match is itemized as follows:

1. Not to exceed \$172,899.00 for staffing, with no County match for the first position; a minimum 30% County match for the second position; and a minimum 50% county match for the remaining 2 positions;
2. Not to exceed \$75,000.00 in cost-share for construction practices, with no required County match;
3. Not to exceed \$20,000.00 for nutrient management plan cost-sharing with no required County match, and

BE IT FURTHER RESOLVED that the Chair of the Land and Zoning Standing Committee is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that, this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(06 MARCH 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
STEVE CARROW

X
X

DATED: MARCH 21, 2023

LINDA GENTES
DAVID TURK

X
X

JULIE FLEMING

X

DANIEL MCGUIRE

X

Resolution No. 23-33 updating the staff authorization table for Health and Human Services was read by County Clerk Kalish. Motion by Voyce second by Cosgrove that Resolution No. 23-33 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 33

A Resolution Updating The Staff Authorization Table For Health And Human Services.

WHEREAS, the Staff Authorization table contained in the Policy on Personnel Classification, Compensation, and Staff Authorization of Richland County currently lists two Psychiatric RN positions and the Health and Human Services and Veterans Standing Committee is in support of changing the authorization from “2” to “1” in exchange for increasing the APS Crisis Professional to “1”, resulting in a cost savings to the Health and Human Services Budget, and

WHEREAS, the county is mandated to provide crisis response services and due to the inability to fill a crisis position, these duties have been completed by a Psychiatric RN since the summer of 2022. Health and Human Services no longer has a need for two Psychiatric RN’s and would benefit from having the APS Crisis Professional position filled, and

WHEREAS, County Administrator Clinton Langreck and the Finance and Personnel Committee has carefully considered this matter and is now presenting the Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED, by the Richland County Board of Supervisors that approval is hereby granted to replace 1 Psychiatric RN position in the Staff Authorization Table contained in the Policy on Personnel Classification, Compensation, and Staff Authorization of Richland County with 1 APS Crisis Professional at Grade H.

BE IT FURTHER RESOLVED, that this resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(07 MARCH 2023)

AYES _____ NOES _____

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
STEVE CARROW	
MELISSA LUCK	X
MARC COUEY	X

Resolution reviewed by the Health & Human Services Standing Committee on March 9, 2023

Resolution No. 23-34 submitting a Rural Development Federal Appropriations request for the UW-Richland campus was read by County Clerk Kalish. Motion by Gentes second by Frank that Resolution No. 23-34 be indefinitely postponed. Discussion continued. Carrow noted he would like to see more detail about the funding request. Rynes noted he would like to see more information regarding the proposed plan of use for the facility. Frank noted a concern with delays and Gentes noted that a deadline was missed. Motion carried and Resolution No. 22-34 indefinitely postponed.

RESOLUTION NO. 23 - 34

A Resolution Submitting A Rural Development Federal Appropriations Request For The UW-Richland Campus.

WHEREAS, Richland County owns and maintains the 135-acre UW-Richland campus, which serves the educational needs of the people of the Richland County area and was built in 1967 for \$3.1 million with the support of the local taxpayers, UW System, and the federal government, and

WHEREAS, Richland County and UW System are in a 75-year lease agreement between 1967 and 2042 and have had a successful relationship since the late 1960's, and

WHEREAS, the Richland County Board of Supervisors passed Resolution 22-131 on December 13, 2022 on an 18-0 roll call vote, supporting a continued presence for higher education in Richland County, and

WHEREAS, UW System President Jay Rothman stated he desires "to have an ongoing presence in Richland Center that serves the needs of the region," and that this may include but not be limited to "enrichment programs and online degree completion courses," and

WHEREAS, universities across the country have struggled to provide higher education to rural students due to challenges such as budget cuts, poor internet connectivity, recruiting faculty, fear of outmigration, and attracting students of color, and

WHEREAS, there has been a significant outpouring of support from the community to Save Our UW-Richland Campus, and

WHEREAS, economic impact reports in 2006 and 2018 found the campus has had an estimated \$7 million annual impact on the Richland County area economy, and

WHEREAS, leaders of the County Board have had four positive and productive in-person meetings at the UW-Richland campus on February 3, February 17, March 2, and March 17, 2023 with UW System Vice President Jeff Buhrandt, and

WHEREAS, during these meetings community members from area public and private schools, businesses, health care organizations, and local government entities are generating creative solutions for revitalizing student enrollment on the UW-Richland campus and fulfilling local workforce needs, and

WHEREAS, a plan is due for completion by April 30, 2023, for consideration and adoption by the Richland County Board of Supervisors and UW System, and

WHEREAS, UW-Richland may be a prime candidate for rural educational programs in agriculture, construction, forestry, education, and health care, due to its rural location in the heart of the Driftless region, and

WHEREAS, Richland County desires to develop a sustainable model for other 2-year UW College campuses who are struggling with low enrollment, to help with their long-range planning, and

WHEREAS, models such as [federally designated Work Colleges](#), dual enrollment expansion, attracting non-traditional students, emergency aid grants for expenses not covered by financial support, student-facing services on a small campus, advising interventions, hybrid faculty positions, entrepreneurship plans, and telecommuting hubs can be solutions for encouraging rural students to achieve a higher education, and

WHEREAS, in 2013, UW System, Richland County, and the [Richland County Campus Foundation](#) commissioned a master plan to chart the future building and maintenance needs of the campus, and

WHEREAS, the master plan was developed by a 16-member steering committee which held interviews with 10 stakeholder groups in the community, and

WHEREAS, the master plan contains detailed building condition reports and long-range infrastructure maintenance plans for all seven campus buildings, including the Classroom Building, East Hall, Melvill Hall, Miller Memorial Library, Roadrunner Gymnasium, Science Hall, and Wallace Student Center, and

WHEREAS, the master plan contains a conceptual budget of \$20 million in 2013 dollars, and

WHEREAS, UW System, Richland County, and the Richland County Campus Foundation have already made approximately \$10 million in investments in the campus since the late 1990's, including new roofs and an addition to Science Hall, and

WHEREAS, UW-Richland has a deep bench of alumni from around the country and world who will step forward to match investments to continue affordable and accessible higher education for rural students, and

WHEREAS, the Richland County Campus Foundation has a \$6 million endowment to continue providing scholarships for area students to achieve a higher education, and

WHEREAS, the Richland County Campus Foundation owns and maintains the 190-acre [Smart Farm](#), located 5 miles outside of Richland Center for the purpose of providing educational, research, and outreach opportunities to UW-Richland students and staff, and

WHEREAS, the Smart Farm was donated to the Richland County Campus Foundation in 2005 by Joe and Mae Smart, and

NOW THEREFORE BE IT RESOLVED, the Richland County Board of Supervisors submits a federal appropriations request for the purpose of refurbishing the UW-Richland campus to create a sustainable model for the success of other 2-year rural colleges, and

BE IT FURTHER RESOLVED, the amount of the funding request be \$3.2 million, and

BE IT FURTHER RESOLVED, Richland County desires to participate in a consortium with other 2-year colleges to share what has been learned through this process, and

BE IT FURTHER RESOLVED, the Richland County Board of Supervisors encourages the Richland Campus Alumni Association and Richland County Campus Foundation to notify their membership of a potential fundraising campaign to provide a local match, and

BE IT FUTURE RESOLVED, the County Clerk Derek Kalish shall transmit a copy of this resolution to federal representatives of the Richland County area, including House Representative Derrick Van Orden, President Joe Biden, House Representative Mark Pocan, Senator Ron Johnson, and Senator Tammy Baldwin, as well as state and local leaders, including UW System Jay Rothman, UW System Vice President Jeff Buhandt, Richland School District Administrator Steve Board, Richland County Campus Foundation President Terry Sebranek, and Richland Campus Alumni Association President Kathy Granger.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
EDUCATION STANDING COMMITTEE
(13 MARCH 2023)

AYES _____ NOES _____

RESOLUTION INDEFINITELY POSTPONED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

LINDA GENTES
CHAD COSGROVE
BOB FRANK

X
X
X

DATED: MARCH 21, 2023

BARBARA VOYCE
SHAUN MURPHY-LOPEZ
INGRID GLASBRENNER
DANIEL MCGUIRE
MARC COUEY

X
X
X
X

Motion by Glasbrenner second by Gentes to move forward Resolution No. 23-35 to remove East Hall from the UW Campus lease. Motion carried and Resolution No. 23-35 brought forward. Motion by Voyce second by Rynes that Resolution No. 23-35 be adopted. Motion carried with McGuire opposed and the resolution declared adopted.

RESOLUTION NO. 23 - 35

A Resolution To Remove East Hall From The UW Campus Lease.

WHEREAS, the East Hall Building and associated land is currently under lease from Richland County by the University of Wisconsin Board of Regents; and

WHEREAS, the building is currently underutilized by the University of Wisconsin; and

WHEREAS, the Richland County Board of Supervisors has previously resolved to remove East Hall from the UW Campus Memorandum of Agreement;

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that the East Hall property, as described as

Commencing at the Northeast Corner of the Northwest Quarter (NW 1/2) of the Southeast Quarter (SE 1/4) of Section 17, T. 10 N., R. 1 E., Richland County, Wisconsin; thence South, 256.84 feet; thence West, 242.14 feet to a 3/4 inch diameter reinforcing bar on the Northerly right-of-way limit of United States Trunk Highway "14" and the point of beginning; thence N 9° 03' 43" W, 312.45 feet to a point in the centerline of Brush Creek; thence N 80° 52' 01" E, 248.08 feet to a point on said centerline; thence S 6° 40' 00" W, 309.60 feet to the point of beginning; the above-described parcel of land being located partly in the Southwest Quarter (SW 1/4) of the Northeast Quarter (NE 1/4 and partly in the Northwest Quarter (NW 1/2) of the Southeast Quarter (SE 1/2), all in Section 17, T. 10 N., R. 1 E., Richland County, Wisconsin and containing 1.44 acres.

be removed from the current Memorandum of Agreement and returned to Richland County for alternative use; and

BE IT FURTHER RESOLVED that Corporation Counsel Michael Windle is hereby directed to send a letter to the President of the University of Wisconsin System referencing the Resolution regarding the Authority to Amend the Lease Agreement which was adopted by the Board of Regents of the University of Wisconsin System at its February 5, 2010 meeting and stating further that Richland County wants to release this parcel from the Agreement, as well as prepare any documents necessary to carry out this Resolution; and

BE IT FURTHER RESOLVED that the County Administrator is hereby authorized to sign on behalf of the County any documents necessary to carry out this Resolution; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED PURSUANT TO AN ORAL MOTION PER BOARD RULE 19

AYES _____ NOES

RESOLUTION ADOPTED

DEREK S. KALISH
COUNTY CLERK

DATED: MARCH 21, 2023

Resolution No. 23-36 approving a firm to perform civil engineering work on the radio tower project was read by County Clerk Kalish. Motion by Luck second by Voyce that Resolution No. 23-36 be adopted. Motion carried and the resolution declared adopted.

RESOLUTION NO. 23 - 36

A Resolution Approving Entering Into A Contract With Edge Consulting Engineers Inc. Of Prairie Du Sac In The Amount Of \$308,350.00.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Safety Committee that we need to enter into a contract for engineering services for the radio system civil work, and

WHEREAS the county has committed to replacing its current radio tower system and will require civil engineering and guidance to perform field inspection of tower sites, boundary surveys, existing tower inventory, tower structural analysis, NEPA compliance documentation, archeological survey, geotechnical investigation, FAA determination, and FCC ASR registration, construction drawings, utility coordination, construction site staking, tower foundation inspection, punch list and final inspection, and

WHEREAS the Public Safety Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to enter into a contract with Edge Consulting Engineers Inc. of Prairie du Sac in the amount of \$308,350.00

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 94 and approval is hereby granted for the County Administrator to sign the contract, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(21 MARCH 2023)

RESOLUTION ADOPTED

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MELISSA LUCK
KEN RYNES

X
X

DATED: MARCH 21, 2023

DAVID TURK
BARBARA VOYCE
BOB FRANK
KERRY SEVERSON
RICHARD MCKEE

X
X
X
X

Administrator Langreck recommended the following appointment:
Richard McKee to Richland Housing Authority committee. Motion by Rynes second by Gentes to approve appointment. Motion carried and appointment declared approved.

Administrator Langreck thanked the board for the opportunity to serve as County Administrator and reviewed the progress of current and upcoming projects. Langreck also noted important upcoming meetings and provided a brief update on the status of the appointment of an interim County Administrator.

No correspondences received to review.

Motion by Couey, second by Carrow to adjourn to April 5, 2023 at 6:00 PM. Motion carried and the meeting adjourned at 8:14 PM.

STATE OF WISCONSIN)
)SS
COUNTY OF RICHLAND)

I, Derek S. Kalish, County Clerk in and for the County of Richland, do hereby certify that the foregoing is a true copy of the proceedings of the County Board of Supervisors of Richland County for the meeting held on the 21st day of March, 2023.

Derek S. Kalish
Richland County Clerk

ORDINANCE NO. 23 - 7

Amendment No. 567 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Bryan Haack In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 12.6-acre parcel belonging to Bryan Haack in the Town of Marshall is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Agriculture and Residential (A-R) District:

A parcel of land in the Southwest (SW) of the Northwest (NW) of Section 19, Town of Marshall, Richland County, WI that lies South and East of English Ridge Rd

3. This Ordinance shall be effective on April 19th, 2023.

DATED: APRIL 18, 2023
PASSED: APRIL 18, 2023
PUBLISHED: APRIL 27, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(03 APRIL 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK		
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	

DEREK S. KALISH
RICHLAND COUNTY CLERK

ORDINANCE NO. 23 - 8

Amendment No. 568 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Michael Milfred In The Town Of Westford.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.96-acre parcel belonging to Michael Milfred in the Town of Westford is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

Part of the Southwest of the Southwest, Section 11, Town 12 North, Range 2 East, Town of Westford, Richland County, Wisconsin, more fully described as follows:

Commencing at the Southwest Corner of said Section 11; Thence N57° 38' 17" E, 886.92 feet to the centerline of CTH V and the point of beginning:

Thence N00°25'25" W, 35.88 feet to the Northeasterly right-of-way of CTH V;

Thence continuing N00°25'25" W, 112.66 feet;

Thence N18°24'30" E, 123.84 feet;

Thence S86°25'39" E 65.86 feet;

Thence N14°30'43" E, 56.10 feet;

Thence N89°39'26" E, 241.46 feet;

Thence S01°08'25" W, 426.41 feet to the northeasterly right-of-way curve of CTH V;

Thence continuing S01°08'25" W 37.75 feet to the centerline curve of CTH V; Thence Northwesterly 149.77 feet along the arc of the centerline curve of CTH V, concave southwesterly and having a radius of 848.83 feet (the long chord of which bears N64°14'30" W 149.57 feet);

Thence N69°17'47" W along the centerline 230.18 feet to the point of beginning.

Contains 2.96 acres.

3. This Ordinance shall be effective on April 19th, 2023.

DATED: APRIL 18, 2023
PASSED: APRIL 18, 2023
PUBLISHED: APRIL 27, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(03 APRIL 2023)
FOR AGAINST

MARTY BREWER, CHAIR
RICHLAND COUNTY BOARD OF SUPERVISORS

MELISSA LUCK	X
STEVE CARROW	X
DAVID TURK	
LINDA GENTES	X
JULIE FLEMING	X
DANIEL MCGUIRE	X

ATTEST:

DEREK S. KALISH
RICHLAND COUNTY CLERK

ORDINANCE NO. 23 - 9

Amendment No. 569 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Audrey Oliver and Don Stanke In The Town Of Orion.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 2.96-acre parcel belonging to Audrey Oliver and Don Stanke in the Town of Orion is hereby rezoned from the General Agricultural and Forestry District (A-F) to the Single-Family Residential (R-2) District:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 12, TOWN 9 NORTH, RANGE 1 EAST, TOWN OF ORION, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SECTION 12, T9N, R1E; THENCE N 88°07'40" E, 1319.85' TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER;
THENCE N 00°13'14" W ON THE WEST LINE OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER, 828.31';
THENCE N 88°21'25" E, 543.16';
THENCE N 00°40'26" W, 164.38';
THENCE N 87°46'31" E, 266.20' TO THE POINT OF BEGINNING;
THENCE CONTINUING N 87°46'31" E, 161.28';
THENCE N 75°13'09" E, 45.28';
THENCE S 36°49'54" E, 330.76';
THENCE S 29°09'52" W, 76.97';
THENCE S 57°43'58" W, 141.45';
THENCE N 42°49'01" W, 278.63';
THENCE N 23°39'42" W, 135.44';
THENCE N 02°13'29" W, 61.27' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 2.12 ACRES (92,136 SQ.FT.), MORE OR LESS.

3. This Ordinance shall be effective on April 19th, 2023.

DATED: APRIL 18, 2023
PASSED: APRIL 18, 2023
PUBLISHED: APRIL 27, 2023

ORDINANCE OFFERED BY THE LAND &
ZONING STANDING COMMITTEE
(03 APRIL 2023)

	FOR	AGAINST
MARTY BREWER, CHAIR	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	X	
ATTEST:		
	DAVID TURK	
	LINDA GENTES	X
	JULIE FLEMING	X
	DANIEL MCGUIRE	X
DEREK S. KALISH		
RICHLAND COUNTY CLERK		

ORDINANCE NO. 23 - 10

Amendment No. 570 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To A Parcel Belonging To Thomas & Cherii Phillips And John & Carrie Palacios In The Town Of Buena Vista.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following described 13.14-acre parcel belonging to Thomas & Cherii Phillips and John & Carrie Palacios in the Town of Buena Vista is hereby rezoned from the General Agricultural and Forestry District (A-F) and Agriculture and Residential (A-R) District to the Agriculture and Residential (A-R) District:

PART OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 337 RECORDED OCTOBER 9, 2000 IN VOLUME 3 OF CERTIFIED SURVEY MAPS ON PAGES 139 AND 140 AS DOCUMENT NUMBER 240977, AND ADDITIONAL HERETOFORE UNPLATTED LANDS, BEING PART OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, PART OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND PART OF THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 4, TOWN 9 NORTH, RANGE 2 EAST, TOWN OF BUENA VISTA, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SECTION 4, T9N, R2E; THENCE N 00°21'33" E, 1309.50' TO THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER; THENCE S 89°44'39" W, 659.09' TO THE NORTHEAST CORNER OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND THE POINT OF BEGINNING; THENCE N 89°30'54" W, 558.18'; THENCE S 87°57'52" W, 100.98' TO THE WEST LINE OF THE WEST HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER; THENCE S 00°04'22" W, 4.08' TO THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER; THENCE S 89°44'39" W ON THE NORTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER, 283.84'; THENCE S 02°01'19" E, 630.15' TO THE CENTERLINE OF COUNTY HIGHWAY B, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF

LOT 1 OF CSM No. 337; THENCE EASTERLY ON SAID CENTERLINE, 385.81' ON THE ARC OF A 1762.95' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 12°32'20" AND A LONG CHORD OF 385.04' THAT BEARS N 86°04'58" E TO A POINT OF COMPOUND CURVATURE, SAID POINT ALSO BEING THE SOUTHEAST CORNER OF LOT 1 OF CSM No. 337; THENCE CONTINUING SOUTHEASTERLY ON SAID CENTERLINE, 206.93' ON THE ARC OF A 809.59' RADIUS CURVE TO THE RIGHT, MAKING A CENTRAL ANGLE OF 14°38'40" AND A LONG CHORD OF 206.37' THAT BEARS S 80°19'32" E;
 THENCE S 73°00'12" E, 104.17' TO THE LAST POINT ON THE CENTERLINE OF COUNTY HIGHWAY B, SAID POINT ALSO BEING ON THE CENTERLINE OF PENNY LANE; THENCE N 48°22'02" E ON THE CENTERLINE OF PENNY LANE, 60.37'; THENCE N 58°13'02" E, 219.31' TO THE EAST LINE OF THE WEST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER AND THE LAST POINT ON THE CENTERLINE OF PENNY LANE; THENCE N 00°12'58" E, 517.18' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 13.14 ACRES (572,343 SQ.FT.), MORE OR LESS.

3. This Ordinance shall be effective on April 19th, 2023.

DATED: APRIL 18, 2023
 PASSED: APRIL 18, 2023
 PUBLISHED: APRIL 27, 2023

ORDINANCE OFFERED BY THE LAND &
 ZONING STANDING COMMITTEE
 (03 APRIL 2023)

		FOR	AGAINST
MARTY BREWER, CHAIR	MELISSA LUCK	X	
RICHLAND COUNTY BOARD OF SUPERVISORS	STEVE CARROW	X	
	DAVID TURK		
ATTEST:	LINDA GENTES	X	
	JULIE FLEMING	X	
	DANIEL MCGUIRE	X	

DEREK S. KALISH
 RICHLAND COUNTY CLERK

RESOLUTION NO. 23 - 37

A Resolution Relating To The Appointment Of An Interim Administrator And Contracting With Public Administration Associates, LLC.

WHEREAS, the current Richland County Administrator, Clinton Langreck, has given notice of resignation effective on April 15th 2023; and

WHEREAS, Richland County is organized under Wisconsin Statutes, section 59.18 with an appointed County Administrator position; and

WHEREAS, the Finance and Personnel Standing Committee has diligently discussed the vacancy and recruitment process, and is recommending Richland County contract for interim administrator and recruitment support.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby given to enter into contracts with Public Administration Associates LLC (PAA), of Whitewater WI, in the following amounts of \$18,200 for services provided in recruiting to fill the County Administrator Vacancy, and of \$37,500 in providing Interim County Administrator services; and

BE IT FURTHER RESOLVED that Public Administration Associates LLC has recommended revisions to the Job Description, and

BE IT FURTHER RESOLVED that the Finance and Personnel Standing Committee has accepted the recommended revisions to the Job Description, which is on file in the County Administrator’s office; and

BE IT FURTHER RESOLVED that the annual salary of the County Administrator shall be between \$100,000 and \$125,000, depending on the qualifications of the successful nominee, and

BE IT FURTHER RESOLVED that Jon Hochkammer, of PAA, is hereby appointed Interim County Administrator effective 17 April 2023 and lasting until a subsequent appointment is made by the County Board or the agreement with PAA is terminated; and

BE IT FURTHER RESOLVED that funding for the project shall be covered through existing balance in the Administrator’s office budget and from contingency fund #11, and

BE IT FURTHER RESOLVED that the Richland County Clerk shall have authority to sign all necessary documents in executing the intensions of this resolution and authority of a 10% contingency; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(04 APRIL 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISA LUCK	X
STEVE CARROW	X

DATED: APRIL 18, 2023

Richland County

Finance & Personnel Standing Committee

March 28th, 2023

The Richland County Finance and Personnel Standing Committee convened on Tuesday, March 28th in person.

Committee members present included County Board Supervisors Marty Brewer, Steve Carrow, Melissa Luck, Marc Couey, Gary Manning, David Turk, Steve Williamson, Tim Gottschall and Shaun Murphy-Lopez.

Also present was Administrator Clinton Langreck, Attorney Michael Windle, Supervisor Seep, David Bretl & Jon Hochkammer (on-line) from Public Administration Associates (PAA) and Assistant to the Administrator Cheryl Dull taking minutes.

Not present: None

1. **Call to Order:** Committee Chair Brewer called the meeting to order at 6:00 p.m.
2. **Proof of Notification:** Chair Brewer verified that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, County Board members, WRCO, County department heads, Richland Observer, Valley Sentinel and a copy was posted on the Courthouse Bulletin Board.
3. **Agenda Approval:** Chair Brewer asked for approval of the agenda. Moved by Supervisor Couey to approve the agenda as posted, 2nd by Supervisor Turk. All voting aye, motion carried.
4. **Closed Session pursuant of Wisconsin State Statute 19.85(1)(c) & (e) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility or conducting other specified public business, whenever competitive or bargaining reasons require a closed session:** Moved by Supervisor Manning to move into closed session with all County Board members to remain, 2nd by Supervisor Couey. All voting aye, motion carried.
 - a. County Administrator Transition Plan –
5. **Return to Open Session:** Moved by Supervisor Turk to come out of closed session, 2nd by Supervisor Couey. All voting aye, motion carried.
6. **Discussion and possible action on items from closed session:** A Resolution was presented to the Committee for entering into a contract with PAA for an interim Administrator & services for Recruitment. Moved by Luck to use ARPA funds instead of contingency funds, 2nd by Carrow with discussion. Supervisor Couey moved to amend the Resolution to say up to \$18,200.00, 2nd by Luck. All voting aye on amendment, motion carried. All voting aye on original motion. Motion carried. The emergency procedure provision will be used to expedite the business needed.

Moved to recall the motion to question by Supervisor Murphy-Lopez, 2nd by Carrow. All voting aye, motion carried. Moved by Supervisor Murphy-Lopez to amend the Resolution to add, "BE IT FURTHER RESOLVED that, in accordance with section (n) of Rule 14 of the Rules of the Board, an emergency exists, as determined by a unanimous vote of those Supervisors present, so that this Resolution can be considered by the County Board at its April monthly meeting;" 2nd by Carrow. All voting aye to amend, motion carried.

Chair Brewer called Mr. Bretl to confirm that a Resolution will be passed to use PAA as the consultants and interim services.

Discussion followed on the Selection Committee.

7. **Adjournment:** Next meeting to be Monday, April 3rd @ 5:15 p.m. by Zoom. Moved by Supervisor Manning to adjourn at 7:40 p.m., seconded by Supervisor Couey. All voting aye, motion carried.

Minutes respectfully submitted by
Cheryl Dull
Richland County Assistant to the Administrator

AGREEMENT TO PROVIDE INTERIM COUNTY ADMINISTRATOR SERVICES

This Services Agreement is entered into as of this 31 day of March, 2023 by and between PUBLIC ADMINISTRATION ASSOCIATES, LLC, ("PAA"), and RICHLAND COUNTY, WISCONSIN ("County")

Whereas, County needs an interim County Administrator; and

Whereas, PAA has the ability to provide a qualified interim County Administrator;

Therefore, the parties agree as follows:

1. **Services.** At County's request, PAA will provide an interim County Administrator to County. Jon Hochkammer will serve as the interim County Administrator and will not be an employee of County, and County will not offer employment to the interim County Administrator.

2. **Term.** This Service Agreement shall commence on April 17, 2023. PAA and County anticipate that this interim County Administrator will remain in place for approximately 90 days, depending on the length of the County's recruitment process. County will provide PAA with 15 day written notice of termination of services.

3. **Payment.** The County selects in person services 3 days per week for an all-inclusive monthly cost of \$12,500 as set forth in the PAA's proposal, ("Proposal"), which Proposal is attached hereto and incorporated herein, and will pay accordingly. Notwithstanding the Proposal billing shall be monthly. County will not pay the interim County Administrator directly or provide any employee benefits to interim County Administrator. PAA will invoice the County on a monthly basis, which County will pay within 30 days of invoicing.

A. The interim County Administrator will schedule his work in consultation with the County Board Chairperson and the needs of the County and shall be physically be on site a minimum of 3 days per week.

B. PAA may terminate this agreement at any time if County has not made payment within 30 days of invoicing.

C. If fifteen days' notice is provided and the engagement ends before the end of a monthly billing period, the final invoice will be prorated based on the number of days in which the interim County Administrator was onsite in the County.

D. If the County wishes to terminate this Agreement, but has not provided the fifteen-days' notice set forth in paragraph 2, PAA will end its services on the date directed by the County, however, the County will be responsible for paying

for a complete monthly billing period. For example, if the monthly billing period is June 1-30 but the County wishes to terminate services on June 8, the County would be responsible for a full payment for the period of June 1- 30.

4. **Professional Conduct.** PAA will provide the services to County in a professional and business-like manner, and PAA's interim County Administrator will act in accordance with all Federal, State, and local laws, regulations, rules and ordinances.

5. **Cooperation & Conduct.** Similarly, County and its representatives will act and communicate at all times in a professional manner, will provide its full cooperation to PAA and its interim County Administrator, and will comply with all Federal, State, and local laws, regulations, rules and ordinances, including anti-discrimination laws, regulations, rules and ordinances. County agrees to meet with PAA at the end of the first thirty (30) days of work to determine whether the service level selected by the County is appropriate as set forth in additional detail in the Proposal. County may make changes to service level at the end of the first thirty (30) days. Any change to the service level and associated pricing shall be reduced to writing and signed by both parties as a contract amendment in order to be effective.

7. **Hold Harmless & Indemnity.** County will hold harmless, indemnify and defend PAA and the interim County Administrator from all demands, claims, causes of action and judgments brought by parties other than Richland County pursuant to Section 895.46, Wis. Stats. except for acts committed by the interim County Administrator which are determined by a Court to be outside the "scope of employment" as that phrase has been defined in Wisconsin case law. For purposes of this section only, County will consider the interim County Administrator an officer of the County.

PAA agrees to hold harmless, indemnify, and defend County from any and all demands, claims, causes of action, and judgments brought by third parties against Richland County, PAA and its interim County Administrator on account of any conduct, resulting in damages to a third party, which are determined by a Court to have been caused by conduct which was outside of the interim County Administrator's "scope of employment" as that phrase has been defined in Wisconsin case law.

8. **Confidentiality.** In the course of providing interim County Administrator services, PAA will have access to County's confidential information including, but not limited to written documents and oral statements pertaining to matters such as lawsuits and claims against the county, employee disciplinary actions and personal information of employees and elected officials. PAA shall maintain confidentiality of all such confidential information, and in the absence of written consent of the County, shall not disclose any relevant confidential information to any third parties, except for the information that: (a) is in the public domain (other than through PAA's unauthorized disclosure); or (b) is under the obligation to be disclosed pursuant to law. Disclosure of any confidential information by PAA or its agents, except as authorized by (a) and (b) shall be deemed as a breach of this Agreement. This Section shall survive the termination of this Agreement for any reason.

9. **Liability Insurance.** PAA carries professional liability insurance with limits of \$1,000,000 per occurrence/\$1,000,000 aggregate.

10. **Authorized Signatory.** The person signing this contract on behalf of County warrants and represents that she/he/they have the authority to do so.

11. **No Assignment.** Neither party may assign this contract without the written consent of the other party.

12. **Entire Agreement.** This contract contains the entire agreement between the parties, and supersedes all prior discussions and negotiations between them. This contract may only be amended by a written contract signed by both parties.


13. **Disclosure of Attorney.** PAA discloses to County that one of PAA's partners is an attorney; however, PAA will not provide County with legal services to the County. County must seek legal advice from its own counsel.

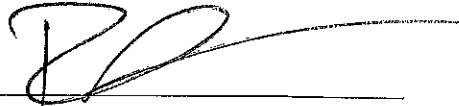
14. **Governing Law.** This agreement is governed by the laws of the State of Wisconsin.

Dated this 31 day of March, 2023.

PUBLIC ADMINISTRATION ASSOCIATES,
LLC

RICHLAND COUNTY

By 
DAVID A BRETL
Vice President

By 



Public Administration Associates

March 27, 2023

Clinton Langreck
Richland County Administrator

Via Email

Dear Clinton,

At your request, the following is Public Administration Associates, LLC's (PAA) proposal for interim county administrator services. PAA has a long record of success providing interim administration services to counties, cities, villages and towns in times of transition.

Consultant

Jon Hochkammer is PAA's recommended candidate to serve as your interim county administrator. Jon is highly qualified and brings a wealth of county government knowledge to the position. He recently served as the interim Administrator in Dodge County. His willingness to provide flexibility to meet the needs of the county is evident in the proposal. Jon's bio can be found in Attachment 1.

Level of Service

PAA will commit the services of Jon to serve as interim county administrator beginning on or about April 17, 2023, until such a time a new county administrator has been selected by the Richland County Board and he or she has started in the position. Jon would be onsite in Richland Center a minimum of three days per week. Depending upon the option selected by the County (Options are set forth on Attachment 2). Jon would work an additional one or two days per week (a mix of in-person and remote work). We feel that three days per week, onsite, is the minimum amount of in-person time necessary in order to professionally serve the County in this responsible position.

We understand the need to keep our services affordable, however, it is in the interest of both PAA and the County to ensure that sufficient time is provided for this interim assignment. To that end, we would request that every thirty days, Jon and your County Board Chairperson meet to determine whether the service level option selected by the County is adequate, both from the perspective of the County and PAA. In essence, we are asking that if you select the three-day option at the start of the contract, but Jon is finding himself devoting substantially more time to the job, that the County and PAA agree on a new service level that is fair to Jon and appropriately serves the County. We expect that this will be a relatively short interim assignment, perhaps ninety-days in duration, however, we have to be prepared that our first recruitment might not be successful.

Cost

The monthly fee for services would depend upon the Option selected by the County (3, 4 or 5 days). Jon would serve at all times as an independent contractor and would not be an employee of your county. PAA will invoice the county semi-monthly. The flat fee selected and approved by the

David Bretl
414-350-3328
bretld.paa@gmail.com
1155 W South Street
Whitewater, WI 53190

County will be all-inclusive for the interim administrators' services. There will be no per diems, mileage, food or any additional expenses unless approved in advance by the county.

Contract

Dave Bretl will be the point of contact for billing and service agreement questions and will provide support to Jon. A proposed service agreement is included with this letter as Attachment 3.

If approved by Richland County, PAA will pay the interim administrator and invoice the County on a monthly basis. At no time will Jon be an employee of the County. He will not participate in any of your benefits. The flat fee selected and approved by the County will be all-inclusive for the interim administrators' services. There will be no per diems, mileage, food or any additional expenses unless approved by the County.

Next Steps

PAA is willing to meet with the county at your convenience to further discuss this proposal and the priorities of Richland County. Please feel free to contact either myself or PAA Associate Jon Hochkammer to schedule a time to meet or to address any questions. Jon's cell phone is 608-225-3024 and his e-mail address is jonhochkammer@gmail.com.

Sincerely,



David A. Bretl
Vice President



Attachment 1 Jon Hochkammer Bio

Jon Hochkammer has over forty years of public sector experience in Wisconsin. He recently retired from his twenty-one-year employment with the Wisconsin Counties Association (WCA). While employed with the WCA, Jon served as Director of Insurance Operations, Legislative Director and Outreach Manager. He was elected Wisconsin State Senate Sergeant-at-Arms in 1994 and held that position for eight years during which he also served as President of the National Association of Legislative Services and Security Association. Jon gained extensive first-hand experience working at the local, state and federal level through these employment opportunities.

Jon has twenty nine years of local elected experience. He was elected to the Manitowoc County Board of Supervisors in 1984. He served for eight years including serving as its board chairperson/administrative coordinator. He was elected to the Verona City Council in 1997 including serving as Mayor from 2006 - 2018. Jon was President of the Dane County Cities and Villages Association from 2007 - 2018.

Jon is a member of the Leadership Wisconsin Board of Directors. He is President of the Friends of the Dane County Bookmobile Board and chairs the Dane County Area Agency on Aging Access Committee. Prior service with Dane County includes the following boards: Area Agency on Aging Board (Chair), Specialized Transportation Commission, Human Services Board, and Library Board (Chair). Additionally, he was Fitch-Rona EMS Commission Treasurer, Verona Fire District President, Newton Fire Department President and 1st Assistant Chief, and on the Madison Family Medicine Residency Board.

Jon has been working with Public Administration Associates, LLC for the past eighteen months. Last year he successfully served as the interim County Administrator for Dodge County, Wisconsin.

Attachment 2 Options for Interim Administrator Services

Richland County Interim County Administrator Proposal	3 Days/Week 24 Hours	4 Days/Week 32 Hours	5 Days/Week 40 Hours
All Inclusive Semi- monthly Billing from PAA to Richland County	\$12,500.00	\$16,200.00	\$19,900.00

All options include a minimum of three days on-site in Richland Center. The remainder of time would be worked as a combination of remote and on-site work.

Services Agreement for County Administrator Recruitment

This Agreement is entered into as of this day of _____, 2023 by and between Public Administration Associates, LLC, ("PAA") and Richland County, Wisconsin, ("County").

Whereas, County needs assistance with professional recruitment of a County Administrator; and
Whereas, PAA has expertise in professional recruitment;

Therefore, the parties agree as follows:

1. **Services.** At County's request, PAA will provide those services listed on Exhibit A in accordance with its proposal to the County dated March 17, 2023. Services provided by PAA will depend upon which options set forth in Exhibit A are selected by the County ("Options"). If the County does not notify PAA to the contrary, PAA will perform all of the work set forth in Exhibit A; that is PAA will assume no Options have been selected. At the time of the execution of this Agreement, the County has chosen to conduct the first two meetings via Zoom.

2. **Term.** PAA anticipates that this recruitment will take approximately twelve weeks to complete, depending upon the availability of the County to conduct key meetings.

3. **Payment.** For these services, County will pay PAA \$16,800. ("Recruitment Cost"). This reflects the cost contained in PAA's proposal of March 17, 2023 less reductions for conducting the first two meetings remotely and a reduction for the four-page position profile (\$600 deduction.) The County may choose one additional option as the recruitment progresses (the final assessment). Payment shall be made as follows.

A. One-third of Recruitment Cost upon approval of recruitment documents;

B. One-third of Recruitment Cost upon selection of the finalists for the position; and

C. One-third Recruitment Cost upon confirmation of the County Administrator by the County Board.

D. If County terminates this contract prior to the conclusion of services by PAA, County will immediately pay PAA for the next one-third of the Recruitment Cost. For example, if County has paid PAA one-third upon approval of recruitment documents and terminates the contract prior to the selection of the finalist candidates, then the County will immediately pay PAA another one-third of the agreed payment.

E. PAA may terminate this agreement at any time if County has not made payment within 45 days of invoicing.

F. Included in the Recruitment Cost are all fees for PAA's professional services, the cost of advertising as well as consultant mileage, meals and lodging and postage. The following expenses are not included in the above-stated price and are the responsibility of the

County: Candidate travel and lodging if authorized by the County, final candidate physical or psychological exam or drug testing if required by the County, candidate background check (normally conducted by local law enforcement). County is responsible for all room rental charges (if a venue is required for the community meet and greet) as well as the cost of refreshments (if any are to be provided) for any portion of the assessment activities. PAA will provide all documents electronically. If hard-copies of documents are requested PAA will charge ten cents per page.

4. Professional Conduct. PAA will provide the services to County in a professional and business-like manner and will act in accordance with all Federal, State, and local laws, regulations, rules and ordinances. PAA will at all times endeavor to uphold and preserve the reputation of County.

5. Cooperation, Conduct and County Responsibilities. Similarly, County and its representatives will act and communicate at all times in a professional manner, will provide its full cooperation to PAA in PAA's search on behalf of County. County agrees to assist PAA in distribution of electronic documents to County Board members and staff, furnish PAA with photographs (if available) and documents to assist in the preparation of recruitment materials and coordinate meeting/testing rooms. County is responsible for properly noticing all meetings. PAA does not provide legal services. PAA will comply with all Federal, State, and local laws, regulations, rules and ordinances, including anti-discrimination laws, regulations, rules and ordinances.

6. Liability Insurance. PAA carries professional liability insurance with limits of \$1,000,000 per occurrence/\$1,000,000 aggregate.

7. Hold Harmless & Indemnity. To the extent permitted by law, County agrees to hold harmless, indemnify, and defend PAA from any and all demands, claims, causes of action, and judgments brought by candidates or third parties against PAA and/or County for County's negligent or intentional conduct resulting in damages to a candidate or third party. Similarly, PAA agrees to hold harmless, indemnify, and defend County from any and all demands, claims, causes of action, and judgments brought by candidates or third parties against PAA and/or County for PAA's negligent or intentional conduct resulting in damages to a candidate or third party.

8. PAA Guarantees: If the initial search is not successful, PAA will conduct an additional search until the Richland County Administrator position is filled. If the candidate selected either resigns or is terminated for cause within the first twelve months of employment, PAA will conduct a new search. In either case, PAA will waive its consulting fee. County would be responsible for advertising costs and consultant mileage for subsequent searches.

9. Authorized Signatory. The person signing this contract on behalf of County warrants and represents that she/he/they have the authority to do so.

10. No Assignment. Neither party may assign this contract without the written consent of the other party.


11. **Entire Agreement.** This contract contains the entire agreement between the parties, and supersedes all prior discussions and negotiations between them. This contract may only be amended by a written contract signed by both parties.

12. **Disclosure of Attorney.** PAA discloses to County that one of PAA's members is an attorney; however, PAA will not provide County with legal advice. County must seek legal advice from its own counsel.

13. **Governing Law.** This agreement is governed by the laws of the State of Wisconsin.

Dated this ___ day of _____, 2023.

PUBLIC ADMINISTRATION ASSOCIATES, LLC

By 

DAVID A BRETL, Vice President

RICHLAND COUNTY

By _____

EXHIBIT A

Services to be provided by PAA- Richland County Administrator Recruitment

Cost: \$18,200

Options (explained below) can reduce this to \$16,100

Project Overview

1. Kickoff meeting with selection committee and appropriate staff

What we do: This meeting ensures that there is a “meeting of minds” in terms of the overall methodology of the recruitment including the schedule and key milestones. It also helps PAA prepare documents for the recruitment. During this meeting, we explore the characteristics you seek in the next County Administrator. We will share with you a survey that we recommend be distributed to elected officials and management staff to learn the key skills and attributes that your organization values most. This survey is completed and returned to PAA. We will review with you the relevant ordinances and job description, prepare revisions, if needed, and seek your input into the position profile, which will be a key document in our recruitment process. We will discuss your salary expectations for the position as well as key terms of an employment contract.

Options: It is possible to conduct this meeting via Zoom if the County has had success with Zoom meetings and committee members are comfortable with this approach. If you want to hold this meeting via Zoom, PAA would deduct \$400 from the \$18,200 contract amount.

Timing:

We have included dates in this proposal to give you a sense of the timing of the recruitment. Actual dates are determined by the County. Approval of a contract with PAA will begin the recruitment. Strictly for illustration we will assume a contract with PAA is approved and our kick-off meeting is held on April 3. You may delay the start date of our engagement as necessary based on availability of County personnel and your recruitment goals. PAA would be ready to start as early as March 24 assuming a contract is in place.

2. Approval of recruitment documents and plan.

What we do: With the benefit of the information, we receive at our first meeting, PAA will return to Richland Center. The purpose of this meeting is to obtain your final approval of the recruitment schedule, position description, position profile and advertising plan. We will discuss with you and learn your preferences as to what separates an ideal or highly qualified candidate from one which simply meets the minimum qualifications for the position. This will be important to help PAA and the County focus attention on the most viable candidates. We would like to lock in dates for the rest of the recruitment at this meeting. This will reduce the chances of a candidate not being able to attend the final assessment. This would be an in-person meeting unless you choose virtual (See below).

Timing:

If the kick-off meeting is held on April 3, this second meeting (approval of recruiting documents) could be held on April 18.

Options:

Deduct \$400 from the \$18,200 price if meeting is conducted via Zoom.

A nine page position announcement is included in the quoted price (example shown in Attachment 3.) Deduct \$600 if you would prefer a four page announcement.

3. Recruitment Opens

What we do: Following approval of key documents, PAA will place advertisements in appropriate publications and on-line resources. We will share that advertising plan with you if we are hired.

Timing: If the County approves the recruitment documents on April 18, we can begin posting the position on April 19.

4. Application period is open

What we do: During the application period, PAA will be encouraging candidates to apply and responding to applicant inquiries. We will conduct recorded Zoom interviews with candidates who we deem most qualified for the position and conduct reference reports on those candidates which will be shared with the selection committee.

Timing: If the position is posted on April 19, we recommend that the recruitment period be open until May 22.

5. Candidate Report

What we do: PAA will furnish the selection committee with a confidential candidate report that will provide a summary of all applicants for the position classified as “Well-qualified,” “Qualified” and “Not Qualified.” We will conduct short (7 minute) recorded Zoom interviews with up to seven of the highest qualified candidates that we will share with you. Our report will also identify our recommendation of finalists for the position and rationale for selection. Depending upon the quality of the candidates in the recruitment, we will recommend that up to five finalists participate in the assessment.

Timing: If the recruitment closes on May 22, we can furnish this report to the County by May 30.

6. Selection of finalists.

What we do: PAA will meet with the selection committee in closed session to discuss the candidate report described above. This is the opportunity for the County to review PAA's recommendations of the candidates and select finalists. PAA will seek input into final interview questions and discuss the parameters of reimbursement of candidate travel and lodging expenses (if any are to be provided). Details of the final candidate assessment will be discussed and approved.

Timing:

If the recruitment closes on May 22, we can conduct the finalist selection meeting as early as June 1.

7. Assessment.

What we do: Finalists will be invited to Richland Center to participate in an assessment. PAA facilitates this process and works with the selection committee. Depending upon the assessment activities selected by the County this will either be a one day or 1 ½ day exercise.

Options:

Each client approaches the assessment differently. Some simply hold two interviews; one with the selection committee and another with management staff. Others include a tour of County facilities, a community "meet and greet" session and a writing exercise.

A. PAA is prepared to conduct a 1 ½ day assessment which would be comprised of a brief tour of County facilities (led by County personnel), a written exercise, an emotional intelligence assessment activity, a community input session, an interview with the selection committee as well as a meeting with management staff. The staff meeting will be moderated by PAA and staff impressions will be shared with the selection committee by a PAA consultant.

B. Should the County wish to omit the emotional intelligence exercise, there would be a \$100 deduction. Should the County wish to conduct the assessment in a single day with only the following activities: Selection committee interview, management staff interview, and written exercise, there would be an additional \$600 deduction from the quoted \$18,200 contract amount.

Timing:

Assuming finalists are selected on June 1, the assessment could take place as early as June 8.

8. Contract negotiation.

What we do. Normally, PAA receives instructions from the client and negotiates an employment agreement for review and approval by the Board. We will work with your Corporation Counsel or outside employment attorney. PAA does not provide legal services so review of the contract by the County's attorney is essential.

Timing. Assuming a finalist is selected on June 8, it should be possible to complete a contract (assuming a meeting of the minds) no later than June 11.

9. Board confirmation.

Assuming a contract is completed, the Board could meet as early as the week of June 12 to confirm the candidate as the next County Administrator. PAA would not attend that meeting in person but would be available via Zoom if requested by the County. Confirmation is typically contingent upon a background check that is acceptable to the County as well as physical or psychological exams that the County might require and/or drug testing. The background check is the responsibility of the County. Most municipal clients normally utilize law enforcement, such as a police department or Sheriff's Office, to conduct the background check.

10. Start date of new Administrator

An employed candidate will typically require a minimum of thirty-days notice to leave his or her current employer in a professional manner. The County Board's meeting schedule, as well as time it takes law enforcement to complete the background check, will start that clock running. A candidate is not likely to resign his or her employment until a contract is approved and all contingencies (the background check) have been resolved. Realistically, with the above-stated methodology, the most likely start date for a new County Administrator would be mid-July.

Many clients are surprised by the time it takes to get a new administrator on board. A consultant can tell you what you want to hear, but a minimum of 60-70 days are "baked" into this process in a normal recruitment (advertising, background check and candidate notice). We would be happy to discuss a more aggressive timetable, however steps would need to be modified (such as a reduced period of advertising or a shorter list of finalists) to make it more likely that your next Administrator can be on-board before mid-July. Given the importance of this decision to the County, finding the right fit for a long-term relationship with your next Administrator needs to be the primary goal.

RESOLUTION NO. 23 - 38

A Resolution Relating To Paying A Bill To Custom Manufacturing, Inc. For A Snowmobile Bridge Replacement.

WHEREAS State funds are available to counties in Wisconsin for the replacement of trail bridges as part of a state snowmobile trail under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR)and

WHEREAS the Richland County applied for and received the grant, and

WHEREAS Custom Manufacturing, Inc. has submitted an invoice for \$49,900.00 after completing the bridge replacement, and

WHEREAS Rule 14 of the Rules of the Board provides that the County Board approval is required for any expenditures over \$10,000.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted to pay an invoice from Custom Manufacturing, Inc for \$49,900.00 for bridge replacement through the Snowmobile Trails Aid Grant # S5693, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD MEMBERS OF THE FAIR, RECYCLING, & PARKS STANDING COMMITTEE (22 FEBRUARY 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

KERRY SEVERSON X
GARY MANNING X
TIMOTHY GOTTSCHALL X
DANIELLE RUDERSDORF X

DATED: APRIL 18, 2023

RESOLUTION NO. 23 - 39

A Resolution Approving The Richland County Sheriff's Office To Enter Into A Contract With The Village Of Lone Rock For Law Enforcement Services.

WHEREAS Richland County Sheriff Clay Porter has been working with the Village of Lone Rock on a contract to provide law enforcement services and ordinance enforcement.

WHEREAS the Finance and Personnel Standing Committee has reviewed the proposed contract with the Village of Lone Rock and are recommending entering into the contract.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff's Office to enter into a contract with the Village of Lone Rock to provide law enforcement services.

BE IT FURTHER RESOLVED that County Board Chair Marty Brewer is hereby authorized to sign on behalf of the County a contract in accordance with this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(04 APRIL 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER	X
SHAUN MURPHY-LOPEZ	X
MARC COUEY	X
GARY MANNING	X
TIMOTHY GOTTSCHALL	X
DAVID TURK	
STEVE WILLIAMSON	X
MELISA LUCK	X
STEVE CARROW	X

DATED: APRIL 18, 2023

Contracted Services Agreement

THIS AGREEMENT, made and entered into on the dates indicated after the signature of the parties by and between RICHLAND COUNTY, a municipal corporation (hereinafter referred to as "COUNTY"), and the VILLAGE of LONE ROCK, municipal corporation located within the geographic boundaries of Richland County (hereinafter referred to as "VILLAGE").

This AGREEMENT constitutes and contains the entire agreement of the parties, and supersedes any and all other contracts, agreements or understandings between the parties, whether oral or written.

I. SCOPE OF SERVICES

- A. One deputy sheriff, in a county-assigned vehicle, will be assigned to patrol duty in the VILLAGE. A patrol sergeant, from the Sheriff's Office, will be responsible for the coordination of duties for the deputy sheriff. The sergeant will work with the Village's designated liaison regarding scheduling of coverage in the VILLAGE.
- B. In addition to those patrol services typically provided to all Richland County municipalities, the COUNTY shall provide up to one thousand and forty (1040) hours of patrol services annually per deputy sheriff assigned under Section I. A of this AGREEMENT. Patrol services shall include the following:
 - 1. During patrol hours, the assigned deputy sheriff will provide continuous patrol in the VILLAGE. The assigned deputy sheriff, unless otherwise occupied, will be first responder to all dispatched events in the VILLAGE. The assigned deputy sheriff will leave the boundaries of the VILLAGE only in those situations that would require mutual aid assistance by the COUNTY or serve a legitimate law enforcement need of the VILLAGE.
 - 2. The Sheriff shall have supervisory control over the personnel providing services under this AGREEMENT. The Sheriff shall retain final authority to make decisions as to the manner in which the services under this AGREEMENT shall be rendered.
 - 3. To insure continuity, the Sheriff will assign deputy sheriffs to the VILLAGE on an annual basis, whenever possible. The Sheriff will consider requests by the VILLAGE for changes in assignment but retains final authority in those assignments.
 - 4. The Deputy sheriff assigned to the VILLAGE shall be properly trained and supervised. Such training shall include an orientation session to provide the deputy sheriff with specific knowledge of the VILLAGE. The Deputy Sheriff assigned to the VILLAGE shall have a minimum of three (3) months of patrol experience with the Sheriff's Office prior to being assigned to the VILLAGE, when possible.
 - 5. The COUNTY shall provide a necessary deputy sheriff as relief and/or replacement during the absence or after termination of a deputy sheriff regularly assigned to the VILLAGE, in accordance with all the terms and

conditions of this AGREEMENT. If the COUNTY is unable to provide a necessary deputy, the COUNTY shall notify the VILLAGE of this at the earliest reasonable opportunity, along with a projected duration for the inability to provide the deputy, and the payment made by the VILLAGE shall be adjusted per the terms below.

- C. Under this AGREEMENT, the COUNTY and the Sheriff are considered to be independent contractors with the right to control the details of the work performed.

II. RECORDKEEPING

- A. The Sheriff's Office shall require that all time spent by the deputy, under the terms of this AGREEMENT, be documented.
- B. The COUNTY shall provide the VILLAGE with the following reports on a monthly basis:
 - a) Incident report
 - b) Citations issued report
 - c) Accident activity report
 - d) Adult arrest report
 - e) Juvenile arrest report
 - f) Such reports as may be reasonably requested by the VILLAGE

III. FORFEITURES

- A. The assigned deputy sheriff will be responsible for the enforcement of the VILLAGE ordinances. The VILLAGE Attorney will handle the prosecution of the VILLAGE ordinance violations. It is further agreed that all forfeitures collected from citations issued by the assigned deputy sheriff shall be paid to the VILLAGE, unless otherwise mandated by State law.
- B. It is agreed, that whenever possible, all arrests made in the VILLAGE by the deputy sheriff contracted for and assigned to the VILLAGE shall be made under Village Ordinance.

IV. VEHICLES and EQUIPMENT

- A. All vehicles and other equipment shall remain the property of the COUNTY. Whenever possible, vehicles furnished by the COUNTY, under this AGREEMENT, shall carry identification markings of the Sheriff's Office.

V. TERM

- A. The TERM of the AGREEMENT shall be January 1, 2023, through December 31, 2023, regardless of the dates of the signatures set forth below.
- B. The VILLAGE, except as described in Section VI.B. of this AGREEMENT, may terminate this AGREEMENT only by providing written notice to the COUNTY no later than July 1st of the year preceding termination. If the VILLAGE decides to continue the AGREEMENT beyond December 31, 2023, it shall be on such terms and conditions as mutually agreeable between the VILLAGE and the COUNTY.

VI. TERMINATION

- A. Any violation by the VILLAGE of any portion of this AGREEMENT shall constitute a breach of the AGREEMENT by the VILLAGE. In the event of such breach, the COUNTY shall have the option of declaring this AGREEMENT terminated. If this AGREEMENT is declared terminated by the COUNTY, the VILLAGE shall pay the COUNTY for such police services rendered through the date of termination, prorated on the basis of the monthly charge set forth in this AGREEMENT, within 45 days of receipt of invoice from the COUNTY.
- B. Any violation by the COUNTY of any portion of this AGREEMENT shall constitute a breach of the AGREEMENT by the COUNTY. In the event of such breach, the VILLAGE shall have the option of declaring this AGREEMENT terminated. If the AGREEMENT is declared terminated by the VILLAGE pursuant to this paragraph, the VILLAGE shall not be liable for any charges for police services rendered after receipt of written notice of termination by the COUNTY, with payment for services rendered prior to receipt of that notice to be prorated on the basis of the monthly charge set forth in this AGREEMENT.
- C. Should the VILLAGE terminate the AGREEMENT under the terms of Section VI. B., the COUNTY shall make every effort to reassign contracted personnel within enforcement functions. In the event the COUNTY is unable to reassign the contracted personnel and is required to lay off COUNTY enforcement personnel, the VILLAGE shall not be responsible to pay the COUNTY the costs of unemployment for the COUNTY.
- D. Should the COUNTY terminate the AGREEMENT prior to its maturity the COUNTY agrees to continue to provide patrol coverage, under the current terms of the AGREEMENT, for a period not to exceed 12 months, unless mutually agreed upon by both the COUNTY and the VILLAGE. This subsection will allow the VILLAGE sufficient time to arrange for other police protection coverage as determined by the VILLAGE.

VII. PAYMENT

- A. The VILLAGE shall pay the COUNTY the sum of \$48,880 annually or \$4,073.33 each month (\$47.00 per hour times 1040 hours annually) for the 2023 contract year. These rates will remain the same until December 31, 2023. There shall be a pro-rata reduction of these charges per hour that the COUNTY cannot provide a deputy as described above. If the VILLAGE has already made payment, the COUNTY shall either reimburse the VILLAGE or apply the adjustment as a credit to future services, at the VILLAGE's discretion.
- B. In addition to this monthly charge, the VILLAGE shall reimburse the COUNTY for the actual costs for the assigned deputy sheriff serving there under overtime hours directly arising from VILLAGE patrol functions, including overtime spent in court in connection with the prosecution of all matters originated under the terms of this AGREEMENT.
- C. It is further agreed that the COUNTY shall invoice the VILLAGE on a monthly basis for all hours of service provided. The VILLAGE agrees to pay, within 45 days of receipt of

invoiced services, for all services rendered by the COUNTY under this AGREEMENT.

VIII. MISCELLANEOUS

- A. The VILLAGE Boards may, if it so desires, submit a monthly or other periodic request, thirty (30) days in advance, whenever possible, detailing specific events that should be addressed under the terms of this AGREEMENT, and those needs likewise will be addressed under the terms of this AGREEMENT.
- B. The VILLAGE will designate a liaison to provide the Sheriff or his/her designee with any information as to concentration of patrol efforts, special assignments, etc., which the VILLAGE desires. The liaisons will deal directly with the Sheriff or his/her designee, both of whom shall be knowledgeable of community affairs and attend VILLAGE Board and committee meetings as necessary.
- C. The VILLAGE agrees to provide bathroom facilities, photocopy machine, telephone, heavy-duty document shredder, fax system, for use by assigned deputy sheriff.
- D. The VILLAGE agrees to forward all monies received from the school district, businesses, and others, which are designated for the D.A.R.E. program, or any other community policing program, to the COUNTY.
- E. The VILLAGE agrees to incorporate the annual twenty-four hours of state mandated training within the yearly patrol hours.

IX. INDEMNIFICATION

- A. The VILLAGE will defend, hold harmless and indemnify the COUNTY and the Sheriff, the officers and employees of each, for any claim brought against them or any of them founded in or growing out of the negligence or improper act of the VILLAGE or conduct of any official, agent, or employee of the VILLAGE.
- B. The COUNTY will defend, hold harmless and indemnify the VILLAGE, its officers and employees, for any claim brought against them or any of them founded in growing out of the negligence or improper act of the Sheriff and the assigned deputy sheriff.
- C. It is expressly understood that the VILLAGE will not defend, hold harmless or indemnify the COUNTY and the Sheriff relative to alleged negligence or improper conduct, or both, of the Sheriff or the assigned deputy sheriffs.

X. ASSIGNMENT

Neither of the parties hereto shall assign any interest in this AGREEMENT without the expressed written consent of the other party which consent may be withdrawn at their sole discretion.

XI. COOPERATION

The parties hereto shall commence, carry on and complete their respective obligations under this AGREEMENT with all deliberate speed and in a sound, economical and efficient manner, in accordance with this AGREEMENT and all applicable laws. In providing services under this AGREEMENT each party agrees to cooperate with the various departments, agencies, employees and officers of the other party.

XII. SOLE AGREEMENT

This AGREEMENT is intended to be an agreement solely between the parties hereto and for their benefit only. No part of this AGREEMENT shall be construed to add to, supplement, amend, abridge or repeal existing duties, rights, benefits or privileges of any third party or parties, including but not limited to employees of any party hereto. The entire AGREEMENT of the parties is contained herein and this AGREEMENT supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof.

XIII. AMENDMENT

The parties expressly agree that this AGREEMENT shall not be amended in any fashion except in writing, executed by both parties.

XIV. NON-APPROPRIATION of FUNDS, SUSPENSION of SERVICES

If during the term of this AGREEMENT, the governing body of either the COUNTY or the VILLAGES shall fail to appropriate sufficient funds to carry out that party's obligations under this AGREEMENT, the services provided under this AGREEMENT shall be suspended upon a 30 day written notice to the other party. This section shall not relieve the VILLAGES of its responsibility to pay for services furnished to the VILLAGES prior to the effective date of suspension. Services provided under this AGREEMENT shall be reinstated immediately upon notice by either party that funds therefore have been appropriated.

IN WITNESS WHEREOF, the parties hereto, either directly or by the respective authorized agents, have caused the AGREEMENT to be executed, as of the dates indicated below.

VILLAGE OF LONE ROCK

By Its Village Board

President

Village Clerk

RICHLAND COUNTY

By Its County Board of Supervisors

Chairperson

County Clerk

Sheriff

Dated: _____

RESOLUTION NO. 23 - 40

A Resolution Relating To Making A Deficiency Appropriation In Various Accounts.

WHEREAS the appropriations in certain accounts for the year 2022 are insufficient and certain transfers should be made as set forth in this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that it is necessary to make a deficiency appropriation in the following deficient accounts:

<u>ACCOUNT TITLE</u>	<u>AMOUNT</u>
Elections	24,790.39
Sheriff's Dept. Uniform Allowance	3,152.09
Symons Recreation Complex Fund	40,312.86
Campus Food Service Fund	53,496.95
Richland County Fair Fund	6,286.19
Dog License Fund	4,236.47
Institutional Children's Cost	192,113.31

BE IT FURTHER RESOLVED that the sum of \$324,388.26 is hereby appropriated from the General Fund to the above-listed accounts in the 2022 County budget to cover the deficiencies listed in these accounts, and

BE IT FURTHER RESOLVED that any balances remaining in the above-listed Fund 10 accounts after this transfer and after the 2022 audit has been completed shall be returned to the General Fund, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE FINANCE &
PERSONNEL STANDING COMMITTEE
(04 APRIL 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

MARTY BREWER
SHAUN MURPHY-LOPEZ
MARC COUEY
GARY MANNING
TIMOTHY GOTTSCHALL
DAVID TURK
STEVE WILLIAMSON
MELISSA LUCK
STEVE CARROW

X

X
X
X
X
X
X
X
X

DATED: APRIL 18, 2023

RESOLUTION NO. 23 - 41

A Resolution Approving The Sheriff’s Office Applying For And Accepting A COPS Hiring Grant From The US Department Of Justice.

WHEREAS the Public Safety Standing Committee and Sheriff Clay Porter have been notified that the Sheriff’s Office may be eligible to receive an COPS Hiring Grant which would help pay for an additional patrol deputy for 3 years.

WHEREAS Rule 19 of the Rules of the Board requires County Board approval for any department of County government to apply for and accept a grant, and WHEREAS the Public Safety Standing Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Sheriff’s Office to apply for and accept a COPS hiring grant from the United States Department of Justice for patrol hiring purposes, and

BE IT FURTHER RESOLVED that the grant would fund up to \$125,000 and requires a minimum local match of 25% of wages and benefits for the duration of the grant program, and

BE IT FURTHER RESOLVED that approval is hereby granted for the grant funds to be spent in accordance with the terms of the grant and the County Clerk is hereby authorized to sign on behalf of the County any documents needed to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION _____

DEREK S. KALISH
COUNTY CLERK

DATED: APRIL 18, 2023

RESOLUTION OFFERED BY THE
PUBLIC SAFETY STANDING COMMITTEE
(14 APRIL 2023)

	FOR	AGAINST
MELISSA LUCK	X	
KEN RYNES		
DAVID TURK		
BARBARA VOYCE	X	
BOB FRANK	X	
KERRY SEVERSON	X	
RICHARD MCKEE	X	

RESOLUTION NO. 23 – 42

A Resolution Authorizing The Purchase Of New Heat Exchangers For The Courthouse.

WHEREAS the Maintenance Supervisor of the Richland County Courthouse has identified the need of routine replacement of aged and failing heat exchangers, and

WHEREAS the Public Works Standing Committee has taken action to proceed with the purchase of three heat exchangers from Precision Controls and Services LLC, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors authorizes the purchase of three heat exchangers from Precision Controls and Services LLC in the amount of \$19,795.00, \$18,000.00 allocated from Fund #75 Short-term Capital Borrowing and \$1,795.00 allocated from Fund #43 Courthouse Repair Fund; and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(13 APRIL 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON	X
STEVE CARROW	X
RICHARD MCKEE	X
GARY MANNING	
CHAD COSGROVE	X
MARC COUEY	X
JULIE FLEMING	
DANIEL MCGUIRE	X

DATED: APRIL 18, 2023

RESOLUTION NO. 23 - 43

A Resolution Approving A Provider Contract For 2023 For The Health And Human Services Department.

WHEREAS Rule 14 of the Rules of the Board provides that any contract entered into by the Department of Health and Human Services involving the expenditure more than \$50,000 either at one time or within the course of one year must be approved by the County Board, and

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Health and Human Services Board to enter into the following 2023 contracts:

With **Marathon Co. Juvenile Detention Center** of Wausau for \$160,000 to provide secure detention services for youth being served by the Child & Youth Services Unit; and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend any of the above contracts by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Ms. Tricia Clements, is hereby authorized to sign the above contracts on behalf of Richland County in accordance with this Resolution, and

BE IT FURTHER RESOLVED that is Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE COUNTY BOARD
MEMBERS OF THE HEALTH AND HUMAN SERVICES
& VETERANS STANDING COMMITTEE
(13 APRIL 2023)

AYES _____ NOES _____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

INGRID GLASBRENNER	X
DONALD SEEP	X
KEN RYNES	X
TIMOTHY GOTTSCHALL	X
DANIELLE RUDERSDORF	
KERRY SEVERSON	X

DATED: APRIL 18, 2023

RESOLUTION NO. 23 - 44

A Resolution Authorizing The Transition Of The Extension Office To Richland County Community Services Building.

WHEREAS the East Hall Building was removed from the UW Campus Memorandum of Agreement and returned to Richland County for alternative use, and

WHEREAS the Extension Office will be required to relocate, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors authorizes the Community Services Building to be prepared to receive the Extension Staff; and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors to authorize the Community Services Building to have barrier doors installed between the Extension Staff and the Mental Health Unit, and

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors to authorize by ¾ vote, work to be done by the County itself as per Rule 14 (l) 4 of Rules of the Board.

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(13 APRIL 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON
STEVE CARROW
RICHARD MCKEE
GARY MANNING
CHAD COSGROVE
MARC COUEY
JULIE FLEMING
DANIEL MCGUIRE

X
X
X

X
X

X

DATED: APRIL 18, 2023

RESOLUTION NO. 23 - 45

A Resolution Approving The Purchase Of: Barracuda Essentials Security Edition, Web Security Gateway And Message Archiver Software At A Cost Of \$22,054.80.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Works Committee that there is a need to purchase: Barracuda Essentials Security Edition, Web security Gateway and Message Archiver software, and

WHEREAS the Public Works Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Barracuda Essentials Security Edition, Web security Gateway and Message Archiver software from Jcomp Technologies at a cost of \$22,054.80 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from MIS Budget and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

AYES _____ NOES _____

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(13 APRIL 2023)

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON	X
STEVE CARROW	X
RICHARD MCKEE	X
GARY MANNING	
CHAD COSGROVE	X
MARC COUEY	X
JULIE FLEMING	
DANIEL MCGUIRE	X

DATED: APRIL 18, 2023

RESOLUTION NO. 23-46

A Resolution Approving The Purchase Of An Audio Video System For The County Board Room At A Cost Not To Exceed \$55,000.00.

WHEREAS Barbara Scott the Director of Management Information Systems has advised the Public Works Committee that there is a need to purchase: an audio and video system for the county board room and

WHEREAS the Public Works Committee has carefully considered this matter and is now presenting this Resolution to the County Board for its consideration.

NOW THEREFORE BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the purchase of Audio Video System for the county board room at a cost not to exceed \$55,000.00 and

BE IT FURTHER RESOLVED that funds to carry out this Resolution shall come from Fund 92 and approval is hereby granted for the MIS Director to sign the purchase agreement for these items, and

BE IT FURTHER RESOLVED that this Resolution shall be effective upon its passage and publication.

VOTE ON FOREGOING RESOLUTION

RESOLUTION OFFERED BY THE
PUBLIC WORKS STANDING COMMITTEE
(13 APRIL 2023)

AYES_____ NOES_____

RESOLUTION _____

FOR AGAINST

DEREK S. KALISH
COUNTY CLERK

STEVE WILLIAMSON	X
STEVE CARROW	X
RICHARD MCKEE	X
GARY MANNING	
CHAD COSGROVE	X
MARC COUEY	X
JULIE FLEMING	
DANIEL MCGUIRE	X

DATED: APRIL 18, 2023

Richland County Administrators Office

181 W Seminary St, Room 330
Richland Center, WI 53581
Telephone (608) 647-2197 Fax (608) 647-6134
www.co.richland.wi.us

Clinton D. Langreck, Administrator
clinton.langreck@co.richland.wi.us

Cheryl Dull, Assistant
cheryl.dull@co.richland.wi.us

Respondent Information (Optional):

Name: (Print)	Clinton Langreck	Job Title:	County Administrator
Department:	Administration	Last Day of Employment:	14 April 2023

Exit Interview Questionnaire:

Please answer the following questions as honestly as possible. Your comments are very important. Sharing your experiences will assist Richland County in improving employee relations and services to the community. Your "Respondent Information" & "Signature" will be blocked out prior to sharing with your department head to protect your confidentiality only after your exit, although it may be made available by Open Records Law request. Please return the completed form to Cheryl Dull in the Richland County Administrators Office.

1. How long have you worked for Richland County?

- less than 1 year 1-3 yrs. 3-7 yrs. 7-15 yrs. 15 or more yrs.

2. What prompted you to seek alternative employment or to leave the County?

[Please check all that apply]

- | | | |
|--|--|--|
| <input type="checkbox"/> Retirement | <input type="checkbox"/> Lack of recognition | Dissatisfied with:
<input type="checkbox"/> Type of work
<input type="checkbox"/> Working conditions
<input type="checkbox"/> Salary
<input type="checkbox"/> Supervision
<input type="checkbox"/> Office Environment
<input type="checkbox"/> Work schedule
<input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Career advancement | <input type="checkbox"/> Leaving the area/relocation | |
| <input checked="" type="checkbox"/> Comparable job elsewhere | <input type="checkbox"/> Personal reasons | |
| <input type="checkbox"/> Different work | <input type="checkbox"/> Family circumstances | |
| <input type="checkbox"/> Hours of work | <input type="checkbox"/> School | |
| <input type="checkbox"/> Self-employment | <input checked="" type="checkbox"/> Commuting distance | |
| <input type="checkbox"/> Better pay | <input type="checkbox"/> Better benefits | |
| <input type="checkbox"/> Other: _____ | | |

3. What did you most enjoy about working for Richland County?

Working with staff and the many devoted Supervisors, partners and community members on solving problems.

4. What did you least enjoy about working for Richland County?

The volume and range of projects was a lot. Expected and appropriate, but a lot. There are many pieces and expectations that touch the Administrator position. While I often felt like I was struggling with delegating and monitoring, the day-to-day reality of departments being stretched thin (and handling their own challenges and changes) made delegation of added strategic initiatives/ budgetary initiatives hard. I am very appreciative of the County Board adding the Assistant Position, and the incoming HR Director. The future aspiration for a full-time Finance Officer/Comptroller I think will also be terrific in helping shoulder the administrative load and Strategic Challenges.

5. If one change could be made to make you consider staying with Richland County, what would that one change have been?

Move Richland County Closer to Minearl Point. It is a matter of being closer to my family, as we made the decision to not relocate here to Richland County.

Richland County Administrators Office

181 W Seminary St, Room 330
Richland Center, WI 53581
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Clinton D. Langreck, Administrator
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Cheryl Dull, Assistant
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6. What changes could be made in your department to improve operations and service delivery?

The added HR Director will be a great help. A future Finance Officer and Maintenance Director will also be of great value. I think the County Board would do well to use the transition period as a time to assess the experience with Clint (the first administrator). "What went well. What did not go well. How do we want to interact and use (as a tool of the Board) an Administrator in the future." A refined system of prioritizing the initiatives and respecting the time and resources dedicated towards existing initiatives will help manage the drive of changes/improvements. I would recommend and encourage the incoming administrator to review my last performance evaluation to help them understand where strengths and gaps are in the position.

7. Additional Comments:

I appreciate the opportunity. Continue to fight the good fight and sustain a governance that keeps us safe, secure and represented.

Signature (Optional):		Date:	12 Apr 2023
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Thank you for your services to Richland County and best wishes in your future endeavors!

Clinton Langreck
Richland County Administrator
clinton.langreck@co.richland.wi.us

Cheryl Dull
Assistant
cheryl.dull@co.richland.wi.us

(Admin Use)

Received on (date): <u>4-12-2023</u>	Presented to Dept on (date): _____
Received by (sign): <u>Cheryl Dull</u>	Presented to F&PC on (date): _____